



When to use this form

Use this form to claim repayment or remission of customs charges on goods which are not in accordance with contract, defective, or damaged before they are cleared at customs.

Before completing this form please go to www.gov.uk and read 'Refunds and waivers on customs debt'.

Please complete all relevant sections as appropriate and attach the correct supporting documents for your claim. You must make sure your claim reaches the National Rejected Imports Team 48 hours prior to disposal of the goods. The address to send your completed claim is on the back of this form.

Date stamp of receipt within HMRC

Part A Applicant's details

Is this claim new or resubmitted? New [] Resubmitted []

(A) Importer

Name - for companies and other legal entities, give the company name and name of the person to contact about the claim

[]

Address

[]
[]
[]
Postcode

Phone number

[]

Email address

[]

Economic Operator Registration and Identification (EORI) number or VAT Registration Number

[]

(B) Representative, if necessary

Name - for example, freight agent, company accountant, or customs broker

[]
[]

Address

[]
[]
[]
Postcode

Phone number

[]

Email address

[]

Economic Operator Registration and Identification (EORI) number or VAT Registration Number

[]

Person to be repaid: Importer [] Representative [] You must attach a letter of authority to the claim if you want the repayment to be made to the representative.

Bank account details

These details are required to enable HM Revenue and Customs (HMRC) to make the repayment directly into a bank account through Bacs (Bankers Automated Clearing Services), which is safer and quicker than a payable order.

Account name - not the name of the bank

[]

Account number

[] [] [] [] [] [] [] [] [] [] [] [] [] [] []

Sort code

[] [] [] - [] [] [] - [] [] []

Part B Reason for rejection

- Not in accordance with contract
 Defective
 Damaged before Customs clearance

One or more special situations Please provide details below or use a separate sheet, if needed

Details of rejected goods

Goods	Commodity code (10-digit)	Quantity	Value (£) from the import invoice	Port, airport or postal depot	Entry Processing Unit and entry number	Entry date DD MM YYYY	Postal tracking number

Please continue on a separate sheet for additional entries

Method of disposal:

- Export Postal export Donation to charity Destruction Placed in a Customs warehouse Export in baggage

The goods described above will be available for inspection on DD MM YYYY
 at the address given in Part A(A) or Part A(B) or at the address given below.

Postcode

Part C Documents supplied

Please put an 'X' in the boxes below to show which documents you have included with this claim.

Documentary proof that the goods are faulty or not what you ordered	<input type="checkbox"/>	Import entry and invoice or sales receipt	<input type="checkbox"/>
Letter of authority - if you are claiming on behalf of someone else or want us to repay anyone who was not the importer of the goods	<input type="checkbox"/>	Calculation worksheet - if you are claiming a proportion of the charges paid	<input type="checkbox"/>

Part D Claiming repayment or remission

I/We claim repayment or remission of the following duty and agree to bear the cost of destruction. Please put an 'X' in the appropriate boxes below.

<input type="checkbox"/> Import duty in the sum of	£	<input type="text"/>	•	<input type="text"/>	<input type="text"/>							
<input type="checkbox"/> CAP charges in the sum of	£	<input type="text"/>	•	<input type="text"/>	<input type="text"/>							
<input type="checkbox"/> ADD charges in the sum of	£	<input type="text"/>	•	<input type="text"/>	<input type="text"/>							
<input type="checkbox"/> Import VAT in the sum of	£	<input type="text"/>	•	<input type="text"/>	<input type="text"/>							
<input type="checkbox"/> Excise duty in the sum of	£	<input type="text"/>	•	<input type="text"/>	<input type="text"/>							

Declaration

Please complete and sign this declaration.

I declare that the information provided on this claim is true and complete to the best of my knowledge and belief.

Full name of signatory use capital letters

Signature

Status of signatory for example, importer or representative

Date DD MM YYYY

What to do next

Please send the completed claim form and any supporting documents to:

Business, Tax and Customs
National Rejected Imports Team
HM Revenue and Customs
Erskine House
20-32 Chichester Street
Belfast
BT1 4GF

What will happen when we get your completed claim form

We will deal with your claim within 30 days from when we receive it. If we need any more information we will contact you.

