



Swyddfa'r  
Gwarcheidwad  
Cyhoeddus

Form

**GS4**

# Find out if someone has a guardian

Use this form to ask the Office of the Public Guardian to search the register of guardianship court orders.

## Where to send the completed form

Email: [opgregistersearches@publicguardian.gov.uk](mailto:opgregistersearches@publicguardian.gov.uk)  
please write 'Guardian register search'  
as the subject

Post to:

OPG Guardianship  
PO Box 10795  
Nottingham  
NG2 9TZ

To get this form in Welsh (Cymraeg), email OPG  
at: [opgregistersearches@publicguardian.gov.uk](mailto:opgregistersearches@publicguardian.gov.uk)

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This page is not part of the form

# Office of the Public Guardian registers

The Office of the Public Guardian (OPG) maintains a register for guardianship orders. Anyone can apply for a search of these registers.

## What you can find out

We can tell you:

- whether a court order relates to the appointment of a guardian
- when a guardianship order became active
- the name of the person an order is about
- the date of birth of the person an order is about
- whether there are any restrictions in a court order (but not what they are)
- whether a court order is active, cancelled, revoked or expired
- a court order reference and OPG case reference number
- the expiry date of a guardianship court order

## What you cannot find out

We will not be able to tell you :

- the name of the guardian or guardians
- information about applications for guardianship orders that are still in progress

## What information you need to provide

You need to complete **sections 1 and 2** of this form.

We've put an asterisk (\*) next to information you must provide.

Section 3 of this form is optional. It only needs to be completed if you want to ask for additional information about someone.

## Additional information

In some cases we may consider an application for additional information we don't keep on the register.

To apply for additional information complete **section 3** of this form, stating:

- what information you need
- why you need this information

We will consider each application on a case-by-case basis.

# How to report a concern about a guardian

Do not use this form to report concerns about a guardian. If you're concerned that decisions made by a guardian are not in the best interests of the person they're acting on behalf of, please let us know by:

- email  
[opg.safeguardingunit@publicguardian.gov.uk](mailto:opg.safeguardingunit@publicguardian.gov.uk)
- telephone: 0300 456 0300
- calling from outside the UK: +44 (0)203 518 9639
- Relay UK (if you cannot hear or speak on the phone): 18001 0300 123 1300



Office of the  
Public Guardian



In this form, we refer to the individual you want to know has a guardian as ‘the person’.

# Find out if someone has a guardian

## Section 1 Your details

Title\*

\* required  
information

First names\*

Last name\*

Relationship to the person

Address\*

  
  
  

Postcode

Email

Telephone number

## Section 2

### **The person's details**

Title\*

\* required  
information

First names\*

Last name\*

Date of birth

Day

Month

Year

Last known address\*

  
  
  

Postcode

## Section 3 (optional)

### **Additional information**

What additional information do you need?



#### **Please note**

We will consider each request for additional information on a case-by-case basis



Why do you need this information?



### **How to report a concern about a guardian**

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