Upper Tribunal Immigration and Asylum Chamber

# Application for permission to appeal to the Court of Appeal

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If the Upper Tribunal has made a decision in your case that carries a right of appeal (example: a decision refusing permission and certifying the claim to be 'totally without merit'), **use this form** to apply to the Upper Tribunal for permission to appeal to the Court of Appeal.

Your right to appeal and the **time limit** will be in the section of the decision titled 'Notes to the Applicant/parties'.

If the tribunal has already refused you permission to appeal to the Court of Appeal, then you **must not** use this form, and may apply for permission to appeal directly to the Court of Appeal.

You **must** complete **every** section of this form and ensure that Section 5 is signed and Section 6 is completed.

| UTIAC case reference number           |
|---------------------------------------|
|                                       |
| Applicant(s) name(s)                  |
|                                       |
|                                       |
| Applicant(s) reference number         |
|                                       |
| Respondent(s) name(s)                 |
|                                       |
|                                       |
| Respondent(s) reference number        |
|                                       |
| Interested party/ies (if any)         |
|                                       |
|                                       |
| Interested party/ies reference number |
|                                       |
| Home Office reference number          |
|                                       |

# Section 1 – Details of the party applying for permission to appeal

| 1.1 | Name                                  |  |  |  |  |  |  |  |  |  |  |
|-----|---------------------------------------|--|--|--|--|--|--|--|--|--|--|
| 1.2 | Contact email address                 |  |  |  |  |  |  |  |  |  |  |
| 1.3 | Contact phone number(s)               |  |  |  |  |  |  |  |  |  |  |
| 1.4 | Postal address Building and street    |  |  |  |  |  |  |  |  |  |  |
|     | Second line of address                |  |  |  |  |  |  |  |  |  |  |
|     | Town or city                          |  |  |  |  |  |  |  |  |  |  |
|     | County (optional)                     |  |  |  |  |  |  |  |  |  |  |
|     | Postcode                              |  |  |  |  |  |  |  |  |  |  |
|     |                                       |  |  |  |  |  |  |  |  |  |  |
| Sec | ction 2 – Decision you wish to appeal |  |  |  |  |  |  |  |  |  |  |
| 2.1 | Date of decision                      |  |  |  |  |  |  |  |  |  |  |
|     | Day Month Year                        |  |  |  |  |  |  |  |  |  |  |
| 2.2 | Date you checked the decision         |  |  |  |  |  |  |  |  |  |  |
|     | Day Month Year                        |  |  |  |  |  |  |  |  |  |  |

| Section 3 |  |  |  |  |  |  |  |  |  |  |  |
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| 3.1       |  |  |  |  |  |  |  |  |  |  |  |
|           | $\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ $ |  |  |  |  |  |  |  |  |  |  |
|           | set out below                            |  |  |  |  |  |  |  |  |  |  |
|           | attached                                 |  |  |  |  |  |  |  |  |  |  |
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**2.3** Name of the judge who made the decision

# **Section 4 – Grounds for appeal**

| 4.4  | Milester and the second and the second secon |  |  |  |  |  |  |
|--|--|--|--|--|--|--|--|
| <b>4.1</b> What are your grounds and reasons for applying for permission to appeal to the Court of Appeal? |  |  |  |  |  |  |  |
|  | My grounds and reasons are   |  |  |  |  |  |  |
|  | ☐ Set out in the box below   |  |  |  |  |  |  |
|  | Attached   |  |  |  |  |  |  |
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| 4.2  | Have you attached a copy of the decision you want to appeal?   |  |  |  |  |  |  |
|  | ☐ Yes  |  |  |  |  |  |  |
|  | <br>□ No. Explain why below.   |  |  |  |  |  |  |
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### Section 5 - Statement of truth

I understand that proceedings for contempt of court may be brought against anyone who makes, or causes to be made, a false statement in a document verified by a statement of truth without an honest belief in its truth. This section must be completed in full, otherwise the application/ form is not valid and it will be returned to you.

| I believe that the facts and matters stated in this application are true and complete.   | If the applicant does not have a legal representative tick this box.                           |  |  |  |
|--|--|--|--|--|
| The applicant believes that the facts and matters stated in this application are true and complete. I am authorised to conduct | If the applicant has a legal representative tick this box.                                     |  |  |  |
| litigation in the High Court and am authorised by the applicant to sign this statement.  | Rule 11(5A) requires the representative to be  |  |  |  |
| Signature  | authorised to conduct<br>litigation in the High Court<br>under the Legal Services<br>Act 2007. |  |  |  |
|  |  |  |  |  |
| Applicant  |  |  |  |  |
| Litigation friend  |  |  |  |  |
| Legal representative   |  |  |  |  |
| Name of firm (if applicable)   |  |  |  |  |
|  |  |  |  |  |
| Name of legal representative (if applicable)   |  |  |  |  |
|  |  |  |  |  |
| If signing on behalf of firm or company give position or office held   |  |  |  |  |
| Dete   |  |  |  |  |
| <b>Date</b><br>Day Month Year  |  |  |  |  |
|  |  |  |  |  |

#### Section 6 - Tribunal fee

#### What you need to pay

|   | ine fee due for this application is |       |  |                      |       |       |       |       |       |       |       |        |       |      |          |
|---|-------------------------------------|-------|--|----------------------|-------|-------|-------|-------|-------|-------|-------|--------|-------|------|----------|
|   |                                     |       | £11  | 4                    |       |       |       |       |       |       |       |        |       |      |          |
| Hov   | v to                                | pa    | y th   | e tr                 | ibu   | nal 1 | fee   |       |       |       |       |        |       |      |          |
| 1.  |                                     |       |  |                      |       |       |       |       |       |       |       |        |       |      |          |
| <ul> <li>I have applied for Help with Fees online and<br/>my reference number is</li> </ul> |                                     |       |  |                      |       |       |       |       |       |       |       |        |       |      |          |
|   |                                     |       | Н  | W                    | F     |       |       |       |       |       |       |        |       |      |          |
|   |                                     |       | l am   | арр                  | lying | for   | Help  | o wit | h Fe  | es, s | see a | ıttacl | ned f | form | EX160    |
|   |                                     |       | Othe   | er – p               | olea  | se ex | kplai | n wh  | ıy    |       |       |        |       |      |          |
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|   |                                     |       |  |                      |       |       |       |       |       |       |       |        |       |      |          |
| 2.  |                                     |       | <b>Prepayment –</b> I have already made a payment, and the reference number provided to me by HMCTS is |                      |       |       |       |       |       |       |       |        |       |      |          |
|   |                                     |       |  |                      |       |       |       |       |       |       |       |        |       |      |          |
| 3.  |                                     |       |  | a <b>ch</b><br>to '⊦ | -     |       | anke  | r's c | Iraft | or p  | ost   | al or  | der,  | made | <b>.</b> |
| 4.  |                                     | l an  | att  | endi                 | ng i  | n pe  | rson  | at t  | he c  | ourt  | /offi | ce co  | ount  | er   |          |
| 5.  |                                     | Fee   | acc  | ount                 | det   | tails | – fo  | r us  | e by  | lega  | al pr | ofes   | sion  | als  |          |
|   |                                     | You   | r acc  | oun                  | t nui | mbei  | r     |       |       |       |       |        |       |      |          |
|   |                                     | Р     | В  | Α                    |       |       |       |       |       |       |       | ]      |       |      |          |
|   |                                     | You   | r refe   | eren                 | ce (i | f app | olica | ble)  |       |       |       | _      |       |      |          |
|   |                                     |       |  |                      |       |       |       |       |       |       |       |        |       |      |          |
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# If you cannot afford the tribunal fee

You may not have to pay a fee, or you may get some money off it if you only have a small amount of savings and investments, receive certain benefits or are on a low income. You can apply for help with court and tribunal fees online at www.gov. uk/help-with-court-fees or through the 'EX160 Apply for help with fees' form and 'EX160A - How to apply for help with fees' guidance.

**Prepayment –** This can be via a bank transfer, please contact the Upper Tribunal's regional office for details.

Card payments - this can be taken over the phone if your case is in Birmingham, Manchester, Leeds or Cardiff.

**By post or DX –** cheque, banker's draft or postal order.

In person – cash, credit/ debit card or one of the ways listed above.

**Fee account –** a way for solicitors, local authorities and other regular users to make payments relating to civil and family cases.

#### What to do next

If you are **legally represented or a public body, you must** send this form and any supporting documents using the HM Courts and Tribunals E-Filing service.

For those that are **not legally represented**, the **preferred method** is the E-filing service. Alternatively, unrepresented applicants can **email or send** the signed and completed form with the **appropriate arrangements for payment of the fee** and any supporting documents to the Upper Tribunal's regional office which is closest in connection to the applicant. Contact details for all the hearing centres are provided below:

**London** Email <u>utiacjudicialreviewapplications@justice.gov.uk</u>

Post Upper Tribunal, Field House, 15-25 Breams Buildings, London EC4A 1DZ

Birmingham Email utiac.birmingham@justice.gov.uk

Post Civil Justice Centre, Priory Courts 5th floor, 33 Bull Street, Birmingham B4 6DS

Cardiff Email <u>utiac.cardiff@justice.gov.uk</u>

Post Civil Justice Centre, 2 Park Street, Cardiff CF10 1ET

Leeds Email <u>utiac.leeds@justice.gov.uk</u>

Post Leeds Combined Court Centre, 1 Oxford Row, Leeds LS1 3BG

Manchester Email <u>utiac.manchester@justice.gov.uk</u>

Post Civil Justice Centre, 1 Bridge Street West, Manchester M60 9DJ

## How to use HM Courts and Tribunals E-Filing service

To register and access the E-Filing Service, go to: <a href="https://efile.cefile-app.com/login">https://efile.cefile-app.com/login</a>.

For guidance, support and information about the E-Filing Service, go to: <a href="https://www.gov.uk/guidance/">www.gov.uk/guidance/</a> <a href="https://www.gov.uk/guidance/">https://www.gov.uk/guidance/</a>

### **Next steps**

The Upper Tribunal will check this form and let you know if you need to provide any more information. Once you have received a **sealed** (stamped) copy, you **must** also immediately provide the same to all other parties, together with any supporting documents and draft order(s).