

Upper Tribunal Immigration and Asylum Chamber

# Application for permission to appeal to the Court of Appeal

Fee: £114

For office use only

If the Upper Tribunal has made a decision in your case that carries a right of appeal (example: a decision refusing permission and certifying the claim to be ‘totally without merit’), **use this form** to apply to the Upper Tribunal for permission to appeal to the Court of Appeal.

Your right to appeal and the **time limit** will be in the section of the decision titled ‘Notes to the Applicant/ parties’.

If the tribunal has already refused you permission to appeal to the Court of Appeal, then you **must not** use this form, and may apply for permission to appeal directly to the Court of Appeal.

You **must** complete **every** section of this form and ensure that Section 5 is signed and Section 6 is completed.

UTIAC case reference number

Applicant(s) name(s)

Applicant(s) reference number

Respondent(s) name(s)

Respondent(s) reference number

Interested party/ies (if any)

Interested party/ies reference number

Home Office reference number

## Section 1 – Details of the party applying for permission to appeal

**1.1** Name

**1.2** Contact email address

**1.3** Contact phone number(s)

**1.4** Postal address

Building and street

Second line of address

Town or city

County (optional)

Postcode

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## Section 2 – Decision you wish to appeal

**2.1** Date of decision

Day

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Month

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Year

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**2.2** Date you checked the decision

Day

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Month

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Year

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## 2.3 Name of the judge who made the decision

### Section 3

#### 3.1 Is this application being made late and/or the fee being paid late?

☐ Yes, and application and reasons for an extension of time are.

☐ set out below

☐ attached

☐ No, the application is in time.

## Section 4 – Grounds for appeal

**4.1** What are your grounds and reasons for applying for permission to appeal to the Court of Appeal?

My grounds and reasons are

- ☐ Set out in the box below
- ☐ Attached

**4.2** Have you attached a copy of the decision you want to appeal?

- ☐ Yes
- ☐ No. Explain why below.

## Section 5 – Statement of truth

**This section must be completed in full, otherwise the application/ form is not valid and it will be returned to you.**

I understand that proceedings for contempt of court may be brought against anyone who makes, or causes to be made, a false statement in a document verified by a statement of truth without an honest belief in its truth.

☐ **I believe** that the facts and matters stated in this application are true and complete.

If the applicant does not have a legal representative tick this box.

☐ **The applicant believes** that the facts and matters stated in this application are true and complete. **I am authorised** to conduct litigation in the High Court and am authorised by the applicant to sign this statement.

If the applicant has a legal representative tick this box.

**Rule 11(5A) requires the representative to be authorised to conduct litigation in the High Court under the Legal Services Act 2007.**

### Signature

☐ Applicant

☐ Litigation friend

☐ Legal representative

Name of firm (if applicable)

Name of legal representative (if applicable)

If signing on behalf of firm or company give position or office held

### Date

Day

Month

Year

## What you need to pay

**£114**

**1. ☐ I have not included payment because**

- |   |   |   |  |  |  |  |  |  |
|---|---|---|--|--|--|--|--|--|
| H | W | F |  |  |  |  |  |  |
|---|---|---|--|--|--|--|--|--|

- [illegible]

4. ☐ I am attending in person at the court/office counter

- 5. ☐ Fee account details – for use by legal professionals**

P	B	A						
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Page 6

## What to do next

If you are **legally represented or a public body, you must** send this form and any supporting documents using the HM Courts and Tribunals E-Filing service.

For those that are **not legally represented**, the **preferred method** is the E-filing service. Alternatively, unrepresented applicants can **email or send** the signed and completed form with the **appropriate arrangements for payment of the fee** and any supporting documents to the Upper Tribunal's regional office which is closest in connection to the applicant. Contact details for all the hearing centres are provided below:

- London** Email [utiacjudicialreviewapplications@justice.gov.uk](mailto:utiacjudicialreviewapplications@justice.gov.uk)  
Post Upper Tribunal, Field House, 15–25 Breems Buildings, London EC4A 1DZ
- Birmingham** Email [utiac.birmingham@justice.gov.uk](mailto:utiac.birmingham@justice.gov.uk)  
Post Civil Justice Centre, Priory Courts 5th floor, 33 Bull Street, Birmingham B4 6DS
- Cardiff** Email [utiac.cardiff@justice.gov.uk](mailto:utiac.cardiff@justice.gov.uk)  
Post Civil Justice Centre, 2 Park Street, Cardiff CF10 1ET
- Leeds** Email [utiac.leeds@justice.gov.uk](mailto:utiac.leeds@justice.gov.uk)  
Post Leeds Combined Court Centre, 1 Oxford Row, Leeds LS1 3BG
- Manchester** Email [utiac.manchester@justice.gov.uk](mailto:utiac.manchester@justice.gov.uk)  
Post Civil Justice Centre, 1 Bridge Street West, Manchester M60 9DJ

## How to use HM Courts and Tribunals E-Filing service

To register and access the E-Filing Service, go to: <https://efile.cefile-app.com/login>.

For guidance, support and information about the E-Filing Service, go to: [www.gov.uk/guidance/hmcts-e-filing-service-for-citizens-and-professionals](http://www.gov.uk/guidance/hmcts-e-filing-service-for-citizens-and-professionals).

## Next steps

The Upper Tribunal will check this form and let you know if you need to provide any more information. Once you have received a **sealed** (stamped) copy, you **must** also immediately provide the same to all other parties, together with any supporting documents and draft order(s).