



Offshore Petroleum Regulator for Environment & Decommissioning

Dear Operator/Consultee,

You may be aware that OPRED is developing an Integrated Reporting Service (IRS) on the Energy Portal for reporting regulatory breaches or non-compliance with regulatory approvals. IRS will house report types such as PON1s, PON2s, PON10s and non-compliance notifications ('notifications').

Nominating Team Co-ordinator for Company Groups/Organisations

One of the key features of the development involves the Team Co-ordinator role within each Company Group. The Team Co-ordinator will be able to manage team access to the IRS and enable relevant permissions to the team members. Anyone who is required to submit or view a notification will need to have access to the IRS and relevant permissions – these can only be set-up by the Team Co-ordinator in your organisation.

Therefore, we would be grateful if you could advise who in your organisation you wish to be set-up with Team Co-ordinator rights (names and e-mail addresses).

Please submit responses to the Business Support Team inbox (bst@beis.gov.uk) by **Friday 9 April 2021**. Failure to respond will delay setting-up Team Co-ordinator roles for your organisation and may result in your organisation not being able to submit notifications via IRS.

While IRS is largely developed and ready to go live, it will not do so until appropriate guidance is prepared. This will follow in due course.

Kind Regards,

Business Support Team