



**Government  
Legal Department**

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Ref No: **FOI 24\_536**

16 May 2024

Dear

Thank you for your email of 18 April 2024 which contained your request for information. The Government Legal Department (“GLD”) have processed your request for information under the Freedom of Information Act 2000 (“the Act”).

*Please can you respond to the following request for Information.*

*The details I require are:*

*Spend on Office supplies and associated products for the below financial years.*

*1st April 2022 – 31st March 2023 - £55,318.21  
1st April 2023 – 31st March 2024 - £44,685.85*

*Start date & duration of Contract?*

**Please see the table below.**

*Is there an extension clause in the contract and, if so, the duration of the extension?  
Has a decision been made yet on whether the contract is to be either extended or renewed?*

| Contract Start Date | Initial Contract Term End Date | Extension | Extension Start Date | Extension End Date |
|---------------------|--------------------------------|-----------|----------------------|--------------------|
| 01/01/2021          | 31/12/2023                     | 2 + 2     | 31/12/2023           | 30/12/2025         |

*Who is the senior officer (outside of procurement) responsible for the contract?  
Name of Incumbent Supplier?*

**The person responsible for this is not a member of the Senior Civil Service (SCS). This information is withheld from disclosure in reliance on the exemption in section 40(2) of the FOIA. The details are of individuals below Senior Civil service level who do not work in public facing roles and would have no expectation that their details would be published. Section 40(2) states that information is exempt from disclosure if it constitutes the personal data of a third party and its disclosure under the Act would breach any of the data protection principles of the Data Protection Act 2018.**

*How long have you traded with them?*

**Details of contracts awarded are published on contract finder [Contracts Finder](#)**

*If you publish your register of contracts and purchasing, can you please provide a website link.*

*In addition, can you confirm if you have a contract in place for Tail End Spend.*

**GLD does not have a contract for 'Tail End Spend'**

### **Your Rights**

If you are dissatisfied with the handling of your request, you have the right to ask for an internal review. Internal review requests should be submitted within two months of the date of receipt of the response to your original correspondence. Please use the contact details provided at the top of this letter in order to request an internal review relating to your original request.

Please remember to quote the reference number above in any future communications.

If you are not content with the outcome of the internal review, you have the right to apply directly to the Information Commissioner for a decision. The Information Commissioner can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF  
[www.ICO.org.uk](http://www.ICO.org.uk)

Yours sincerely,

**Freedom of Information Team**  
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