



Department
for Education

Children's social work workforce census 2024 to 2025

COLLECT report specifications v1.0
August 2025

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Version history

Version	Comments	Date
0.1	Changes from previous year: <ul style="list-style-type: none">• Rollover of dates• Additional COLLECT reports to report on new data items	June 2025
1.0	Baselined version	August 2025

Related documents

Children's social work workforce census, year ending 30 September 2025: [guide](#)

Children's social work workforce 2024 to 2025: [Business and technical specification](#)

Children's social work workforce 2024 to 2025: [Validation rules](#)

1. General notes for users of the children's social work workforce COLLECT reports

1. The COLLECT (collections online for learning, education, children and teachers) reports show local authorities information on the validation rule queries, errors and notes associated with their 2024 to 2025 CSWW census return. They also provide each local authority with a summary of their headline statistics, which the Department for Education (DfE) will publish in February 2026.
2. Reports can be run from the 'launch reports' option within the CSWW (children's social work workforce) COLLECT blade.
3. The reports will be available to the Collector (DfE) and local authority contacts with COLLECT access. The DfE can access the reports for each local authority. Each local authority has access only to their own reports.
4. The reports show the current position.
5. All reports are exportable in the following formats: xml, csv, tiff, pdf, web archive and MS Excel.
6. The 2024 to 2025 CSWW census collects data for the period 1 October 2024 to 30 September 2025.
7. The DataCollectionStartDate is 1 October 2024 (start of data collection reference period)
8. The DataCollectionEndDate is 30 September 2025 (end of data collection reference period).
9. Symbols used in the Data summary report specification:
 - = 'equal to'
 - >= 'greater than or equal to'
 - <= 'less than or equal to'
 - < 'less than'.

2. Error counts report

2.1. Report description

This report provides local authorities with a count of their validation rule errors and queries.

2.2. Report criteria

Section	Criteria
Rows	The rows in the report show the validation errors and queries ordered by the number of occurrences (highest to lowest).
Columns	'Occurrences' – number of times the error/query occurs 'Validation Rule Number' – the validation rule number, as listed in the validation rules 'Error Message' – the error message, as specified in the validation rules

3. Errors report

3.1. Report description

This report shows all the individual validation rule errors and queries for a local authority.

3.2. Report criteria

Section	Criteria
Rows	Each occurrence of a validation error or query is added as a row to the report. Errors are listed in order of validation rule number (lowest to highest).
Columns	<p>'LA Number' – the local authority number</p> <p>'SWE registration number' – the SWE (Social Work England) registration number of the individual social worker</p> <p>'Validation Rule Number' – the validation rule number, as listed in the validation rules</p> <p>'Error Message' – the error message, as specified in the validation rules</p> <p>'Data Item Name' – the name of the specific data item that the error/query relates to</p> <p>'Data Item Value' – the value of the data item that the error/query relates to</p>

4. Notes report

4.1. Report description

This report shows a local authority the notes that they have added to their census return.

4.2. Report criteria

Section	Criteria
Rows	A record is added for each note.
Columns	<ul style="list-style-type: none">'Note Level' – level of note, ie return or error'User' – the author of the note'Full User Name' – username of user who added note'Organisation' – the name of the local authority/organisation that made the note'Native ID' – local authority number'Date & Time Note Created''Field Name' – the data collection field/item the error or query relates to'Error No.' – the error/query number, as listed in the validation rules'Notes' – the notes which have been recorded

5. Data summary report

5.1. Report description

The data summary report shows local authorities their full-time equivalent (FTE) and headcount data for headline measures ('as loaded' to reflect data in COLLECT and 'as published' using the methodology from the [statistical release](#)), as well as previous year's data and the percentage change.

Local authorities are **strongly encouraged to review the Data summary report** before submitting their return, as it summarises the headline statistics that DfE will publish in February 2026. We may be unable to amend any errors that are not identified by our automated and manual validation checks prior to publication.

5.2. Age and time in service calculations

To calculate age and time in service in years, the differences between two specified dates are calculated as follows:

- Time in service – difference between RoleStartDate and DataCollectionEndDate
- Time in service for leavers – difference between RoleStartDate and RoleEndDate
- Age – difference between PersonBirthDate and DataCollectionEndDate

where DataCollectionEndDate is 30 September 2025.

5.3. Report criteria

The below sections detail the criteria for the current year's data. The same columns should be repeated for the previous year (using the reference data provided by DISD), and then a percentage change calculated.

5.3.1.Social workers in post at 30 September

Output	Selection criteria: FTE - as loaded and published	Selection criteria: Headcount – as loaded	Selection criteria: Headcount – as published
Number of social workers in post at 30 September	<p>Sum of individual FTE of social workers</p> <p>Where</p> <p>RoleStartDate <= DataCollectionEndDate or RoleStartDate is NULL</p> <p>and</p> <p>RoleEndDate > DataCollectionEndDate or RoleEndDate is NULL</p> <p>and</p> <p>Agency Worker = 0.</p>	<p>Headcount of individual records based on SWE registration number <u>without</u> duplicates removed</p> <p>Where</p> <p>RoleStartDate <= DataCollectionEndDate or RoleStartDate is NULL</p> <p>and</p> <p>RoleEndDate > DataCollectionEndDate or RoleEndDate is NULL</p> <p>and</p> <p>Agency Worker = 0.</p>	<p>Headcount of individual records with duplicates removed (based on SWE registration number, local authority, birth date, sex and ethnicity)</p> <p>Where</p> <p>RoleStartDate <= DataCollectionEndDate or RoleStartDate is NULL</p> <p>and</p> <p>RoleEndDate > DataCollectionEndDate or RoleEndDate is NULL</p> <p>and</p> <p>Agency Worker = 0.</p>
Number of social workers in post at 30 September by sex:	Sum of FTE social workers in post at 30 September	Headcount of social workers in post at 30 September <u>without</u> duplicates removed	Headcount of social workers in post at 30 September with duplicates removed

Output	Selection criteria: FTE - as loaded and published	Selection criteria: Headcount – as loaded	Selection criteria: Headcount – as published
<ul style="list-style-type: none"> Male Female 	<p>Where</p> <ul style="list-style-type: none"> Sex - 'M' for Male Sex – 'F' for Female 	<p>Where</p> <ul style="list-style-type: none"> Sex - 'M' for Male Sex – 'F' for Female 	<p>Where</p> <ul style="list-style-type: none"> Sex – 'M' for Male Sex – 'F' for Female
<p>Number of social workers in post at 30 September by role within organisation:</p> <ul style="list-style-type: none"> Senior manager Middle manager First line manager Senior practitioner Case holder Qualified without case 	<p>Sum of FTE social workers in post at 30 September</p> <p>Where</p> <ul style="list-style-type: none"> OrgRole = 1 for senior manager OrgRole = 2 for middle manager OrgRole = 3 for first line manager OrgRole = 4 for senior practitioner OrgRole = 5 for case holder OrgRole = 6 for qualified without case 	<p>Headcount of social workers in post at 30 September <u>without</u> duplicates removed</p> <p>Where</p> <ul style="list-style-type: none"> OrgRole = 1 for senior manager OrgRole = 2 for middle manager OrgRole = 3 for first line manager OrgRole = 4 for senior practitioner OrgRole = 5 for case holder OrgRole = 6 for qualified without case 	<p>Headcount of social workers in post at 30 September with duplicates removed</p> <p>Where</p> <ul style="list-style-type: none"> OrgRole = 1 for senior manager OrgRole = 2 for middle manager OrgRole = 3 for first line manager OrgRole = 4 for senior practitioner OrgRole = 5 for case holder OrgRole = 6 for qualified without case

Output	Selection criteria: FTE - as loaded and published	Selection criteria: Headcount – as loaded	Selection criteria: Headcount – as published
<p>Number of social workers in post at 30 September by age (years):</p> <ul style="list-style-type: none"> • Under 20 • 20 to 29 • 30 to 39 • 40 to 49 • 50 to 59 • 60 and over 	<p>Sum of FTE social workers in post at 30 September</p> <p>Where</p> <ul style="list-style-type: none"> • 18<= 'Age' <=19 • 20<= 'Age' <=29 • 30<= 'Age' <=39 • 40<= 'Age' <=49 • 50<= 'Age' <=59 • 'Age' >=60 	<p>Headcount of social workers in post at 30 September <u>without</u> duplicates removed</p> <p>Where</p> <ul style="list-style-type: none"> • 18<= 'Age' <=19 • 20<= 'Age' <=29 • 30<= 'Age' <=39 • 40<= 'Age' <=49 • 50<= 'Age' <=59 • 'Age' >=60 	<p>Headcount of social workers in post at 30 September with duplicates removed</p> <p>Where</p> <ul style="list-style-type: none"> • 18<= 'Age' <=19 • 20<= 'Age' <=29 • 30<= 'Age' <=39 • 40<= 'Age' <=49 • 50<= 'Age' <=59 • 'Age' >=60
<p>Number of social workers in post at 30 September by ethnicity:</p> <ul style="list-style-type: none"> • White • Black / African / Caribbean / Black British • Asian / Asian British • Mixed / Multiple ethnic groups • Other ethnic group 	<p>Sum of FTE social workers in post at 30 September</p> <p>Where</p> <ul style="list-style-type: none"> • Ethnicity = WBRI, WIRI, WOTH • Ethnicity = BCRB, BAFR, BOTH • Ethnicity = AIND, APKN, ABAN, AOTH, CHNE • Ethnicity = MWBC, MWBA, MWAS, MOTH • Ethnicity = OOTH 	<p>Headcount of social workers in post at 30 September <u>without</u> duplicates removed</p> <p>Where</p> <ul style="list-style-type: none"> • Ethnicity = WBRI, WIRI, WOTH • Ethnicity = BCRB, BAFR, BOTH • Ethnicity = AIND, APKN, ABAN, AOTH, CHNE • Ethnicity = MWBC, MWBA, MWAS, MOTH 	<p>Headcount of social workers in post at 30 September with duplicates removed</p> <p>Where</p> <ul style="list-style-type: none"> • Ethnicity = WBRI, WIRI, WOTH • Ethnicity = BCRB, BAFR, BOTH • Ethnicity = AIND, APKN, ABAN, AOTH, CHNE • Ethnicity = MWBC, MWBA, MWAS, MOTH

Output	Selection criteria: FTE - as loaded and published	Selection criteria: Headcount – as loaded	Selection criteria: Headcount – as published
<ul style="list-style-type: none"> Not known 	<ul style="list-style-type: none"> Ethnicity = REFU, NOBT 	<ul style="list-style-type: none"> Ethnicity = OOTH Ethnicity = REFU, NOBT 	<ul style="list-style-type: none"> Ethnicity = OOTH Ethnicity = REFU, NOBT
<p>Number of social workers in post at 30 September by time in service:</p> <ul style="list-style-type: none"> Less than 2 years 2 to less than 5 years 5 to less than 10 years 10 to less than 20 years 20 to less than 30 years 30 years or more 	<p>Sum of FTE social workers in post at 30 September</p> <p>Where</p> <ul style="list-style-type: none"> 'Time in service' <2 2<= 'Time in service' <5 5<= 'Time in service' <10 10<= 'Time in service' <20 20<= 'Time in service' <30 'Time in service' >=30 	<p>Headcount of social workers in post at 30 September <u>without</u> duplicates removed</p> <p>Where</p> <ul style="list-style-type: none"> 'Time in service' <2 2<= 'Time in service' <5 5<= 'Time in service' <10 10<= 'Time in service' <20 20<= 'Time in service' <30 'Time in service' >=30 	<p>Headcount of social workers in post at 30 September with duplicates removed</p> <p>Where</p> <ul style="list-style-type: none"> 'Time in service' <2 2<= 'Time in service' <5 5<= 'Time in service' <10 10<= 'Time in service' <20 20<= 'Time in service' <30 'Time in service' >=30

5.3.2. Social workers starting during the collection year

Output	Selection criteria: FTE – as loaded and published	Selection criteria: Headcount – as loaded	Selection criteria: Headcount – as published
Number of social workers starting during the collection year	<p>Sum of FTE social workers</p> <p>Where</p> <p>Agency Worker = 0 and RoleStartDate is between DataCollectionStartDate and DataCollectionEndDate</p>	<p>Headcount of social workers <u>without</u> duplicates removed</p> <p>Where</p> <p>Agency Worker = 0 and RoleStartDate is between DataCollectionStartDate and DataCollectionEndDate</p>	<p>Headcount of social workers with duplicates removed (based on SWE registration number, local authority, birth date, sex and ethnicity)</p> <p>Where</p> <p>Agency Worker = 0 and RoleStartDate is between DataCollectionStartDate and DataCollectionEndDate</p> <p>and</p> <p>RoleEndDate > DataCollectionEndDate or RoleEndDate is NULL (i.e. did not leave during the collection year)</p>

Output	Selection criteria: FTE – as loaded and published	Selection criteria: Headcount – as loaded	Selection criteria: Headcount – as published
<p>Number of social workers starting in the collection year by age (years):</p> <ul style="list-style-type: none"> • Under 20 • 20 to 29 • 30 to 39 • 40 to 49 • 50 to 59 • 60 and over 	<p>Sum of FTE social workers starting in collection year</p> <p>Where</p> <ul style="list-style-type: none"> • 18<= 'Age' <=19 • 20<= 'Age' <=29 • 30<= 'Age' <=39 • 40<= 'Age' <=49 • 50<= 'Age' <=59 • 'Age' >=60 	<p>Headcount of social workers starting in the collection year <u>without</u> duplicates removed,</p> <p>Where</p> <ul style="list-style-type: none"> • 18<= 'Age' <=19 • 20<= 'Age' <=29 • 30<= 'Age' <=39 • 40<= 'Age' <=49 • 50<= 'Age' <=59 • 'Age'>=60 	<p>Headcount of social workers starting but not leaving in collection year with duplicates removed</p> <p>Where</p> <ul style="list-style-type: none"> • 18<= 'Age' <=19 • 20<= 'Age' <=29 • 30<= 'Age' <=39 • 40<= 'Age' <=49 • 50<= 'Age' <=59 • 'Age'>=60

5.3.3.Social workers leaving during the collection year

Output	Selection criteria: FTE – as loaded and published	Selection criteria: Headcount – as loaded	Selection criteria: Headcount – as published
Number of social workers leaving during the collection year	<p>Sum of FTE30 social workers</p> <p>Where</p> <p>AgencyWorker = 0 and RoleEndDate is between DataCollectionStartDate and DataCollectionEndDate</p>	<p>Headcount of social workers <u>without</u> duplicates removed where</p> <p>Where</p> <p>AgencyWorker = 0 and RoleEndDate is between DataCollectionStartDate and DataCollectionEndDate</p>	<p>Headcount of social workers with duplicates removed (based on SWE registration number, local authority, birth date, sex and ethnicity)</p> <p>Where</p> <p>AgencyWorker = 0 and RoleEndDate is between DataCollectionStartDate and DataCollectionEndDate</p> <p>and</p> <p>RoleStartDate < DataCollectionStartDate or RoleStartDate is NULL (i.e. did not start in the collection year)</p>

Output	Selection criteria: FTE – as loaded and published	Selection criteria: Headcount – as loaded	Selection criteria: Headcount – as published
Turnover rate	100 * (Sum of FTE30 of social workers leaving in year) / (Sum of FTE social workers in post at 30 September)	100 * (Headcount of social workers leaving in year <u>without</u> duplicates removed) / (Headcount of social workers in post at 30 September <u>without</u> duplicates removed)	100 * (Headcount of social workers leaving but not starting in year with duplicates removed) / (Headcount of social workers in post at 30 September with duplicates removed)
Number of social workers leaving during the collection year by age (years): <ul style="list-style-type: none"> • Under 20 • 20 to 29 • 30 to 39 • 40 to 49 • 50 to 59 • 60 and over 	Sum of FTE30 of social workers leaving in collection year Where <ul style="list-style-type: none"> • 18<='Age' <=19 • 20<= 'Age' <=29 • 30<= 'Age' <=39 • 40<= 'Age' <=49 • 50<= 'Age' <=59 • 'Age' >=60 	Headcount of social workers leaving in collection year <u>without</u> duplicates removed Where <ul style="list-style-type: none"> • 18<='Age' <=19 • 20<= 'Age' <=29 • 30<= 'Age' <=39 • 40<= 'Age' <=49 • 50<= 'Age' <=59 • 'Age' >=60 	Headcount of social workers leaving but not starting in collection year, with duplicates removed Where <ul style="list-style-type: none"> • 18<='Age' <=19 • 20<= 'Age' <=29 • 30<= 'Age' <=39 • 40<= 'Age' <=49 • 50<= 'Age' <=59 • 'Age' >=60

Output	Selection criteria: FTE – as loaded and published	Selection criteria: Headcount – as loaded	Selection criteria: Headcount – as published
<p>Number of social workers leaving during the collection year by time in service:</p> <ul style="list-style-type: none"> • Less than 2 years • 2 to less than 5 years • 5 to less than 10 years • 10 to less than 20 years • 20 to less than 30 years • 30 years or more 	<p>Sum of FTE30 of social workers leaving in collection year</p> <p>Where</p> <ul style="list-style-type: none"> • 'Time in service' <2 • 2<= 'Time in service' <5 • 5<= 'Time in service' <10 • 10<= 'Time in service' <20 • 20<= 'Time in service' <30 • 'Time in service' >=30 	<p>Headcount of social workers leaving in collection year <u>without</u> duplicates removed</p> <p>Where</p> <ul style="list-style-type: none"> • 'Time in service' <2 • 2<= 'Time in service' <5 • 5<= 'Time in service' <10 • 10<= 'Time in service' <20 • 20<= 'Time in service' <30 • 'Time in service' >=30 	<p>Headcount of social workers leaving but not starting in collection year with duplicates removed</p> <p>Where</p> <ul style="list-style-type: none"> • 'Time in service' <2 • 2<= 'Time in service' <5 • 5<= 'Time in service' <10 • 10<= 'Time in service' <20 • 20<= 'Time in service' <30 • 'Time in service' >=30

5.3.4.Agency workers at 30 September

Output	Selection criteria: FTE – as loaded and published	Selection criteria: Headcount – as loaded	Selection criteria: Headcount – as published
<p>Number of agency social workers in post at 30 September</p>	<p>Sum of FTE</p> <p>Where</p> <p>AgencyWorker = 1 and RoleEndDate ></p>	<p>Headcount of social workers</p> <p>Where</p> <p>AgencyWorker = 1 and RoleEndDate ></p>	<p>Same as 'Selection criteria: Headcount – as loaded'</p>

Output	Selection criteria: FTE – as loaded and published	Selection criteria: Headcount – as loaded	Selection criteria: Headcount – as published
	DataCollectionEndDate or RoleEndDate is NULL	DataCollectionEndDate or RoleEndDate is NULL	
Agency worker rate at 30 September	100 * (Sum of FTE for agency workers in post at 30 September) / ((Sum of FTE of agency workers at 30 September) + (Sum of FTE social workers in post at 30 September))	100 * (Headcount of agency workers at 30 September) / ((Headcount of agency workers at 30 September) + (Headcount of social workers in post at 30 September))	Same as 'Selection criteria: Headcount – as loaded'
Number of agency workers covering vacancies at 30 September	Number of FTE agency workers covering vacancies at 30 September from LocalAuthority Table	Headcount of agency workers covering vacancies at 30 September from LocalAuthority Table	Not applicable
Agency workers covering vacancies rate at 30 September	100 * (Number of FTE agency workers covering vacancies at 30 September / Sum of FTE agency workers at 30 September)	100 * (Headcount of agency workers covering vacancies at 30 September / Headcount of agency workers at 30 September)	Not applicable

5.3.5.Cases (FTE only)

Output	Selection criteria: FTE – as loaded and published	Selection criteria: Headcount – as loaded	Selection criteria: Headcount – as published
Number of cases held at 30 September	<p>Sum of cases held by social workers (including agency workers) in post at 30 September</p> <p>Where</p> <p>Number of cases is greater than or equal to 1</p> <p>and</p> <p>FTE is greater than 0</p> <p>i.e. $Cases_{30} \geq 1$ and $FTE > 0$</p>	Not applicable	Not applicable

Output	Selection criteria: FTE – as loaded and published	Selection criteria: Headcount – as loaded	Selection criteria: Headcount – as published
Number of caseholders at 30 September	<p>Sum of FTE for social workers (including agency workers) in post at 30 September</p> <p>Where number of cases held is greater than or equal to 1</p> <p>and</p> <p>FTE is greater than zero</p> <p>i.e. $Cases_{30} \geq 1$ and $FTE > 0$</p>	Not applicable	Not applicable
Average caseload at 30 September	Sum of cases held at 30 September (both agency and non-agency) / Number of caseholders at 30 September	Not applicable	Not applicable

5.3.6.Sickness absence (FTE only)

Output	Selection criteria: FTE – as loaded and published	Selection criteria: Headcount – as loaded	Selection criteria: Headcount – as published
Number of days missed due to sickness absence in collection year for social workers in post at 30 September	Sum of 'number of days missed due to sickness absence' for social workers in post at 30 September	Not applicable	Not applicable
Absence rate for social workers in post at 30 September	<p>(Sum of number of days missed due to sickness absence for social workers in post at 30 September / 253) * (Sum of FTE of social workers at 30 September)</p> <p>Note: The absence rate calculation is based on 253 working days in a standard year. For leap years the calculation is based on 254 working days.</p>	Not applicable	Not applicable

5.3.7.Vacancies (FTE only)

Output	Selection criteria: FTE – as loaded and published	Selection criteria: Headcount – as loaded	Selection criteria: Headcount – as published
Number of vacancies at 30 September	Number of FTE vacancies at 30 September from LocalAuthority Table	Not applicable	Not applicable
Vacancy rate at 30 September	$100 * (\text{Number of FTE vacancies at 30 September}) / (\text{Number of FTE vacancies at 30 September} + \text{Sum of FTE social workers in post at 30 September})$	Not applicable	Not applicable
Vacancy agency cover rate at 30 September	$100 * (\text{Number of FTE agency workers covering vacancies at 30 September} / \text{Number of FTE vacancies at 30 September})$	Not applicable	Not applicable

6. Continuity report

6.1. Report description

This report is intended to help local authorities identify potential issues with the continuity and quality of their data. The report shows a count of the number of records identified for each check.

6.2. Example of continuity report layout

For a requested local authority:

2024-25 Children's social work workforce quality report for [LA NAME]

Check number	Check	Number of records	Logic
1	Social worker was in post at the previous count date but is not in post this year: all children and family social workers in post at the count date last year (30 September 2024), with the exception of those who left on 30 September 2024, should be included in this year's collection.		Count of: SWENo in Previous database WHERE RoleStartDate <= PreviousDataCollectionEndDate OR RoleStartDate is NULL AND RoleEndDate > PreviousDataCollectionEndDate or RoleEndDate is NULL AND AgencyWorker = 0 AND SWENo does not exist in the current data collection database
2	Social worker's date of birth has changed since last year: SWE registration numbers are unique for each children and family social worker, therefore the date of birth recorded against each SWE registration number this year should be the same as that recorded in last year's collection.		Count of: SWENo in the current database that also exists in the previous data collection database WHERE DOB in current database does not equal DOB in Previous database
3	Social worker in post last year and has a different start date recorded this year: children and family social workers who were in post at the count date last year (30 September 2024) and are included in this year's collection should have the same role start date.		Count of: SWENo in previous database WHERE Previous RoleStartDate <= PreviousDataCollectionEndDate OR Previous RoleStartDate is NULL AND Previous RoleEndDate > PreviousDataCollectionEndDate or Previous RoleEndDate is NULL AND Current AgencyWorker = 0

			AND Previous AgencyWorker=0 AND RoleStartDate in the current database does not equal RoleStartDate in the previous database
4	<p>Social worker in post before the beginning of the collection year, but is not included in last year's return: all children and family social workers included in current year that were in post (based on their role start date) before the beginning of the collection year (01 October 2024), should have been included in last year's collection.</p> <p>We are aware that this may not always be the case, due to delays in data entry to management information systems. Please provide details when this situation arises.</p>		Count of: SWENo in Current database WHERE RoleStartDate < DataCollectionStartDate AND AgencyWorker = 0 AND SWENo does not exist in the previous data collection database

7. Continuity Report Staff Details report

7.1. Report description

This report lists the details from the current return for those workers identified as failing in the Continuity report.

7.2. Example report layout

-	Data from current collection	Data from current collection	Failed QC 1	Failed QC 1	Failed QC 3	Failed QC 4	Data from previous collection (if differ)	Data from previous collection (if differ)
SWENo	Person Birth Date	Role Start Date	Social worker was included in previous collection but not included in this collection	Different Person Birth Date between current and previous collection	Different Role Start Date between current and previous collection	Social worker in this collection but not included in previous collection	Person Birth Date	Role Start Date
SWXXXXX	CCYY-MM-DD	CCYY-MM-DD	-	Y	Y	Y	CCYY-MM-DD	CCYY-MM-DD
SWXXXXX	-	-	Y	-	-	-	CCYY-MM-DD	CCYY-MM-DD

8. Same SWE number, different person report

8.1. Report description

This report should be available for both Source and Collector to highlight duplicate SWE numbers across LAs where characteristics differ, suggesting an error in data reporting. This report will run off live.

The report should show duplicate SWE numbers across LAs where:

- SWE number is the same, but any of the following fields do not match:
 - Date of birth
 - Sex

The report does not need to compare duplicates within the same LA as validation rule 43 covers this.

LAs should only be able to see their own data, along with the duplicate from a different LA. Collector should have the option to run for all LAs, or select an individual LA.

8.2. Example report layout

LA number	LA name	SWE No	Date of birth	Sex	Ethnicity
857	RUTLAND COUNTY COUNCIL	SWE12345	2000-01-01	F	WBRI
301	BARKING & DAGENHAM LONDON BOROUGH COUNCIL	SWE12345	1985-06-06	M	BAFR

857	RUTLAND COUNTY COUNCIL	SWE99999	1975-12-08	F	NOBT
852	SOUTHAMPTON CITY COUNCIL	SWE99999	1999-10-15	F	AIND

9. Social worker salary report

9.1. Report description

This report should be available for both Source and Collector and reports min, max, median and mean salary by role. This report will run off Live and Collectors should have the option to run for all LAs, or select an individual LA.

9.2. Example report layout

Role	Minimum	Maximum	Median	Mean	Count of social worker records
Senior manager	Minimum BaseSalary value where OrgRole = 1 and BaseSalary > 0	Maximum BaseSalary value where OrgRole = 1 and BaseSalary > 0	Median BaseSalary value where OrgRole = 1 and BaseSalary > 0	Mean BaseSalary value where OrgRole = 1 and BaseSalary > 0	Count of social worker records where OrgRole = 1 and BaseSalary > 0
Middle manager	Minimum BaseSalary value where OrgRole = 2 and BaseSalary > 0	Maximum BaseSalary value where OrgRole = 2 and BaseSalary > 0	Median BaseSalary value where OrgRole = 2 and BaseSalary > 0	Mean BaseSalary value where OrgRole = 2 and BaseSalary > 0	Count of social worker records where OrgRole = 2 and BaseSalary > 0
First line manager	Minimum BaseSalary value where OrgRole = 3 and BaseSalary > 0	Maximum BaseSalary value where OrgRole = 3 and BaseSalary > 0	Median BaseSalary value where OrgRole = 3 and BaseSalary > 0	Mean BaseSalary value where OrgRole = 3 and BaseSalary > 0	Count of social worker records where OrgRole = 3 and BaseSalary > 0

Senior practitioner	Minimum BaseSalary value where OrgRole = 4 and BaseSalary > 0	Maximum BaseSalary value where OrgRole = 4 and BaseSalary > 0	Median BaseSalary value where OrgRole = 4 and BaseSalary > 0	Mean BaseSalary value where OrgRole = 4 and BaseSalary > 0	Count of social worker records where OrgRole = 4 and BaseSalary > 0
Case holder	Minimum BaseSalary value where OrgRole = 5 and BaseSalary > 0	Maximum BaseSalary value where OrgRole = 5 and BaseSalary > 0	Median BaseSalary value where OrgRole = 5 and BaseSalary > 0	Mean BaseSalary value where OrgRole = 5 and BaseSalary > 0	Count of social worker records where OrgRole = 5 and BaseSalary > 0
Qualified without case	Minimum BaseSalary value where OrgRole = 6 and BaseSalary > 0	Maximum BaseSalary value where OrgRole = 6 and BaseSalary > 0	Median BaseSalary value where OrgRole = 6 and BaseSalary > 0	Mean BaseSalary value where OrgRole = 6 and BaseSalary > 0	Count of social worker records where OrgRole = 6 and BaseSalary > 0
All roles	Minimum BaseSalary value where BaseSalary > 0	Maximum BaseSalary value where BaseSalary > 0	Median BaseSalary value where BaseSalary > 0	Mean BaseSalary value where BaseSalary > 0	Count of social worker records where BaseSalary > 0

10. LA allowances and additional payments report

10.1. Report description

This report should be available for both Source and Collector and reports the values returned for LA allowances and additional payments. This report will run off Live and Collectors should have the option to run for all LAs, or select an individual LA.

10.2. Example report layout

Local authority code	Allowance or additional payment	Response
201	Recruitment bonus	No
201	Retention bonus	Yes, all LA-employed social workers are eligible
201	Performance reward	Yes, some LA-employed social workers are eligible
201	Car user allowance	No
201	Relocation package	Yes, all LA-employed social workers are eligible
201	Regional weighting	Yes, some LA-employed social workers are eligible
201	Cost of Social Work England (SWE) registration	No
201	Cost of Disclosure and Barring Service (DBS) checks	Yes, all LA-employed social workers are eligible
201	Other allowances and additional payments	Free text field



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