



British
High Commission
Accra

TECHNICAL WORKS GROUP – ELECTRICIANS TEAM

Start Date: 01 October 2025

Length of Contract: 1 year

Main Purpose of Job:

To support the Electricians Team of the Technical Works Group

Roles and Responsibilities:

- The Electrician Apprentice assists with and completes maintenance work requests on electrical equipment. This includes testing malfunctioning equipment, identifying defects, troubleshooting, repairing equipment and replacing defective parts.
- Collaborate together with Electrician and other electrical works staff to identify and solve problems.
- Assist the Electrician with installation work orders.
- Complete electrical wiring tasks, alignment adjustments, and calibration of equipment using manuals, schematics, diagrams, blueprints and equipment specifications.
- Responsible for learning all procedures for installing and maintaining electrical systems as well as local regulations and safety requirements.
- Ensure the right handling and storage of tools.
- Any other related duties as may be assigned.

Behaviours:

- Changing and Improving
- Managing Quality Service
- Communicating and Influencing
- Delivering at Pace

Language requirements:

Language: English

Level of language required: Advanced level proficiency in English Language (ability to understand, write and speak English language without any difficulty)

Other Skills/Experience/Qualifications:

Essential on arrival:

- A final year student from a recognised tertiary institution.

- Excellent command of English, oral and written communication.
- Should have completed or attained an electrical certificate from a recognized Electrical training institute
- Should possess the ability to understand schematics and technical manuals
- Demonstrate knowledge of electrical codes

Learning and Development:

- Online learning
- On the job learning, job shadowing and mentoring
- Various development workshops