
Integrated Reporting Service (IRS) General Overview



IRS – What is it?

- The new Service used to submit PON1s, PON2s, PON10s plus Non-Compliances (collectively known as Notifications) in accordance with applicable regulations, permits, consents and licences.
- Replaces the ePON1 system for PON1 reporting.
- Replaces email/word document reporting of PON2s, PON10s and all other non-compliance notifications.
- Anticipated to go live mid September 2021

IRS – How can I access it?

- Can be accessed through the UK Energy Portal (used to access current EPON1 system, Portal Environmental Tracking System (PETS and Competent Authority Portal (CAP)
<https://itportal.beis.gov.uk/eng/fox/beis/>
- IRS will show in the left hand side of your work basket*
- To access IRS, like any other application within the UK Energy Portal, you will need a portal account – should you need one follow this link above and click on the ‘Register for a portal account’ link*

* see useful screenshot pages at end

IRS – Why was it developed?

- Modernisation - To replace an antiquated EPON1 system that was first developed in the early 2000s and which is generally considered to be old and clunky to use.
- Increase efficiencies - To allow other PONs and non-compliances to be submitted and managed via the UK Energy Portal which is considered to be more efficient.
- Increase accessibility – IRS has been designed within the guidelines of the Government Digital Standards (GDS) and Accessibility Regulations which ensure it is accessible to a wider audience, for example to those with visual impairments.

IRS – What are the benefits?

- **Intuitive and easy to use** – similar to other Government websites such as applying to tax a car or applying for/ renewing a passport or driver's licence.
- **Improved ease of communication and transfer of information** - Similar to the CAP has a built in communication tool which also allows other information to be easily shared, e.g. investigation reports and photographs.
- **Common way of reporting PONs/non-compliances** – Consolidated way to report all notifications.
- **Increased visibility** – Currently only PON1 data is published on OPRED website, details of all other notifications can now be made available on OPRED website.
- Plus many **other benefits** that will become apparent when you use it....

IRS – What will happen to the current ePON1 system?

- When IRS goes live all new notification submissions will be via this new service.
- Any PON1s submitted prior to IRS going live can still be updated in ePON1 system, however the ePON1 system will not accommodate new submissions of PON1s.
- At some point in the future (to be communicated in due course but likely to be no less than 6 months from IRS going live) the ePON1 system will cease to function. Any open PON1s in the ePON1 system will need to be raised in IRS.

IRS – Is there any other guidance available?

- **Creating an IRS Team** - IRS allows for teams (be that for Production Installation Operators Non-Production Installation Operators, Well Operators bodies, Lighthouse Authorities, other Government Departments etc.) to manage their own teams within IRS – information on this can be found here.
- **Creating a Distribution List** - IRS allows for distribution lists to be created to ensure that appropriate personnel / organisations are made aware when certain notifications are submitted .
- **Additional / enhanced functionality** – A summary of the additional tools within IRS that users may find useful (running reports, searching for notifications and viewing notification summaries on OPRED website)
- Any **issues encountered on accessing PETS** or using the system can be addressed by contacting the UK Energy Portal help desk – ukop@ogauthority.co.uk or 0330 067 1682

Useful Screenshots – how to access IRS from workbasket

The screenshot displays the UK Energy Portal Workbasket interface. At the top, the browser address bar shows the URL `itportal.beis.gov.uk/eng/fox`. The page header includes the Department for Business, Energy & Industrial Strategy logo and the text "Workbasket" and "UK Energy Portal".

The main content area features a "Workbasket" header with "Filter Mode Off" and "Advanced Mode On" options. Below this is a search and filter section with fields for Transaction / Ref, Subject (set to "All"), Topic, Company, Status, Information, and a Filter Tag dropdown set to "For Attention". Action buttons include "Apply Filter", "Reset Filter", "Show All", and "Refresh".

A notification box states: "Welcome David MacDonald, you last logged in on 26th April 2021 at 07:35. Your current password expires on 19th October 2021."

Below the notification, a message indicates: "Your workbasket is currently displayed in the standard Workbasket order".

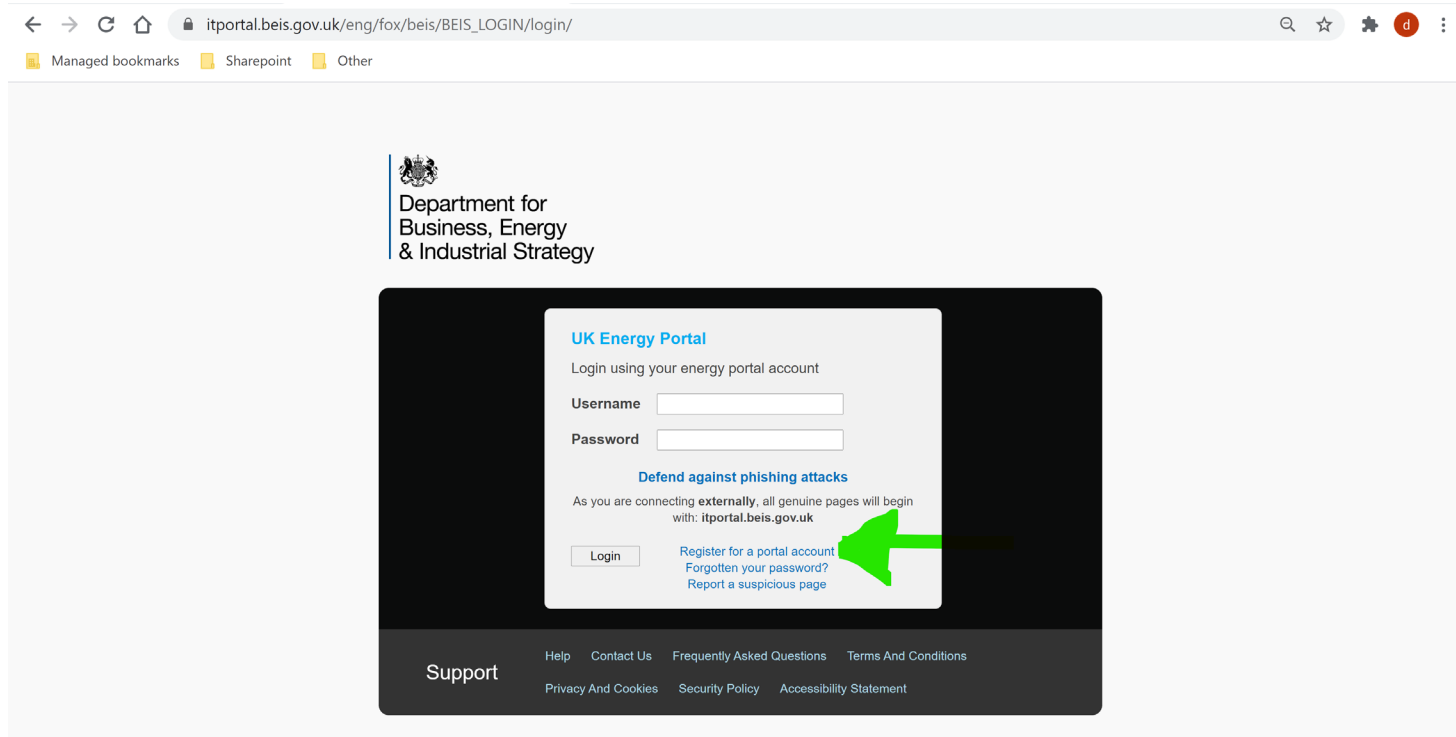
The main table displays the following data:

Transaction / Ref	Subject	Company	Status / Date	Information	Actions
SC/PRD/123/MCS/3	Material Change Submission Minerva Platform	PERENCO UK LIMITED	Assessment Instructions Issued Last modified: 27th April 2021 15:10:20	Environmental Operational Control	Review Assessment Instructions New
WN/2021/182/0	Well Notification 9/11a- 8Y	EQUINOR UK LIMITED	Inspection Last modified: 21st April 2021 10:01:33		Well Notification Inspection
WN/2021/173/0	Well Notification 9/11a-A23	EQUINOR UK LIMITED	Inspection Last modified: 18th April 2021 12:50:05		Well Notification Inspection

At the bottom of the table, there are buttons for "Apply Filter", "Reset Filter", "Show All", and "Refresh". The "Workbasket Item Count: 3" is displayed on the right.

The footer of the page shows the user information: "User: Mr David MacDonald (dmac) Company: DECC EDU Page Ref: BPM001X" and the logo "Powered by FOXopen".

Useful Screenshots – how to create a portal account



The screenshot shows a web browser window with the URL `itportal.beis.gov.uk/eng/fox/beis/BEIS_LOGIN/login/`. The page header includes the Department for Business, Energy & Industrial Strategy logo and name. The main content area features a dark-themed login box titled "UK Energy Portal" with the instruction "Login using your energy portal account". It contains input fields for "Username" and "Password", a "Login" button, and a section titled "Defend against phishing attacks" with the text "As you are connecting externally, all genuine pages will begin with: itportal.beis.gov.uk". A green arrow points to the "Register for a portal account" link. The footer includes a "Support" section and various links like "Help", "Contact Us", "Frequently Asked Questions", "Terms And Conditions", "Privacy And Cookies", "Security Policy", and "Accessibility Statement".

Department for Business, Energy & Industrial Strategy

UK Energy Portal

Login using your energy portal account

Username

Password

Defend against phishing attacks

As you are connecting externally, all genuine pages will begin with: `itportal.beis.gov.uk`

[Register for a portal account](#)
[Forgotten your password?](#)
[Report a suspicious page](#)

Support

[Help](#) [Contact Us](#) [Frequently Asked Questions](#) [Terms And Conditions](#)
[Privacy And Cookies](#) [Security Policy](#) [Accessibility Statement](#)