**Job description/ advertisement for the Chair of the UK PharmaScan Oversight and Governance Committee**

**DRAFT v3.0**

The Department of Health and Social Care is seeking to appoint a new independent Chair for the [UK PharmaScan](#UKPSdescription) (UKPS) [Oversight and Governance Committee (OGC),](#OGCdescription) to commence work in April 2025 (TBC).

**Job description**

The Chair is responsible for working with the OGC to set the strategic direction of UK PharmaScan and ensure appropriate governance regarding the use of the system. The Chair has a pivotal role in delivering the agreed vision through joint working with organisations across the healthcare infrastructure.

The 2024 Voluntary Scheme for Branded Medicines Pricing, Access and Growth (VPAG) includes several commitments linked to horizon scanning, which make this an exciting time to provide leadership to the UK PharmaScan OGC.

The scheme states:

*“UK PharmaScan will continue to be the primary source of horizon scanning information. VPAG Investment Programme funding will be allocated to redevelop UK PharmaScan on a new technological platform to better support the MHRA, UK HTA agencies and the NHS in their horizon scanning efforts. The UK PharmaScan Oversight and Governance Committee will be responsible for delivering a new UK PharmaScan platform within the first three years of the 2024 Voluntary Scheme”.*

This is part of a systemwide commitment to evolving a more strategic approach to horizon scanning across the UK.

The Chair will oversee the development of a new UK PharmaScan system and will be required to work closely with policy makers, horizon scanning organisations, the ABPI and industry to ensure that UK PharmaScan is fully integrated in evolving plans for horizon scanning strategy in the UK.

**Chair responsibilities**

The Chair of the UKPS OGC will be responsible for:

* Setting the strategic direction for the future of UK PharmaScan to ensure that it remains fit for purpose in relation to UK horizon scanning activity
* Agreeing a vision and mission for UK PharmaScan with the OGC, user group and wider stakeholder community
* Championing UK PharmaScan and horizon scanning within the UK healthcare landscape and globally to the pharmaceutical industry
* Contributing to the evolution of a more strategic and coordinated approach to horizon scanning across the UK
* Providing oversight to the development and delivery of a new UK PharmaScan system, with support from members of the OGC
* Encouraging companies to sign up to use UK PharmaScan and to encourage those who have signed up to maximise their use of the system, including timely data entry
* Encouraging the key agencies in the horizon scanning ecosystem to fully utilise the system as the single national repository for information about new medicines
* Working with partners to secure ongoing funding and commitment for UK PharmaScan
* Chairing meetings of the OGC up to four times a year and involvement in the governance for delivery of the new UK PharmaScan, as required
* Working with the Secretariat to agree agendas and provide strategic support regarding the delivery of actions

**Candidate requirements**

We are looking for an individual with the following attributes:

* Excellent leadership skills, with experience of participating in senior level boards or committees
* Good understanding of UK pharmaceutical market and NHS access environment, including horizon scanning
* Track record of delivering results within the healthcare system
* Understanding of technology and technology change programmes

The following is desirable:

* Strong networks within key statutory organisations including NICE, NHSE, AAC and DHSC

**Time commitment and remuneration**

We expect the chair to dedicate 2-3 days per month on UK Pharmascan.

The chair will be remunerated for their time at £7,883.00 per annum

**About UK PharmaScan**

UK PharmaScan is a database of information on new medicines, indications, and formulations in the pharmaceutical pipeline. Pharmaceutical companies enter data from 3 years before UK availability or start of phase III clinical trials (whichever is earlier) up until availability in the UK.

UK PharmaScan is the primary source of information used by all of the UK’s national horizon scanning organisations and NHS England to enable early engagement in planning and preparing the NHS for the introduction of new medicines, and to support rapid NHS adoption.

**About the Oversight and Governance Committee**

The Oversight and Governance Committee has strategic responsibility for UK PharmaScan and oversees the effective operation of the common pharmaceutical horizon scanning database for England, Scotland, Wales and Northern Ireland, which is known as UK PharmaScan.

The Committee is responsible for:

* Oversight of the effective operation of the database to agreed operational standards and to the satisfaction of data users, data providers, the Office for Life Sciences and the ABPI
* Ensuring appropriate governance arrangements are in place and applied, including approval of new data accessors
* Financial oversight, including approval of annual subscriptions and expenditure
* Development of recommendations for evolution and future development of the database, and oversight of effective implementation
* Ensuring strong user engagement with the database, including effective communications with existing and potential users
* Appointment and oversight of sub-groups and/ or Task and Finish Groups
* Dispute resolution between any parties engaged with the database