



Home Office

# Guidance on the Administration of the Foreign Influence Registration Scheme (FIRS)

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# Contents

About this guidance	2
Introduction	3
Remit of the Case Management Team	3
Contacting the case management team	4

# About this guidance

The Foreign Influence Registration Scheme (FIRS) is a two-tier scheme which ensures transparency of foreign influence in UK politics and provides greater assurance around the activities of certain foreign powers or entities that may pose a risk to the UK's safety and interests. It is contained within Part 4 of the National Security Act 2023.

The scheme contains two tiers, which each has separate requirements. Further details about these requirements can be found in the [guidance on the political influence tier](#) and [guidance on the enhanced tier](#).

This guidance contains information about how the scheme is administered.

# Introduction

1. The Foreign Influence Registration Scheme is administered by a Case Management Team (CMT) based within the Home Office.

## Remit of the Case Management Team

2. The remit of the case-management team includes:
  - Quality checking of information provided at registration and as part of a material change. Where insufficient or unclear information is provided, they may contact the registrant for clarification.
  - Publication of information on the public register, where appropriate. This includes assessing whether an exception to publication should apply.
  - Issuing information notices where appropriate.
  - Maintaining the online registration service and public register.
  - Reviewing open-ended registrations to ensure the public register remains current.
  - Verifying confirmations of registration, where contacted by a person acting pursuant to a registerable arrangement.
3. The Case Management Team will not approve or reject registrations. There is therefore no need to wait for approval of a registration by the Case Management Team before commencing or continuing activities in scope of the scheme.
4. The Case Management Team cannot provide definitive advice as to whether an arrangement is registerable under FIRS, however they may refer registrants to relevant guidance. They can, however, answer queries about how to comply with the requirements. It remains the responsibility of registrants themselves to familiarise themselves with the scheme and determine if they are affected by the requirements.

# Contacting the Case Management Team

5. Once the scheme has gone live, the case management team can be contacted via the online registration service.
6. Prior to contacting the case management team, please consult the relevant guidance:
  - Information on the requirements of the political influence tier can be found in the [guidance on the political influence tier](#).
  - Information on the requirements of the enhanced tier can be found in the [guidance on the enhanced tier](#).
  - Details of the information required at registration and the operation of the public register can be found in the [guidance on the information required at registration and the public register](#).
  - Details on how information notices work can be found in the [guidance on information notices](#).

