

Application Notice

- You must complete Parts A **and** B, **and** Part C if applicable
- Send any relevant fee and the completed application notice to the court with any draft order, witness statement or other evidence
- It is for you (and not the court) to serve this application notice

**You should provide this information
for listing the application**

Time estimate (hours) (mins)

Is this agreed by all parties? ☐ Yes ☐ No

Please always refer to the Circuit Commercial Court Guide for details of how applications should be prepared and will be heard, or in a small number of exceptional cases can be dealt with on paper.

Part A

1. Where there is more than one claimant or defendant, specify which claimant or defendant

2. State clearly what order you are seeking (if there is room) or otherwise refer to a draft order (which must be attached) intend(s) to apply for an order (a draft of which is attached) that⁽²⁾

3. Briefly set out why you are seeking the order. Identify any rule or statutory provision

In the High Court of Justice Business and Property Courts of England and Wales London Circuit Commercial Court (KBD)	
Claim No.	
Warrant no. (if applicable)	
Claimant(s) (including ref.)	
Defendant(s) (including ref.)	
Date	

Part B

*(The claimant)(The defendant)⁽¹⁾ wishes to rely on: *tick one*

the attached (witness statement)(affidavit) ☐ (the claimant)(the defendant)'s⁽¹⁾ statement of case ☐

evidence in Part C overleaf in support of this application ☐

Signed

(Applicant) ('s legal representative)

**Position or
office held**

(if signing on
behalf of firm,
company or
corporation)

4. If you are
not already a
party to the
proceedings,
you must
provide an
address for
service of
documents

Address to which documents about this claim should be sent (including reference if appropriate)⁽⁴⁾

		If applicable	
		Tel. no.	
		Fax no.	
		DX no.	
Postcode		e-mail	

Part C

Claim No.

(Note: Part C should only be used where it is convenient to enter here the evidence in support of the application, rather than to use witness statements or affidavits)

*(The claimant)(The defendant)⁽¹⁾ wishes to rely on the following evidence in support of this application:

Statement of truth

I understand that proceedings for contempt of court may be brought against a person who makes, or causes to be made, a false statement in a document verified by a statement of truth without an honest belief in its truth.

☐ **I believe** that the facts stated in this application notice are true.

☐ **The applicant** believes that the facts stated in this application notice are true. **I am authorised** by the applicant to sign this statement.

Signature

☐ Applicant

☐ Litigation friend (where applicant is a child or a protected party)

☐ Applicant's legal representative (as defined by CPR 2.3(1))

Date

Day

Month

Year

Full name

Name of applicant's legal representative's firm

If signing on behalf of firm or company give position or office held