



About this form

If you're an asylum seeker applying for backdated tax credits payments you must meet certain criteria:

- you must have made your claim for asylum before 1 February 2019
- you have children who were in full time non-advanced education when you originally claimed asylum
- you have been granted asylum within 1 month of today's date

Please note that further criteria will be checked when you apply.

To help us decide if you're entitled to any backdated tax credits, please complete this form and return it to us.

Enter today's date DD MM YYYY

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Your details

1 Name <div></div> <div></div>	6 Date you originally claimed asylum DD MM YYYY If you claimed on or after 1 February 2019 you're not eligible to apply <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div>
2 National Insurance number <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div>	7 Date you were granted asylum DD MM YYYY If this was not within 1 month of today's date you're not eligible to apply <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div>
3 Date of birth DD MM YYYY <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div>	8 How many children in full time non-advanced education did you have when you made your original claim? If you had no children in full time non-advanced education you're not eligible to apply <div></div>
4 Current address <div></div> <div></div> <div></div> <div>Postcode</div>	9 Full address when you originally claimed asylum <div></div> <div></div> <div></div> <div>Postcode</div>
5 Telephone number - including area code We need this to contact you once we have received your application <div></div>	

Your partners details if applicable

10 Name <div></div> <div></div>	11 National Insurance number <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div>
	12 Date of birth DD MM YYYY <div></div> <div></div> <div></div> <div></div> <div></div> <div></div> <div></div>

What happens next

Please email the filled in form to northeast.customerprocessingbusinessimprovement@hmrc.gov.uk

By providing an email address you understand and waive any perceived data security risks which may arise from the use of email communication. For more information, read 'HMRC's email disclaimer' below.

In the subject line of the email please enter 'Claiming Tax Credits following notification of refugee status'.

We will contact you to take some further details in connection with your backdated claim for tax credits. We'll check whether you meet the criteria of the Court of Appeal judgement and if you do we will assess whether you are entitled to any backdated tax credits payments.

HMRC's email disclaimer

Confidentiality

You've a right to the same high degree of confidentiality that all customers have. We've a legal duty to keep your affairs completely confidential and cannot give information to others about your Tax Credit claim, unless the law permits us to do so. This means we may only discuss a customer's claim with an authorised intermediary or an appointee.

Use the following information to decide whether you want to deal with us by email. We take the security of personal information very seriously. Email is not secure, so it's very important that you understand the risks before you email us. We will not deal with you by email unless you tell us you accept the risks of doing so.

About the risks

The main risks associated with using email that concern HMRC are:

- confidentiality and privacy - there's a risk that emails sent over the internet may be intercepted
- confirming your identity - it's crucial that we only communicate with established contacts at their correct email addresses
- there's no guarantee that an email received over an insecure network, like the internet, has not been altered during transit
- attachments could contain a virus or malicious code

How we can reduce the risks

We'll desensitise information, for example by only quoting part of any unique reference numbers. We can also use encryption. We're happy to discuss how you may do the same but still give the information we need.

If you do not want to use email

You may prefer that we do not respond by email, for example because other people have access to your email account. If so, we're happy to respond by another method. We'll agree this with you either by telephone or in writing by post.

If you do want to use email

If you would like to use email as one of the ways HMRC will contact you, we'll need you to confirm in writing by post or email:

- that you understand and accept the risks of using email
- that you're content for financial information to be sent by email
- that attachments can be used

If you're the authorised intermediary or an appointee, we'll need you to confirm in writing by post or email that your client understands and accepts the risks.

Also:

- send us the names and email addresses of all people you would like us to use email with - for example, you, your staff, your representative, your agent
- confirm that your junk mail filters are not set to reject and/or automatically delete HMRC email

How we use your agreement

Your confirmation will be held on file and will apply to future email correspondence. We'll review the agreement at regular intervals to make sure there are no changes.

Opting out

You may opt out of using email at any time by letting us know.

More information

You can find more information on HMRC's privacy policy. Go to www.gov.uk and search for 'HMRC Privacy Notice'.