



Date: 20 June 2025

Our Ref: RFI5200

Tel: 0300 1234 500

Email: infogov@homesengland.gov.uk

By Email Only

Dear [REDACTED]

RE: Request for Information – RFI5200

Thank you for your request for information which was processed in accordance with the Freedom of Information Act 2000 (FOIA).

You requested the following information:

1. What is your annual third party/procured spend?
2. What is this spend split as capital and revenue?
3. How many members of the procurement team are at your organisation
4. How many members are there in your p2p team/ AP/AR team?
5. A copy of your procurement team structure with job title (names are not required)
6. What is your procurement team's annual budget?
7. Please provide data on how quickly you pay suppliers
8. Please provide copy of your procurement/ financial scheme of delegation for quotes/ tendering

Response

We can confirm that we do hold the requested information. We will address each of your questions in turn below.

1. What is your annual third party/procured spend?

We can confirm that the annual spend for the 2024-25 financial year was £230,167,016

2. What is this spend split as capital and revenue?

The spend above is split into £267,241 Capital and £227,492,775 Revenue.

3. How many members of the procurement team are at your organisation

We can confirm that there are 16 members of our procurement team.





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4. How many members are there in your p2p team/ AP/AR team?

We can confirm that there are 16 members in the P2P (AP/AR) team.

5. A copy of your procurement team structure with job title (names are not required)

Please see enclosed Annex A which contains a copy of our procurement team structure chart as at 1 April 2025.

6. What is your procurement team's annual budget?

We can confirm that the annual budget is £1.123 million.

7. Please provide data on how quickly you pay suppliers

We can inform you that we do hold the information that you have requested. However, we rely on section 21, exemption where information is available to the applicant elsewhere.

The full text of the legislation can be found on the following link and we have quoted section 21 below for ease.

<https://www.legislation.gov.uk/ukpga/2000/36/section/21>

Section 21 - Information accessible to applicant by other means.

- (1) Information which is reasonably accessible to the applicant otherwise than under section 1 is exempt information.
- (2) For the purposes of subsection (1)—
 - (a) information may be reasonably accessible to the applicant even though it is accessible only on payment, and
 - (b) information is to be taken to be reasonably accessible to the applicant if it is information which the public authority or any other person is obliged by or under any enactment to communicate (otherwise than by making the information available for inspection) to members of the public on request, whether free of charge or on payment.
- (3) For the purposes of subsection (1), information which is held by a public authority and does not fall within subsection (2)(b) is not to be regarded as reasonably accessible to the applicant merely because the information is available from the public authority itself on request, unless the information is made available in accordance with the authority's publication scheme and any payment required is specified in, or determined in accordance with, the scheme.





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Advice and Assistance

We have a duty to provide advice and assistance in accordance with Section 16 of the FOIA. We can confirm that this information is publicly available in our transparency data which is published on our gov.uk site via the below link.

[https://www.gov.uk/csv-preview/67d17217a6d78876a3fb0a1d/Homes England s prompt payment data 2024 to 2025.csv](https://www.gov.uk/csv-preview/67d17217a6d78876a3fb0a1d/Homes%20England%20s%20prompt%20payment%20data%202024%20to%202025.csv)

8. Please provide copy of your procurement/ financial scheme of delegation for quotes/ tendering

Please see enclosed Annex B which contains a copy of our thresholds for non-framework procurements.

Right to Appeal

If you are not happy with the information that has been provided or the way in which your request has been handled, you may request an internal review. You can request an internal review by writing to Homes England via the details below, quoting the reference number at the top of this letter.

Email: infogov@homesengland.gov.uk

Information Governance Team
Homes England
The Lumen
2nd Floor
St James Boulevard
Newcastle Helix
Newcastle upon Tyne
NE4 5BZ
United Kingdom

Your request for review must be made in writing, explain why you wish to appeal, and be received within 40 working days of the date of this response. Failure to meet this criteria may lead to your request being refused.

Upon receipt, your request for review will be passed to an independent party not involved in your original request. We aim to issue a response within 20 working days.

You may also complain to the Information Commissioner's Office (ICO) however, the Information Commissioner does usually expect the internal review procedure to be exhausted in the first instance.

2nd Floor
The Lumen
St James Boulevard, Newcastle Helix
Newcastle upon Tyne, NE4 5BZ

0300 1234 500
@HomesEngland
www.gov.uk/homes-england





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The Information Commissioner's details can be found via the following link:

<https://ico.org.uk/>

Please note that the contents of your request and this response are also subject to the Freedom of Information Act 2000. Homes England may be required to disclose your request and our response accordingly.

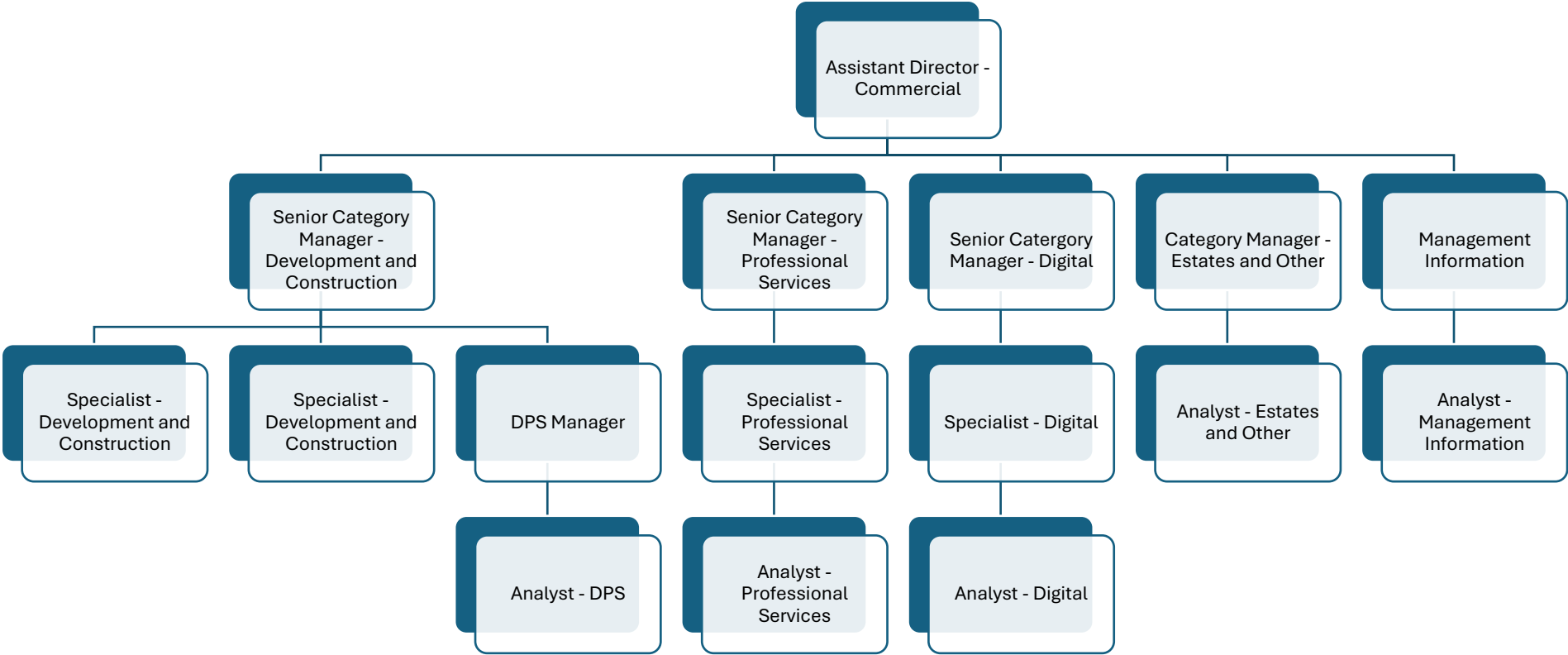
Yours sincerely,

The Information Governance Team
For Homes England

2nd Floor
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St James Boulevard, Newcastle Helix
Newcastle upon Tyne, NE4 5BZ

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You must consider all Framework options before proceeding with a non-Framework procurement. If Homes England has a Framework that covers the requirements, the Framework must be used.

Open advertising (via Contracts Finder) is always encouraged when quote(s) are permissible.

Award information for all contracts £10,000 and over must be added to Contracts Finder using the applicable workflow within our eTendering system.

When a contract is £10,000 or more, you will need to obtain a positive Financial Due Diligence (FDD) report from the FDD team.

Banding*	Minimum Threshold Requirements
0 – £24,999.99	<p>If open advertising or use of a framework is not possible, obtaining a single quote is permissible. More than one quote is always encouraged, to demonstrate value for money.</p> <p>If the contract is £10,000 and over, you will require approval to proceed by completing the "Approval of low value works, supplies and services procurements" form and sending it to the Commercial Team. Proof of value for money must be provided within this form. Any quote(s) received must be saved locally.</p>
£25,000 – £49,999.99	<p>If open advertising or use of a framework is not possible, obtaining a minimum of three quotes is permissible. More than three quotes are encouraged, to ensure value for money.</p> <p>You will require approval to proceed by completing the "Approval of low value works, supplies and services procurements" form and sending it to the Commercial Team. Proof of value for money must be provided within this form.</p> <p>Any quote(s) received must be saved locally.</p> <p>If you cannot obtain at least three quotes, you must contact the Commercial Team for information on how to proceed.</p>
£50,000 – FTS threshold**	<p>Full, open competition (advertised via Contracts Finder) is required. You must work in collaboration with the Commercial Team and the eTendering system must be used for the full process. There is eTendering guidance on how to procure via Contracts Finder.</p> <p>If you cannot follow a full, open competition procedure, you must contact the Commercial Team for information on how to proceed.</p>
Above FTS threshold**	<p>Competition in accordance with the Procurement Regulations is required. You must work in collaboration with the Commercial Team and the eTendering system must be used for the full process.</p>

** All values are exclusive of VAT*

***FTS Thresholds can be found in the Find a Tender Service (FTS)*