**Basic case information required in advance of the Inception Meeting**

The following basic case information is required to be provided to the Planning Inspectorate by the applicant at least 14 days before the Inception Meeting is scheduled to take place. **The submission of this information must be accompanied by a draft Programme Document covering all pre-application activities from the Inception Meeting to the submission of the application**. [More information about the pre-application Programme Document is set out in our Pre-application Prospectus](https://www.gov.uk/guidance/nationally-significant-infrastructure-projects-2024-pre-application-prospectus).

**IMPORTANT**: For applicants seeking access to a Fast Track procedure, the Programme Document must address the main matters that the applicant will need to cover in addition to the normal pre-application requirements. [The additional information that applicants must include in the Fast Track procedure pre-application Programme Document is set out in our Pre-application Prospectus](https://www.gov.uk/guidance/nationally-significant-infrastructure-projects-2024-pre-application-prospectus).

The Inspectorate will ask for the following basic case information to be updated (where required) at the agreed point at which the project-specific webpage will be published on [Find a National Infrastructure Project](https://national-infrastructure-consenting.planninginspectorate.gov.uk/). A project-specific webpage must, at the latest, be published at the point at which the scoping report is received by the Inspectorate.

|  |  |
| --- | --- |
| **Category** | **Description or data** |
| **Project name** | *This needs to be sufficiently clear and preferably include a description of what category of NSIP the project is eg power station, wind farm, rail freight interchange. To ensure clarity for users of the National Infrastructure Planning website, it is not expected that the name will change throughout the project’s life at the Planning Inspectorate.* |
| **Project location** | *Please be clear about the location as a description such as “to the west of”, without a distance quoted, can be confusing – it would be helpful if you could provide a map showing the extent of the site.* |
| **Project region** | *Please select one region from the following: East Midlands; Eastern; London; North West; North East; South East; South West; Wales; West Midlands; Yorkshire and Humber.* |
| **Grid reference of project** | *Please provide a 6-figure British National Grid reference for Easting and Northing for the project. If your project is linear, please provide grid references for either end, together with the midpoint reference.* |
| **Project description** | *If your project includes a generating station, please specify the intended output ie the maximum capacity.* |
| **Decision route** | *Please indicate whether you are planning to progress the application through conventional Planning Act 2008 timescales, or a Fast Track procedure.* |
| **Requested tier service** | *Please indicate which pre-application tier service, described in the Inspectorate’s Pre-application Prospectus, you will request to support the development of your application. Please indicate the extent to which the requested tier service has been discussed and agreed with affected statutory bodies.* |
| **Applicant’s name** | *The applicant’s name.* |
| **Applicant’s contact details** | *Telephone and email contacts and link to applicant’s website. These details will be placed on the National Infrastructure Planning website and need therefore to be details you are happy to publish.* |
| **Anticipated date for EIA scoping** | *Please specify the month in which your intended scoping request is likely to be submitted – you are asked to forward a plan delineating a red line around your project area (a GIS shape file) at least ten working days before submission. This allows for consultee lists to be checked in readiness for your scoping request. If you do not submit the GIS shapefile in requisite advance of the scoping request a delay may result.* |
| **Estimated date for application submission** | *Where an exact date is not available, specify the month and the year you estimate the application will be submitted. Please* ***do not*** *specify a quarter in a calendar year. The published estimated submission date can be amended as your project progresses.* |