

Upper Tribunal Immigration and Asylum Chamber

**Application to reconsider permission Rule 30(4)**

Fee: £438

**For office use only**

**Use this form** if you have been refused permission to apply for judicial review on the papers and you want it to be reconsidered at a hearing. You must apply **within 9 days** of the date you were sent the tribunal’s decision refusing permission, unless a judge ordered a different deadline.

**If the judge recorded your application as being totally without merit, you cannot use this form. Refer to the information on the judge’s order and use form UTIAC14.**

You **must** complete **every** section of this form and ensure that Section 4 is signed and Section 5 is completed.

All other forms are available at [www.gov.uk/government/collections/immigration-and-asylum-chamber-upper-tribunal-forms](http://www.gov.uk/government/collections/immigration-and-asylum-chamber-upper-tribunal-forms)

UTIAC case reference number

Applicant(s) name(s)

Applicant(s) reference number

Respondent(s) name(s)

Respondent(s) reference number

Interested party/ies (if any)

Interested party/ies reference number

Home Office reference number

## Section 1 – Timing

**1.1** On what date was the decision refusing permission to apply for judicial review sent to you by the tribunal?

Day

Month

Year

**1.2** Is this application being made late and/or the fee being paid late?

- Yes, and the application and reasons for an extension of time are
- set out below, or
  - attached

No, the application is in time.

## Section 2 – Grounds and reasons for renewing the application

**2.1** What are your grounds and reasons for renewing the application for permission for judicial review?

They are:

set out below

attached

### **Section 3 – Contact details of any instructed counsel**

Name

Building and street

Second line of address

Town or city

County (optional)

Postcode

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Phone number

Email

## Section 4 – Statement of truth

I understand that proceedings for contempt of court may be brought against anyone who makes, or causes to be made, a false statement in a document verified by a statement of truth without an honest belief in its truth.

**I believe** that the facts and matters stated in this application are true and complete.

**The applicant believes** that the facts and matters stated in this application are true and complete. **I am authorised** to conduct litigation in the High Court and am authorised by the applicant to sign this statement.

### Signature

Applicant

Litigation friend

Legal representative

Name of firm (if applicable)

Name of legal representative (if applicable)

If signing on behalf of firm or company give position or office held

### Date

Day

Month

Year

**This section must be completed in full, otherwise the application/form is not valid and it will be returned to you.**

If the applicant does not have a legal representative tick this box.

If the applicant has a legal representative tick this box.

**Rule 11(5A) requires the representative to be authorised to conduct litigation in the High Court under the Legal Services Act 2007.**

## Section 5 – Tribunal fee

### What you need to pay

The fee due for this application is

£438

### How to pay the tribunal fee

1.  I have not included payment because

- I have applied for Help with Fees online and my reference number is

H	W	F							
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- I am applying for Help with Fees, see attached form **EX160**
- Other – please explain why

2.  **Prepayment** – I have already made a payment, and the reference number provided to me by HMCTS is

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3.  I attach a **cheque, banker's draft or postal order**, made payable to 'HMCTS'

4.  I am attending in person at the court/office counter

5.  **Fee account details – for use by legal professionals**

Your account number

P	B	A							
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Your reference (if applicable)

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Check the details you have provided carefully and pay as soon as possible so that any issues regarding payment can be resolved before the expiry of any deadlines in your case.

### If you cannot afford the tribunal fee

You may not have to pay a fee, or you may get some money off it if you only have a small amount of savings and investments, receive certain benefits or are on a low income. You can apply for help with court and tribunal fees online at [www.gov.uk/help-with-court-fees](http://www.gov.uk/help-with-court-fees) or through the 'EX160 Apply for help with fees' form and 'EX160A – How to apply for help with fees' guidance.

**Prepayment** – This can be via a bank transfer, please contact the Upper Tribunal's regional office for details.

**Card payments** - this can be taken over the phone if your case is in Birmingham, Manchester, Leeds or Cardiff.

**By post or DX** – cheque, banker's draft or postal order.

**In person** – cash, credit/debit card or one of the ways listed above.

**Fee account** – a way for solicitors, local authorities and other regular users to make payments relating to civil and family cases.

## What to do next

If you are **legally represented or a public body, you must** send this form and any supporting documents using the HM Courts and Tribunals E-Filing service.

For those that are **not legally represented**, the **preferred method** is the E-filing service. Alternatively, unrepresented applicants can **email or send** the signed and completed form with the **appropriate arrangements for payment of the fee** and any supporting documents to the Upper Tribunal's regional office which is closest in connection to the applicant. Contact details for all the hearing centres are provided below:

**London** Email [utiacjudicialreviewapplications@justice.gov.uk](mailto:utiacjudicialreviewapplications@justice.gov.uk)  
Post Upper Tribunal, Field House, 15–25 Breems Buildings, London EC4A 1DZ

**Birmingham** Email [utiac.birmingham@justice.gov.uk](mailto:utiac.birmingham@justice.gov.uk)  
Post Civil Justice Centre, Priory Courts 5th floor, 33 Bull Street, Birmingham B4 6DS

**Cardiff** Email [utiac.cardiff@justice.gov.uk](mailto:utiac.cardiff@justice.gov.uk)  
Post Civil Justice Centre, 2 Park Street, Cardiff CF10 1ET

**Leeds** Email [utiac.leeds@justice.gov.uk](mailto:utiac.leeds@justice.gov.uk)  
Post Leeds Combined Court Centre, 1 Oxford Row, Leeds LS1 3BG

**Manchester** Email [utiac.manchester@justice.gov.uk](mailto:utiac.manchester@justice.gov.uk)  
Post Civil Justice Centre, 1 Bridge Street West, Manchester M60 9DJ

## How to use HM Courts and Tribunals E-Filing service

To register and access the E-Filing Service, go to: <https://efile.cefile-app.com/login>.

For guidance, support and information about the E-Filing Service, go to: [www.gov.uk/guidance/hmcts-e-filing-service-for-citizens-and-professionals](http://www.gov.uk/guidance/hmcts-e-filing-service-for-citizens-and-professionals).

## Next steps

The Upper Tribunal will check this form and let you know if you need to provide any more information. Once you have received a **sealed** (stamped) copy, you **must** also immediately provide the same to all other parties, together with any supporting documents and draft order(s).