

# Report a notifiable disease

You can report a notifiable disease using the online service, or download the latest version of this form, at [www.gov.uk/guidance/report-a-notifiable-disease](https://www.gov.uk/guidance/report-a-notifiable-disease).

Return the completed form to your local health protection team by email or by post. Find your local health protection team at <https://www.gov.uk/health-protection-team>.

## Purpose

Use this form to report a suspected case of a notifiable disease or any other suspected infectious disease that may present a significant risk to human health.

You can use this form if you are a registered medical practitioner or acting on behalf of a registered medical practitioner. It is for notifiable diseases in England only.

Find a list of notifiable diseases and more information about reporting at <https://www.gov.uk/guidance/notifiable-diseases-and-how-to-report-them>

Do not wait for laboratory confirmation of the disease. By law, registered medical practitioners must report any suspicion of a notifiable disease.

## Guidance

This form has 6 numbered sections.

Fill in all fields unless they are labelled as optional. Give any information you do know or write 'unknown'.

### 1. Disease details

**What is the suspected disease?**

**When did the patient's symptoms start?**

Use the format DD MM YYYY. Be as accurate as you can.

### 2. Registered medical practitioner details

The registered medical practitioner is the clinician who suspects the disease. They must be a licensed doctor registered with the General Medical Council.

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**Full name**

**Telephone number**

**Extension or bleep number (optional)**

If possible, provide an alternative contact to be used in your absence. This could be the consultant in charge of the patient's care or another doctor in your practice.

**Full name**

**Telephone number**

**Extension or bleep number (optional)**

### 3. Patient consultation

The patient consultation was when the registered medical practitioner either saw the patient or first suspected the patient had the disease.

**Consultation location**

Give the name of the hospital or GP practice. If it was a virtual appointment or home visit, give the GP practice where the patient is registered.

**Consultation date**

Use the format DD MM YYYY. If you do not know the exact date, give an estimate.

## 4. Patient details

### Full name

### Sex

Use the sex given on the patient's medical record.

### NHS number (optional)

### Telephone number

If the patient is 18 or older, give their UK phone number. If the patient is under 18, give their parent or guardian's UK phone number.

### Parent or guardian's full name (if patient is under 18)

### What is the patient's ethnic group?

Check the way government records ethnic groups at <https://www.ethnicity-facts-figures.service.gov.uk/style-guide/ethnic-groups/>

### Address of patient's current residence

This may be the patient's home address, temporary address such as student or holiday accommodation, or a hospital, care home or other housing address.

If you do not know the patient's current address, give the address of your hospital or GP practice.

**Postcode**

## 5. Patient's travel history

Give the patient's travel history if it was outside the UK and may be relevant to the disease you are reporting.

**Where did the patient travel?**

**When did the patient return to the UK?**

If you do not know the exact date, give an estimate.

## 6. Patient's occupation

Give the patient's occupation if it may be relevant to the disease you are reporting, for example if they have high-risk job such as food preparation, education, healthcare or social care or are a student.

**What is the patient's occupation?**

**Is the patient vaccinated for the disease being notified?**

Enter 'yes' or 'no' or 'I do not know'.

**Can you provide more detail about the patient or disease? (optional)**

For example, if the patient is pregnant or lives with immunosuppressed people.

**End of form**

Send the completed form to your UKHSA health protection team by email or by post. Find your local health protection team at <https://www.gov.uk/health-protection-team>

By sending this notification, you confirm that the details you have provided are correct to the best of your knowledge.

The UKHSA health protection team will review your notification and take necessary action.

UKHSA will include information from your notification in a report on infectious disease on GOV.UK. See past reporting: <https://www.gov.uk/government/collections/notifications-of-infectious-diseases-noids>