HM Revenue & Customs

Qualifying Recognised Overseas Pension Schemes – member information for pension scheme administrators

About this form

Use this form to give your scheme administrator the information they need to transfer sums or assets held within a registered pension scheme to a Qualifying Recognised Overseas Pension Scheme (QROPS). You must provide this information to your scheme administrator within 60 days of your transfer request. The scheme administrator will need this information before proceeding with your transfer request and HM Revenue and Customs may ask to see this.

Tax charges

There are circumstances in which you may have to pay UK tax on this transfer or later payment out of the overseas scheme even if you are not resident in the UK. Please note if you do not provide this information to your pension scheme administrator within 60 days of your transfer request, your transfer will be subject to the overseas transfer charge. You can find more information about transferring to an overseas pension scheme on gov.uk at www.gov.uk/government/collections/overseas-pension-schemes

About you

1 Your full name

Title

Last name

First names

2 National Insurance number

If you have contacted Jobcentre Plus and are not entitled to a National Insurance number, please state the reasons and give any HMRC reference number that you have received

3 Your date of birth DD MM YYYY

4 Your principal residential address
This must not be c/o the scheme manager and must not be a PO Box number unless this is necessary due to the country of residence

Country

5 If the address given in question 4 is not in the UK, please give your last principal address in the UK

Postcode

Country

6 If your principal residential address is outside the UK, please give the date you left the UK DD MM YYYY

If you do not have a previous UK address, please tick this box

7 Your contact phone number

7A Amount of the available overseas transfer allowance before making this transfer

£

About the QROPS receiving the transfer

8 HMRC reference number

This is the QROPS reference number, allocated to the scheme by HMRC, when the notification that it met the requirements to be a recognised overseas pension scheme was acknowledged

QROPS ☐☐☐☐☐☐

9 Name of QROPS

10 Address of QROPS

Country

11 Country in which QROPS is established and regulated

12 Is the QROPS receiving the transfer an occupational pension scheme?

No ☐ If No, go to question 13

Yes ☐ If Yes, go to question 15

13 Is the QROPS receiving the transfer an overseas public service scheme?

The QROPS you are transferring to will know if they fall within the definition of an overseas public service scheme, as per the definition at regulation 3(1B) SI2006/206

No ☐ If No, go to question 14

Yes ☐ If Yes, go to question 15

14 Is the QROPS receiving the transfer an international organisation?

The QROPS you are transferring to will know if they fall within the definition of an international organisation, as per the definition at regulation 2(5) SI2006/206

No ☐ If No, go to question 21

Yes ☐ If Yes, go to question 15

Your employment details

15 Name of your employer

16 Your job title

17 Address of your employer

Postcode

Country

18 Date your employment began DD MM YYYY

☐☐ ☐☐ ☐☐☐☐

19 Do you know your payroll tax reference number?

No ☐ If No, go to question 21

Yes ☐ If Yes, go to question 20

20 Payroll tax reference number

Acknowledgement

21 **Have you been told that you can access some or all of the value of this transfer, either directly or indirectly before you reach the age of 55?**

No ☐

Yes ☐

22 **I am aware that:**

In some circumstances a transfer of funds might not be a recognised transfer and may be treated as an unauthorised payment giving rise to a liability to pay tax in the UK ☐

In some circumstances a future payment made or treated as made by a QROPS may be treated as an unauthorised payment giving rise to a liability to pay tax in the UK ☐

I understand that in some circumstances a transfer of funds might give rise to a liability to pay tax in the UK ☐

I undertake to pay tax to HMRC and provide information relating to taxable transfer ☐

To the best of my knowledge and belief the information given in this form is correct and complete.

Signature

☐

Date DD MM YYYY

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