

UK ETS permit holders.

15 June 2022

Offshore Petroleum Regulator for Environment & Decommissioning

Department for Business, Energy & Industrial Strategy AB1 Building Crimon Place Aberdeen AB10 1BJ

E: <u>bst@beis.gov.uk</u> <u>www.gov.uk/beis</u>

Dear Operator,

Migration from ETSWAP to the new permitting, monitoring, reporting and verification (PMRV) system for operators

The UK ETS Authority will be launching a new digital permitting, monitoring, reporting and verification (PMRV) system to replace ETSWAP. This will offer a simpler and more intuitive user experience than ETSWAP and is being implemented in collaboration with all UK regulators, different users of the system including operators and verifiers.

The new system will launch in a phased approach starting from October 2022, initially with accounts being migrated from ETSWAP and users on-boarded. Permit data will then be migrated and the functionality allowing you to carry out compliance tasks associated with the permit will be available in December 2022. This is pending a government assessment which will provide approval for the service to launch. Final confirmation of the launch date will be issued in September 2022.

Operators and OPRED must close out all open tasks in ETSWAP before the migration of permit data because only completed workflows will be migrated from ETSWAP to PMRV. Any open workflows in ETSWAP will have to be re-started in PMRV.

This means there must be set deadlines after which OPRED will not accept new tasks being created in ETSWAP:

- in relation to applications, users must wait until the functionality becomes available in PMRV in early December 2022 to submit applications, unless OPRED have an agreed alternative submission method with you.
- in relation to notifications, where you are required to notify OPRED of something in accordance with your permit conditions, an email notification should be sent to your respective environmental manager and copy bst@beis.gov.uk which explains the issue and how this is being resolved.

IMPORTANT: you will not be able to access your account in ETSWAP from the 10 of October 2022.

You must download all your records from ETSWAP by 30 September 2022.

OPRED will not be able to provide you with your ETSWAP data after this date.

The dates* you need to be aware of, and what actions are to be taken are:

Date	Actions
From today to 31 July 2022	 Submit all types of application as usual via ETSWAP (new permit, variation, transfer, surrender or newt entrant reserve). Any applications submitted by this deadline that do not include all information required for a determination may result in you having to re-submit the application in PMRV, especially if you cannot provide the information we require promptly.
From today until 16 September 2022	 Submit notifications in ETSWAP as usual. If you need a verifiers site visit waiver this must also be included. If undertaking a site visit, no notification is needed. During this time, if you need to apply for a permit variation because of significant modifications to your Monitoring Plan and / or Monitoring Methodology Plan (MMP), you should tell us through a notification via ETSWAP. Please provide a summary of the changes to be made to the monitoring plan / MMP. We will acknowledge your notification and respond, asking you to make the changes via the variation workflow in PMRV when available from December 2022.
From 10 October 2022	- You will no longer have access to ETSWAP.
From 10 October to 4 December 2022	You will be on-boarded into PMRV. You will receive further communications with more information about this in due course. You will not be able to carry out any compliance actions in PMRV at this time, and permit data will not be available. During this time submit all notification related information via email to your respective environmental manager and copy to bst@beis.gov.uk . If you need to apply for a permit variation because of any significant modifications to your Monitoring Plan and / MMP, you should notify OPRED by email to bst@beis.gov.uk . Please say that you apply for a variation and provide a summary of the changes to be made to the Monitoring Plan / MMP. We will acknowledge your notification and respond, asking you to make the changes via the variation workflow in PMRV when available from December 2022. You may still receive some correspondence from OPRED using ETSWAP via email in early October. If you have any other applications that are urgent during this time, such as needing to apply for a new permit, or a permit transfer, notify us via email us as soon as possible

	at bst@beis.gov.uk and we will advise you how to proceed.
From 5 December 2022 onwards	 Permit data will be live in PMRV, and you will be able to carry out compliance activities like submitting applications and notifications. Any variation applications that were dealt with through a notification into ETSWAP or via email will now need to be submitted into PMRV.

^{*}To note, the above timings may differ to other UK ETS regulators and if you hold an onshore ETS permit you should follow those respective regulators timings and guidance for the transition.

In preparation for the transition OPRED have ceased using ETSWAP for issuing inspection findings from 01 June 2022 and this will be done by separate email correspondence until the new PMRV includes this feature. Responding to any inspection findings is to be done by email directly to your respective inspector and copy to BST@beis.gov.uk.

For all other operator or OPRED based responses that might fall after the 10 October 2022:

- Responding to OPRED to confirm that an annual improvement report and / or a
 verifiers improvement has been completed will continue as per the respective
 deadlines. Confirmation that these have been done is still required and this is to be
 done by email directly to your respective environmental manager and copy to
 BST@beis.gov.uk.
- Activity level change reports that OPRED are reviewing, these will continue as normal
 as most of the work is done out with of ETSWAP. Where these are not approved by the
 authority in cases where there is a qualifying free allocation change before the 10
 October 2022 the final allocation letter will be issued in PMRV. However, the final
 allocation is intended to be confirmed by email as an interim measure.

If you have any queries on the above, please contact OPRED at: BST@beis.gov.uk.

Kind regards
Environmental Management Team