### **OPG100**

# Find out if someone has a registered attorney or deputy

Use this form to ask the Office of the Public Guardian to search:

- the register of lasting powers of attorney (LPA)
- the register of enduring powers of attorney (EPA)
- the register of deputyship court orders

### Where to send the completed form

Email: customerservices@publicguardian.gov.uk please write 'Registers' as the subject

#### Post to:

Office of the Public Guardian PO Box 16185 Birmingham B2 2WH

To get this form in Welsh (Cymraeg), email OPG at: customerservices@publicguardian.gov.uk

### Office of the Public Guardian registers

The Office of the Public Guardian (OPG) maintains registers of:

- lasting powers of attorney (LPA)
- enduring powers of attorney (EPA)
- deputyship court orders

Anyone can apply for a search of these registers.

### What you can find out

You can find out:

- if there is a registered lasting power of attorney (LPA),
   enduring power of attorney (EPA) or deputyship court order
- the registration date of the LPA or EPA, or date of court order
- the name of the person the LPA, EPA or deputyship order is about
- the date of birth of the person the LPA, EPA or deputyship order is about
- the names of attorneys or deputies
- whether decisions relate to property and finances or health and welfare
- whether there are any restrictions on the power of attorney or court order
- · how attorneys or deputies are appointed to act

- whether the LPA, EPA or deputyship order is registered, cancelled, revoked or expired
- the expiry date of deputyship orders, where relevant

### What you cannot find out

You cannot find out about:

- LPAs or EPAs we are currently registering
- applications for deputyship court orders that are in progress

### What information you need to provide

You need to complete **sections 1, 2 and 3** of this form.

We will only search the registers you tell us to. If you do not select an option, we will not perform a search.

We've put an asterisk (\*) next to information you must provide.

Section 4 of this form is optional. It only needs to be completed if you want to request additional information about someone.

#### Additional information

In some cases we may consider a request for additional information we don't keep on the registers.

To make this request complete **section 4** of this form, stating:

- · what information you need
- why you need this information
- what attempts you have made to get the information from the donor or client

We will consider each request on a case-by-case basis.

### How to report a concern about an attorney or deputy

If you're concerned that decisions made by an attorney or deputy are not in the best interests of a donor or client, please let us know.

- Email opg.safeguardingunit@publicguardian.gov.uk
- Telephone 0300 456 0300
- Calling from outside the UK: +44 (0)203 518 9639
- Relay UK (if you cannot hear or speak on the phone): 18001 0300 123 1300



## Find out if someone has a registered attorney or deputy

### Section 1 Your details

| Title*             | * required information |  |
|--------------------|------------------------|--|
| First names*       |                        |  |
|                    |                        |  |
| Last name*         |                        |  |
|                    |                        |  |
| Relationship to th | ne donor or client     |  |
|                    |                        |  |
|                    |                        |  |
|                    |                        |  |
|                    |                        |  |

| Address*                      |
|-------------------------------|
|                               |
|                               |
|                               |
|                               |
| Postcode                      |
|                               |
| Email                         |
|                               |
| Telephone number              |
|                               |
|                               |
|                               |
| Section 2                     |
| Donor or client details       |
| Title* * required information |
| Information                   |
|                               |
| First names*                  |
|                               |
| Last name*                    |
| Last Haille                   |
|                               |

| Date of birth  Day | Month | Year |  |  |
|--------------------|-------|------|--|--|
| Address*           |       |      |  |  |
|                    |       |      |  |  |
|                    |       |      |  |  |
|                    |       |      |  |  |
| Postcode           |       |      |  |  |
| Previous add       | ress* |      |  |  |
|                    |       |      |  |  |
|                    |       |      |  |  |
|                    |       |      |  |  |
| Postcode           |       |      |  |  |

Please complete section 3 on the next page before submitting this form

### Section 3 **Register search**

| Vhich register would you like us to search?* * Require informati |            |
|--|------------|
| Lasting powers of attorney                                       | imormation |
| Enduring powers of attorney                                      |            |
| Deputyship court orders  |            |



We will only search the registers you tell us to.

If you are not sure which register you would like us to search, you should ask us to search all of them.

### Section 4 (optional) Additional information

| What additional information do you need? |  |
|--|--|
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |



#### Please note

We will consider each request for additional information on a case-by-case basis

| Why do you need this information? |
|-----------------------------------|
|                                   |
|                                   |
|                                   |
|                                   |
|                                   |
|                                   |
|                                   |
|                                   |
|                                   |
|                                   |
|                                   |
|                                   |
|                                   |
|                                   |



### Please note

To report a concern about an attorney or deputy, call 0300 456 0300

| nat steps have you taken to get the information from the nor or client? |
|---|
|   |
|   |
|   |
|   |
|   |
|   |
|   |
|   |
|   |



#### Please note

Please say why you can't get the information directly from the donor or client