

Application to supervise trainee advisers

This application form is for an IAA registered organisation applying to supervise Trainee Adviser/s.

In submitting this application, you will need to:

1. Provide supervision plans for each individual Trainee Adviser/s
2. Provide details of each Trainee Adviser
3. Ensure that each Trainee Adviser has valid leave to remain and the right to work in the UK.
4. Verify the identity of the Trainee Adviser/s by checking official photographic identification such as, a valid passport or driving licence and sign the declaration below.

Name of organisation	
IAA Rreference number	
Name of nominated supervisor	
Unique adviser number	
Date of Birth	
Current level of authorisation	
National insurance number	

Trainee adviser details:[illegible]

Supervision declaration:

This declaration must be signed by the nominated Supervisor on behalf of the organisation. In making an application to become an authorised Supervisor with the IAA, I confirm that:

- I am aware that I may only supervise an individual up to the advice level and category I am authorised by the IAA
- I will only supervise an individual to provide immigration advice and services as agreed by the IAA and in accordance with the supervision plan submitted
- I have read and understand my obligations in relation to the Commissioner's Codes regarding Code 9 regarding supervision
- I understand that I am responsible for the completion of a supervision logbook for each trainee adviser
- I undertake to notify the IAA of any material changes in the information I have given in this application
- I declare that the information I have given is complete, true and correct to the best of my knowledge and belief

Supervisor signature:**Date:**