Tree Production Innovation Fund (TPIF) End of Project Report

# TPIF project details

**TPIF project ref:** Click or tap here to enter text.

**TPIF project title:** Click or tap here to enter text.

**Organisation name:** Click or tap here to enter text.

# Guidance on completing your report

* This report should be used to demonstrate and provide evidence of works completed and claimed for.
* You must address all of the bullet points listed under each heading.
* You may include photographs, figures, tables, graphs, video clips and other visuals either in the report or as additional attachments. If submitting photographs and diagrams, please provide captions/descriptions.
* Your report may be shared with staff in the Forestry Commission and other government departments (e.g., Defra) for the purposes of evaluating the impact of the grant.
* It will not be made publicly available by the Forestry Commission without prior consent of the authors.
* Any commercially sensitive information or data should be highlighted as “commercial in confidence”.

##### Executive Summary

* Provide an overview of the contents of this report. What progress has been made since the start of your project. Outline any significant results, challenges and achievements. [200 words max]

##### Project aims and objectives

* Provide an overview of your project’s aims, objectives and how these fit into a wider context.

##### Project status

Input project work packages (as detailed in your Grant Agreement) into the table below and provide a RAG (Red, Amber, Green) rating for each. The RAG rating should relate to progress against your project plan/ timeline.

Only include work packages that are live or have been completed.

**RAG rating definitions**

**Green:** Work package met all its objectives and was delivered successfully.

**Amber:** Work package met most of its objectives, but some delays, changes or issues occurred.

**Red:** Work package failed to meet key objectives, potentially due to significant delays, budget overruns, or scope issues.

|  |  |
| --- | --- |
| **Work Package** | **RAG Rating** |
|  | Choose an item. |
|  | Choose an item. |
|  | Choose an item. |
|  | Choose an item. |
| [add more rows as needed] | Choose an item. |

Provide an overall project RAG rating and justification for this.

|  |  |
| --- | --- |
| **Project RAG rating** | **Justification** |
| Choose an item. |  |

##### Completed activities and outputs

* Outline progress made against specific activities and outputs in your Grant Agreement since start of your project.
* This must include evidence of activities completed and milestones met.
* Include any risks, issues, challenges, and lessons learned you may have identified along the way.
* If you were unable to complete or had to adapt any activities or outputs, please explain why.
* Outline any knowledge exchange / sector engagement completed since your last report.

##### Project expenditure

* Summarise your expenditure since your last report, referring to evidence submitted with your claim (e.g., invoices, timesheets, or cost breakdowns).
* Describe how capital items and staff time have been used to achieve the outputs stated above.
* If you have claimed for any travel and subsistence, please explain how this relates to the outputs described above. A breakdown of mileage and associated costs should be included in your Spending Tracker.
* Project spend must not exceed the maximum budget allocated to this financial year and should be consistent with figures quoted in your Finance Spreadsheet.

##### Results & achievements

* Summarise all relevant results and achievements, including any you may have mentioned in previous reports.
* Where possible, provide quantitative information (e.g., laboratory or trial results).
* Outline any impacts of your work to date, referencing the outcomes in your Grant Agreement wherever possible.
* Include any unexpected/ incidental impacts as well as those originally anticipated.

##### Match funding

* If you or your partners have provided any additional match funding to the project (e.g., additional funding, labour, or resources) outline this here.
* Please include the amount, source and type of match funding.
* Responses to this section should cover all match funding contributed from the start of your project to date.
* Match funding is not a requirement of the TPIF. Please respond to this section with “N/a” if match funding has not contributed to your project.

##### Forward look

* Outline any outcomes you expect to achieve after the end of the project.
* Describe any future activities you have planned for the project.
* Tell us about any knowledge exchange, sector engagement or promotional activities you have planned.
* If you have secured additional funding to further develop your project beyond March 2026, and are happy to share details, please provide these.
* Are there areas of your work that would benefit from additional support from the FC or Defra? E.g., links to collaborators, policy leads, forest nurseries or support with communications and knowledge exchange.

##### Technology Readiness Level (TRL) Survey

To help us better understand and quantify the impacts of the TPIF, the Forestry Commission would like to learn more about the maturity levels of technologies being investigated and developed. We appreciate that, for several projects, particularly those with a focus on scientific research, funded activities will be limited to TRL’s 1 – 4 (see table below). A response stating “no change” in TRL is acceptable and expected for highly experimental projects. The following has been designed to capture high level impacts of the fund, not to assess individual project performance. Responses to questions will have no impact on the validity of your claim.

If the status of your project cannot be approximated using TRL’s, please respond to the questions below with “N/a”.

|  |  |
| --- | --- |
| **TRL** | **Definition** |
| 1 | Basic principles observed |
| 2 | Technology concept formulated |
| 3 | Experimental proof of concept |
| 4 | Technology validated in lab |
| 5 | Technology validated in relevant environment (industrially relevant environment in the case of key enabling technologies) |
| 6 | Technology demonstrated in relevant environment (industrially relevant environment in the case of key enabling technologies) |
| 7 | System prototype demonstration in operational environment |
| 8 | System complete and qualified |
| 9 | Actual system proven in operational environment (competitive manufacturing in the case of key enabling technologies; or in space) |

1. Prior to the start of your project, please estimate the Technology Readiness Level (TRL) of the technology/ innovation you are working on.

Click or tap here to enter text.

1. Please estimate the current TRL of the technology/ innovation you are working on (at the time of writing).

Click or tap here to enter text.

1. To what extent do you believe that your TPIF project has been responsible for any change in TRL to date?

N/a (no change)

Not at all (0%)

A little (25%)

Some (50%)

Quite a lot (75%)

A great deal (100%).

1. Please identify other factors which you believe may have been responsible for changes in TRL to date.

Click or tap here to enter text.

1. Please outline any additional support that you or your partners would require to bring your innovation/ technology to maturity (TRL 7 – 9). If you are able to provide an estimated timeline for this, please do so.

Click or tap here to enter text.