



# Strain Typing Module

User Guide

TB Section, CIDSC

November 2013

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# Contents

Introduction to strain typing module	. 3
Laboratory Users	.4
Getting started	.4
1. Create Template	.5
2. Generate cluster reports	.7
3. View cluster reports	.7
4. Search	13
HPT and Regional users1	15
Getting started1	15
1. Enter Cluster Details	16
2. Search	26
Appendix 1: Other uses of STM	28
Appendix 2: Searching for a strain type using ETS	30
Appendix 3: Matching laboratory records to notifications	31

## Introduction to strain typing module

The strain typing module (STM) is an integrated part of the Enhanced Tuberculosis Surveillance (ETS) system. The module is designed to identify strain typing clusters and assist with cluster investigation. Users can review clinical and risk factor data relevant to cases in a cluster to inform investigation. Questionnaires within the system can be used to collect additional information on cases, and information on cluster investigation can be recorded, for example epidemiological links between cases. In addition the STM can be used to search for cases in a cluster by cluster number or strain type.

The cluster report contains isolates which have been identified as being part of a strain typing cluster based on 24 loci Mycobacterial Interspersed Repetitive Unit-Variable Number Tandem Repeats (MIRU-VNTR) typing (see "TB Strain Typing and Cluster Investigation Handbook" for further details). The allocation of isolates to a geographical area is based on the source laboratory of the isolate. This means that occasionally the isolate belonging to a patient will not be assigned to the cluster report for the patient's Health Protection Team (HPT) of residence, and manual editing of reports may be required.

The STM has been designed primarily for use by HPT users who have responsibility for monitoring and investigating TB clusters. There is also the function for regional and national ETS users to view cluster reports at the relevant geographical level. Clinic level users do not have access to the STM tab itself, but can access questionnaires sent to them through ETS by the cluster questionnaire alert on the ETS homepage. Laboratory users are able to see cluster reports containing isolates typed at their laboratory, while HPT and regional users are able to see isolates for cases within the geography relevant to their access, from all reference laboratories.

### Cluster reports created by the laboratories are only seen by the laboratory that created the report. Reports for local geographical areas are created and regenerated weekly by the CIDSC TB Section.

Please note at the time of the STM release (November 2013), ETS functions within the boundaries that were in existence under the Health Protection Agency. Plans to update this to Public Health England (PHE) boundaries are underway.



## **Laboratory Users**

Laboratory users can create and utilise reports within the STM to see geographical reports of isolates submitted to their laboratory which cluster with other isolates submitted to their laboratory. The STM cluster reports can also be used to link and view to clinical data relevant to the case (as entered on ETS). The STM search page can be used to identify if strain types are present elsewhere in the UK, or have been identified by other laboratories.

## **Getting started**

Log in

- 1) Go to the ETS website (https://webservices.hpa.nhs.uk/ETS.Site/)
- 2) Log in with user name and password

Please log in		
User Name: For any problem relate Password: regional TB surveilland	ed to Tuberculosis surveillance, please contact frie ce co-ordinators:	
Log In Coordin	nator Telephone Email	
3) You will be brought to the home p	page of ETS. Click on the Strain Typing	tab.
Home page Administration Strikin typing H	e'p	
Home page	ab Newcastle's home page	
SitePrecompile-2.0.8     ServicePrecompile-2.0.8		
© Public Health England - Designed, developed and maintaine	ed by CFI Software Development Unit	
There are four tabs you have access to:	STM 6	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~
(1) Create Template,	▶ Create Template	
(2) Generate Cluster Reports	Generate Cluster Reports	
	Search	
(3) View Cluster Reports and		
(4) Search	Logged in as: Inewcastle	Log Out
	SitePrecompile-2.0.8     ServicePrecompile 2.0.8	
	<ul> <li>ServicePrecomple-2.0.0</li> </ul>	

# 1. Create Template

Create cluster template		
Template name		
Geographical level	Specific geographical area	Show 15 Loci
[Please select]		*
Max no. of isolates	Min no. of isolates	Min no. of recent isolates
	2	2
No. of missing loci permitted	Max time period (years)	Time period for recent isolates (months)
•	2	6

A cluster template can be created with specific criteria, which can be used to generate the cluster report for your laboratory. Flexibility exists to change the criteria set in the template to allow for laboratories to analyse their own data over a specified time period or in a particular geographical area (e.g. all clusters in London over the last 10 years).

**Template name** – This is the name that will be given to the cluster report. The template name must be in the following format: laboratory abbreviation (NMRL, BMH, NCL, CRD), geographical location of template (North East, London).

For example "NMRL London", "NCL North East".

**Geographical level** – Select "National", "Region" or "HPU" from the drop down list. By selecting "national" as the geographical area, you can see all the isolates typed in your laboratory regardless of geographical location.

Specific geographical area – Select a specific Region or HPU from the drop down list.

**Show 15 loci** – The option is included if users wish to create additional reports which include historical data with 15 loci for retrospective investigation or research purposes.

Note: This will not be selected for routine cluster reports generated by CIDSC Colindale to be sent to HPTs.

**Max isolates** – This is the maximum number of isolates with an indistinguishable strain type that will appear in a cluster report. <u>Recommended entry is 50,000.</u>

**Min isolates** – This is the minimum number of isolates with an indistinguishable strain type that will appear in a cluster report. <u>Recommended entry is 2</u>. This is to ensure all clusters with at least 2 isolates will be reported.

**Min number of recent isolates** – This is the minimum number of isolates with an indistinguishable strain type, within a selected recent time period, which will appear in a cluster report. <u>Recommended entry is 2.</u>

**Max time period (years)** – This is the number of years of data that will be returned in the report. Isolates returned are those with indistinguishable strain types with specimen dates within the number of years specified. <u>Recommended entry is 10</u>.

**Time period for recent isolates (months)** –This is the specimen time period for classifying what a recent isolate is. <u>Recommended entry is 120 months</u> (i.e. showing all clusters with no restriction. See note).

Note: There is other functionality within the report which highlights isolates with specimen dates in the last 3 months. We therefore recommend users not to restrict the clusters that are returned in the report.

**No. of missing loci permitted** – This specifies the maximum number of missing loci present in isolates to be included in clusters. Selecting 0 will produce clusters only with complete 24 MIRU-VNTR profiles. <u>Recommended entry is 1.</u>

Note: A standard template, which captures all clusters with a minimum of 2 isolates without any time restriction will be generated by CIDSC Colindale for distribution to HPTs. The recommendation is that each laboratory sets up a template for each HPU, region and a national report with the same standard template to be able to view isolates processed by your laboratory. Additional templates can be created as determined by your needs or interests.

#### Standard Template:

Template name – NCL North East Geographical level – Region Specific geographical area – North East Max isolates – 50,000 Min isolates – 2 Min number of recent isolates – 2 No. of missing loci permitted – 1 Max time period (years) – 10 Time period for recent isolates (months) – 120

Note: If an error is made during template creation, the template can be deleted by clicking in the box beside the template name and selecting "Delete". Once a cluster report has been generated based on the template, it cannot be deleted

## 2. Generate cluster reports

This is used the first time you need to generate a cluster report using the templates you have created.

Name	Level	Geographical Area	Min Isolates	Years	Recent Isolates	Months	Max Isolates	Show 15 Loci
NMRL National	National		2	10	2	120	5000	No
NMRL East midlands	Regional	EastMidlands	2	10	2	120	5000	No
NMRL South West	Regional	South West	2	10	2	120	5000	No
NMRL Sussex Generate cluster report	HPU	Sussex / Surrey HPU	2	10	2	120	5000	No
		Generate du	ster report					

To generate a cluster report, tick the box beside the cluster report name and select "Generate cluster report". More than one template can be selected at the same time.

Note: If the number of templates span more than one page the "Generate cluster report" button must be selected on each page.

### 3. View cluster reports

Reports can be viewed in the "View Cluster Reports" tab. Please be patient as the generation of cluster reports can take several minutes to complete depending on the size of the report. The "Refresh" button should be clicked to allow newly generated reports to appear.

Help			
View Cluster Reports			
Date From Date I o Refresh			
Cluster Report Name	Report Delivered	Regenerated At	Report
NMRL National 141013 Oct 14 2013 10:02AM	No		View
NMRL Sussex Sep 24 2013 12:14PM	No		View
NMRL South West Sep 24 2013 11:52AM	No		View
NMRL East midlands Sep 24 2013 11:40AM	No		View

The dates to and from can be used to select cluster reports generated within a specific time period. The date boxes should be left blank to see all cluster reports. Cluster reports are shown in chronological order, with the most recently (re)generated report at the top. The cluster report name is the template name followed by the date and time of the first generation.

### 3.1. Cluster report contents

To view a report click "View" in the Report column.

MRL Suss	sex HPU	Sep 24 2013 12:14PM						
							Show clusters w	<u>ith new data</u>
Cluster No	Case Id	Name	D.O.B.	Postcode	Specimen Date	VNTR Profile	Resistant To	Lab details
A1001	<u>155369</u>				28/02/2013	614662432622333263313-61		<u>View</u>
A1001	<u>157060</u>				25/07/2013	614662432622333263313661		<u>View</u>
A1004	131693				22/09/2010	614642432622334263313461		View
A1004	136870				08/07/2011	614642432622334263313461		View
A1004	<u>136870</u>				15/07/2011	614-42432622334263313461		View
A1004	137394				08/08/2011	614642432622334263313461	PYR	View
A1018	133047				02/12/2010	4646424326223321A8323271	ISO	View
A1018	<u>138629</u>				26/07/2011	4646424326223321A83232-1	STR	<u>View</u>
A1018	<u>138494</u>				01/11/2011	4646424326223321A8323271		<u>View</u>
A1018	141262				21/03/2012	4646424326223321A8323271		<u>View</u>
A1018	142693				19/04/2012	4646424326223321A8323271		Mew
A1018	<u>153065</u>				17/09/2012	4646424326223321A83232-1		View
A1018	155611				11/04/2013	4646424326223321A8323271		View
A1025	138245				02/09/2011	464642432622332148323271		View
A1025	138245	•			06/10/2011	464642432622332148323271		View

The isolates shown in the cluster reports are from the data that is routinely uploaded into ETS from each laboratory. Each cluster of two or more cases within the specified time period and geographical location is shown along with the cluster name as assigned in the cluster naming tool (http://www.hpa-bioinformatics.org.uk/TBCluster/tbhome.php).

A summary of each case/isolate is shown in the cluster report. Isolates with specimen dates in the 3 months prior to the date the report was (re)generated are highlighted in yellow. The case/isolate information shown in the report is derived from deduplication and merging of records with identical name and date of birth for specimen dates within a year of each other. This allows for the cluster report to show the most complete strain type and the most complete/resistant drug resistance profile. Merged records are indicated by a blue symbol next to the name field.



Note: Please be aware that clusters can span more than one page.

Isolates may be matched to ETS cases automatically through the system if they have identical personal identifiers, or they can be matched manually by ETS users. Isolates matched to ETS cases will have an ETS ID shown in the report. Click this ID to access the ETS case record.

Note: All laboratories will have read only access to ETS case records. To navigate back to the strain typing tab from a case record, click on the strain typing tab and then on the "View cluster reports".

### 3.2. Comments and deleting cases from clusters

Where the deduplication and merging of records is not possible due to difference in names and dates of birth, duplicates <u>may</u> be deleted from reports. To delete a case, the box next to the case should be selected and the "Delete" button should be clicked.

For duplicates, it is of benefit for the record with the most relevant information should be kept. Laboratory details will need to be examined in order to determine which isolate should be kept. To view further laboratory details on each case click on "View" in the Lab details column.

Isolates which are confirmed as false positives may also be deleted, as outlined above.

There is a function for the laboratory staff to add comments to the report. Comments are linked to clusters by selecting the appropriate cluster number from the dropdown list before saving the comment using the "Add Comments" button.

For each isolate that is deleted (duplicate, false positive or other), a comment should be added outlining the reason for deletion, to avoid the loss of important information that may be of importance to clinical or public health staff. The ETS ID (if available) or the name and date of birth of the case should precede the comment.

Any other comments that may be relevant with respect to the cluster can also be added in the comments section. A record of the user who added the comment and the date the comment were added are recorded next to each comment.

Lab com	nents							
Date	Username	Cluster No	Comments		•			
22/10/2013	Inmrl	A1001	Isolate with ETS ID 1	11111, Johnny Wals	sh, 01/01/77, wa	as deleted as the	isolate is confirm	ned as contaminated
Cluster Nur	nber							
A1001	~			•				
Comment	5			*				
				-				
			•					
Add Comn	ients							

Note: Deleting a case from the report generated by the lab will not result in the case being deleted from other reports.

### 3.3. View lab record details

Information contained on the lab record in the cluster report, or combined information from all lab records into the merged lab record, can be viewed in more detail by selecting "view" at the side of the entry in the cluster report.

B1011	1	55069	<u> </u>							<b>_</b> 0	5/03/201	3	4243523	325173	3334564	1433-2		ETH/ STR	AM, ISO, K	AN, RIF,	, RIFB,	/iew
MycobNet det	tails																					
Forename					Surna	me				Date of	birth			Sex					Age			
Torename					Jurna	inc.				Date of	Min			м					50			
Address					Posta	ode				NHS DU	mber			Hos	pital D	ationt			Organie			
Address					roate	ouc				NITS ITG	mber			T04	25677	aucinti			tuborouk			
														101.	23077				tubercui	000		
Source labo	orato	ry nu	mber		Sourc	e labora	atory			Refere	nce lab	oratory	number	Ref	erence	labora	tory		Comme			
NTYGH					North 1	Tyneside	Genera	l Hospita	1	49212T				Nev	vcastle				Contine	ints		
						-																
Specimen ty	ype				Strain	Type (I	MIRU-VN	ITR)														
Sputum					424352	2332517	3334564	433-2														
0																						
strain type o	deta	lis																				
ETR- ETR- E	ETR-	ETR-	ETR-	MIRU-	MIRU-	MIRU-	MIRU-	MIRU-	MIRU-	MIRU-	MIRU-	MIRU-	MIRU-	MIRU	MIRU	MIRU	MIRU	MIRU	DATURA	ATUD		OURAAR
A B (	С	D	E	2	10	16	20	23	24	26	27	39	40	4	42	47	52	53	WHQB21	IMITUB.	S4QUB2	6QUB11B
4 2 4	4	3	5	2	3	3	2	5	1	7	3	3	3	4	5	6	4	4	3	3	-	2
Antibiotic s	usce	eptibi	lity																			
Result	An	tibiot	ic																			
Sensitive	Am	nikacin																				
Sensitive	AZ	throm	ycin																			
Sensitive	Cin	roflov	acin																			
Sensitive	Cla	rithror	nycin											- (								
Resistant	Eth	ambut	fol																			
Resistant	Iso	niazid																				
Resistant	Ka	namyo	in																			
Sensitive	Lin	ezolid																				
Sensitive	Мо	xifloxa	acin																			
Sensitive	Of	oxacir	1																			
Sensitive	PA	S																				
Sensitive	Pro	thiona	mide																			
Sensitive	Pyr	razina	mide										Ť									
Resistant	Rif	abutin											r									
Resistant	Rif	ampici	n																			
Resistant	Str	eptom	ycin																			
Close	•																					

Note: The results (specimen type, VNTR profile and susceptibility) on the merged record in the cluster report may be different from the results listed in your laboratory system for the ID shown on the merged record.

# 3.4. Accepting VNTR changes

Isolates which were first reported with one missing loci, but have since had the locus filled will appear in red. The cluster algorithm does not check that the updated isolate should still remain in the cluster, so it is necessary to review the VNTR changes. If the VNTR is no longer valid as part of the cluster, you should select the record(s) using the tick box at the left hand side, and click "Delete". If the VNTR is valid as part of the cluster you should acknowledge these changes by selecting the record(s) using the tick box at the left hand side and then click the "Accept Vntr Changes" button.

Two clusters shown below have updated VNTRs to review. In the first (C1575), the two updated isolates are valid and should be accepted, while cluster C1580 is no longer a valid cluster and both isolates should be deleted.

C157	75 <u>12967(</u>	- The second sec		1	7/03/2010	42235254251-333542423384		View
C157	75 <u>140292</u>	•		2	6/01/2012	422352542517333542423384	ISO	View
C157	75 <u>141759</u>	- Th		2	8/03/2012	42235254251-333542423384		View
C157	75 <u>157024</u>	•		3	0/05/2013	422352542517333542423384		View
C158	80 <u>138636</u>	0		2	4/01/2011	422352642517334422223374		View
C158	80 <u>147520</u>	0		1	7/08/2012	422352642517334422223364		<u>View</u>
C158	87 <u>147145</u>	- B		2	1/07/2012	422352572517333541423424		View
C158	87 <u>147145</u>	•		2	1/07/2012	422352572517333541423424		View
C158	87 <u>154107</u>	•		0	9/08/2012	422352572517333541423424		View
C158	87 <u>154107</u>	- The second sec		1	2/08/2012	422352572517333541423424		View
C159	99 <u>142614</u>	0		1	6/05/2012	422352542515333322423384		View
C159	99 <u>156649</u>			1	7/05/2013	422352542515333322423384		View
C162	23 <u>132195</u>	- The second sec		2	2/10/2010	42235254251-133542423384		View
<u>123456</u>	<u> 78910</u>							
[	Delete	Accept Vntr Changes	Download Report	Save Cluster re	eport			

### 3.5. Saving and downloading a cluster report

All changes or additions that have been made to the report can be saved by selecting "Save Cluster report".

The report can be downloaded as an excel file by selecting "Download report". You will then be given the option to save it on your computer or to open it and print.

Chtt File	t <b>p://colhpa</b> Edit View	iswd005/ETS Favorites T	.Site/STM	/ExportClu	isterReport	.aspx?lab=	- Wicrosoft	Internet Exp
			File Dov Da yar	wnload u want to d Name Type From		this file? eport.xls cel Workshee 05	t, 2.11KB Save	Cancel
			0	While files harm your save this fi	from the Intern computer. If yo le. <u>What's the</u>	et can be use u do not trust <u>risk?</u>	ful, some files c the source, do	an potentially not open or

Note: There is also a button "Accept Cluster Report". This is not currently in use (further development is planned).

### 3.6. Regenerating cluster reports

Cluster reports should be regenerated by selecting the cluster report in "View Cluster reports" and using the "Regenerate Report" button. Several reports can be selected at the same time. After selecting the "Regenerate Report" button the reports will temporarily disappear from the list but will reappear again once they have been regenerated. New cases will be added to the existing clusters from the previous report as well as any new clusters that have appeared since the previous report. New cases are highlighted in yellow when the specimen date is within the last three months from the date the cluster report was (re)generated. The date when the cluster report was regenerated is shown in the "Regenerated At" column.

NM	IRL Suss	ex HPU	Sep 24 2013 12:14PM					Show clusters w	ith new data
	Cluster No	Case Id	Name	D.O.B.	Postcode	Specimen Date	VNTR Profile	Resistant To	Lab details
	A1001	<u>155369</u>				28/02/2013	614662432622333263313-61		<u>View</u>
	A1001	<u>157060</u>				25/07/2013	614662432622833263313661		<u>View</u>
	A1004	131693	•			22/09/2010	614642432622334263313461		View
	A1004	136870				08/07/2011	614642432622334263313461		View
	A1004	<u>136870</u>				15/07/2011	614-42432622334263313461		View
	A1004	137394	•			08/08/2011	614642432622334263313461	PYR	View
	A1018	<u>133047</u>				02/12/2010	4646424326223321A8323271	ISO	<u>View</u>
	A1018	<u>138629</u>				26/07/2011	4646424326223321A83232-1	STR	<u>View</u>
	A1018	<u>138494</u>				01/11/2011	4646424326223321A8323271		<u>View</u>
	A1018	141262				21/03/2012	4646424326223321A8323271		<u>View</u>
	A1018	142693				19/04/2012	4646424326223321A8323271		<u>View</u>
	A1018	<u>153065</u>				17/09/2012	4646424326223321A83232-1		<u>View</u>
	A1018	155611				11/04/2013	4646424326223321A8323271		View

Select "Show clusters with new data" to see only new clusters with new cases (within 3 months from date of regeneration).

NMRL Susse	ex HPU Sep 24 20	13 12:14PM					
							Show all clusters
Cluster No	Case Id Name	D.O.B.	Postcode	Specimen Date	e VNTR Profile	Resistant To	Lab details
A1001	<u>155369</u>			28/02/2013	614662432622333263313-61		View
A1001	<u>157060</u>			25/07/2013	614662432622333263313661		<u>View</u>
B1005	<u>128255</u>			07/04/2010	424352332515333456443382		View
B1005	<u>136102</u>			03/06/2011	4-4352332515333456443382		View
B1005	<u>136820</u>			28/06/2011	424352332515333456443382		View
E B1005	137443			09/08/2011	424352332515333456443382		View
E B1005	141269			16/02/2012	42435233251533345644338-		View
B1005	<u>153938</u>			26/01/2013	424352332515333456443382		View
B1005	157220			01/07/2013	424352332515333456443382		<u>View</u>
Delete	Accept Vntr Cha	anges Download Report	Accept C	luster report	Save Cluster report		

Duplicates may be removed from the new data that has been added as previously described.

### 4. Search

The search page can be used to find isolate information by selecting either "Cluster number" or "Strain type" from the search criteria drop down menu.

Home page Administ	ration Strain typing	Help					
STM		Enter search	i criteria b	elow			
Create Template		Search criteria	1		Search value		
Generate Cluster Repo	rts	[Please selec	:t] 🗸 🗸				
View Cluster Reports		Please selec	t]				
In Search		Cluster numbe Strain type	er				
Logged in as	Inewcastle Log Out						
SitePrecompile-2.0.8     ServicePrecompile-2.0.8	8						
After selecting to s	search by either	"Cluster num	ber" or "s	Strain type	" geographica	I, date ar	nd tim
parameters must b	e selected.						
Geographical level	Specific geograph	ical area	Date op	tions	Date Perior	d	_
<ul> <li>National</li> </ul>			📀 Spe	cimen date	Last 6 mo	nths 🔉	-
Region			🔘 Noti	fication date	Last 6 mo	nths	
O HPU					Last 12 m	onths ars	
					Last 5 yea	ars	
Search					Last 10 ye	ars	
o con on					ALL		

Select the "Geographical level" by choosing "National", "Region" or "HPU". If "Region" or "HPU" are selected then it is necessary to use the "Specific geographical area" dropdown to choose the breakdown required.

To view all isolates with or without an ETS match in a selected time period choose "Specimen date" and then the time period from the "Date Period" drop down list. By selecting "ALL" the date period restriction will not apply and all isolates will appear for the chosen geographical area. To view only isolates with an ETS match select "Notification date".

Once all desirable criteria are selected click on the "Search" button.

The "Summary report" will show the total number of isolates for all laboratories while the list of "Possible match(es) found" contains all the isolates from your own laboratory. Searching at a National level will produce a summary table of the number of cases by Region. Searching at a Regional level will produce a summary table of cases by HPU. Searching at the HPU level will produce a summary table of cases by HPU.

#### Possible match(es) found

#### Summary report by regions

Designs	No. of
Regions	Isolates
	3
East of England	1
London	11
North East	7
North West	1
South East	3
Wales	1
West Midlands	5
Yorkshire and the Humber	17
Total:	49

Note : The summary numbers by region include all isolates in the cluster nationally. The detailed list below shows isolates from your reference laboratory, but do not show isolates from other reference laboratories.

CaseldName	D.O.B	SexAgePostcod	eHospital	HPU	Region	Specimen date
147637			LEEDS GENERAL INFIRMARY	West Yorkshire HPU	Yorkshike and The Humber	16/08/2012
139199			HULL ROYAL INFIRMARY	North Yorkshire and Humbe HPU	Yorkshire and The Humber	06/12/2011
154332			HULL ROYAL INFIRMARY	North Yorkshire and Humbe HPU	r Yorkshire and The Humber	28/12/2012

If the isolate displayed in the list matches an ETS case you can view the ETS case record by clicking on the ETS ID.

### **HPT and Regional users**

The reports used by HPT and regional users are different to those used by laboratory users. The reports generated by laboratories only contain isolates from the specific laboratories, while the reports generated by CIDSC for HPT and regional users contain isolates from the given area for all laboratories that the isolates have been sent to.

## **Getting started**

Log in

- 1) Go to ETS website (https://webservices.hpa.nhs.uk/ETS.Site/)
- 2) Log in with user name and password
- 3) You will be brought to the home page of ETS. Click on the Strain Typing tab.

TM	Administration strain typing help
Enter Cluster Details Search	<ul> <li>22 clusters with status awaiting preliminary review. <u>View</u></li> <li>3 clusters with status active investigation. <u>View</u></li> <li>1 clusters with status re-opened for active investigation. View</li> </ul>
Logged in as: <i>hhpu1</i> Log Out Download paper data collection form SitePrecompile-2.0.8	<ul> <li>0 clusters with status active investigation.</li> <li>1 clusters with status no action required. <u>View</u></li> <li>2 clusters with status closed. <u>View</u></li> </ul>
ServicePrecompile-2.0.8	

HPT and Regional users will see an "Alerts" page which will display the number of clusters with each status set by those investigating the cluster e.g. the number of clusters under investigation. All clusters are given the default status of "Awaiting Preliminary review".

To see the list of clusters with a particular status select "View" next to the status and the list will be displayed by cluster number and VNTR, as shown below.

TM 6	Cluster Inves	tigation
Enter Cluster Details	Cluster No	VNTR Profile
Search	E1695	226321432615324332413272
· · · · · · · · · · · · · · · · · · ·	E1178	324332332615323242443373
Logged in as: <i>hhpu1</i>	Log Out C1008	422342642517323442443474
Download paper data collection form		
SitePrecompile-2.0.8		
ServicePrecompile-2.0.8		

To return to the home page click on the strain typing tab.

In the STM there are two tabs you have access to:

(1) Enter Cluster Details and

(2) Search

# **1. Enter Cluster Details**

To view clusters select "Enter Cluster Details". This will • ServicePrecompile-2.0.8 show you a table of cluster reports. Open a report by clicking on the report name.

S	тм 🖉	
	Enter Cluster Details Search	
	Logged in as: <i>hhpu1</i>	Log Out
•	Download paper data collection form	

- SitePrecompile-2.0.8

dministration Strain typing Help		
Inter Cluster Details		
Report Name	Date Created	Regenerated At
West Midlands Oct 2 2013 11:11AM	02/10/2013	
West Midlands East (C+W) HPU Oct 2 2013 12:26PM	02/10/2013	
West Midlands North HPU Oct 2 2013 12:26PM	02/10/2013	
West Midlands West HPU Oct 2 2013 12:27PM	02/10/2013	
West Midlands East HPU Oct 2 2013 11:20AM	02/10/2013	

To open a cluster report click on the report name. Opening the report shows the records of all cases/isolates that are clustered within the geography of the report under the "Cluster Data" title. Clusters are ordered alphanumerical by cluster number. At the top of the report there are several functions available;

Clus	ter Dat	a											
							Show a	all clusters	Download Repo	rt Acc	cept Vntr Chan	ges	Delete
Clust No	er Case Id	Nam e	D.O.B.	Case Postcode Manager	HPU	Region	Specimen Date	VNTR		Resistan To	t Date Added	Question	naire
<u>C1212</u>	<u>130706</u>	•			Thames Valley HPU West Midlands	South Ea	st 23/07/2010	322852552	517332242423384		22/10/2013	<u>View</u>	Z08 🗖
<u>C1212</u>	<u>135843</u>	•			East (Birmingham an Solihull)	West d Midlands	16/05/2011	322352552	517332242423384		22/10/2013	<u>View</u>	Z\$8 🗖
<u>C1212</u>	<u>136296</u>	•			HPU	South Ea	st 19/05/2011	322352552	517332242423384		22/10/2013	<u>View</u>	Z\$6 🗖
<u>C1212</u>	<u>157376</u>	<b>6</b>			Thames Valley HPU	South Ea	st 30/07/2013	322352552	517332242423384		22/10/2013	<u>View</u>	<b>201</b>
<u>C1348</u>		•			South East London NPU	London	06/04/2010	422552442	518323541421384	ţ	22/10/2013	View	268 E
<u>C1348</u>		•			South East	London	31/05/2011	422552442	518323541421384	ļ	22/10/2013	View	268 m
<u>C1348</u>	198666	•			South East London HPU	London	30/07/2013	422552442	518323541421384		22/10/2013	<u>View</u>	201 🖂
							<b>A</b> = = = =				Delet		
	Show	clust	ers with new	data Do	wnload Rep	ort	Accep	pt Vntr (	Changes		Delete	9	

Click on the "Show clusters with new data" to display only clusters that have cases with specimen dates in the last three months.

Click on the "Download Report" button to create an excel line listing of the report. The excel spreadsheet includes the fields shown in the STM report as well as risk factor and epidemiological information from ETS and the STM cluster questionnaire data.

File       Edit       View       Favorites       Tools       Help         File Download         Do you want to open or save this file?         Image: LabClusterReport.xls         Type:       Microsoft Excel Worksheet, 2.11KB         From:       colhpaswd005         Image: Deal       Image: Cancel         Image: While files from the Internet can be useful, some files can potentially harm your computer. If you do not trust the source, do not open or save this file. What's the risk?	http://colhpaswd005/ETS.Site/STM/ExportClusterReport.aspx?lab= - Microsoft Internet Explorer
File Download       X         Do you want to open or save this file?       Name: LabClusterReport.xls         Type:       Microsoft Excel Worksheet, 2.11KB         From:       colhpaswd005         Open       Save         Cancel         While files from the Internet can be useful, some files can potentially harm your computer. If you do not trust the source, do not open or save this file. What's the risk?	File Edit View Favorites Tools Help
File Download       Image: Constant or constant of the period of the perio	
Do you want to open or save this file?         Image: LabClusterReport.xls         Type: Microsoft Excel Worksheet, 2.11KB         From: colhpaswd005         Image: Deen Save Cancel         Image: While files from the Internet can be useful, some files can potentially harm your computer. If you do not trust the source, do not open or save this file. What's the risk?	File Download
Name:       LabClusterReport.xls         Type:       Microsoft Excel Worksheet, 2.11KB         From:       colhpaswd005         Open       Save         Cancel         While files from the Internet can be useful, some files can potentially harm your computer. If you do not trust the source, do not open or save this file. What's the risk?	Do you want to open or save this file?
Open         Save         Cancel           Image: Save         While files from the Internet can be useful, some files can potentially harm your computer. If you do not trust the source, do not open or save this file. What's the risk?	Name: LabClusterReport.xls Type: Microsoft Excel Worksheet, 2.11KB From: colhpaswd005
While files from the Internet can be useful, some files can potentially harm your computer. If you do not trust the source, do not open or save this file. <u>What's the risk?</u>	Open Save Cancel
	While files from the Internet can be useful, some files can potentially harm your computer. If you do not trust the source, do not open or save this file. <u>What's the risk?</u>

"Accept Vntr Changes" function highlights changes in strain type profiles of cases within the report. Records will appear in red when the strain type for a case in the cluster report has been updated following regeneration of the report. Updated records include isolates which had a missing locus when it was first reported, but have since had the locus filled. The cluster algorithm does not check that the updated isolate should still remain in the cluster, so it is necessary to review the VNTR changes. If the VNTR is no longer valid as part of the cluster, you should select the record(s) using the tick box at the left hand side, and click the "**Delete**". If the VNTR is valid as part of the cluster you should acknowledge these changes by selecting the record(s) using the tick box at the left hand side and then click the "Accept Vntr Changes" button.

Two clusters (see below) have updated strain types to review. The isolate for Case ID "156896" previously had a missing locus, and was valid to appear in two clusters. Since it was first reported the missing locus was typed therefore the updated results appear in red (see below). In the first cluster (B1005), the updated isolate is no longer valid (strain type is different than cluster strain type) and should be deleted. In the second cluster (B1134), case "156896" is still valid within this cluster and should be accepted.

							Show	v all clusters	Download Report	t Accept Vntr Ch	anges	Delete
Cluster	Case Id	Name	D.O.B.	Postcode Case Manager	HPU	Region	Spe cim e n Date	VNTR	Re	esistant Date o Added	Quest	tionnaire
B1005	<u>137400</u>				North Yorkshire and Humber HPU	Yorkshire and The Humber	07/06/2011	4243523325153	333456443382	05/12/2012	<u>View</u>	≈@8 🔳
<u>B1005</u>	<u>147456</u>				North Yorkshire and Humber HPU	and The Humber	02/08/2012	4243523325153	33345-443382	26/03/2013	<u>View</u>	∞∿8 🗖
<u>B1005</u>			•		North Yorkshire and Humber HPU	Yorkshire and The Humber	26/10/2012	4243523325153	333456443382	27/02/2013		∞≎8 🗖
<u>B1005</u>	<u>155954</u>				West Yorkshire HPU	Yorkshire and The Humber	24/05/2013	4243523325153	333456443382	23/09/2013	<u>View</u>	Z@8 🔳
<u>B1005</u>	<u>156896</u>				North Yorkshire and Humber HPU	Yorkshire and The Humber	16/07/2013	4243523325153	333456443372	23/09/2013	<u>View</u>	801 🖂
<u>B1134</u>	<u>154504</u>				North Yorkshire and Humber HPU	Yorkshire and The Humber	27/02/2013	4243523325153	333456443372	04/09/2013	View	268 m
<u>B1134</u>	<u>156896</u>				North Yorkshire and Humber HPU	Yorkshire and The Humber	16/07/2013	4243523325153	333456443372	23/09/2013	<u>View</u>	201 E

In addition, a case may need to be deleted if the isolate has been confirmed as a contaminant. If a case has one missing loci they may cluster with more than one cluster, but if there is reason to believe that a case should not be part of one of the clusters it is assigned to then the delete function can be used.

## 1.1 Viewing and recording cluster details

To view a specific cluster use the "Filter by" dropdowns and select "Cluster number" or "VNTR Profile". "Cluster Status" can be selected from the "Filter by" drop down list to see all clusters with a given status.

Note: If you filter by VNTR profile you will miss cases/isolates with one missing loci who have been assigned to the cluster. It is therefore recommended that you filter by cluster number if looking at a specific cluster.



Once a cluster has been selected from the dropdown list this will display an information page specific to the cluster.

The page includes several sections which are explained in points 1-10 below.

 "Cluster details" which is used to assign a cluster status, which will be logged in the "Cluster status change log". The default cluster status is "Awaiting Preliminary Review" (see "TB Strain Typing and Cluster Investigation Handbook" for status definitions).

#### **Cluster details**

#### Cluster Status

Awaiting Preliminary Review	Y
Awaiting Preliminary Review	
No Action Required	
Active Investigation	
Re-opened for Active Investigation	
Watchful Waiting	
Closed	

Cluster status change log							
Date	Username	Cluster Status					
18/10/2013	etempest	Active Investigation					

- 2. "Notes on cluster" can be used to record the following information on a cluster;
  - o a summary of the cases in the cluster after risk assessment
  - any information already known that may be relevant to the investigation e.g. "active investigation not required at present as epidemiological links already well known"
  - o HPZone number
  - Actions taken during the investigation e.g. Cluster questionnaires sent out, screenings undertaken
  - Any information obtained during the course of the investigation that cannot be entered into the questionnaires e.g. "investigated whether new cases since 2012 have ever been to 'The Red Lion pub' (where outbreak investigation was conducted in 2010), they have not, so no further investigation of the 'The Red Lion pub' is required at present."
  - o Reason for changes in cluster status
- 3. "Actions recommended by Cluster investigator" e.g. "Additional screening of hostel should be considered as two cases reside in the same hostel (this information should be recorded by the HPT if discussion or advice is sought from cluster investigators)." It should be noted that this text box should be completed by those leading the cluster investigation at local level.

Note: It is necessary to click the relevant "Add" button to save these notes and actions.

Notes on cluster	
No cluster notes found	
Notes	
Actions recommended by effecter investigator	Add notes
No actions recommended Yound: Actions recommended	
	Add actions recommended

4. A "**summary**" table of settings relevant to the cluster is populated automatically by data from the competed cluster questionnaires.

Note: This is not a summary of the risk factor information that is recorded on ETS, which can be viewed in the cluster data. This is a summary of the information from the questionnaire data.

#### Summary

	No. of cases	% of cases
Childcare/Education	0	0
Workplace	0	0
Place of worship	0	0
Regular place of socialising	0	0
Detention (e.g prison)	0	0
Treatment/Rehab Center	0	0
Hostel/Homeless Shelter	0	0
Other place of interest (e.g. hospital)	0	0

5. **"Contact tracing"** figures and results related to the cluster can be recorded in a table. The "Save" button must be clicked for the information to be stored.

Contact tracing prior to	cluster investigation	
No. of contacts		
No. screened for mantoux	No. positive with mantoux	
No. screened for IGRA	No. positive IGRA	
No. screened chest X-ray	No. positive chest X-ray	
No. with latent infection		
No. diagnosed with active disease		
No. of contacts that did not attend screening		
Contact tracing as a re	sult of cluster investigation	
No. of contacts screened		
No. of active cases		
No. of latent cases		
Save		
		/

6. **"Cluster Data"** displays the cases/isolates in the cluster. (The functions detailed in section 1: Enter Cluster Details can also be performed when looking at a specific cluster).

Cluster Data										_	
				Show o	clusters with r	new data	Download Repo	rt Aco	ept Vntr Chan	ges	Delete
Cluster Case No Id Name	D.O.B.	Postcode Case Manager	HPU	Region	Specimen Date	VNTR		Resistan To	Date Added	Questi	ionnaire
<u>C1688 128391</u> C			South West (North) HPU	South West	17/02/2010	422342742	51133443242325		24/09/2013	<u>View</u>	≤©å <mark>-</mark>
<u>41688</u> <u>148447</u>			South West (North) HPU	South West	02/11/2012	422342742	51133443242325	3	24/09/2013	View	<u> </u>

7. To view the **"Summary of cases"**, which shows the risk factors for each case with an ETS ID in the cluster, click the cluster number in the **"Cluster Data"** table and a new table will be presented below the cluster data.

Cluste	r Data																
						Show c	lusters with	new data	Downlos	d Rep	ort	Accep	ot Vntr (	Chang	es	Delete	e i
Cluster No	Case Id	Name D.O.B. Postco	ode Case Manage	HPU	ļ	Region	Specimen Date	VNTR			Resis	stant	Date Adder	d (	Question	nnaire	
<u>C1398</u>	<u>138501</u>			Sout (Sou	th West uth) HPU	South West	19/09/2011	42235253	3151733354	24233	74		24/09/	2013 1	View		8 🗖
<u>C1398</u>	<u>139531</u>	•		Sout (Sou	th West uth) HPU	South West	06/12/2011	42235253	3151733354	24233	7-		24/09/	2013	View	20	8
Id	Name	es Notification Sex Age Postcod date	eBirth I Country	Ethnicity	yYear Oo of	ccupatior	Symptom Onset	Treatment Start Date	tPrev. Diagnosis	Drug Use	Alcohol Use	Home	lessf	risor	Sputum Result	Disease	Resistan to
13850	1	uale	KENYA I	Black-	Entry 1989		14/08/2011	7/10/2011	No	No	No	No	ľ	١o	Negative	e Pulmonary	(
13953	1		SYRIAN I ARAB REPUBLIC	African Mixed / Other	2006 Ur	nemployed	01/05/2011	9/12/2011	No	No		No	N	lo	Positive	Pulmonary	
Close																	

8. To view ETS details of each case click on the Case ID. This accesses the ETS case record. To return to the cluster you must go back through the strain typing tab.

<u>C1006</u>		South West (North) HPU	South West	12/01/2012 422342742811334432423254	24/09/2013 View	548 <u>-</u>
<u>C1006</u> 140822	Ruth Unsworth	West (South) HPU	South West	02/04/2012 4223427425/11334432423254	24/09/2013 View	26 <u>8</u>
<u>C1008</u> <u>155149</u>	Stephen Moore	South West (North) HPU	South West	27/04/2012 422342642517323442443474	24/09/2013 <u>View</u>	208 <mark>-</mark>
<u>c1008</u>		South West (South) HPU	South West	17/07/2013 222342642517323442443474	24/09/2013 <b>View</b>	804 <b>-</b>
<u>C1011</u> <u>136647</u>	Judith Wells	South West (South) HPU	South West	01/04/2010 422352642515333342423374	24/09/2013 <u>View</u>	248
<u>C1011</u> <u>134941</u>	Mark Grover	South West (North) HRU	South West	28/03/2011 422352642515333342423374	24/09/2013 <u>View</u>	868 🗌

- 9. During investigation you may discover epidemiological links between cases in the cluster with someone who does not have a strain type but who is a contact that you wish to add to the cluster. To "add a case to cluster", enter the ETS ID into the "Case Id" box in the section of Add case to cluster and click on "Search" to check for any lab results that are available for the case. Finally click "Add", the case will appear in the cluster with the date added in the "Date Added" column. Added cases with no laboratory results will have no specimen date or VNTR so it will be easy to recognise added cases.
- 10. Links can be formed between cases by selecting the cases from the two drop down lists under "Epidemiological links". The certainty of the link can be added as "Known epidemiological link", "No epidemiological link" or "Possible epidemiological link". The "Type of contact" and "Contact Setting" can be added along with the "Postcode of Setting". To add the link click on "Add link".

The link with the relationship will then appear underneath. If the link needs to be deleted (e.g. link added in error), select the right hand box and click on "Remove Relation".

Epidemiological links				
Create a link:		_		
		as follows:	[Please select]	٢
Type of contact	Contact Setting		Postcode of Setting	
[Please select]	[Please select]	~		
Epidemiological Link Comments				
		Į		
	~		Add link	

### 1.2. Cluster questionnaires

There are three symbols beside the "View" questionnaire link these are all greyed out when no actions have been taken with the case's questionnaire.

- The first symbol indicates when the questionnaire has been saved
- The second symbol , a circle goes green which indicates the questionnaire has been completed (information has been entered into the patient question fields in the questionnaire. Not all fields need to be completed for it to be assigned completed symbol)
- The third symbol shows the questionnaire has been submitted through ETS to the case manager.

It is only possible to view questionnaires for cases which have ETS IDs. If no ETS ID is shown, the case is either not notified or the isolate has not been matched to the case.

•	Cluster Data				<u>Show c</u>	lusters with new data	Download Report	Accept Vntr Cha	iges	Delete
	Cluster Case No Id Name	D.O.B.	Postcode Case Manager	HPU	Region	Specimen Date VNTR	Re To	sistant Date Added	Questic	onnaire
	A1001 128461			East Midlands North HPU	East Midlands	24/02/2010 614662432	622333263313661	22/10/2013	<u>View</u>	Z@8 🗖
	A1001 127568			East Midlands South HPU	East Midlands	26/02/2010 614662432	622333263313661	22/10/2013	View	z 🖓 🖯 📃
	<u>A1001</u>			West Midlands East (Birmingham an Solihull)	West dMidlands	04/03/2010 614662432	622333263313661	22/10/2013	View	200 E
	A1001 127637 🔁			Bedfordshire and Hertfordshire	East of England	10/03/2010 614662432	62233326331-661	22/10/2013	View	208

To view a cluster questionnaire click on "View" on the right hand side of the case.

This will open the questionnaire in a separate window. The patient details are pre-filled at the top. There is an option to enter detail on the size of the cluster, the location of the cases and any other

relevant information, including patient specific questions. Once any additions have been made to the top section of the form select "Save" at the bottom of the questionnaire

Cluster No	A1001	Case Id	128461	Case Manager	jgratton
Forename					
Hospital	DERBY CITY GENERAL HOSPITAL	HPU	East Midlands North HPU	Region	East Midlands
Source Lab	DRI	MIRU/V NTR	614662432622333263313661	Mycobacteriology reference unit	Birmingham
ear Colleague					
here are currently 15	TB cases in this cluster.				
he other cases are in the follow	ring HPUs/Regions/Tow ns/Cities	London (Finsubry Park Birmingham	area), Brighton and	*	
Juster characteristics of interes	st	There are 5 people wit incluing 3 who are cur majority of cases are	h a history of prison, rently in prison. The of White ethnicity and	1	
		born in the UK.	-	-	
o investigate transmission of di bove (e.g. did the patient visit o lossible.	sease, could you please provide the r have visitors from these areas). Ple	born in the UK. following information and ask ext ease provide postcodes of pl	tra questions in relation to information o laces visited/frequent contacts wh	viven lere	
o investigate transmission of di- bove (e.g. did the patient visit o vossible. Rease return this form to <b>Natas</b>	sease, could you please provide the r have visitors from these areas). Ple sha Ratna- natasha.ratna	born in the UK. following information and ask ext ease provide postcodes of pi	tra questions in relation to information o laces visited/frequent contacts wh	• iven ere	
o investigate transmission of dia bove (e.g. did the patient visit o rossible. Rease return this form to Natas hank you very much for your co	sease, could you please provide the r have visitors from these areas). Ple sha Ratna- natasha.ratna o-operation.	born in the UK. following information and ask ext asse provide postcodes of pi	tra questions in relation to information of laces visited/frequent contacts wh	iven lere	
io investigate transmission of di bove (e.g. did the patient visit o loos sible. Mease return this form to Natas hank you very much for your co Vatient specific questions:	sease, could you please provide the r have visitors from these areas). Ple sha Ratna- natasha.ratne o-operation.	born in the UK. following information and ask ex ease provide postcodes of pi	tra questions in relation to information of laces visited/frequent contacts wh	ven ere	
o investigate transmission of di bove (e.g. did the patient visit o cossible. Mease return this form to Natas hank you very much for your co vatient specific questions: Has this patient ever Has the patient ever s dates? There is no onset of s	sease, could you please provide the r have visitors from these areas). Ple sha Ratna- natasha.ratne o-operation. spent time in Pentonville ttended Florence Nighting tocialised in the Red Lion ymptoms date completed on	born in the UK. following information and ask ext ease provide postcodes of pl prison? If so, what we ale Rehab in Lisson Gro Pub in Camden? If so h ETS, please could you	tra questions in relation to information of laces visited/frequent contacts where the dates? we? If so, when? now often and during which find out when his	The near second se	

The questionnaire can then be sent through ETS to the assigned case manager by clicking the "Submit" button. The questionnaire will then appear as an alert on the case manager's ETS homepage.

#### Alerts

#### Treatment outcome

- · 79 twelve month treatment outcome reports due. View
- 2 twenty four month treatment outcome reports due. View
- 2 thirty six month treatment outcome reports due. View

#### **Case transfers**

- 0 inbound transfers pending.
- 0 outbound transfers pending.
- 0 rejected outbound transfers pending.

#### Laboratory isolates

190 unmatched laboratory isolates available for matching. <u>View</u>

#### Questionnaires due

- 1 Strain typing questionnaire due. <u>View</u>
- 32 M. bovis questionnaires waiting. View



You can then save it and send it to clinics by email or open and print, for example if the case manager is not an ETS user. In particular, this will affect London HPTs who will need to send questionnaires by email or fax.

		Questi	onnaire	
Cluste	rID		Hospital	ORTH MANCHEST
Case	ID 13804	46	нри	Greater Mancheste HPU
Patient Fo	rename		Region	North West
Patient St	irname		Source Lab	ROH
Patient	DOB		MIRU/VNTR	42235254151733354
Case Ma	nager shun	nphreys	Mycobacteriology	Newcastle
The other case Cluster charact To Investigate questions in or the visitors from the possible	entiv, 2 TB cases in sare in the follow eristics of interest transmission of dis lation to the informese areas). Plea	this cluster. Ing HPUs/Regions/ Accohol use trease, could you play mation given above use provide <u>postco</u>	Towns/Cities: Londor ease provide the follow e on this cluster (e.g. did des of places visited/fr	ing information and ask I the patient visit or have equent contacts where
The other case Cluster charact To investigate questions in re- visitors from th possible. Please return t Thank you yoo	entive 2 TB cases in sare in the follow eristics of interest transmission of dis lation to the inform less areas). Pleas his form to: Laura	this cluster. Ing HPUs/Regions/ accord use accord you plan mation given above ase provide postcor Anderson In and co-operation	Towns/Cities: Londor ease provide the follow e on this cluster (e.g. dit des of places visited/fr	ing information and ask d the patient visit or have equent contacts where
The other case Cluster character To investigate questions in re visitors from th possible. Please return th Thank you very Patient specifili	entity 2 TB cases in s are in the follow eristics of interest transmission of dis athon to the inforn lase areas). Plea his form to: Laura much for your he equestions:	this cluster. Ing HPUs/Regions/ :: A cohol use sease, could you pli- mation given above see provide <u>postco</u> - Anderson -Ip and co-operatio	Towns/Cities: Londor ease provide the follow e on this cluster (e.g. di <u>les</u> of places visited/fr n.	ing information and ask d the patient visit or have equent contacts where

The questionnaire can also be downloaded as a word document by selecting "Download"

24

The questionnaire can be entered on the STM in by the case manager/person investigating the cluster if returned in paper format using the drop down lists and the free text boxes. Please save any changes to the questionnaire by selecting "Save". To return to the cluster select "Go Back".

		Please provide name, address and dates
Yes 💙	Nursery	
	Primary School	
	College/sixth form	
No 💌	Office	
	Factory	
	🗌 Warehouse 🗸	
Yes 💌	Church	
	Synagogue	
	Mosque	
[Please select] 🔽	Pub	
	Club	
	Bar	
[Please select] 💌	Prison	
	Immigration detention centre	
	Youth detention centre	
[Please select] 💌	Alconol rehabilitation centre	
	Brug rehabilitation centre	
	Medical/Physical tehabilitation	
	Yes       No       Yes       Yes       [Please select]       [Please select]       [Please select]	Yes       Nursery         Primary School         College/sixth form         No         Office         Factory         Warehouse         Yes         Church         Synagogue         Mosque         Mosque         [Please select]         Pub         Club         Bar         [Please select]         Youth detention centre         Youth detention centre         Ener rehabilitation centre         Medical/Phystenichabilitation

Once data is completed in questionnaires, the summary table at the top of the report will be populated with the information derived from specific key fields and a proportion of cases in the cluster with a specific characteristic is automatically calculated and displayed.

Note: This is not a summary of the risk factor information that is recorded on ETS, which can be viewed in the cluster data. This is a summary of the information from the questionnaire data

ummary		
	No. of cases	% of cases
Chilocare/Education	1	25
Workplace	0	0
Place of worship	1	25
Regular place of socialising	0	0
Detention (e.g prison)	0	0
Treatment/Rehab Center	0	0
Hostel/Homeless Shelter	0	0
her place of interest (e.g. hospital)	0	0

.

## 2. Search

The search page can be used to find isolate information by selecting either "Cluster number" or "Strain type" from the search criteria drop down menu.



After selecting to search by either "Cluster number" or "Strain type" geographical, date and time parameters must be selected.

Geographical level	Specific geographical area	Date options	Date Period	
National	~	Specimen date	Last 6 months	~
O Region		O Notification date	Last 6 months	
			Last 12 months	
O HPU			Last 2 years	
			Last 5 years	
			Last 10 years	
Search			ALL	

Select the "Geographical level" by choosing "National", "Region" or "HPU". If "Region" or "HPU" are selected then it is necessary to use the "Specific geographical area" dropdown to choose the breakdown required.

To view all isolates with or without an ETS match in a selected time period choose "Specimen date" and then the time period from the "Date Period" drop down list. By selecting "ALL" the date period restriction will not apply and all isolates will appear for the chosen geographical area. To view only isolates with an ETS match select "Notification date".

Once all desirable criteria are selected click on the "Search" button.

The "Summary report" will show the total number of isolates for all areas and the list of "Possible match(es) found" contains all the isolates with ETS IDs and their location. In addition isolates which you have permissions to view will have names and date of birth displayed along with the ability to click on the ETS ID which navigates to the ETS record.

Searching at a National level will produce a summary table of the number of cases by Region. Searching at a Regional level will produce a summary table of cases by HPU. Searching at the HPU level will produce a summary table of cases found by hospital. Summary report by regions

Regions	No. of Isolates
London	13
North East	1
Yorkshire and The Humber	4
Total:	18

CaseldName	D.O.B	SexAgePostcode	Hospital	HPU	Region	Specimen date	Case manager
196933				North East and Central Londor HPU	<sup>n</sup> London	14/09/2012	Jacqui Carless
187527			IOYAL LONDON HOSPITAL	North East and Central Londor HPU	<sup>n</sup> London	18/03/2010	Jacqui Carless
189674			QUEEN'S HOSPITAL [ROMFORD]	North East and Central Londor HPU	<sup>n</sup> London	12/07/2010	Jacqui Carless
132414			IOYAL VICTORIA INFIRMARY NEWCASTLE]	North East HPU	North East	29/06/2010	Judith Campbell

Note: cases imported to ETS from the London TB Register (LTBR) always have "Jacqui Carless" listed as case manager within ETS and STM. Jacqui Carless is the Regional TB Co-ordinator for London. LTBR case managers are not ETS users so cannot be listed as case managers within the system. If you need to contact a London case manager regarding a patient please email (<u>LTBR.Support@phe.gov.uk</u>) or phone (0207 811 7214) the LTBR team with the patient's ETS ID to obtain the contact details of the relevant case manager.

# Appendix 1: Other uses of STM

The STM can be used to assist in TB data provision processes. In particular for; Multi Displicinary Teams, cohort reviews, and sending information to clinics.

- 1. Open the required cluster report as described in the main body of this document
- 2. Download the report and open in excel
- 3. In excel apply filters

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2 A1001 3 A1001	Case Id	Surname	Forename	DOB	Postcode	Case Manager	HPU Thame Sussex	s Valley HPU	Region South East South East	Specimen Date 17/09/2012 28/02/2013	VNTR Profile [614-6243262233326 [61466243262233326	Resistant To 53313661] 63313-61]	=
2 A1001 3 A1001	Case Id	Surname	Forename	DOB	Postcode	Case Manager	HPU Thame Sussex	s Valley HPU	Region South East South East	Specimen Date 17/09/2012 28/02/2013	VNTR Profile [614-6243262233326 [61466243262233326	Resistant To 53313661] 63313-61]	=
1         Cluster No           2         A1001           3         A1001           4         A1001	Case Id	Surname	Forename	DOB	Postcode	Case Manager	HPU Thame Sussex Sussex	s Valley HPU : / Surrey HPU : / Surrey HPU	Region South East South East South East	Specimen Date 17/09/2012 28/02/2013 25/07/2013	VNTR Profile [614-6243262233326 [61466243262233326 [61466243262233326	Resistant To           53313661]           63313-61]           63313661]	
I         Cluster No           2         A1001           3         A1001           4         A1001	Case Id	Surname	Forename	DOB	Postcode	Case Manager	HPU Thame: Sussex Sussex	s Valley HPU	Region South East South East South East	Specimen Date 17/09/2012 28/02/2013 25/07/2013	VITR Profile [614-6243262233326 [61466243262233326 [61466243262233326	Resistant To 33313661] 63313-61] 63313-661] 63313661]	
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- 4. To look between a particular date range e.g. for cohort review, filter by notification date
- 5. To look at cases that are part of clusters by hospital, e.g. to send monthly reports to a clinic scroll along to the hospital column and select only the hospital that require the information.

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190			Pulmonary		EAST SURREY HOSPITAL	NMRL	H124060069	
242			Pulmonary		EAST SURREY HOSPITAL	NMRL	H124060069	
289			Pulmonary		EAST SURREY HOSPITAL	NMRL	H123080029	
381			Extra-thoracic lymph nodes		EAST SURREY HOSPITAL	NMRL	H121660016	
405			Pulmonary	(	EAST SURREY HOSPITAL	NMRL	H120320003	
432			Pulmonary		EAST SURREY HOSPITAL	NMRL	H122640008	
500			Pulmonary		EAST SURREY HOSPITAL	NMRL	H102180521	
502			Pulmonan		FAST SUPPEY HOSPITAL	NMPI	H103740110	

- 6. These data can then be matched with a list of ETS IDs that are part of a cohort review to determine which of the cases that are part of the cohort review are in a cluster, for example in Stata, Access or by using the 'vlookup' function in Excel.
- 7. You can also use the spreadsheet to analyse the cluster data. The excel download contains all the data for the entire report (not just the cluster). You can see all the data for the cases

including the data collected on cluster questionnaires. There is also a download button for epidemiological links that you can click to download that data.

#### To look at more detailed information on cluster investigations for reporting at cohort review

Once you have determined which clustered cases are part of a cohort review, by undertaking the above, information on the investigation of the cluster can be interrogated.

- 1. Go to the STM "Enter Cluster Details" tab
- 2. Look up the cluster you require by using the 'filter by Cluster Number' function.
- 3. Information is then available on the following factors which could then be reported;
- cases in the cluster in the 'Cluster Data' section
- whether questionnaires have been sent and received
- notes on the cluster
- it's status e.g. whether under active investigation or not
- details on any epidemiological links found
- details of any contact tracing undertaken as a result of the investigation



# Appendix 2: Searching for a strain type using ETS

It is possible to search by strain type using the main ETS search (although this is only recommended for clinic users, who do not have access to the STM search).

Public Healt	th England			
Home page Case management Reports	Administration Strain ty	ping Help		
Home page	Enter search criteria b	elow to find a case		
New case ▶ Search for case	Case ID	Local patient ID	Forename	Surname
Treatment outcome result due Case transfers Laboratory isolate matching Questionnaires due	Date of birth	Year of diagnosis Please select	Strain type 31464243262233426231346	
	Case manager	Region (residence)	HPU (residence)	Hospital
Logged in as: jdavidson Log Out	Please select	Please select	Please select 🛛 👻	Please select
Download paper data collection form     SitePrecompile-2.0.13     ServicePrecompile-2.0.13	Search options           Image: Search options         Ref           Image: Search ETS         Ref	turn only cases I have access to	ss to	

Using ETS to search by strain type return details of notified cases which have a laboratory record containing the strain type.

Note: Using ETS search by strain typing and viewing the case record will not currently tell you if the case is in a cluster or provide the cluster number. If from searching by strain type more than one case is returned then it would be known if this case was in a cluster.

For a user to find the strain type for a specific case, use the ETS search (by Case ID or Date of birth, for example), select the case from the search return and navigate to the "Laboratory Results" page. Once on the "Laboratory Results" page click on a laboratory record and look at the "Strain Type" field.



### **Appendix 3: Matching laboratory records to notifications**

The "Cluster Data" table in the "Enter Cluster Details" tab shows name, date of birth and postcode from the laboratory record. The HPU and region are derived from the local laboratory on the laboratory record. The "Case Id" column in the "Cluster Data" table shows if a laboratory record is linked to an ETS record (i.e. if there is no id then the laboratory record is not linked to a case).

Note: laboratory records match automatically within ETS to case notifications if the personal identifiers are identical. If there are differences in personal identifiers laboratory records will have to be manually matched to the notification.



Case managers who use ETS are notified of unmatched isolates so that they can manually match isolates. However, not all case managers are ETS users (e.g. London case managers) and there are always outstanding isolates that require matching. STM users may find it useful to manually match cases for cases in clusters under investigation.

To link a laboratory record to a case in the STM cluster report, it is necessary to do this through ETS. To check if the case has been notified use the ETS search page and search using the name and/or date of birth from the laboratory record.

Note: it may be necessary to search using the name and date of birth separately in order to find the case record as there must be difference(s) in the personal identifiers on the case notification and the laboratory record as the match has not occurred automatically within the system.

Dublic Heal	th England	sing Help		
Home page	Enter search criteria b	elow to find a case		
New case Search for case	Case ID	Local patient ID	Forename	Surname
Treatment outcome result due Case transfers Laboratory isolate matching Questionnaires due	Date of birth	Year of diagnosis Please select	Strain type	
Logged in as: jdavidson Log Out	Case manager Please select	Region (residence) Please select	HPU (residence) Please select	Hospital Please select
Download paper data collection form     SitePrecompile-2.0.14     ServicePrecompile-2.0.13	Search options	turn only cases I have access to turn only cases I do not have acces	s to	

If the case notification is not found, then it is likely that this case has not been notified. If the case notification is found click on the result and navigate to the laboratory results page. Laboratory records which have been received and uploaded into ETS (received routinely from the reference laboratories) and are not yet matched to the notification will appear under the "Mycobnet matched results" section. Review if these laboratory results should be linked to the notification and tick the "Accept" box in the bottom right hand corner to manually match the isolates. The case will now be linked to the laboratory record in the STM report.

## And Public Health England

Home page Case management Repor	rts Administration	Strain typing Nelp					
Home page Demographics Patient Occupation Ethnichy & Origin Clinical Details Laboratory Results Risk Factors	Laboratory Re Results	annoation date: 17.002241, Lega	ey Migration Id: 2011	:200381511		Denot	fy Case Delete selected re
Treatment Planned	Category	Specimen	Status	Specimen date	Species	Source	Delete
Report Details	Місгозсору	Sputum	Negative	25/05/2011		ETS	
Treatment Outcome	Mycobacterial Culture	Sputum (induced)	Positive	25/05/2011	Mycobacterium tuberculosis	ETS	
Report Summary	Microscopy	Sputum (induced)	Negative	25/05/2011		ETS	
Contervery repurptie-2.0.13     ServicePrecipatie-2.0.13	Add a new sput Specimen Type Please Select Add new cultur Test Type Please Select Status	tum smear result Specimen Date e or other results Specimen Type Please Select	Status Please Select Spec	Add Market Add			
	Please Select MycobNet mate The following referen Only positive cultures Click on each record 1 Please select all the re Further results may a 1	the dresults     the laboratory results may relate to t     are listed.     o view further details.     accords that you are certain relate to     opear here later.	his patient. this patient and click th	Add	s' button.		Accent salacted to
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