

# Your Queries Answered

- Who should ask for the re-registration?**  
If you are the child's natural parents and are now husband and wife, or civil partners, you must fill in the details and sign this form.
  - Can a step-father, adoptive father or anyone else sign as the child's father?**  
No, only the natural father, if he is also the mother's husband or civil partner.
  - If one of the parents has died, can the birth be registered again?**  
Yes, if the father's name was entered on the original birth record, or if there has been a legal ruling to who is the actual father.
  - If the child has died, is it possible to register the birth again?**  
Yes, if the child was living at the time of the parents' marriage or civil partnership.
  - Can I change my child's name?**  
If you have evidence that your child has used new forenames within 12 months of the original birth registration, then it may be possible to record the forenames. You may be able to change your child's surname in some circumstances. Ask the registrar to explain, or ring the GRO Casework team on 0300 123 1837.
- Is there anything to pay?**  
There is no charge for the re-registration of the birth but the usual fee will be charged for any certificates issued.
  - What is the address of the registrar for the district in which the child's place of birth is situated?**  
The casework team at the General Register Office will be pleased to supply the address. Please ring us on: 0300 123 1837.
  - What if the mother is married to or in a civil partnership with someone other than the child's father?**  
It may still be possible to change the child's surname but not on the birth certificate. Contact your local Citizens Advice Bureau or a solicitor for advice.
  - Any special problems?**  
If, for example, the parents cannot complete the form and another person is supplying the information, please write to the address in Part A, explaining the circumstances.
  - Any further questions?**  
If you have any trouble in understanding any of the points or questions on this form, please ring the General Register Office Casework Team on 0300 123 1837 or write to us at the address in Part A. Alternatively, you may prefer to ask your local registrar.

This form is produced on behalf of the Registrar General. The information contained in it is based on the Births and Deaths Registration Act 1953 and the Legitimacy Act 1976, but is not a full statement of the law.

General Register Office is part of His Majesty's Passport Office



# HM Passport Office

FORM LA1  
Part A

## Application by the natural parents for the re-registration of their child's birth following the parent's marriage or civil partnership

### What is the re-registration of a child's birth following the natural parents' marriage or civil partnership?

- Making a new record of your child's birth showing your child to be a child of your marriage or civil partnership, where your child was born in England or Wales.
- The new record is made at the register office for the district where your child was born (usually the register office which issued the original birth certificate).
- The new record may be made by one of you attending either the original register office or some other register office in England or Wales and making a declaration of the particulars required to be registered. (If you both live outside England and Wales there is a special procedure which involves your application being submitted to the General Register Office at the address below).
- The new record is made on the authority of the Registrar General, which may be granted by the registrar making the new record (that is the registrar in whose district the place of birth is situated), or your application will be referred to the General Register Office at the address below.
- The new birth record replaces the original record and future birth certificates are issued from the new record.

### How do we apply for the re-registration?

- Please complete Sections 1 to 8 overleaf.
- Take or send the completed form to the registrar of births and deaths for the district where your child was born, or to some other registrar of births and deaths in England or Wales, with these documents:-
  - your child's full birth certificate
  - your marriage / civil partnership certificate
  - any document asked for in Section 5, and
  - if the child or a parent is not living, the death certificate(s) if available.
- If the registrar needs to refer your application to the General Register Office and you do not want to part with your original documents, you can ask at the register office whether your documents can be photocopied, in order for the copies to be sent to the General Register Office at the address below.
- If you cannot attend at a register office in England and Wales for the re-registration of your child's birth you should send your application direct to the GRO Casework Team, General Register Office, PO Box 476, Southport PR8 2WJ.
- Please also see "Your Queries Answered" at the back of this form.

Parents to complete sections 1-6

Section 1 - Child's details

Child's Surname as originally registered

Surname by which you wish the child now to be known (This cannot always be changed)  
If the child is 16 years of age or over his or her written consent must be obtained before the surname can be changed

Full Forename(s) of Child

Date of Birth

Day

Month

Year

Place of Birth (Full address of the hospital or house where child was born)

Is child still living?

Section 2 - Natural father's details

Surname

Full Forename(s)

Place of Birth (Town and County)

Occupation (if unemployed or retired give last job)

Section 3 - Mother's details

Surname Now

Maiden Surname

Full Forename(s)

Place of Birth (Town and County)

Occupation (if unemployed or retired give last job)

At time of Child's Birth was the Mother: (tick one box)

Single

Married / Civil Partnership

Widowed

Divorced

Give details of the Mother's **previous** Marriage(s) or Civil Partnership(s)

Date

Place

Previous Husband's Full Names

Section 4 - Marriage / Civil Partnership details

Place of Marriage / Civil Partnership (Please note that if the place of your marriage was outside the UK your application will be referred to the General Register Office).

Date of Marriage/ Civil Partnership

Day

Month

Year

At the time of your marriage / Civil Partnership, where was the natural father's permanent home? (tick one box)

☐ UK

☐ Any Other Country: please say which Country

If USA or Canada: please name the State or Province

Section 5 - Court decisions

Has any Court Order been made naming the child's father?

Has the child been adopted?

Is the child a ward of court or in care of local authority or guardian?

Has any Court Order been made which does not allow a change to the child's surname?

Yes\*

No

Please tick Yes **or** No to each question

\*If you tick Yes to any of the questions, the Court Order(s) should be sent with this application

Section 6 - Register Office

At which Register Office in England and Wales will one of you attend? .....

If you are living outside England and Wales and neither of you can attend at a Register Office in England or Wales please tick this box ☐

Each Parent to complete the appropriate Declaration

Section 7 - Declaration by natural father

This declaration must be completed by the child's actual, that is natural, father.  
No person may sign on his behalf.

I have read the warning below and I do solemnly declare that I am the natural father of the child whose details are given in Section 1 and all the details recorded in the form are accurate to the best of my knowledge and belief.

Signature .....

Date .....

Address .....

Postal Code .....Telephone Number .....

Email Address .....

Section 8 - Declaration by mother

This declaration must be completed by the child's mother.  
No person may sign on her behalf.

I have read the warning below and I do solemnly declare that the man named in Section 2 is the actual (that is natural) father of the child and all the details recorded in the form are accurate to the best of my knowledge and belief.

Signature .....

Date .....

Please sign in the surname you use now

Address .....

Postal Code .....Telephone Number .....

Email Address .....

Parental Responsibility

Parental responsibility is acquired automatically by the mother and, where he is married to or in civil partnership with the mother, the father. Once parental responsibility is acquired only a court can remove it. If you require further information you may wish to seek legal advice.

**Warning:**  
Any person who deliberately gives false information for the registration of a birth may be prosecuted.