



Licence Application Form

Application for a licence to interfere with a badger sett
for the purpose of development

- Please complete this application form using **dark ink** and BLOCK CAPITALS.
- Return the completed form to the address shown.
- All questions should be answered as appropriate. Questions marked with '*' are mandatory and failing to complete these may result in delays to your application.
- If there is insufficient space for completing answers on this form, please attach a separate sheet.
- Natural England will aim to determine the outcome of a completed license application within its published service standards.
- If you experience any problems completing this application – please contact Wildlife Licensing.

Wildlife Licensing
Natural England
Horizon House
Deanery Road
Bristol, BS1 5AH.
T.0300 060 3900
wildlife@naturalengland.org.uk

For Office Use Only

Ref No:

1. Applicant Details

Please enter the details of the person or company who will become the licensee.

(a) Customer Details

Please note: If you are the agent/named ecologist registering on behalf of the applicant you will need to provide their full authorisation with this application.

*Email Address

*Title

(please tick as appropriate) Mr ☐ Mrs ☐ Mx ☐ Other ☐ (Please Specify)

*Forename

Middle Name

*Surname

Professional Membership
(e.g. CIEEM, IEMA, etc)

*If you represent
an organisation
please complete
(i) (ii) and (iii)*

(i) *Business Title

(ii) *Company

(iii) *Position

House Name / No.			
*Address Line 1			
*Address Line 2			
Address Line 3			
Town		*County	
*Postcode		Country	

Either 'Telephone No.' or 'Mobile No.' must be completed.

Telephone No.		Mobile No.	
Fax no.			
*Customer Type (e.g. Farmer, Householder, Ecologist, etc.)			

(b) Alternative Applicant Contact Details

In the event that the applicant is unavailable to discuss the application, it would be helpful if alternative contact details could be provided. By completing this section you are confirming that this contact is authorised to act on behalf of the applicant.

Name:	
Tel Number:	
Email Address:	

2. Agent / Named Ecologist Details

(a) Will an agent / named ecologist be used in conjunction with this application? Yes ☐ No ☐

(b) Ecologist Details

*Email Address

*Title

(please tick as appropriate) Mr ☐ Mrs ☐ Mx ☐ Other ☐ (Please Specify

*Forename

Middle Name

*Surname

Professional Membership

(e.g. CIEEM, IEMA, etc)

If you represent
an organisation
please complete
(i) (ii) and (iii)

(i) *Business Title

(ii) *Company

(iii) *Position

House Name / No.

*Address Line 1

*Address Line 2

Address Line 3

Town

*County

*Postcode

Country

Either 'Telephone No.' or 'Mobile No.' must be completed.

Telephone No.

Mobile No.

Fax no.

*Customer Type (e.g. Farmer, Householder, Ecologist, etc.)

(c) Alternative Ecologist Contact Details

In the event that the named ecologist is unavailable to discuss the application, it would be helpful if alternative contact details could be provided. By completing this section you are confirming that this contact is authorised to act on behalf of the named ecologist and has a detailed knowledge of the application.

Name:

Tel Number:

Email Address:

3. Communication Preferences

Please indicate who should be contacted if we need to discuss this application:

Applicant ☐ Agent / Ecologist ☐

Please indicate to whom the outcome documentation for this application should be sent:

Applicant ☐ Agent / Ecologist ☐

Applicant preferences: Email ☐ Post ☐ Telephone ☐

If 'Yes' for telephone, please provide a contact no.

Agent / Ecologist preferences: Email ☐ Post ☐ Telephone ☐

If 'Yes' for telephone, please provide a contact no.

4. Previous Applications

(a) * To your knowledge, have there been any previous applications or licence decisions concerning this site?

Yes ☐ No ☐

If 'No' please go to the next section. If 'Yes' to (a), please complete the following.

(b) * Date of most recent application:

(c) * What was the subject of the previous application?

(d) * What is the application or licence reference number?

(e) * What was the outcome of the previous application? (Please select one of the following)

Granted Not Granted Advice Only Deferred Not Yet Known

(f) To your knowledge, does this application relate to any previously licensed 'mitigation' work on any of the sites being applied for?

Yes ☐ No ☐

If 'Yes' to (f): Please provide case / licence reference numbers

(g) To your knowledge, are any of the sites being applied for subject to any recent, concurrent, pending or future applications for licences for the same or other European protected species or other protected species?

Yes ☐ No ☐

If 'Yes' to (g): Please provide case / licence reference numbers

For applications which are part of the Pre-Submission Screening Service:

More information on Natural England's Pre-Submission Screening Service can be found [here](#).

Is this a first draft application? Yes ☐ No ☐

Is this a subsequent draft? Yes ☐ No ☐

Is this a formal application? Yes ☐ No ☐

Please provide any earlier reference numbers

For applications which are part of Nationally Significant Infrastructure Projects cases:

Is this a first draft application? Yes ☐ No ☐

Is this a subsequent draft? Yes ☐ No ☐

Is this a formal application? Yes ☐ No ☐

Please provide any earlier reference numbers

5. Purpose

(a) *Confirm the purpose of the application:

☐ Any development as defined in section 55 (1) of the Town and Country Planning Act 1990, under section 10(1)(d)

(b) * What are the main aims?

6. Site Details

* Is the address for the premises to be licensed different to the applicant's address? Yes ☐ No ☐

If 'Yes' ... For each Site / Location to be licensed, please complete **all** of the following details:

If 'No' ... Please complete Site / Location Name and OS Grid Reference boxes only.

(For linear projects, please add the start and end points separately)

	Site 1	Site 2	Site 3
*Site / Location Name:			
House No:			
Address Line 1:			
Address Line 2:			
Address Line 3:			
Town:			
*County:			
Postcode:			
*OS Grid Reference: <i>(In format XX123456)</i>			

7. Conservation Considerations

(a) *Will any part of the proposed activity fall in and/or adjacent to a Designated Site?

Yes ☐ No ☐ N/A ☐

If 'Yes' to (a) please complete the table below. If 'No', please go to the next section.

Please indicate whether the activity will fall on and/or adjacent to a designated site:	Designated Site Name:	Type of Designated Site <i>E.g. National Nature Reserve (NNR), Site of Special Scientific Interest (SSSI), Special Protection Area (SPA), Special Area of Conservation (SAC), Ramsar Site, Ancient Monument, Marine Nature Reserve (MNR), Area of Outstanding Natural Beauty (AONB)</i>
On ☐ Adjacent to ☐		
On ☐ Adjacent to ☐		
On ☐ Adjacent to ☐		
On ☐ Adjacent to ☐		
On ☐ Adjacent to ☐		
On ☐ Adjacent to ☐		

(b) Have you received permission from all the designated site managers?

Yes ☐ No ☐ Not Known ☐

(c) Have you consulted with Natural England for advice on the implications of the application on the designated sites?

Yes ☐ No ☐ Not Known ☐

(d) Please give either the outcome of your consultations or the reason why you have not consulted us. Please provide any relevant correspondence and the name of the local Natural England adviser or reserve manager consulted.

(e) Will work extend into future years?

(If 'Yes' please state how many years it will extend for)

Yes ☐ _____ years No ☐

(f) Is work part of a wider project or contributing to local Biodiversity Action Plans?

Yes ☐ No ☐ Not Known ☐

(g) Is the location covered by a Natural England Agri-Environment agreement (i.e. Environmental Stewardship)?

(If 'Yes' please provide the agreement reference number)

Yes ☐ No ☐ N/A ☐

Ref. No:

8. Authorisation

(a) * Is the applicant the owner / occupier of the land?

Yes ☐ No ☐ N/A ☐

If 'Yes' to (a) please go to the next section. If 'No' to (a) please answer (b).

(b) Have you received the owner occupier's permission to apply?

Yes ☐ No ☐

Please note that it is your responsibility as the applicant to obtain the owner or occupier's permissions to act under licence on their property.

You may be asked to provide documentation which confirms that you have owner or occupier's permissions and we will contact you if this is necessary.

9. Application Details

(a) Please add details for all licensable actions you wish to perform. Please complete one column per species:

	Licensable Action 1	Licensable Action 2	Licensable Action 3
*Application Subject	<i>Badgers</i>	<i>Badgers</i>	<i>Badgers</i>
*Species	<i>Badger</i>	<i>Badger</i>	<i>Badger</i>
*Activity	<i>Interfere with badger sett(s)</i>	<i>Interfere with badger sett(s)</i>	<i>Interfere with badger sett(s)</i>
Method or Field Technique	☐ Obstructing sett entrances by means of one-way badger gates ☐ Obstructing access to sett entrances by blocking or proofing ☐ Damaging a sett by hand and mechanical means ☐ Destruction of the vacant sett by hand and mechanical means ☐ Disturbance of badgers	☐ Obstructing sett entrances by means of one-way badger gates ☐ Obstructing access to sett entrances by blocking or proofing ☐ Damaging a sett by hand and mechanical means ☐ Destruction of the vacant sett by hand and mechanical means ☐ Disturbance of badgers	☐ Obstructing sett entrances by means of one-way badger gates ☐ Obstructing access to sett entrances by blocking or proofing ☐ Damaging a sett by hand and mechanical means ☐ Destruction of the vacant sett by hand and mechanical means ☐ Disturbance of badgers
Name of Sett			
Sett type	☐ Main ☐ Annexe ☐ Outlier ☐ Subsidiary	☐ Main ☐ Annexe ☐ Outlier ☐ Subsidiary	☐ Main ☐ Annexe ☐ Outlier ☐ Subsidiary
Re-open once development is complete?	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No
County			
OS Grid Reference			
Proposed Date From			
Proposed Date To			

(b) * Have you / will you submit a map or plan?

Yes ☐ No ☐

Please note: For new applications, where practical, you will need to provide a map or plan of a suitable scale showing where the activities will be undertaken. Please attach this to your application if appropriate.

10. Authorised Individuals

*Will any additional authorised individuals / accredited agents be required to act under this license?

Yes ☐ No ☐

If 'Yes', for each additional authorised individual / accredited agent, please complete the details below. If 'No' please go to the next section

	Person 1	Person 2	Person 3
*Title:			
*Forename			
Middle Name:			
*Surname:			
House No.:			
*Address Line 1:			
*Address Line 2:			
Address Line 3:			
Town:			
*County:			
*Postcode:			

Please note: The licensee and anyone acting under the licence are responsible for their actions and for complying with the licence conditions. In addition, no-one under the age of 18 may be authorised by the licensee without specific written permission from Natural England for licences that permit shooting.

11. Qualifications

(a) * Do you have qualifications and/or experience of the methods and procedures proposed?

Yes ☐ No ☐

(b) Please provide details of relevant experience and qualifications.

(c) * Have you consulted anyone in Natural England regarding this application?

Yes ☐ No ☐

If 'Yes' to (c)... Please provide details of the consultation.

12. Summary of Proposal & Consent Status

(a) Brief Description of Proposal
(E.g. Construction of a new school, barn conversion to residential accommodation, barn conversion to residential accommodation, demolition of unsafe structure, demolition of building in advance of development, etc).

(b) * Is any consent required for your proposed project and the subject of this licence application?

- ☐ 1. Planning-related consent required (e.g. Planning permission, listed building consent, etc)
- ☐ 2. Demolition consent (under Building Act 1984) including prior notice to demolish.
- ☐ 3. Other type of consent required (e.g. Minerals consents, Highways Act consents, Secretary of State decision letter, compulsory Purchase Order, Environment Agency Consent, etc)
- ☐ 4. Permitted Development (under Town and Country Planning Act 1990)
- ☐ 5. No consent required (e.g. Public Health and safety issues)

If '3' is
selected

(c) * Please provide details of these consents

If '5' is
selected

(d) * Please explain why no consent is required

If '1', '2'
or '3' is
selected

(e) Have you obtained the necessary consent(s) to allow the proposed activity to be commenced?

Yes ☐ No* ☐

- **Note that the application will be rejected if the necessary full consent(s) to allow the proposed activity to be commenced has not been obtained.**
- **Note we require a copy of the full planning consent(s) when the application is submitted.**

Pre-Submission Screening Service:

This is a chargeable service which, subject to availability, provides advice on draft applications prior to consents being in place and prior to a formal licence application being submitted. We strongly advise customers to use this service rather than trying to pursue a licence under Exceptional Circumstances, particularly where there are concerns about financial implications resulting from delays in obtaining a licence once planning consents are in place. Please see our website for further advice about the Pre-Submission Screening Service.

Consent obtained

(f) Please confirm details of all the consents that have been granted relevant to the proposed activity and this licence application.

Full Planning Permission	☐	Outline Planning Permission	☐
Demolition consent (under Building Act 1984) including prior notice to demolish	☐	Conservation Area Consent	☐
Listed Building Consent	☐	Tree Preservation Order	☐
Highways Act Consent	☐	Utilities Consent	☐
Mineral Consent	☐	Other Consent	☐
Mineral Consent with Review of Mineral Planning Permission	☐	Mineral Consent (Review of Mineral Planning Permission submitted to Mineral Planning)	☐

Other Consent Type

(g) Please provide consent reference number (s)

Please submit copies of the consents (or extracts) that are relevant to the proposed activity and this licence application, if applicable.

(h) For all consents that have been granted, have all conditions or Reserved Matters relating to wildlife species and habitat issues (which are intended to be and are capable of being discharged before development begins) been discharged?

Yes ☐ No ☐

'No' to (h), please answer all of the following. If 'Yes', please skip to (j).

Please note: If it is not possible or not intended for the conditions to be discharged before development commences then please do not answer 'No' to (h).

(i) Please give details of those conditions that are still to be discharged and explain why they have not been discharged.

(j) Is the site subject to any commitment that affects the protected species named in this application?

Yes ☐ No ☐

For example a Section 106 Agreement (Town and Country Planning act 1990) or other commitments made at a Public Inquiry or in an Environmental Statement.

If 'Yes' to (j):

Has the commitment been met? Please also explain what has been done.

If 'Yes' to
(l):

What work is outstanding and when will it be completed?

(k) Is the site subject to any such commitment that affects other European Protected Species or other protected species? *E.g. badgers.*

Yes ☐ No ☐

If 'Yes' to
(k):

Has this been met?

If 'Yes' to
(k):

When will it be complete?

13. Consenting Authority

Please provide the Local Planning Authority/Authorities that have granted consent for the proposed project and the subject of this licence application. Please then provide contact details for the responsible officer.

If consent is granted by another body (e.g. Secretary of State, Natural England, Environment Agency, Utilities Consent, Highways Consent, etc) then please provide details for it as appropriate.

If no consent is required (e.g. Public health and safety issues) then please leave the remaining fields blank.

*Consenting Authority Name

*Title

*Forename

*Surname

* Position

Email Address

Telephone Number

Address

14. Method Statement

To accompany this application we require a report or method statement that clearly describes how the proposed development work will interfere with the badger setts and also demonstrates how any mitigation work will be carried out.

We would appreciate it if you do not use spiral binding for your report or Method Statement as this affects the ease with which we can scan or copy the document.

All reports must contain the following information (if not already provided in the application form):

1. Development site

- Give the full postal address of the land where work is proposed.
- Give the full name and address of the developer.

2. Map and site details

- Include an appropriately scaled map of the development site that shows the site location. This map, or an additional larger scale map if necessary, should also show locations of all setts on the site. Aerial photographs of the site are also helpful.
- Setts should be named or numbered and referred to in the legend or report.
- Give the likely status of the setts (whether main, subsidiary, annexe or outliers) and whether they are active or not. State the number of entrance holes at each sett.
- Indicate and specify which setts are to be disturbed, damaged, destroyed or obstructed. Specify any setts that will be re-opened at the end of the works.
- Show the location of any mitigation work e.g. artificial setts, new foraging habitat, water sources etc.

3. Survey information

Give details (including methods and results) of the survey undertaken to identify the location, number and status of the setts that will be affected by the proposed development work. Include details of any bait marking survey or other exercise that indicates territorial range of the badgers on site.

4. Work schedule

Provide a detailed schedule for all proposed sett interference, stating how and when each badger sett will be affected and indicating the type of machinery or tools to be used and the distance from the sett(s). Explain the rationale for the necessary badger interference. The dates of any proposed mitigation work must also be included (if applicable).

5. Maintenance and monitoring

Explain how you will:

- I. Monitor badger activity to ensure that badgers do not regain access to excluded setts before and during site clearance and sett destruction.
- II. Monitor the proposed development work to ensure that all licence conditions are met.

15. Supplementary Information

Please provide any additional information you may have to support your application.

16. Charge Screening

16a. Applicant Screening

Natural England will use this form to assess whether you need to pay for your licence.

If you do not complete your form correctly, your request might take longer.

Charge screening to replace a current wildlife licence granted before 7 December 2020 only

Enter your licence reference number

Declaration

I have read and understood the [terms and conditions for payment](#) in respect of an existing wildlife licence and agree to pay relevant charges.

16b. Is there a charge for your licence?

Your answers must be the same as question 5 and question 12.

Tick the relevant box for the main purpose of your licence application.

For a householder home improvement project (such as an extension, garage, car port, wall or fence), for which you:

have received planning consent through a householder planning application

do not need planning consent (permitted development)

For the conservation of a:

scheduled monument

listed building

registered place of worship

traditional farm building in a countryside stewardship agreement

If you have ticked any of these purposes, you may be exempt from licence charges. You do not need to complete the rest of section 16.

16c. Invoice details

Only complete this section if your licence is charged for.

Please note:

- if the section below needs to be completed and is left blank, the form will be returned to you for completion. Licence assessment will not commence until these details are provided
- requests for changes to invoice details made after an invoice has been issued (including missing purchase order numbers) will be subject to a £121 administration charge.

Contact details are the same as the applicant details

Company name

Address including postcode

Telephone number

Mobile number

Email address for invoices

Contact name for invoices

Email address (if different from invoice email address)

Do you use a purchase number for company invoices?

Yes

No

If yes, enter the purchase order number

16d. Licence Cost

The cost of this licence is calculated to the nearest quarter of an hour, based on an hourly rate of **£121** plus a £73 compliance check.

Most licences are likely to cost between £400 and £1000, including the compliance check charge. Most replacement licences are likely to cost between £300 and £500.

Complex cases are likely to cost more. For example, if you:

- use a non-standard artificial sett in an unsuitable location - or where there is insufficient evidence of suitability
- affect multiple setts
- have not considered all options before closing a sett
- propose partial or temporary closure of a sett
- 'live dig' a badger sett
- work during the breeding season
- cause the loss of a complete badger clan's territory
- sever territories or separate badger clans from their foraging ground
- propose work that may lead to a high risk of disease as a result of perturbation
- affect a protected site

Other factors that will make your licence more complex include:

- projects using unusual, new or contentious methods
- applications or project plans that have incomplete details
- applications or project plans with unnecessary additional information
- issues with ecologist experience or poor references
- surveys that do not follow guidance or are limited or constrained
- phased or multi-plot developments
- applications where compliance issues have been identified or have previous police involvement
- applications without relevant planning permissions (or other consents) in place; that do not have conditions or reserved matters fully discharged; or that propose the use of exceptional circumstances

Once you have completed this application form please read, complete and sign Sections 17 and 18 then send to wildlife@naturalengland.org.uk

17. Sharing and Using Your Information

How we use your personal information is set out in the Wildlife Licensing privacy notice which can be found here

<https://www.gov.uk/government/publications/natural-england-privacy-notice>

Important Advice:

- **If your application is made under the Wildlife and Countryside Act 1981 (as amended) or the Conservation of Habitats and Species Regulations 2017 (as amended), any person who in order to obtain a licence knowingly or recklessly makes a statement or representation, or furnishes a document or information which is false in a material particular, shall be guilty of an offence and may be liable to criminal prosecution. Any person found guilty of such an offence is liable, on summary conviction, to imprisonment for a term not exceeding six months or to a fine not exceeding level 5 on the standard scale, or to both. Regarding other wildlife legislation, we will look to provisions in the Fraud Act 2006 (as amended) in respect of applicants making any false representations.**
- **Natural England or the Secretary of State can modify or revoke at any time any licence that is issued, but this will not be done unless there is good reason for doing so. Any licence that is issued is likely to be revoked immediately if it is discovered that false information has been provided that resulted in the issue of a licence.**

18. Declaration

18a. Convictions

* Have you or any person listed in the application been convicted of any wildlife-related or animal welfare offence?

Yes ☐ No ☐

If 'Yes': Please provide details of the convictions: *(including dates)*

The offences we are referring to relate to persons convicted on or after 1 January 2010 of an offence under the Wildlife and Countryside Act 1981, the Conservation (Natural Habitats &c.) Regulations 1994, the Conservation of Habitats and Species Regulations 2017 (as amended), the Protection of Badgers Act 1992, the Deer Act 1991, the Hunting Act 2004, the Wild Mammals (Protection) Act 1996, the Animal Welfare Act 2006, the Protection of Animals Act 1911 and the Invasive Alien Species (Enforcement and Permitting) Order 2019 (all as amended). You do not have to declare conviction if the person concerned is: (1) a rehabilitated person for the purposes of the Rehabilitation of Offenders Act 1974 and their conviction is treated as spent; or (2) in respect of such an offence, a court has made an order discharging them absolutely.

18b. Applicant Declaration.

☐ I have read and understood the privacy notice above.

- Where required, I undertake to obtain permission from landowners / occupiers of land to exercise any licence resulting from this application, and to allow any employee or representative of Natural England to monitor or inspect the work described in this application.
- I have read and understood the guidance provided in the application form and on the Wildlife Licensing Internet guidance pages. I declare the particulars given are correct to the best of my knowledge and belief.
- I have read and understood the [Terms and Conditions](#) for payment in respect of Wildlife Licence Applications and agree to pay all the relevant charges due.
- I declare the particulars given are correct to the best of my knowledge and belief, and I apply for a licence in accordance with the information I have provided.

☐ I agree to the declaration above.

Signature of Applicant:

For electronic applications, please insert an electronic signature above or tick this box to confirm with the declaration.

☐

Name: *(In BLOCK letters)*

Date:

18c. Ecologist Declaration (if applicable)

☐ I have read and understood the privacy notice above.

- I can confirm that I have visited the site.
- I have designed and inputted into the licence proposal.
- I am satisfied that the proposal will have the least possible impact on the species concerned.
- I declare the particulars given are correct to the best of my knowledge and belief.

☐ I agree to the declaration above.

Signature of Ecologist:

For electronic applications, please insert an electronic signature above or tick this box to confirm with the declaration.

☐

Name: (In BLOCK letters)

Date:

19. Annex - Application Notes

Applicant

The applicant is the person submitting the application (usually the landowner or occupier) who, if the licence was granted, would become the licensee. The applicant may appoint agents to produce the application pack and act on their behalf. A person with specific skills and knowledge of the species concerned, such as a consultant ecologist, must be appointed to assist in the preparation and the delivery of the proposals that ensure the species protection requirements can be met.

Licensee

The "Licensee" named on the licence is responsible for ensuring that all activities carried out on site in relation to the licence comply with the terms and conditions of the licence. This means that all authorised persons have a responsibility for ensuring that the licence terms and conditions, including any annex special conditions, are understood and complied with. Failure to do so could lead to prosecution.

Consultant/Named Ecologist

The "Named Ecologist" is a professional ecological consultant who has satisfied Natural England that they have the relevant skills, knowledge and experience of the species concerned and is responsible for undertaking and/or overseeing the work undertaken in respect of the licensed species. The 'Named Ecologist' has a responsibility for ensuring that the licence is complied with. They are responsible for advising the licensee on the suitability and competence of any Accredited Agents or Assistants employed on site to undertake the required duties and may include the direct supervision of Assistants where appropriate. More information about the experience required to become a named ecologist can be found here:

http://webarchive.nationalarchives.gov.uk/20140605090108/http://www.naturalengland.org.uk/Images/bat-mitigation-guidance_tcm6-10534.pdf

Accredited Agent

An “Accredited Agent” is a suitably trained and experienced person who is able to carry out work under a licence without the personal supervision of the Named Ecologist. Any Accredited Agent must be appointed by the Licensee and be in possession of a letter signed by the Licensee confirming their appointment. Agents shall carry a copy of the said letter when acting under the licence and shall produce it to any police or Natural England officer on request.

Assistants

An “Assistant” is a person assisting a Named Ecologist or Accredited Agent. Assistants are only authorised to act under this licence whilst they are under the direct supervision of either the Named Ecologist or an Accredited Agent.