



HM Government



Disability Unit



easy  
read

# Chair Application Form



This form is to apply to be the **Chair** of the **North East Regional Stakeholder Group**. A **Chair** is a person who runs a meeting or group.



**Regional Stakeholder Groups** tell the Government what they think about issues that affect disabled people in their region.



As the Chair, you would be carrying on the work the groups have done to help the government make life better for disabled people.



Please complete all of the sections as best as you can and return to:  
[disabilityunit@cabinetoffice.gov.uk](mailto:disabilityunit@cabinetoffice.gov.uk)

# About you



What is your name?



If you work, what is your job?



What organisation are you part of?

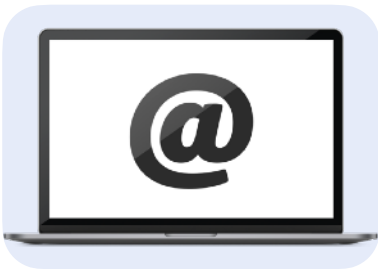
What work does that organisation do?



How many members does your organisation have?



What is your address?



What is your email address?



What is your telephone number?



Are you happy for us to keep hold of your personal information?



Please send us your **CV**.

A **CV** is written information about yourself explaining what training you have had and work you have done.

Your CV should be no longer than 1 page.



Please tell us about times when you have set up a group.



Please tell us about times when you have been fair with people.



Please show that people respect you in your local area (and let us know that you live or work in the region).



Please tell us about when you have changed things to help disabled people, or change that you would like to see help disabled people.



Please show how you will help people be involved in the group.



Please tell us about your life either as a disabled person or as someone who supports a disabled person, or about your deep awareness of the issues facing disabled people.



What do you want to do as the Chair of a Regional Stakeholder Group?



Please give us the names, addresses, email addresses and phone numbers of 2 people we can contact to ask about you. We won't contact them unless you are shortlisted.

1

2

# Working with you



## Information from the Government

How would you like information from the Government to be sent to you?



By email

By post



Do you need the information in...

Easy Read?

Braille?

BSL Video?

Any other accessible way?  
Please say what:





# Meetings

Do you need the information at meetings in...

Easy Read?

Braille?

BSL Video?

Any other accessible way?

Please say what:



Do you need anything to help you take part in a meeting?

# Thank you



Please send this form back by either:

- Email:  
[disabilityunit@cabinetoffice.gov.uk](mailto:disabilityunit@cabinetoffice.gov.uk)



- Post:  
Disability Unit Correspondence Team  
Cabinet Office  
1 Horse Guards Road  
Home Zone 6, Floor 4  
London SW1A 2HQ



We will let you know when we have received your application.

We will also let you know if we choose you to be the Chair of one of the Regional Stakeholder Groups.



If we do not choose you to be the Chair of your local group, we may want to contact you if we need someone to be a Chair in the future.



Are you happy for us to keep your information on a list?

Yes

No

This Easy Read information has been produced by [easy-read-online.co.uk](http://easy-read-online.co.uk) and updated by the Disability Unit.