



**APPLICATION FOR A
MINISTER'S APPROVAL CERTIFICATE
(MSVA 1)**

Motor Cycles etc. (Single Vehicle Approval) Regulations 2003

Please refer to the [MSVA Guidance Notes](#) before completing your application.
Failure to complete the form accurately or in full could result in delays or rejection.

Section 1 – Applicant Details

Name

Company Name (if applicable)

Address (including postcode)

Telephone Number

Email Address

Section 2 – Test Details

2a. Which [test location](#) would you prefer? (Refer to the [MSVA Guidance Notes](#))

1st Choice 2nd Choice

Section 3 – Vehicle Details

3a. Vehicle Identification Number (VIN) (Refer to the [MSVA Guidance Notes](#))

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3b. Vehicle make and model

Make Model

3c. Vehicle Type – Please tick appropriately (Refer to the [MSVA Guidance Notes](#))

Moped ☐ Low Powered Moped ☐ Motor Tricycle ☐ Heavy Quadricycle ☐

Motorcycle ☐ Motorcycle & Sidecar ☐ Light Quadricycle ☐

3d. Is the vehicle designed to carry goods? Yes ☐ No ☐

3e. Number of wheels (Moped only) Two ☐ Three ☐

3f. Which side of the vehicle is the sidecar on?
(Motorcycle and Sidecar only) Right ☐ Left ☐

3g. Vehicle category

Please refer to the [MSVA Guidance Notes](#) for definitions. If none applies, please leave blank.

Amateur Built ☐ Rebuilt ☐ Vehicle manufactured using parts of a registered vehicle ☐

3h. Is the vehicle built from a kit? Yes ☐ No ☐

3j. Is it a special/custom vehicle built from the ground up? Yes ☐ No ☐

3k. Does the vehicle have full bodywork? Yes ☐ No ☐

A bodied vehicle is defined as 'a vehicle with a structure consisting/comprising of a floor plan and panels, which with a roof, fully encloses the vehicle occupants and without a roof, encloses them other than where the roof would be'.

3m. Date of manufacture (month and year)

This information should be obtainable from the manufacturer's data plate, the owner's manual or from the manufacturer of their agent.

3n. Date of manufacture of the engine

Only required for vehicles which fall into categories listed under 3g above.

3p. Engine details

Petrol 2 stroke ☐ Turbocharged ☐ Non-Turbocharged ☐

Diesel ☐ Petrol 4 Stroke ☐ Other e.g. LPG, electric

3q. Transmission type Manual ☐ Automatic ☐

3r. Engine capacity (cc) Fuel tank capacity (litres)

3s. Engine/motor maximum power output bhp ☐ PS ☐ kW ☐

3t. Maximum power engine speed (rpm)

Maximum road speed (mph)

3u. Vehicle weights (kgs)

Unladen weight

Goods vehicle payload

3v. Gross design weights (kgs) *Only required for goods vehicles.*

Axle 1	Axle 2	Axle 3	Gross	Train
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

*This information should be obtainable from the manufacturer's data plate, the owner's manual or from the manufacturer or their agent. If the vehicle is powered by an electric motor, these weights should **not** include the weight of the batteries.*

3w. Weight of batteries (kg)

The weight of batteries is required for electrically propelled vehicles only.

3x. Is the vehicle fitted with an anti-lock brake system?

Yes

☐

No

☐

3y. Is the vehicle fitted with a linked braking system?

Yes

☐

No

☐

Section 4 – Conditions that Apply at the Time of Examination

The conditions that apply at the time of examination are listed in the application appointment letter you will receive after your application has been processed.

Section 5 – Data Protection, Declaration and Signature

We collect, use and store your personal data so that we can correctly process your MSVA 1 (Motorcycle Single Vehicle Approval) application form.

We may share your personal data if we have a lawful reason. For example, as part of a criminal investigation or to prevent fraud. Find out more at www.gov.uk/dvsa/privacy

Declaration :

I the undersigned declare that :

- The vehicle listed above will be built in accordance with the required standards contained in the relevant MSVA Inspection Manual and/or Technical Standards.
The conditions listed at Section 4 above will be met at the time appointed for the examination.
- I have read and understand the MSVA Cancellation and Amendment Policy.

I confirm that, to the best of my knowledge, all statements in this application are true.

Signature :

Print Name :

Date :

Section 6 - Payment Options & Details - Postal Applications Only MSVA 1

If you choose to send your application by post, you can pay the required fee by one of several methods :

- 1. Cheques/Postal Orders** – payable to the ‘Driver and Vehicle Standards Agency’ (DVSA). Only accepted with postal applications.
- 2. Credit/Debit card** – If you choose to pay by this method, then once your application has been received, you will be contacted by email with instructions on how to arrange your card payment.
- 3. DVSA Pre-Funded Customer Account** – If you are a regular user of the scheme, this is the quickest method to use. For pre-funded customer accounts, the signatory on the application must be a delegate authorised to use the account. Find out how you can [apply for a pre-funded customer account](#).

You can see the [Vehicle Approvals fees online](#) or by telephoning our **Customer Service Centre** on **0300 123 9000**.

MSVA Refund Policy - Please refer to the [MSVA Guidance Notes](#) (Section 6) for further details.

How are you paying for this application? (Please tick one box)

Cheque / Postal Order	<input type="checkbox"/>	Payable to ‘ Driver and Vehicle Standards Agency ’ or ‘ DVSA ’ (only with postal applications).
Credit / Debit Card	<input type="checkbox"/>	Payment to be made once application is received.
DVSA Customer Account	<input type="checkbox"/>	Account ‘C’ Number : <input type="text"/>

I hereby authorise the **Driver and Vehicle Standards Agency** to take the amount stated from my bank / pre-funded customer account in respect of my application ►

£ .

Signature Details : Please sign and print your name if you are the **DVSA customer account delegate**.

Signature :

Print Full Name :

ON COMPLETION

Use the service to [Apply for Motorcycle Single Vehicle Approval \(MSVA\)](#) to send your **fully completed** application form to the Driver and Vehicle Standards Agency (DVSA).

Please Note : When your application for an MSVA has been processed, you will receive an email asking you to book an appointment.

An appointment can be requested by contacting **0300 200 1188**.

For further information, please email enquiries@dvsa.gov.uk or telephone the **DVSA Customer Service Centre – 0300 123 9000**.