Form AR21

Trade Union and Labour Relations (Consolidation) Act 1992

Annual Return for a Trade Union

Name of Trade Union:	Security Industry Federation		
Year ended:	31 December 2023		
List no:			
Head or Main Office address:	Charter House, 25 High Street		
	Banbury		
	Oxfordshire		
Postcode	OX165EG		
Website address (if available)	www.sif.org.uk		
Has the address changed during the year to which the return relates?	Yes No X ('X' in appropriate box)		
General Secretary:	Daniel Garnham		
Telephone Number:	7818725408		
Contact name for queries regarding the completion of this return	Daniel Garnham		
Telephone Number:	7818725408		
E-mail:	daniel.garnham@sif.org.uk		

Please follow the guidance notes in the completion of this return Any difficulties or problems in the completion of this return should be directed to the Certification Officer as below or by telephone to: 0330 109 3602

You should send the annual return to the following email address stating the name of the union in subject:

returns@certoffice.org

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Return of Members

(see notes 10 and 11)

	Number of members at the end of the year					
	GreatNorthernIrishElsewhere AbroadBritainIrelandRepublic(including Channel Islands)			т	otals	
	156	9				165
Total	156	9			A	165

Number of members at end of year contributing to the General Fund

Number of members included in totals box 'A' above for whom no home or authorised address is held:

Change of Officers

Please complete the following to record any changes of officers during the twelve months covered by this return

Position Held	Name of Officer ceasing to hold Office	Name of Officer Appointed	Date of change
Deputy General Secretary	Samual Swaile	Ruth Ripley	27 May 2023
Non-exec board member	Adam Ratcliffe		

State whether the union is:

a. A branch of another trade union?

If yes, state the name of that other union:

b. A federation of trade unions?

If yes, state the number of affiliated unions:

and names:

Yes	No X	
Yes	No X	

165

Officers in post

(see note 12)

Please complete list of all officers in post at the end of the year to which this return relates.

Name of Officer	Position held and date elected
Daniel Garnham	General Secretary 01/06/22
Ruth Ripley	Deputy General Secretary, 27/05/23
Somjaree Hanson	Treasurer 01/06/22
Richard Tydeman	CTO/non-exec board member, 04/05/23
Johanna Watling	Admin manager/non-exec board member, 04/05/23

General Fund

(see notes 13 to 18)

	£	£
come		
From Members: Contributions and Subscriptions		11,97
From Members: Other income from members (specify)		
Total other income from members		
Total of all income from members		11,97
Investment income (as at page 12)		
Other Income		
Income from Federations and other bodies (as at page 4)		
Income from any other sources (as at page 4)		
Total of other income (as at page 4)		
Total income		11,97
Interfund Transfers IN		
enditure		
Benefits to members (as at page 5)		
Administrative expenses (as at page 10)		11,38
Federation and other bodies (specify)		,
Total expenditure Federation and other bodies		
Taxation		
Total expenditure		11,38
Interfund Transfers OUT		,
Surplus (deficit) for year		59
Amount of general fund at beginning of year		
Amount of general fund at end of year		59

Analysis of income from federation and other bodies and other income

(see notes 19 and 20)

Description	£				
Federation and other bodies					
Total federation and other bod	es				
Any Other Sources					
Total other source	es				
Total of all other inco	ne				

Analysis of benefit expenditure shown at the General Fund

(see notes 21 to 23)

	(500 110105	, í	£
Representation –		brought forward	~
Employment Related Issues		Advisory Services	
Representation –		Other Cash Payments	
Non Employment Related Issues			
		Education and Training services	
Communications			
		Negotiated Discount Services	
Dispute Benefits			
		Other Benefits and Grants (specify)	
carried forward		Total (should agree with figure in General Fund)	

Fund	2		Fund Account
Name:		£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other inc	ome as specified	
		Total Income	
	Inte	rfund Transfers IN	
Expenditure			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	T	otal Expenditure	
	Interfu	nd Transfers OUT	
		ficit) for the year	
	Amount of fund at l		
	Amount of fund at the end of year (a	s Balance Sheet)	
	Number of members contributi	ng at end of year	

Fund	3		Fund Account
Name:		£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other inco	ome as specified	
		Total Income	
	Inter	rfund Transfers IN	
Expenditure			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	т	otal Expenditure	
	Interfu	nd Transfers OUT	
	Surplus (De	ficit) for the year	
	Amount of fund at b	eginning of year	
	Amount of fund at the end of year (as	s Balance Sheet)	
	Number of members contributi	ng at end of year	

Fund 4	4		Fund Account
Name:		£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other inc	ome as specified	
		Total Income	
	Inte	erfund Transfers IN	
Expenditure			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
		Fotal Expenditure	
	Interfu	und Transfers OUT	
		eficit) for the year	
	Amount of fund at		
	Amount of fund at the end of year (a	is Balance Sheet)	
	Number of members contribut	ing at end of year	

Fund 5 Fund Account			Fund Accoun
Name:		£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other	income as specified	
		Total Income	
		nterfund Transfers IN	
Expenditure			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
		Total Expenditure	
	Inte	erfund Transfers OUT	
	Surplus	(Deficit) for the year	
	Amount of fund	at beginning of year	
	Amount of fund at the end of yea	r (as Balance Sheet)	
		•	
	Number of members contril	outing at end of year	

Fund 6 Fund Act			Fund Account
Name:		£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other	income as specified	
		Total Income	
	I	nterfund Transfers IN	
Expenditure			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
		Total Expenditure	
	Inte	erfund Transfers OUT	
	Surplus	(Deficit) for the year	
	Amount of fund	at beginning of year	
	Amount of fund at the end of yea	r (as Balance Sheet)	
	Number of members contril	outing at end of year	

Fund 7			Fund Accoun
Name:		£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other i	ncome as specified	
		Total Income	
	li li	nterfund Transfers IN	
Expenditure		•	
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
		Total Expenditure	
	Inte	rfund Transfers OUT	
	Surplus	(Deficit) for the year	
	Amount of fund a	at beginning of year	
	Amount of fund at the end of year	(as Balance Sheet)	
	Number of members contrib	outing at end of year	

Fund 8			Fund Account
Name:		£	£
Income			
	From members		
	Investment income (as at page 12)		
l	Other income (specify)		
	Total other	income as specified	
		Total Income	
		Interfund Transfers IN	
Expenditure			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
		Total Expenditure	
	Int	erfund Transfers OUT	
		(Deficit) for the year	
		at beginning of year	
	Amount of fund at the end of yea	r (as Balance Sheet)	
	Number of members contri	buting at end of vear	

Fund 9			Fund Account
Name:		£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other i	ncome as specified	
		Total Income	
	Ir	nterfund Transfers IN	
Expenditure			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
		Total Expenditure	
	Inte	rfund Transfers OUT	
		Deficit) for the year	
		at beginning of year	
	Amount of fund at the end of year	(as Balance Sheet)	
	Number of members contrib	uting at end of year	

Political fund account

		(see notes 24 to 33)	£	£
Political fu	nd account 1 To be	completed by trade unions which maintain their o	own political fund	
	Inco	me Members contributions and levies		
		Investment income (as at page 12)		
	Other income (specify)			
		Total oth	er income as specified	
			Total income	
		Union and Labour Relations (Consolidation) Act he political funds exceeds £2,000 during the period	ı 1992 on purposes set	out in section (72) (
		Expenditure A (as at page i)		
		Expenditure B (as at page ii)		
		Expenditure C (as at page iii)		
		Expenditure D (as at page iv)		
		Expenditure E (as at page v)		
		Expenditure F (as at page vi)		
		Non-political expenditure (as at page vii)		
			Total expenditure	
		S	urplus (deficit) for year	
			nd at beginning of year	
			0 0 1	
		Amount of political fund at the end of ye		
		Number of members at end of year contribut		
		Number of members at end of the year not contribut o have completed an exemption notice and do not contri		
- Turi				
Political fu	nd account 2 To be comple	eted by trade unions which act as components of	a central trade union	
ncome	Contributions and levies collecte	d from members on behalf of central political fund		
	Funds received back from centra	al political fund		
	Other income (specify)			
		I		
			Total other income	as specified
				otal income
Expenditure			I	
Experiature				
	Expenditure under section 82 of	the Trade Union and Labour Relations		
	(Consolidation) Act 1992 (specify	/)		
	Administration expense	es in connection with political objects(specify)		
	Non-political expenditure			
			Total expenditure	
			Surplus (deficit) for year	
		Amount held on behalf of trade union political fu	und at beginning of year	
			nitted to central political	
		Amount held on behalf of central poli		
		Number of members at end of year contribu	-	
		Number of members at end of the year not contribu		
News barrier	and an all of the second se			
Number of me	empers at end of year who have co	mpleted an exemption notice and do not therefore contri	bute to the political fund	

The following pages 9i to 9vii relate to the Political Fund Account Expenditure

Political fund account expenditure (a)

Expenditure under section 72 (1) (a) of the Trade Union and Labour Relations (consolidation) Act.

To be completed where total expenditure from the political fund exceeds £2,000 during the period to which return relates.

Contribution to the funds of, or on the payment of expenses incurred directly or indirectly by a political party		
Name of political party in relation to which money was expended	Total amount spent during the period £	
Total		

Political fund account expenditure (b)

Expenditure under section 72 (1) (a) of the Trade Union and Labour Relations (consolidation) Act.

Г

To be completed where total expenditure from the political fund exceeds £2,000 during the period to which return relates

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Expenditure of money on the provision of any services or property for use by or on behalf of any political party			
Name of political party to which payment was made	Total amount paid during the period		
	£		
Total			

Political fund account expenditure (c)

Expenditure under section 72 (1) (a) of the Trade Union and Labour Relations (consolidation) Act.

To be completed where total expenditure from the political fund exceeds £2,000 during the period to which return relates.

Expenditure in connection with the registration of electors, the candidature of any person, the selection of any candidate or the holding of any ballot by the union in connection with any election to a political office

Title and Date of election	Name of political party/organisation	Name of candidate, organisation or political party	£
		organisation or political party (see 33(iii))	-
		Total	

Political fund account expenditure (d)

Expenditure under section 72 (1) (a) of the Trade Union and Labour Relations (consolidation) Act.

To be completed where total expenditure from the political fund exceeds £2,000 during the period to which return relates.

Expenditure on the maintaince of any holder of political office		
Name of office holder	£	
Total		

Political fund account expenditure (e)

Expenditure under section 72 (1) (a) of the Trade Union and Labour Relations (consolidation) Act.

To be completed where total expenditure from the political fund exceeds £2,000 during the period to which return relates.

The expenditure of money on the holding of any conference or meeting by or on behalf of a political party or of any other meeting the main purpose of which is the transaction of business in connection with a political party

Name of political party	£
Total	

Political fund account expenditure (f)

Expenditure under section 72 (1) (a) of the Trade Union and Labour Relations (consolidation) Act.

To be completed where total expenditure from the political fund exceeds £2,000 during the period to which return r

On the production, publication or distribution of any literature, document, film, sound recording or advertisement the main purpose of which is to pursuade people to vote for a political party or candidate or to persuade them not to vote for a political party or candidate

Name of organisation or political party		£
	Total	

Expenditure from the political fund not falling within section 72 (1) of the trade union & labour relations (consolidation) act 1992

For expenditure not falling within section 72 (1) the required information is-

(a) the nature of each cause or campaign for which money was expended, and the total amount expended in relation to each one			£
	·		

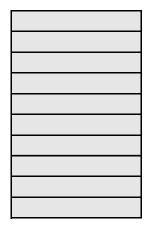
Total expenditure

(b) the name of each organisation to which money was paid (otherwise than for a particular cause of campaign), and the total amount paid to each one

Total expenditure

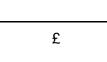
(c) the total amount of all other money expended

Total of all expenditures









Total expenditure

£

Analysis of administrative expenses and other outgoings excluding amounts charged to political fund accounts

(see notes 34 and 35)

· · · · · · · · · · · · · · · · · · ·			
Administrative Expenses			£
Remuneration and expenses of s	staff		7,427
Salaries and Wages included in a		6,418	.,
Auditors' fees		0,410	373
Legal and Professional fees			709
Occupancy costs			109
	phono oto		2 4 2 0
Stationery, printing, postage, tele			2,428
Expenses of Executive Committe	e (Head Office)		373
Expenses of conferences			
Other administrative expenses (s Bank Charges	specity)		70
Other Outgoings			
Outgoings on land and bu	uildings (specify)		
Other outgoings (specify)			
tretert			
		Total	
Char	ged to:	General Fund (Page 3)	11,380
		Total	11,380

Analysis of officials' salaries and benefits (see notes 36 to 46 below)

Office held	Gross Salary	Employers N.I. contributions	Benefits		Total
			Pension Contributions	Other Benefits	
				Description Value	
	£	£	£	£	£
General Secretary	1,237				1,237

P11

Analysis of investment income

(see notes 47 and 48)

	`	Political Fund £		Other Fund(s) £
Rent from land and buildings Dividends (gross) from: Equities (e.g. shares) Interest (gross) from: Government securities (Gilts) Mortgages Local Authority Bonds Bank and Building Societies				
Other investment income (specify)				
	Credited to:		nvestment income	
		Gen	eral Fund (Page 3)	
			Political Fund	
		Total	Investment Funds	

(see notes 49 to 52)

	(see notes 49 to 52)		
Previous Year		£	£
	Fixed Assets (at page 14)		
	Investments (as per analysis on page 15)		
	Quoted (Market value £ ()		
	Unquoted Total Investments		
	Other Assets		
	Loans to other trade unions		
	Sundry debtors		
	Cash at bank and in hand		500
			599
	Income tax to be recovered		
	Stocks of goods		
	Others (specify)		
	Total of other assets		599
		Total assets	
	General fund (page 3)		599
		•	
	Political Fund Account		
	Liabilities		
	Amount held on behalf of central trade union political fund		
		Total liabilities	
		Total assets	599

Fixed assets account

(see notes 53 to 57)

	Land and Freehold £	Buildings Leasehold £	Furniture and Equipment £	Motor Vehicles £	Not used for union business £	Total £
Cost or Valuation						
At start of year						
Additions						
Disposals						
Revaluation/Transfers						
At end of year						
Accumulated Depreciation						
At start of year						
Charges for year						
Disposals						
Revaluation/Transfers						
At end of year						
Net book value at end of year						
Net book value at end of previous year						

Analysis of investments

(see notes 58 and 59)

Quoted		All Funds Except	Political Fund
		Political Funds	
		£	£
	Equities (e.g. Shares)		
	Covernment Securities (Cilta)		
	Government Securities (Gilts)		
	Other such a constitution (to be an a sifical)		
	Other quoted securities (to be specified)		
	Total guated (as Delance Chest)		
	Total quoted (as Balance Sheet)		
	Market Value of Quoted Investment		
Unquoted	Equities		
	Government Securities (Gilts)		
	Mortgages		
	Bank and Building Societies		
	Other unqueted investments (to be specified)		
	Other unquoted investments (to be specified)		
	Total unquoted (as Balance Sheet)		
	Market Value of Unquoted Investments		

Analysis of investment income (controlling interests)

(see notes 60 and 61)

Γ

		r	
Does the union, or any constituent part of the union, have a controlling interest in any limited company?		Yes	No
If YES name the relevant companies:			
Company name	Company registration number (if not registered in England & Wales, state wh registered)		
Are the shares which are controlled by the union registered in the names of the union's trustees? If NO, state the names of the persons in whom the shares controlled by the union are registered.		Yes	No
Company name	Names o	f shareholders	

Summary sheet (see notes 62 to 73)

	All funds except Political Funds	Political Funds £	Total Funds £
Income			
From Members	11,979		11,979
From Investments			
Other Income (including increases by revaluation of assets)			
Total Income	11,979		11,979
Expenditure (including decreases by revaluation of assets)			
Total Expenditure	11,380		11,380
Funds at beginning of year (including reserves) Funds at end of year (including reserves)	599		599
Assets			
	Fixed Assets		
	Investment Assets		
	Other Assets		599
		Total Assets	599
Liabilities		Total Liabilities	
Net Assets (Total Assets less Total Lia	bilities)		599

Summary sheet (see notes 62 to 73)

	(7	
	All funds except Political Funds £	Political Funds £	Total Funds £
Income			
From Members			
From Investments			
Other Income (including increases by revaluation of assets)			
Total Income			
Expenditure (including decreases by revaluation of assets)			
Total Expenditure			
Funds at beginning of year (including reserves) Funds at end of year (including reserves)			
Assets			
	Fixed Assets		
	Investment Assets		
	Other Assets		
		Total Assets	
Liabilities		Total Liabilities	
Net Assets (Total Assets less Total Lia	bilities)		

Ballots & Industrial Action- If you have 6 or more entries for either of these, please complete the Excel Spreadsheet

(see notes 74 to 80			
Did the union hold any ballots in respect of industrial a	action during the return period?	No	
If Yes How many ballots were held:			
For each ballot held please complete the information below	<i>V</i> :		
Ballot 1			
Number of individual who were entitled to vote in the ballot			
Number of votes cast in the ballot			
Number of Individuals answering "Yes" to the question	1		
Number of individuals answering "No" to the question	2		
Number of invalid or otherwise spoiled voting papers returned	3		
	1-3 should t	otal "Number of	f votes cast'
Were the number of votes cast in the ballot at least 50% of the n individuals who were entitled to vote in the ballot	umber of		
Does section 226(2B) of the 1992 Act apply in relation to this ball	ot (see notes 76-80)?		
If yes, were the number of individuals answering "Yes" to the que were entitled to vote in the ballot	stion (or each question) at least 40% of	the number of indiv	viduals who
Ballot 2			
Number of individual who were entitled to vote in the ballot			
Number of votes cast in the ballot			
Number of Individuals answering "Yes" to the question	1		
Number of individuals answering "No" to the question	2		
Number of invalid or otherwise spoiled voting papers returned	3		
	1-3 should t	otal "Number of	f votes cast'
Were the number of votes cast in the ballot at least 50% of the naindividuals who were entitled to vote in the ballot	umber of		
Does section 226(2B) of the 1992 Act apply in relation to this ball	ot (see notes 76-80)?		
If yes, were the number of individuals answering "Yes" to the que were entitled to vote in the ballot	stion (or each question) at least 40% of	the number of indiv	viduals who
Ballot 3			
Number of individual who were entitled to vote in the ballot			
Number of votes cast in the ballot			
Number of Individuals answering "Yes" to the question	1		
Number of individuals answering "No" to the question	2		
Number of invalid or otherwise speiled voting papers returned	3		

Number of invalid or otherwise spoiled voting papers returned

1-3 should total "Number of votes cast"

Were the number of votes cast in the ballot at least 50% of the number of individuals who were entitled to vote in the ballot

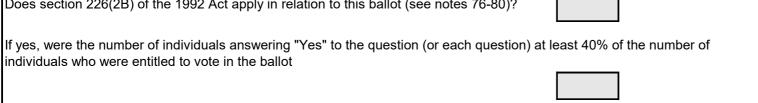
Does section 226(2B) of the 1992 Act apply in relation to this ballot (see notes 76-80)?

If yes, were the number of individuals answering "Yes" to the question (or each question) at least 40% of the number of individuals who were entitled to vote in the ballot

Ballots & Industrial Action: If you have 6 or more entries for either of these, please complete the Excel Spreadsheet

Ballot 4 Number of individual who were entitled to vote in the ballot	
Number of votes cast in the ballot	
Number of Individuals answering "Yes" to the question	1
Number of individuals answering "No" to the question	2
Number of invalid or otherwise spoiled voting papers returned	3
	1-3 should total "Number of votes cast"
Were the number of votes cast in the ballot at least 50% of the r individuals who were entitled to vote in the ballot	
Does section 226(2B) of the 1992 Act apply in relation to this ba	allot (see notes 76-80)?
If yes, were the number of individuals answering "Yes" to the quindividuals who were entitled to vote in the ballot	estion (or each question) at least 40% of the number of
Ballot 5 Number of individual who were entitled to vote in the ballot	
Number of votes cast in the ballot	
Number of Individuals answering "Yes" to the question	
Number of individuals answering "No" to the question	2
Number of invalid or otherwise spoiled voting papers returned	3
	1-3 should total "Number of votes cast"
Were the number of votes cast in the ballot at least 50% of the r individuals who were entitled to vote in the ballot	number of
Does section 226(2B) of the 1992 Act apply in relation to this ba	allot (see notes 76-80)?
If yes, were the number of individuals answering "Yes" to the qui individuals who were entitled to vote in the ballot	estion (or each question) at least 40% of the number of

Ballot 6	
Number of individual who were entitled to vote in the ballot	
Number of votes cast in the ballot	
Number of Individuals answering "Yes" to the question	1
Number of individuals answering "No" to the question	2
Number of invalid or otherwise spoiled voting papers returned	3
	1-3 should total "Number of votes cast"
Were the number of votes cast in the ballot at least 50% of the individuals who were entitled to vote in the ballot	number of
Description 200(2D) of the 4000 Astronytheir velocities to this h	



Ballots and Industrial Action: If you have 6 or more entries for either of these, please complete the Excel Spreadsheet

Ballots & Industrial Action:	If you have 6	or more entries for	r either of these,	please comple	te the Excel	Spreadsheet
		•••••••••••••••••••••••••••••••••••••••	••••••••••••••••••	hierer entre		

<u>(see note 81)</u>

Cate	gories of Nature of Trade Dispute	
	A: terms and conditions of employment, or the physical conditions in which any workers require to work;	
	B: engagement or non-engagement, or termination or suspension of employment or the duties of employment, of one or more workers;	
	C: allocation of work or the duties of employment between workers or groups of workers;	
	D: matters of discipline;	
	E: a worker's membership or non-membership of a trade union;	
	F: facilities for officials of trade unions;	
	G: machinery for negotiation or consulation, and other procedures, relating to any of the above matters, including the recognition by employers or employers' associations of theright of a trade union to represent workers in such negotiation or consulation or in the carrying out of such procedures	
	Did Union members take industrial action during the return period in response to any inducement on the part of the Union? YES/NO	
	If YES , for each industrial action taken please complete the information below:	
	Industrial Action 1	
	1. please tick the nature of the trade dispute for which industrial action was taken using the categories* below:	
А		
	2. Dates of the industrial action taken: to	
	3. Number of days of industrial action:	
	4. Nature of industrial action.	
	Industrial Action 2	
	1. please tick the nature of the trade dispute for which industrial action was taken using the categories* below:	
٨		
A		
	2. Dates of the industrial action taken: to	
3. Number of days of industrial action:		
	4. Nature of industrial action.	
	Industrial Action 3	
	1. please tick the nature of the trade dispute for which industrial action was taken using the categories* below:	
A	B C D E F G	
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use a continuation page if necessary

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Ballots & Industrial Action- If you have 6 or more entries for either of these, please complete the Excel Spreadsheet

Notes to the accounts

(see notes 82 and 83)

All notes to the accounts must be entered on or attached to this part of the return.

Accounting policies

(see notes 84 and 85)

Signatures to the annual return

(see notes 86 & 87)

Including the accounts and balance sheet contained in the return. Please copy and paste your electronic signature here

	5		
Secretary's Signature:		Chairman's Signature:	
			(or other official whose position should be stated)
Name:	Daniel Garnham	Name:	
Date:	11 December 2024	Date:	

Checklist

(see notes 88 to 89)

(please tick as appropriate)

Has the return of change of officers been completed? (see Page 2 and Note 12)	Yes	x	No	
Has the list of officers in post been completed? (see Page 2 and Note 12)	Yes	x	No	
Has the return been signed? (see Pages 23 and 25 and Notes 86 and 95)	Yes	x	No	
Has the audtor's report been completed? (see Pages 20 and 21 and Notes 2 and 77)	Yes	x	No	
Is a rule book enclosed? (see Notes 8 and 88)	Yes	x	No	
A member statement is: (see Note 80)	Enclosed	x	To follow	
Has the summary sheet been completed? (see Page 17 and Notes 7 and 62)	Yes	x	To follow	
Has the membership audit certificate been completed? (see Page i to iii and Notes 97 and 103)	Yes	X	No	

Checklist for auditor's report

(see notes 90 and 96)

The checklist below is for guidance. A report is still required either set out overleaf or by way of an attached auditor's report that covers the 1992 Act requirements.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they related? (See section 36(1) and (2) of the 1992 Act and notes 92 and 93)

Please explain in your report overleaf or attached.

2. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:

a. kept proper accounting records with respect to its transactions and its assets and liabilities; and

b. established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances. (See section 36(4) of the 1992 Act set out in note 92)

Please explain in your report overleaf or attached

3. Your auditors or auditor must include in their report the following wording:

In our opinion the financial statements:

• give a true and fair view of the matters to which they relate to.

• have been prepared in accordance with the requirements of the sections 28, 32 and 36 of the Trade Union and Labour Relations (consolidation) Act 1992.

Auditor's report (continued)

We have audited the financial statements of the expenditure account, the balance sheet and the applicable law and United Kingdom Accounting Republic of Ireland (United Kingdom Generally / In our opinion, the financial statements:	related notes. The financial reporting framew Standards including FRS 102 The Financial F Accepted Accounting Practice).	ork that has been applied in their preparation is Reporting Standard applicable in the UK and
 •give a true and fair view of the state of the Unic •have been properly prepared in accordance wit •have been prepared in accordance with the req 	h United Kingdom Generally Accepted Accou	Inting Practice; and
and 36.		
Signature(s) of auditor or auditors:	A Bol	
Name(s):	Mr Glyn Booth	
Profession(s) or Calling(s):	Accountant	
Address(es):	Mulberry Accounting Services Ltd	
	32 Mulberry Way	
	Armthorpe	
Destasta	Doncaster DN3 3UE	
Postcode	11/12/2024	
Date Contact name for inquiries and	7557873078	
telephone number:		

N.B. When notes to the account are referred to in the auditor's report a copy of those notes must accompany this return.

Membership audit certificate

made in accordance with section 24ZD of the Trade Union and Labour Relations (Consolidation) Act 1992

(See notes 97 to 103)

At the end of the reportign period proceeding the one to which this audit relates was the total membership of the trade union greater than 10,000?

No

If "YES" please complete SECTION ONE below or provide the equivalent information on a separate document to be submitted with the completed AR21

If "NO" please complete SECTION TWO below or provide the equivalent information on a separate document to be submitted with the completed AR21

Membership audit certificate

Section one

For a trade union with more than 10,000 members, required by section 24ZB of the 1992 Act to appoint an independent assurer

1 In the opinion of the assurer appointed by the trade union was the union's system for compiling and maintaining its register of the names and addresses of its members satisfactory to secure, so far as is reasonably practicable, that the entries in its register were accurate and up-to-date throughout the reporting period?

Yes / No

2 In the opinion of the assurer has he/she obtained the inforamation and explanations necessary for the performance of his/her functions?

Yes / No

If the answer to either questions 1 or 2 above is "NO" the assurer must:

- (a) set out below the assurer's reasons for stating that
- (b) provide a description of the information or explanation requested or required which has not been obtained
- (c) state whether the assurer required that information or those explanations from the union's officers, or officers of any of its branches or sections under section 24ZE of the 1992 Act
- (d) send a copy of this certificate to the Certification Officer as soon as is reasonably practicable after it is provided to the union.

Signature of assurer	
Name	
Address	
Date	
Contact name and telephone number	

Section two

1	Section two
For a trade union with no i this audit relates.	more than 10,000 members at the end of the reporting period preceding the one to which
its duty to compile a	knowledge and belief has the trade union during this reporting period complied with and maintain a register of the names and addresses of it members and secured, so practicable, that the entries in the register are accurate and up-to-date?
Yes	
If "No" Please expla	ain below:
Signature	an
Name	Daniel Garnham
Office held	General Secretary
Date	11/12/2024

Double-click on icon to open guidance