

Building Safety Levy: Sample Form of Levy Payment Certificate

Regulation 56 of the Building Safety Levy (England) Regulations 2025

Note to collecting authorities. This template is optional but is provided as a sample designed to meet the requirements of the Building Safety Levy (England) Regulations 2025.

Section 1: Certificate Information		
1	<p>Details identifying the levy liability notice in relation to the application or notice</p> <p><i>This might be a reference number issued by the building control authority</i></p>	
2	<p>Levy liability amount¹ stated in the above levy liability notice</p>	
3	<p>Building Safety Levy paid</p>	
4	<p>Information identifying the application or notice in respect of which the payment is received by the collecting authority</p> <p><i>Provide details identifying the building control approval application or initial notice (including each subsequent related variation application). This might be a reference number issued by the building control authority</i></p>	
5	<p>Date of issue</p>	
6	<p>Number of ordinary residential dwellings² (if any) provided as a result of the building work to which the application or notice referred to at line 4 relates</p>	

¹ This is the total amount of building safety levy chargeable in respect of the application, as defined in regulation 37(3) of the Building Safety Levy (England) Regulations 2025

² 'Ordinary residential dwellings' has the meaning given in regulation 8 of the Building Safety Levy (England) Regulations 2025

7	For purpose-built student accommodation ³ , number of bedspaces (if any) provided as a result of the building work to which the application or notice referred to at line 4 relates	
8	Number of exempt dwellings ⁴ provided as a result of the building work to which the application or notice referred to at line 4 relates	

Section 2: Certificate Revisions [delete if not applicable]

Only include this section where the levy payment certificate has been revised

9	Amount of Building Safety Levy paid specified in previous levy payment certificate	
10	Amount of levy payment refunded (if any) <i>The amount of any refund payment made in relation to the building control approval application or initial notice. Reference numbers can be provided where applicable (optional).</i>	

³ Purpose built student accommodation' has the meaning given in regulation 9 of the Building Safety Levy (England) Regulations 2025

⁴ Exempt dwellings are those listed at regulation 8(1)(a) – (c) of the Building Safety Levy (England) Regulations 2025