



We have many ways we can communicate with you

If you would like braille, British Sign Language, a hearing loop, translations, large print, audio or something else please call us on **+44 191 218 7777** or textphone **+44 191 218 7280** and tell us which you need.

Treating people fairly

We are committed to the Equality Act 2010 and treating people fairly. To find out more about this law, search 'Equality' on www.gov.uk

About filling in this form

What you need to do:

- Use this form to claim a UK State Pension if you reached UK State Pension age before 6 April 2016
- Before you fill in the claim form, please take a few minutes to read the notes that come with this form. The notes have important information and helps explain some of the questions we ask you and why we are asking them
- Please complete this form carefully. If you fill in this form using a pen, use **black ink** and **CAPITAL LETTERS**
- Please answer all the questions as fully as possible, and send us all the documents we have asked for. This will help us decide quickly if you can get a UK State Pension claim or not
- If you reached State Pension age on or after 6 April 2016, do not fill in this form. You will need to fill in the UK new State Pension claim form instead.

About you

01 Title

Mr, Mrs, Miss, Ms or other

02 First name**03 Middle names, if you have any****04 Last name****05 National Insurance (NI) number**

If you do not know your NI number,
have you ever had one or used one at
any time?

No

Yes

More information about your claim

06 Permanent address

Include full address and country

**07 All other last names or family names
you have been known by or are
using now**

Include maiden name, all former
married names and all changes of
family name.

08 Phone number

Add your national and local area code

09 What is this number?

Home

Work

Mobile

10 Date of birth

DD/MM/YYYY

You may need to send us your
birth certificate.

See the notes booklet for
more information.

11 Are you sending your birth certificate with this form?

No

Yes

We will send the certificate back to you as soon as we can.

12 Have you ever claimed any of the following benefits in or from the UK or the Isle of Man?

Tick the benefits you have claimed

State Pension

Graduated Retirement Benefit

Widow's Benefit

Bereavement Benefit

13 If you have a partner have they ever claimed any of the following benefits in or from the UK or the Isle of Man?

Tick the benefits they have claimed

State Pension

Graduated Retirement Benefit

Widow's Benefit

Bereavement Benefit

If you are a married woman getting UK State Pension then go to **question 20**.

14 Have you ever lived or worked in the UK or the Isle of Man?

No **Go to question 16**

Yes

15 Tell us all the addresses you had in the UK or the Isle of Man and the dates that you lived there.

If you need more space use the space named 'Other information' at the end of this form.

Postcode

Date

DD/MM/YYYY

From

To

Postcode

Date

DD/MM/YYYY

From

To

16 Tell us about any time you spent in the UK or the Isle of Man including holidays.

If you need more space use the space named 'Other information' at the end of this form.

DD/MM/YYYY

From

To

DD/MM/YYYY

From

To

DD/MM/YYYY

From

To

DD/MM/YYYY

From

To

17 Have you ever been in HM Forces?

No

Yes

Which services were you in?

Army

Navy

RAF

What date did you enlist?

DD/MM/YYYY

What date were you discharged?

DD/MM/YYYY

Where were you discharged?

What regiment or corps were you in?

What was your service number?

What was your rank?

18 Did you work for an employer in the UK or the Isle of Man?

No **Go to question 20**

Yes

Tell us about any employers you have had. If you need more space use the section named 'Other information' at the end of this form.

Employer 1

Employer's name and address

If your wages are dealt with at a different address, give us this address including the postcode.

Postcode

Date you started working for this employer

DD/MM/YYYY

Date you stopped working for this employer if you no longer work for them.

DD/MM/YYYY

Payroll, staff or other reference number

Employer 2

Employer's name and address

If your wages are dealt with at a different address, give us this address including the postcode.

Postcode

Date you started working for this employer

DD/MM/YYYY

Date you stopped working for this employer if you no longer work for them.

DD/MM/YYYY

Payroll, staff or other reference number

19 Do you have any contribution, National Insurance record cards or notices that show you were employed in the UK?

No

Yes

Send us the original documents, not photocopies.

About your husband, wife or civil partner

20 What is your current marital or civil partnership status?

If married more than once give details of previous marriages in the section named 'Other information'.

Single **Go to question 34**

Married or civil partner

Send us your marriage certificate or civil partnership certificate.

Divorced or civil partnership dissolved

Send us your decree absolute or confirmation of dissolution of civil partnership and your marriage certificate or civil partnership certificate. In Scotland a decree absolute is called a decree of divorce.

Marriage or civil partnership annulled

Send us the certificate of annulment and your marriage certificate or civil partnership certificate.

Separated

Widowed or surviving civil partner

Send us your late husband's, wife's or civil partner's death certificate and your marriage certificate or civil partnership certificate. If you are getting UK Widow's Benefit or Bereavement Benefit there is no need to send these certificates as we already have these details.

Tell us about your husband, wife or civil partner

21 Their last name or family name

22 Their other names

23 Any other names by which they have been known

24 Their National Insurance (NI) number if you know it

25 If you do not know their NI number did they ever work or live in the UK?

No

Yes

26 Their address, if different from yours

Postcode

27 Their date of birth

DD/MM/YYYY

28 Date of marriage or civil partnership formation

DD/MM/YYYY

29 Date of divorce, annulment or civil partnership dissolution if this applies to you

DD/MM/YYYY

30 Date they died, if you are widowed or a surviving civil partner

DD/MM/YYYY

31 Are you sending your marriage or civil partnership certificate with this form?

No

Yes

We will send the certificate back as soon as we can.

32 Are you sending your decree absolute, decree of divorce, certificate of annulment or confirmation of dissolution of civil partnership with this form, if this applies to you?

No

Yes

We will send the documents back as soon as we can.

33 Are you sending your late husband's, wife's or civil partner's death certificate with this form, if this applies to you?

No

Yes

We will send the certificate back as soon as we can.

Your claim may be delayed if you do not send us all the documents we ask for.

If you do not wish to send your original certificates photocopies may be acceptable.

See the notes booklet for more information.

37 Mother's maiden name

If you answered Single to question 20, go to question 46.

38 Address where you were married or formed a civil partnership

Postcode

39 Maiden name of wife

40 Any other last names of wife or civil partner

41 Full name of wife's or civil partner's father

42 Have you divorced, had your marriage annulled or had your civil partnership dissolved?

No **Go to question 44**

Yes

Tell us the address where you were divorced, your marriage was annulled or your civil partnership dissolved

Address

Postcode

If you do not have the certificate we have asked for

For example, evidence of dates of birth, marriage, formation of civil partnership, dissolution of civil partnership, annulment or death.

See the notes booklet for more details about whether you need to fill in this section.

Some of the questions asked may not apply to you. Please answer as many as you can.

34 Address where you were born

Postcode

35 Father's full name

36 Mother's full name

43 Full name of petitioner

44 Are you widowed or a surviving civil partner?

No **Go to question 46**

Yes

Tell us the address of the place of death

Address

Postcode

45 Where and when was the death registered

DD/MM/YYYY

About National Insurance (NI) contributions

If you are not a married woman or not a widow go to question 51.

47 Have you been self-employed in the UK or the Isle of Man at any time since 6 April 1978?

No

Yes

48 Have you been paying reduced rate NI contributions?

No

Yes

49 Have you been employed in the UK or the Isle of Man or have you worked for a UK or Isle of Man employer and paid NI contributions as an employee in the last 2 years before reaching UK State Pension age?

No **Go to question 51**

Yes

50 Did you pay these contributions through an employer?

No

Yes

Tell us about any UK or Isle of Man employers you have had while you were outside the UK or Isle of Man. If you have had more than 2 employers, tell us about the these in the 'Other information' section.

When to claim UK State Pension

Please read the notes booklet before continuing.

46 Do you want to claim your UK State Pension from the earliest date possible?

Yes **Go to question 47**

No

Tell us the date you want to claim your UK State Pension from

DD/MM/YYYY

Employer 1

Employer's name and address

If your wages are dealt with at a different address, give us this address including the postcode.

Postcode

Staff payroll or other reference number

If you do not know it, tell us the job or department.

Date you started working for this employer

DD/MM/YYYY

Date you stopped working for this employer if you no longer work for them.

DD/MM/YYYY

Employer 2

Employer's name and address

If your wages are dealt with at a different address, give us this address including the postcode.

Postcode

Staff payroll or other reference number

If you do not know it, tell us the job or department.

Date you started working for this employer

DD/MM/YYYY

Date you stopped working for this employer if you no longer work for them

DD/MM/YYYY

About other benefits or entitlements

We need to know if you, your husband, wife or civil partner are getting any benefits or entitlements from the Department for Work and Pensions or any other UK government department, as they will normally be affected by your basic State Pension. It could reduce the amount of the other benefit you receive.

51 Are you, your husband, wife or civil partner getting any of these benefits or entitlements from the UK or the Isle of Man? Or have you received any of these benefits or entitlements since you reached UK State Pension age?

Tick Yes if you, your husband, wife or civil partner are waiting to hear about a benefit:

- Adult Disability Payment
- Attendance Allowance
- Bereavement Benefit
- Carer's Allowance
- Child Benefit
- Disability Living Allowance
- Employment and Support Allowance
- Graduated Retirement Benefit
- Guardian's Allowance
- Incapacity Benefit
- Income Support
- Industrial Death Benefit
- Jobseeker's Allowance
- Pension Credit
- Personal Independence Payment
- Reduced Earnings Allowance
- Severe Disablement Allowance
- State Pension
- Temporary Allowance for Widows
- Unemployability Supplement paid because of:
 - a war disability due to service with HM forces or
 - an industrial accident or disease.
- War Widow's or Widower's Pension
- Widow's Benefit
- Working Tax Credit

No

Yes

Tell us about the benefits or entitlements

Benefit 1

Name of benefit or entitlement

Who is getting this or waiting to hear about this?

You

Your husband, wife or civil partner

Reference number, if known.

This is on letters about the benefit or entitlement

Benefit 2

Name of benefit or entitlement

Who is getting this or waiting to hear about this?

You

Your husband, wife or civil partner

Reference number, if known

Benefit 3

Name of benefit or entitlement

Who is getting this or waiting to hear about this?

You

Your husband, wife or civil partner

Reference number, if known

If you, your husband, wife or civil partner get more than 3 benefits or entitlements, tell us about them in the 'Other information' section.

52 Is anyone getting their social security benefit or entitlement increased for you?

No

Yes

Which benefit or entitlement are they getting increased?

What is the reference number of the benefit or entitlement?

This is on letters about the benefit or entitlement

53 Have you ever had UK Child Benefit at any time since 1978?

No

Yes

54 Are you, your husband, wife or civil partner getting any social security benefits from:

- another country, or
- a state social security authority, or
- waiting to hear about a claim for a benefit?

We only want to know about benefits paid by a state social security authority

No

Yes

Tell us about these benefits. If you need more space use the space named 'Other information' at the end of this form.

Name of benefit

Who is getting this or waiting to hear about this?

You

Your husband, wife or civil partner

Reference number, if known

This is on letters about the benefit

Name and address of the state social security authority

Include full address and country

Living or working outside the UK

55 What is your nationality?

Tell us about any time you have lived or worked outside the UK. If you have lived or worked in more than 2 countries, tell us in the section named 'Other information'

Country 1

Lived

Worked

56 Country you lived or worked in

57 When you lived or worked there

DD/MM/YYYY

From

To

58 Did you pay into the social security system of that country?

No

Yes

What was your social security reference number?

59 Name and address of the social security authority

Include full address and country

Country 2

Lived

Worked

60 Country you lived or worked in

61 When you lived or worked there

DD/MM/YYYY

From

To

62 Did you pay into the social security system of that country?

No

Yes

What was your social security reference number?

63 Name and address of the social security authority

Include full address and country

Other information

Use this space to tell us anything else you think we might need to know.

You can continue on a separate piece of paper if you need to. If you continue on a separate piece of paper, make sure you:

- write your full name, address and NI number on it
- sign and date it.

Declaration

I understand that I must promptly tell the Department for Work and Pensions, by phone or in writing, of anything that may affect my entitlement to, or the amount of, my UK State Pension.

I declare that the information I have given on this form is correct and complete as far as I know and believe.

I understand that if I knowingly give false information, I may be liable to prosecution or other action.

I understand that if I fail to promptly notify the Department of a change in circumstances, I may be liable to prosecution or other action.

This is my claim for UK State Pension.

Signature



Your full name

In CAPITAL letters

Date

DD/MM/YYYY

What to do now

1. **Complete the International Direct Payment form we have sent you and return it to us with this claim form.**
2. **Check that you have answered all the questions on this form that apply to you.**
3. **Check that you are sending us all the documents we have asked for.** These could be your birth certificate, your marriage certificate, your civil partnership certificate, your decree absolute or decree of divorce, your dissolution of civil partnership document, certificate of annulment or death certificate.
4. **Check that you have signed this form.**
5. **When to claim - If you want to claim your UK State Pension now, send this form to us without delay.**

You can get your UK State Pension paid more quickly if you:

- answer all the questions on the form that apply to you, and your husband, wife or civil partner if you have one
- send us all the documents we ask for.

If you cannot do this, get in touch with us, but your payments could be delayed.

Our phone number is +44 191 218 7777.

If you use a textphone the number is +44 191 218 7280.

6. **Send this form and any documents to us.** Use the envelope we have sent you. Remember to put a stamp on it. If the envelope does not have an address on it send everything to:

International Pension Centre
The Pension Service 11
Mail Handling Site A
Wolverhampton
WV98 1LW
United Kingdom

What happens next

We will tell you how much UK State Pension you can get and when it will be paid from.

If you cannot get a UK State Pension we will tell you why.

About your claim

It would help if you did not phone us to check on the progress we are making unless you want to report a change that would affect your claim - for example, bank details etc.

If you are not sending us any documents you do not need to contact us.

How DWP collects and uses information

When we collect information about you we may use it for any of our purposes. These include:

- social security benefits and allowances
- child maintenance
- employment and training
- investigating and prosecuting tax credits offences
- private pensions policy and
- retirement planning.

We may get information about you from other parties for any of our purposes as the law allows to check the information you provide and improve our services. We may give information about you to other organisations as the law allows, for example to protect against crime.

If you have included another adult's personal information in your claim you should let them know.

To find out more about our purposes, how we use personal information for those purposes and your information rights, including how to request a copy of your information, go to www.gov.uk/dwp/personal-information-charter