

LL AP01

Appoint a member of an LLP



Use the online service to update your information as quickly as possible.

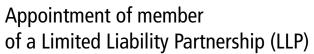
Or visit:

ewf.companieshouse.gov.uk

It takes longer to process paper forms sent to us by post

In accordance with Section 9 of the Limited Liability Partnerships Act 2000.

LL AP01





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Go online to file this information

gov.uk/companieshouse

✓ What this form is for You may use this form to appoint an individual as a member of an LLP. What this form is NOT for You cannot use the form to appoint a corporate member. To do this, please use form LL AP02 'Appointment of a corporate For further information, please refer to our guidance at: gov.uk/companieshouse

	member of a Limited Liability Partnership (LLP)'.	
1	LLP details	
LLP number		→ Filling in this form Please complete in typescript or in
LLP name in full		bold black capitals.
		All fields are mandatory unless specified or indicated by *
2	Date of member's appointment	_
Date of appointment		
3	New member's details	
Title *		• Former name(s)
Full forename(s)		Please provide any previous names (including maiden or married names) which have been used for business purposes in the last 20 years Continue in section 7 if required.
Surname		Country/State of residence
Former name(s) •		This is in respect of your usual residential address as stated in
Country/State of residence 2		section 4a.
Month/year of birth ³	X X m m y y y	Month and year of birth Please provide month and year only.
Appointment type 4	Are you being appointed as a designated member?	◆Appointment type Your designation must match the
	Yes	status of the LLP.
	No	
4	New member's service address ⁹	
	Please complete the service address below. You must also complete the member's usual residential address in Section 4a .	Service address This is the address that will appear on the public record. This does not
Building name/number		have to be your usual residential address.
Street		Please state 'The LLP's Registered
		Office' if your service address is recorded in the LLP's register of
Post town		members as the LLP's registered office.
County/Region		If you provide your residential
Postcode		address here it will appear on the public record.
Country		F



This page is not shown on the public record



Do not cover this barcode

3a	New member's date of birth		
	Please complete your full date of birth below.	Date of birth	
Date of birth	d	Please give the full date of birth. The day (dd) will not appear on the public record unless the LLP has elected to hold LLP members' information on the public register.	
4a	New member's usual residential address®		
	Please complete your usual residential address below.	New member's usual residential address Please state 'Same as service	
Building name/number		address' in this section if your usual residential address is recorded	
Street		in the LLP's register of members' residential addresses as 'Same as service address'.	
Post town		You cannot state 'Same as service address' if your service address has	
County/Region		been stated in Section 4 as 'The LLP's Registered Office'. You will need to	
Postcode		complete the address in full.	
Country		This cannot be a PO Box or DX number.	
Section 243 of	Section 243 exemption®		

Companies Act 2006 (as applied to LLPs by The Limited **Liability Partnerships** (Application of Companies Act 2006) Regulations 2009)

Only tick the box below if you are in the process of applying for, or have been granted, exemption by the Registrar from disclosing your usual residential address to credit reference agencies under section 243 of the Companies Act 2006.

Different postal address:

If you are applying for, or have been granted, a Section 243 exemption, please post this whole form to the different postal address below: The Registrar of Companies, PO Box 4082, Cardiff, CF14 3WE.

Where you are applying for a Section 243 exemption with this notice, the application and this form must be posted together.

3 If you are currently in the process of applying for, or have been granted, a section 243 exemption, you may wish to check you have not entered your usual residential address in Section D2 as this will appear on the public record.



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	Appointment of member of a Limited Liability Partnership (LLP)	
5	Consent to act as member	
	Please tick the box to confirm consent.	
	The LLP confirms that the person named in section 3 has consented to act as a member of the LLP named in section 1.	
6	Authentication	
Name	I am authenticating this form on behalf of the LLP.	
	Enter your printed name. You do not need to include a signature.	_
		7
	This form may be authenticated by: Designated member, Judicial factor.	
	Designated member, addicial factor.	
7	Additional former names (continued from Section 3)	
Former names •		Additional former names Use this space to enter any additional names.
		_
		_
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Appointment of member of a Limited Liability Partnership (LLP)

Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name
Company name
Address
Post town
County/Region
Postcode
Country
DX
Telephone

✓ Checklist

section 3a.

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The LLP name and number match the information held on the public Register.
- $\hfill\Box$ You have completed the date of appointment. $\hfill\Box$ You have included all former names used for
- business purposes over the last 20 years.☐ You have provided the month and year of birth in section 3.
- ☐ You have indicated if you are a designated member.☐ You have provided your full date of birth in
- ☐ You have provided both the service address and the usual residential address.
- ☐ Addresses must be a physical location. They cannot be a PO Box number (unless part of a full service address) or DX number.
- ☐ You have enclosed a relevant section 243 application if applying for this at the same time as completing this form.
- ☐ You have ticked the consent to act statement in section 5.
- ☐ You have authenticated the form.

Important information

Please note that all information on this form will appear on the public record, apart from information relating to usual residential addresses and day of birth.

You can upload certain forms to Companies House instead of sending them by post.

If you need to post your form, you must send it to the correct address.

For more information on where to send the form visit:

gov.uk/companies-house/offices

Section 243 exemption

If you are applying for, or have been granted a section 243 exemption, please post this whole form to the different postal address below:

The Registrar of Companies, PO Box 4082 Cardiff, CF14 3WE.

Further information

For further information, please see the guidance notes on the website at gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on our website: gov.uk/companieshouse