



# Homes England

Date: 10 May 2024

Our Ref: RFI4716

Tel: 0300 1234 500

Email: [infogov@homesengland.gov.uk](mailto:infogov@homesengland.gov.uk)

[REDACTED]  
By Email Only

Dear [REDACTED]

## **RE: Request for Information – RFI4716**

Thank you for your request for information which was processed in accordance with the Freedom of Information Act 2000 (FOIA).

You requested the following information:

**Spend on Office supplies and associated products for the below financial years.**

**1st April 2022 – 31st March 2023**

**1st April 2023 – 31st March 2024**

**Start date & duration of Contract?**

**Is there an extension clause in the contract and, if so, the duration of the extension?**

**Has a decision been made yet on whether the contract is to be either extended or renewed?**

**Who is the senior officer (outside of procurement) responsible for the contract?**

**Name of Incumbent Supplier?**

**How long have you traded with them?**

**If you publish your register of contracts and purchasing, can you please provide a website link.**

**In addition, can you confirm if you have a contract in place for Tail End Spend.**

## **Response**

We can confirm that we do hold some of the requested information. We will address each of your questions in turn.

6<sup>th</sup> Floor  
Windsor House  
42 - 50 Victoria Street, Westminster  
London, SW1H 0TL

0300 1234 500  
@HomesEngland  
[www.gov.uk/homes-england](http://www.gov.uk/homes-england)





Homes  
England

Date: 10 May 2024

Our Ref: RFI4716

Tel: 0300 1234 500

Email: [infogov@homesengland.gov.uk](mailto:infogov@homesengland.gov.uk)

**Spend on Office supplies and associated products for the below financial years.**

We can confirm that £31,740.00 was spent on office supplies between 1st April 2022 and 31st March 2023.

We can confirm that £62,500.00 was spent on office supplies between 1st April 2023 and 31st March 2024.

**Start date & duration of Contract?**

The start date of the contract was 1 April 2021 for a duration of 5 years.

**Is there an extension clause in the contract and, if so, the duration of the extension?**

We can confirm that there are two 1-year extension clauses in the contract.

**Has a decision been made yet on whether the contract is to be either extended or renewed?**

We can confirm that after the final extension of the contract in April 2026, we will be procuring a new contract.

**Who is the senior officer (outside of procurement) responsible for the contract?**

We are able to inform you that we do hold the information that you have requested. However, we rely on Section 40(2) of the FOIA to withhold the information from disclosure.

Section 40 – Personal information

We are withholding information on the grounds that it constitutes third party personal data and therefore engages section 40(2) of the FOIA.

To disclose personal data, such as names, contact details, addresses and email addresses could lead to the identification of third parties and would breach one or more of the data protection principles.

Section 40 is an absolute exemption which means that we do not need to consider the public interest in disclosure. Once it is established that the information is personal data of a third party and release would breach one or more of the data protection principles, then the exemption is engaged.

The full text in the legislation can be found on the following link;

<https://www.legislation.gov.uk/ukpga/2000/36/section/40>

Advice and Assistance

We have a duty to provide advice and assistance in accordance with Section 16 of the FOIA. As such we can





# Homes England

Date: 10 May 2024

Our Ref: RFI4716

Tel: 0300 1234 500

Email: [infogov@homesengland.gov.uk](mailto:infogov@homesengland.gov.uk)

advise that the responsible team to contact within Homes England regarding this framework is the procurement team. Correspondence can be directed via our enquires team: [enquiries@homesengland.gov.uk](mailto:enquiries@homesengland.gov.uk) or 0300 1234 500.

## **Name of Incumbent Supplier?**

Banner Group Limited is the name of our supplier.

## **How long have you traded with them?**

We can confirm we have been in contract with them for a duration of 4 years.

## **If you publish your register of contracts and purchasing, can you please provide a website link.**

We can inform you that we do hold the information that you have requested. However, we rely on section 21, exemption where information is available to the applicant elsewhere.

The full text of the legislation can be found on the following link and we have quoted section 21 below for ease.

<https://www.legislation.gov.uk/ukpga/2000/36/section/21>

## 21 - Information accessible to applicant by other means.

(1) Information which is reasonably accessible to the applicant otherwise than under section 1 is exempt information.

(2) For the purposes of subsection (1)—

(a) information may be reasonably accessible to the applicant even though it is accessible only on payment, and

(b) information is to be taken to be reasonably accessible to the applicant if it is information which the public authority or any other person is obliged by or under any enactment to communicate (otherwise than by making the information available for inspection) to members of the public on request, whether free of charge or on payment.

(3) For the purposes of subsection (1), information which is held by a public authority and does not fall within subsection (2)(b) is not to be regarded as reasonably accessible to the applicant merely because





# Homes England

Date: 10 May 2024

Our Ref: RFI4716

Tel: 0300 1234 500

Email: [infogov@homesengland.gov.uk](mailto:infogov@homesengland.gov.uk)

the information is available from the public authority itself on request, unless the information is made available in accordance with the authority's publication scheme and any payment required is specified in, or determined in accordance with, the scheme.

## Advice and Assistance

We have a duty to provide advice and assistance in accordance with Section 16 of the FOIA. As such we can advise that the register of contracts and purchasing can be found via our gov.uk website Contracts Finder under the reference DN546163. Please ensure to select 'Awarded Contract' when searching.

<https://www.contractsfinder.service.gov.uk/Search>

## **In addition, can you confirm if you have a contract in place for Tail End Spend**

We are able to confirm that Homes England does not hold the information detailed in your request. This is because there is no legal or business reason for Homes England to do so.

In order to conclude that the information is not held, we have searched with our Procurement team who would have the requested information if held.

The FOIA does not oblige a public authority to create information to answer a request if the requested information is not held. The duty under section 1(1) is only to provide the recorded information held.

The full text of section 1 in the legislation can be found here:

<https://www.legislation.gov.uk/ukpga/2000/36/section/1>

## Advice and Assistance

We have a duty to provide advice and assistance in accordance with Section 16 of the FOIA. As such we can advise that we hold no recorded information regarding any contract for tail end spend.

## Right to Appeal

If you are not happy with the information that has been provided or the way in which your request has been handled, you may request an internal review. You can request an internal review by writing to Homes England via the details below, quoting the reference number at the top of this letter.

Email: [infogov@homesengland.gov.uk](mailto:infogov@homesengland.gov.uk)

6<sup>th</sup> Floor  
Windsor House  
42 - 50 Victoria Street, Westminster  
London, SW1H 0TL

0300 1234 500  
@HomesEngland  
[www.gov.uk/homes-england](http://www.gov.uk/homes-england)





# Homes England

Date: 10 May 2024

Our Ref: RFI4716

Tel: 0300 1234 500

Email: [infogov@homesengland.gov.uk](mailto:infogov@homesengland.gov.uk)

Information Governance Team

Homes England

Windsor House

6<sup>th</sup> Floor

42-50 Victoria Street

London

SW1H 0TL

United Kingdom

Your request for review must be made in writing, explain why you wish to appeal, and be received within 40 working days of the date of this response. Failure to meet this criteria may lead to your request being refused.

Upon receipt, your request for review will be passed to an independent party not involved in your original request. We aim to issue a response within 20 working days.

You may also complain to the Information Commissioner's Office (ICO) however, the Information Commissioner does usually expect the internal review procedure to be exhausted in the first instance.

The Information Commissioner's details can be found via the following link:

<https://ico.org.uk/>

Please note that the contents of your request and this response are also subject to the Freedom of Information Act 2000. Homes England may be required to disclose your request and our response accordingly.

Yours sincerely,

**The Information Governance Team**

For Homes England

