

# **Application for a UK Flag State Endorsement**

This form is for non-UK qualified Officers who wish to work on UK registered commercial vessels

**Important:** Please check our FSE List to see if we can accept your national CoC. If your CoC contains near-coastal limitations, these are generally included on the FSE as <u>near-coastal to the country that issued the CoC</u>

#### 1. Personal Details

For details on how we use your information and your data rights, please see our online privacy policy

Title (Mr, Mrs, Miss, Capt. etc)	
Surname/Family Name	
First Name(s) in full	
Date of Birth (DD/MM/YYYY)	
Sex (male/female)	
Place of Birth	
Country of Birth	
Nationality	

### 2. Delivery Address

If this is a company application, please give the company's office address (**not** the seafarer's home address)

Company Name (optional)	
Address Line 1	
Address Line 2 (optional)	
Town/City	
County/State/Province	
Postcode/ZIP/PIN	
Country	
Contact Telephone Number	
Email Address (capital letters)	

## 3. Home Address

Please give the seafarer's home address

Company Name (optional)	
Address Line 1	
Address Line 2 (optional)	
Town/City	
County/State/Province	
Postcode/ZIP/PIN	
Country	
Contact Telephone Number	
Email Address (capital letters)	
_	of Competency including any Annexes/Endorsements  lower rank if required):
Non-UK <b>GMDSS</b> GOC/ROC	
<ul><li>☐ Basic Oil and Chemical tank</li><li>☐ Basic Gas tanker endorseme</li></ul>	
Advanced Oil tanker endorse Advanced Chemical tanker e Advanced Gas tanker endors	endorsement
<ul><li>☐ Basic IGF Certificate of Profic</li><li>☐ Advanced IGF Certificate of F</li></ul>	·

5. English Language – First time applicants only
For applicants who have never held a full UK FSE/CEC before, you need to satisfy the MCA that you are competent in English. Proof of English is <b>not</b> required for a Fishing FSE
Guidance on the various options is available at: https://www.gov.uk/guidance/apply-for-a-FSE-for-deck-and engineer-officers#evidence-of-knowledge-of-the-english-language
Applicant holds a CoC for which proof of English is not required

Company-based English Assessment or company letter in lieu of TOSE – please attach letter
Applicant has formal English Language qualification(s) which the MCA accepts – please attach
Applicant wishes to take the online MCA English Language Test

Marlins English Language Test **must** be taken at an approved test centre
Marlins English Language Test **must** be accompanied by a) TOSE **or** b) Company letter in lieu of TOSE

#### 6. UKLAP1 Exam - Masters/Skippers only

Masters/Skippers of UK flagged vessels must pass a UKLAP grade 1 test (Irish CoC holders are exempt)

Applicant is revalidating an existing UK Master FSE – proof of passing UKLAP1 is not needed

Applicant has passed UKLAP1 and is attaching the MCA NOA Pass or SQA certificate

In all other cases, we will issue a Notice of Assessment (NOA) by email for the applicant to sit the exam. Please note that the UKLAP fee is an additional payment of £86 and must be paid as a separate fee before an NOA containing an exam link will be issued.

### 7. US Coastguard CoC holders only

If you hold a USCG 500GT or 3000GT (International Tonnage) CoC, you will need to pass a MCA oral exam. Please see: https://www.gov.uk/guidance/apply-for-a-FSE-for-deck-and-engineer-officers#us-coastguard

Enter MCA Oral Exam Required:	

#### 8. Application Fee

You must pay the applicable fee (as laid down in the current Merchant Shipping Fees regulations) at the point of applying. Payment should be made in pound sterling (GBP £) by bank transfer or by debit/credit card online (links below). Companies with a MCA rolling account should ensure there are sufficient funds to cover the fee

The application fee is **non-refundable** unless we reject/you withdraw this application because it does not meet the preliminary criteria for a detailed assessment (partial refund of £50)

Company application (dispatched in batches to the company office) Individual with a UK delivery address \$\frac{\£109.00}{https://www.gov.uk/payments/seafarer-training-courses/flag-state-endorsement-application}\$
Individual with a EU/EEA delivery address  £129.00  https://www.gov.uk/payments/seafarer-training-courses/flag-state-endorsement-application-eu
☐ Individual with a Rest of World delivery address    £139.00 https://www.gov.uk/payments/seafarer-training-courses/flag-state-endorsement-application-row
UKLAP 1 or UKLAP (Fishing)  £86.00  https://www.gov.uk/payments/seafarer-training-courses/united-kingdom-legal-and-administrative-processes-uklap
f you wish to pay by bank transfer: please email seafarer.finance@mcga.gov.uk for our bank details  For companies with a MCA rolling account, we will withdraw the applicable fee from:

To top-up your MCA rolling account via Gov.UK Pay, please visit: https://www.gov.uk/payments/seafarer-training-courses/fse-application-rolling-account-top-up

### 9. Submitting Your Application

**Enter Rolling Account Number** 

Please email this form + seafarer signature page + supporting documents to: fse@mcga.gov.uk

- Please include files as attachments to the email itself (or within a .zip folder)
- We cannot open links to SharePoint or file-sharing services (for example OneDrive, Google Drive etc.)
- Please send us everything in **one email** (only include documents we need and keep photo/scan resolutions reasonable)
- Companies can apply on behalf of a seafarer but the seafarer must be the one who signs the seafarer signature form. Companies should also include a completed CRA (not available for Fishing applications)

#### 10. Privacy Statement

Personal information which you supply to us will be used to process your application to meet the applicable Standards of Training Certification and Watchkeeping (STCW) requirements. To check and report on how effective the MCA and the services it commissions have been. To make sure that the MCA gives value for money. We may use your information to investigate complaints, legal claims or important incidents. We may use your information for crime prevention and prosecution of offenders.

The information you provide is primarily used for issuing your UK Certificate of Competency (CoC)/ Flag State Endorsement (Certificate of Equivalent Competency) (FSE) but may also be used for other related purposes, and shared with other statutory bodies/organisations to enable them to fulfil their statutory obligations.

If you are required to sit an online computer based proctored examination, some of the details provided on your application form (name and photograph) will be shared with our third-party processor, to allow for an account to be set up for the online computer based proctored examination to be undertaken. This information will be retained until such time as the candidate passes the online computer based proctored examination. On passing the online computer based proctored examination, the user account will be permanently deleted after 90 days.

We will not disclose any financial details you provide to us. Once your payment has been processed all financial details are securely destroyed.

For more information on how we use your information, and your rights to access information we hold on you, please see our full privacy policy available on our website:

https://www.gov.uk/government/organisations/maritime-and-coastguard-agency