

Civil Nuclear Police Authority Board Meeting			
Meeting Date	31 January 2024	Venue	
Start Time	10.00 hrs	End Time	13.30 hrs
Reference No.	CNPA20240131		
MEMBERS:			
Susan Johnson	CNPA Chair		
Pamela Duerden	Industry Representative Member, NDA		
Andrew Harvey	Independent Member		
Sir Craig Mackey	Independent Member		
Chris Pilgrim	Independent Member		
David Tomblin	Industry Representative Member, EDF		
Mark Rouse	Industry Representative Member, Dounreay		
Sue Scane	Independent Member		
In ATTENDANCE:			
Simon Chesterman	Chief Constable		
Stephen Martin	Deputy Chief Constable		
Richard Cawdron	Director, Governance and Enabling Services		
Karen Sanders	Interim Director of People		
	Interim Assistant Chief Constable		
	Ch/Insp - Strategic Development		
	Board & Committee Secretary		
	Head of Information Governance and DPO		
	Ch/Supt - Head of Strategic Development		
	Senior Staff Officer to Chief Constable Simon Chesterman		
	Head of Business Development, Sustainability and Estates		
	Temporary Head of Governance & Assurance		
	Chief Finance Officer		
	Board and Committee Manager		
	Chief Commercial Officer		
OBSERVERS:			
Henry Hirsch	Deputy Director of Nuclear Protection, Department for Energy Security & Net Zero		
Daniella Gallagher	Head of CNC Sponsorship, Department for Energy Security & Net Zero		
Alyson Armett	Sellafield proposed representative		
APOLOGIES			

<ul style="list-style-type: none"> Philip Luxford - Director of Nuclear Protection, Department for Energy Security & Net Zero 	
1.	Welcome and Chair's Update (Susan Johnson)
	<p>The Chair welcomed all attendees and specifically introduced [REDACTED] as this was their first CNPA Board meeting.</p> <p>1.2 Apologies Apologies were recorded above.</p> <p>1.3 Conflicts of Interest No conflicts were raised.</p>
2.	Update of events since last the Board, including items circulated/decided and papers for reading (Susan Johnson)
	<p>Following a Senior Appointments Committee (SAC) meeting held on 29 January, SAC Members endorsed the proposed appointment of [REDACTED] to the post of Assistant Chief Constable (ACC). The ACC role requires Secretary of State (SoS) ratification and Board members approved a submission to the SoS via the DESNZ sponsorship team.</p> <p>[REDACTED]</p> <ul style="list-style-type: none"> [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] <p>[REDACTED] provided the following updates:</p> <ul style="list-style-type: none"> [REDACTED] advised the Board of his recent appointment as the [REDACTED], Department for Energy Security & Net Zero (DESNZ) and gave an overview of his extensive experience of working within the Home Office The Government's Nuclear Roadmap was published in early January. The Roadmap sets out the future direction on how the Government intended to increase nuclear capacity by 2050. Following discussions within DESNZ it was agreed that there would be no additional member on the CNPA Board as a result of the transfer of responsibility for Vintage. DESNZ were currently focussing on departmental business planning and were not anticipating any significant changes to the department at present. <p>[REDACTED]</p> <ul style="list-style-type: none"> [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]

Decision 01	Board Members: APPROVED the appointment of [REDACTED] to the post of Assistant Chief Constable and to notify DESNZ of the candidate chosen
3.	Approval of minutes of the meeting held on 1 December 2023 (Susan Johnson) Report Ref: PAB(24)001
Decision 02	The draft minutes of the CNPA Board meeting held on 1 December 2023 were APPROVED .
4.	Review of the CNPA Rolling Action Log (Susan Johnson) Report Ref: PAB(24)R002
Decision 03	Board Members NOTED the CNPA Rolling Action Log updates.
5.	Chief Constable/Chief Executive's Report - CC Simon Chesterman (CC SC) Report Ref: PAB(24)R003
	<p>The Board sought and received assurance on the following:</p> <ul style="list-style-type: none"> Members requested sight of the survey and academic paper on the culture within firearm teams commissioned by the NPCC from Liverpool John Moore's University. [REDACTED] thanked the CNC Communications Team for CNC's data wash publication which helped inform the Minister of CNC's position. [REDACTED] [REDACTED] queried if the Chief Constable had any concerns about the results of the data wash. They were advised that the [REDACTED] ongoing cases were of concern but not considered as reputational risks. The Chair highlighted that during her visit to Hartlepool the site director informed her of the numerous ministerial visits to the site and felt the political interest had indicated an appetite to have modular reactors on the site. The site director gave constructive suggestions on how to better integrate the CNC team with EDF corporate activities where appropriate. [REDACTED]
Action 01	Board Secretariat to circulate the John Moore's 'Diversity and inclusion within police firearms teams' web link to Authority Members. https://researchonline.ljmu.ac.uk/id/eprint/19429/
Decision 01	Board Members NOTED the Chief Constable/Chief Executive's Report.
6.	ITEMS FOR DECISION/ENDORSEMENT
6.1	a. Assets Update – Estates Strategy [REDACTED] (Richard Cawdron) Report Ref: PAB(24)R004
	<p>The report provided an Asset update that covered the following CNC initiatives:</p> <ul style="list-style-type: none"> CNC Estates strategy CNC Decarbonisation roadmap and deliverables CNC Fleet strategy [REDACTED] CNC Southern Firearms training facilities. <p>A presentation was delivered by [REDACTED] to the Board on Fleet Optimisation Strategy.</p> <p>The following comments and questions were raised:</p>

Decision 04

Action 02	[REDACTED]
Decision 05	[REDACTED]
6.2	[REDACTED]
	[REDACTED]
Action 03	[REDACTED] to provide assurance on the HR and operational progress of Vintage during the next phase of the project.
Action 04	Chief Constable assurance letter to the Secretary of State to be circulated to Board members.
Decision 06	Board Members: [REDACTED] [REDACTED] [REDACTED] [REDACTED].
6.3a	Cyber Update SIRO – Richard Cawdron [REDACTED] Report Ref: PAB(24)R008a

	<p>RC provided CNPA Board members with updated information in respect of Cyber Strategy, related workstreams and transition to the new IT service provider.</p> <p>The Board sought and received assurance on the following:</p> <ul style="list-style-type: none"> • [REDACTED] ■ [REDACTED] ■ [REDACTED]
Decision 07	<p>Board Members: NOTED the contents of the SIRO report</p>
6.3b	[REDACTED]
	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <ul style="list-style-type: none"> ■ [REDACTED] ■ [REDACTED] ■ [REDACTED] ■ [REDACTED] ■ [REDACTED] ■ [REDACTED] ■ [REDACTED] ■ [REDACTED]
Action 05	[REDACTED]
Action 06	[REDACTED]
Action 07	[REDACTED]
Action 08	[REDACTED]
Action 09	[REDACTED]

Decision 08	<p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>
6.4	<p>Delegations Approval Paper - [REDACTED]</p> <p>Report Ref: PAB(24)R009</p>
	<p>Rosanne Nulty (RN) sought approval for the proposed changes to the formal approval route for Full Business Cases.</p> <p>The Board sought and received assurance on the following:</p> <ul style="list-style-type: none"> Members queried if the new approval route would resolve issues such as getting Board Members approvals within tight timescales e.g Taser 10. The Chair advised there were limits within the framework agreement with the Department set at £500k. This was regarded as disproportionate for an organisation of CNC's size and members welcomed the support of DESNZ in looking at options to amend this.
Decision 09	<p>Board Members:</p> <p>APPROVED the amendment to the Terms of Reference for ARFC [Appendix B] to include the delegated authority from the CNPA to review and approve Full Business Cases for projects so long as they meet the criteria of:</p> <ul style="list-style-type: none"> i) OBC has been approved within the last 12 months ii) Project is included on approved Annual Business Plan (ABP) iii) Within approved budget in year or within tolerances set out in the Scheme of Delegation iv) Reasonable expenditure forecast over multiple years and aligns with MTFP v) Project does not require Secretary of State or Treasury Approval vi) Does not exceed other limits set out in the Scheme of delegation and the BEIS/CNPA Framework agreement [Appendix A]
7.	ITEMS FOR DISCUSSION
7.1	<p>Strategy Refresh 24-27 and Draft Annual Business Plan - [REDACTED]</p> <p>Report Ref: PAB(24)R010</p>
	<p>[REDACTED] provided a progress update of the business planning process, including refreshing the 3-year Strategy and developing a resourced and realistic Annual Business Plan for 2024/25.</p> <p>The Board raised the following:</p> <ul style="list-style-type: none"> [REDACTED] advised that it would be sensible for CNC to be in a position with an agreed business case for decarbonisation proposals in readiness for an expected spending review post a general election. There is unlikely to be any changes in the public spending policy decisions before then. Members queried whether CNC were being ambitious enough with the performance indicator relating to police vetting. DCC Stephen Martin would review this with the vetting team and amend if necessary. The Board queried the lack of progress with the stakeholder strategy and were advised that it required further work and would be tabled for March's Board. Richard Cawdron (RC) added that work was ongoing to map key stakeholder relationships to the deliverables of the strategy and that other business plan priorities had impacted on this work. The timeline for the Stakeholder work would be revised to Q1. The Board was comfortable with the revised list of deliverables and would wish to see the new civil nuclear roadmap referenced within the new strategy. [REDACTED]

	<p>advised that an analysis of the roadmap had been completed and key areas relevant to CNC would be incorporated in the strategy.</p> <ul style="list-style-type: none"> • [REDACTED] would try to circulate to Board Members the revised strategy and Annual Business Plan prior to March Board so they had sufficient time to review it.
Action 10	<p>[REDACTED]</p> <p>[REDACTED]</p>
Action 11	<p>[REDACTED] to circulate to Board Members the revised strategy and Annual Business Plan prior to the March Board.</p>
Decision 10	<p>Board Members:</p> <ul style="list-style-type: none"> • NOTED the progress and timeline for refreshing the 3 Year Strategy in readiness for publication on 1st April 2024 • DISCUSSED and COMMENTED on the list of deliverables for the draft Annual Business Plan at Appendix A.
7.2	<p>Draft budget 2024/25 update - [REDACTED] Report Ref: PAB(24)R011</p> <p>[REDACTED] provided an update on the 2024/25 budget proposals which allow the Constabulary to deliver upon the commitments in the three-year strategic plan.</p> <p>The Board sought and received assurance on the following:</p> <ul style="list-style-type: none"> • Members acknowledged the pressures on SLC budgets but felt the revised CNC budget was clearer and more realistic. The team were encouraged to continue working with SLCs to identify further efficiencies where possible. • A member commented that pay and inflation were the main contributors of the budget increase but for transparency asked that salary costs for the coming year be compared to current year forecast, not current year budget. [REDACTED] agreed to give more detail outside the meeting. • [REDACTED] queried whether the bureaucracy of the financial model for CNC was hindering operational delivery and asked that these be flagged to DESNZ so they could identify possible solutions. [REDACTED] confirmed that work was being done in relation to the policy aspect of the funding model and once completed it would be shared with the DESNZ. • The Chief Constable raised the issue of CNC not being able to hold reserves and the impact that had on budgeting. • [REDACTED] • [REDACTED] • [REDACTED] • [REDACTED] • The Board approved the revised budget increase of 9.4% to take forward for final agreement with the SLCs before coming back for final approval at the March Board.
Decision 11	<p>Board Members:</p> <ul style="list-style-type: none"> • NOTED the further examination of the reason for the costs increases (section 4) • NOTED the Budget management options (section 5) • NOTED the SLC feedback (section 6) • [REDACTED] • AGREED the final draft budget to be proposed to the SLCs for agreement and ratification at the Police Authority meeting on the 27th of March (section 7.2) • NOTED the risk associated with the 2024/25 budget (section 8)

7.3	<p>Sea Marshalls update presentation [REDACTED] [REDACTED]) Report Ref: PAB(24)R013</p>
	<p>[REDACTED] delivered a presentation on [REDACTED] [REDACTED]</p> <p>[REDACTED]</p> <ul style="list-style-type: none"> [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]
Decision 12	Board Members NOTED and DISCUSSED the content of the Sea Marshalls presentation
8.	STANDING ITEMS
8.1	<p>Service Change Update Report [REDACTED]) Report Ref: PAB(24)R014</p> <p>The Service Change Update reported progress in relation to Service Change activities.</p> <p>[REDACTED]</p> <ul style="list-style-type: none"> [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]
Decision 13	[REDACTED]
8.2	<p>Operations Report [REDACTED]) Report Ref: PAB(24)R015</p> <p>[REDACTED] provided the Board with the latest update on CNC operations.</p> <p>[REDACTED]</p> <ul style="list-style-type: none"> [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]
Decision 14	Board Members NOTED the content of the Operations report

8.3	<p>People Directorate Report (Karen Sanders) Report Ref: PAB(24)R016</p> <p>Karen Sanders provided an update on people management and Health and Safety information.</p> <p>The Board sought and received assurance on the following:</p> <ul style="list-style-type: none"> The Talent Development Strategy and the Workforce Planning Strategy were being finalised and would be presented to People Committee in due course.
Decision 15	Board Members NOTED the contents of the People Directorate Report and the details in Appendix 1.
8.4	<p>Finance Report (P9) - () Report Ref: PAB(23)R017</p> <p>An update was provided on CNPA's financial performance at the end of December 2023 Period 9 (P9) and the Quarter 3 Forecast (Q3FC).</p> <p>The Board sought and received assurance on the following:</p> <ul style="list-style-type: none">
Decision 16	<p>Board Members:</p> <ul style="list-style-type: none"> NOTED the content of the report. NOTED P9 outturn and underspends against plan. (Section 3.1). NOTED the Q3FC – (Section 4/5) NOTED and CONSIDERED the implications of the financial risks identified in section 6.
9.	ITEMS FOR READING
9.1	People Committee – Sir Craig Mackey
	<p>9.1.1 Minutes of the People Committee Meeting held on 10 January 2024 Paper Ref: PAB(24)R018</p> <p>CM advised that the People Committee maintained a keen focus on professional standards issues and acknowledged that the full Board were regularly updated on progress with the relevant cases and scrutinised the measures that the and had put in place.</p>
9.2	ARFC – There have been no ARFC meetings since the last Board meeting in December 2023
10.	ANY OTHER BUSINESS
10.1	<p>March 2024 CNPA Board Meeting arrangements (Chair)</p> <p>The CNPA Board Meeting on 27 March is scheduled to be held at</p>
Distribution of Minutes: CNPA Board Members, CNC Executive	