



Maritime &
Coastguard
Agency

APPLICATION FOR A YACHT RATING CERTIFICATE: For Ratings on Commercially and Privately Owned Yachts and Sail Training Vessels Less than 3000GT

YRC

IMPORTANT – BEFORE completing this form please ensure you have read [MSN 1862 Amendment 1](#) and the guidance notes on pages 6 and 7 of this form.

Please complete this application form digitally, email your application and any scanned documents (including hand-signed declaration page) to deck@mcga.gov.uk – please note you may be selected for random screening, which will require you to post original documents to us (as per MIN 655).

1 PERSONAL DETAILS

Title Mr/Mrs/Miss etc		Sex Male/Female	
Surname/Family name			
Forename(s) in full			
Date of Birth			
Place and Country of Birth			
Nationality			

	Full Home Address	Address for return of documents (if different from home address)
Address		
District		
Town / City		
County/State		
Post Code/Zip		
Country		
Telephone No.		
Mobile No.		
Email Address		

2 CERTIFICATE APPLIED FOR

Capacity	Regulation	Limitation
Yacht Rating	II/4 & III/4	Only for service on yachts and sail training vessels less than 3000GT

3 SEA SERVICE

THIS PAGE MUST BE FILLED IN - take details from your Discharge Book, acceptable Logbook and/or Certificates of Discharge

For all sea service that is declared below, you must submit TWO forms of evidence. Discharge Book entries or Certificates of Discharge are one form and Sea Service Testimonials are the other; testimonials must be countersigned by the Master of the vessel.

YOU MUST PROVIDE TWO FORMS OF EVIDENCE FOR ALL SEA TIME, IF THIS IS NOT PROVIDED YOUR APPLICATION WILL BE DELAYED.

ALL RELEVANT SEA SERVICE MUST BE LISTED. Sea service on foreign flag ships will be accepted under the same conditions as service on UK ships provided it is properly documented and verifiable. All sea service must be relevant to this application.

Sea Time Requirements:

Applications for a Yacht Rating Certificate with **no exemptions** - at least 6 months yacht service, including 2 months actual sea service on vessels over 15m in load line length plus a completed Yacht Rating Training Record Book.

Applications for a Yacht Rating Certificate **with exemptions** – at least 2 months actual sea service on vessels of over 15m in load line length plus one of the following:

- Watch Leader Certificate together with an RYA Competent Crew Certificate
- Day Skipper Certificate with an RYA Competent Crew Certificate and/or higher RYA Certificate
- Yacht Rating Course Completion Certificate

VESSEL AND VOYAGE DETAILS						DATES		DURATION		DAYS AT SEA
Vessel Name	Flag	GT	Length*/Type**/ Voyage***			Rank/Capacity	From	To	Months	Days
						Totals				

* Length

Load line length

** Type

Type of yacht. If service on other vessels please state cargo, passenger or Ro-Ro

*** Voyage

You should give the area in which the ship traded using the following codes: U = Unlimited, NC = Near Coastal Area

4 CHECKLISTS

4 A CHECKLIST FOR ALL

Copy of passport and visa if applicable (please refer to guidance notes)	<input type="checkbox"/>	<input type="checkbox"/>
Yacht Service Record / Log Book OR	<input type="checkbox"/>	<input type="checkbox"/>
Discharge Book OR Certificates of Discharge AND Sea Service Testimonials	<input type="checkbox"/>	<input type="checkbox"/>
2 countersigned passport sized photographs	<input type="checkbox"/>	<input type="checkbox"/>
Personal Survival Techniques (STCW A-VI/1-1) OR RYA Basic Sea Survival AND	<input type="checkbox"/>	<input type="checkbox"/>
Fire Prevention and Fire Fighting (STCW A-VI/1-2) AND	<input type="checkbox"/>	<input type="checkbox"/>
Elementary First Aid (STCW A-VI/1-3) AND	<input type="checkbox"/>	<input type="checkbox"/>
Personal Safety and Social Responsibilities (STCW A-VI/1-4)	<input type="checkbox"/>	<input type="checkbox"/>
Valid Medical Fitness Certificate (ENG 1) OR Equivalent OR ML5 if applicable*	<input type="checkbox"/>	<input type="checkbox"/>
Fee (see page 5)	<input type="checkbox"/>	<input type="checkbox"/>
Yacht Training Record Book (not required if you submit the certification listed in 4B)	<input type="checkbox"/>	<input type="checkbox"/>

* To comply with health and safety requirements any seafarer employed or engaged in any capacity aboard a seagoing vessel must hold a valid medical fitness certificate attesting to their medical fitness for the work for which they are employed. Further information may be obtained from the MCA.

4B CHECKLIST FOR EXEMPTIONS (REDUCED SEA TIME)

Watch Leader Certificate	<input type="checkbox"/>	<input type="checkbox"/>
AND		
Day Skipper Certificate with an RYA Competent Crew Certificate and/or higher RYA Certificate	<input type="checkbox"/>	<input type="checkbox"/>
OR		
Yacht Rating Course Completion Certificate	<input type="checkbox"/>	<input type="checkbox"/>
OR		
RYA Competent Crew Certificate	<input type="checkbox"/>	<input type="checkbox"/>

5 DECLARATION

(The maximum penalty for a false declaration is £5000)

I declare that the data contained in this application is, to the best of my knowledge, true and complete. I also declare that the documents are genuine, given and signed by the persons whose names appear on them. I consent to any processing of the data contained in this application by the MCA (including any processing necessary to establish the authenticity and validity of the issued certificate). Please refer to our privacy statement in Section 2 of the guidance notes which explains how we use the personal information we collect from you.

Signature	
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Date

Print name

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6 COUNTER SIGNATURE

Name			
Address			
Town/City			
County/State			
Post Code/Zip		Country	
Telephone No		Occupation	
Capacity in which you know the applicant			

I declare that the information given is, to the best of my knowledge, true and complete. I also declare that the documents submitted are, to the best of my knowledge, genuine and relate to the person(s) whose names appear on them. I confirm that the photographs submitted bear a true current likeness of the applicant.

Signed.....

Date.....

Please now complete the payment section on the next page

7 PAYMENT

You must ensure you pay the appropriate fee (as laid down in the current Merchant Shipping Fees Regulations).

Payment should be made in pounds sterling (£), by BACS transfer, credit or debit card via online payment facility **Gov.uk Pay** by following the links below.

We are unable to accept cheques, postal orders, banker's drafts or cash.

The fee is £67 for a UK return address (Royal Mail Special Delivery), £77 for EU/EEA return address (courier service) and £87 for the rest of the world (courier service).

Please tick (✓) the appropriate box below to indicate your chosen method of payment.

Yacht Rating Certificate Application

To pay via Gov.UK Pay for delivery to the UK: £67 ☐

<https://www.gov.uk/payments/seafarer-training-courses/application-for-yacht-rating-certificate>

To pay via Gov.UK Pay for delivery to the European Union or EEA: £77 ☐

<https://www.gov.uk/payments/seafarer-training-courses/application-for-yacht-rating-certificate-eu>

To pay via Gov.UK Pay for delivery to the Rest of the World: £87 ☐

<https://www.gov.uk/payments/seafarer-training-courses/application-for-yacht-rating-certificate-row>

If you wish to pay by bank transfer – please email seafarer.finance@mcga.gov.uk to request our bank details.

For official use only:

Name, if different from card holder:	
SDS number:	
Email, if not stated above:	
All payment details entered on SDS (initial):	

GUIDANCE NOTES FOR THE COMPLETION OF THIS APPLICATION FORM

PLEASE ENSURE THAT YOU READ AND UNDERSTAND THESE NOTES BEFORE COMPLETING THE FORM

For further information please refer to [MSN 1862 Amendment 1](#). Please complete this form in **BLOCK LETTERS** and in **black ink**.

ENSURE YOU COMPLETE THIS FORM IN FULL - FAILURE TO DO SO MAY MEAN THAT WE WILL HAVE TO RETURN YOUR APPLICATION TO YOU, AND WILL RESULT IN A DELAY TO YOUR APPLICATION BEING PROCESSED.

Enclose all documents necessary to establish your eligibility for a Yacht Rating Certificate. Information on Yacht Rating Certificates is in [MSN 1862 Amendment 1](#). This can be found on our website – go to www.gov.uk/mca and search by the M-notice number, e.g. “MSN 1862 amendment 1”.

1 PERSONAL DETAILS

Enter your personal details in the boxes provided. Your name should be given **IN FULL**, and should be given in the same format as appears in your passport or birth certificate.

Your date of birth should be given in the format DD/MM/YYYY, e.g. 25 September 1984 would be written 25/09/1984.

You should give your permanent home address, where you are normally resident.

You may also provide an alternative address for return of documents or correspondence relating to this application.

2 PRIVACY STATEMENT

Personal information which you supply to us will be used to process your application to meet the applicable Standards of Training Certification and Watchkeeping (STCW) requirements. To check and report on how effective the MCA and the services it commissions have been. To make sure that the MCA gives value for money. We may use your information to investigate complaints, legal claims or important incidents. We may use your information for crime prevention and prosecution of offenders.

The information you provide is primarily used for issuing your UK Certificate of Competency (CoC)/Certificate of Equivalent Competency (CEC) but may also be used for other related purposes, and shared with other statutory bodies/organisations to enable them to fulfil their statutory obligations.

We will not disclose any financial details you provide to us. Once your payment has been processed all financial details are securely destroyed.

For more information on how we use your information, and your rights to access information we hold on you, please see our full privacy policy available on our website:

<https://www.gov.uk/government/organisations/maritime-and-coastguard-agency>

3 CERTIFICATE APPLIED FOR

This form is for a yacht rating certificate for service on yachts or sail training vessels of less than 3000gt

4 SEA SERVICE

For **all** applications the sea service declaration (page 2) must be filled out in full.

On board yacht service is reckoned from the date of engagement to the date of discharge.

Actual sea service is time spent at sea which may include time at anchor or river and canal transits associated with a passage.

For all sea service that is declared, you must submit two forms of evidence. One form of evidence can be Discharge Book entries or Certificates of Discharge, and the other form of evidence can be sea service Testimonials; testimonials must be countersigned by the Master or an authorised representative of the owner/operator of the vessel. Testimonials need to state the sign on and sign off dates and actual sea service days.

5 CHECKLISTS

4A - ALL APPLICATIONS - ALL the documents in this section **MUST** be provided before a Yacht Rating Certificate will be issued. Please ensure you tick (✓) each box to indicate that you have enclosed the documents. Any candidate failing to submit all the required documents may have their application returned without being processed.

Photographs

Your photographs must be taken full face without a hat and must be passport approved photographs, measuring a maximum of 50mm x 40mm, in colour.

Medical Fitness Certificate

All candidates must produce a valid medical fitness certificate, either:

- The UK medical fitness certificate, currently known as an ENG 1, issued by an MCA approved medical practitioner, or
- A certificate issued by the administration of any country whose medical fitness certificate is recognised as equivalent to the UK ENG 1
- For those who work on a vessel operating no more than 60 miles to sea an ML5 is acceptable.

STCW Basic Training Certificates

All candidates must submit the following STCW Basic Training Certificates:

- **STCW Code Ref A-VI/1-1** Personal Survival Techniques
- **STCW Code Ref A-VI/1-2** Fire Prevention and Fire Fighting
- **STCW Code Ref A-VI/1-3** Elementary First Aid
- **STCW Code Ref A-VI/1-4** Personal Safety and Social Responsibilities

Training Record Book

You are required to submit a Training Record Book **unless you have obtained additional Certification stated in checklist 4B and below**. Please ensure they are fully completed and are submitted in a presentable manner as they are assessed by a Deck Examiner. Failure to do so may result in a delay in your application. The Navigational Training Record Book is available in [MSN 1862 Amendment 1](#). (Annex B, pages 18 to 21).

6 CHECKLIST FOR EXEMPTIONS (REDUCED SEA TIME)

Additional Certification

If you are exempt from submitting a Training Record Book you must submit the appropriate certification. Applications for a Yacht Rating Certificate **with exemptions** must submit – at least 2 months yacht service on vessels over 15 m in load line length and **either** of the following:

- Watch Leader Certificate together with an RYA Competent Crew Certificate
- Day Skipper certificate with an RYA Competent Crew Certificate and/or higher RYA Certificate
- Yacht Rating Course Completion Certificate

7 DECLARATION

Please read the declaration. Once you are sure that the information you have given is, to the best of your knowledge, true and complete, and that the documents submitted are genuine, given and signed by the persons whose names appear on them, you should sign the declaration with your usual signature, including the date. Ensure your signature is inside the box – this will be transferred to your Yacht Rating Certificate.

8 COUNTER SIGNATURE

You should obtain a counter signature from a responsible person who is NOT related to you and has known you for at least 2 years. They should enter their details in this section. The person who counter signs your application should be a Doctor, Bank Officer, Established Civil Servant, School Teacher or someone of similar standing.

9 PAYMENT

You must enclose the correct fee with your application. Please tick (✓) the appropriate box to indicate your chosen method of payment. Payment must be made in pounds sterling (£).