#### **OPG100**

# Find out if someone has a registered attorney or deputy

Use this form to ask the Office of the Public Guardian to search:

- the register of lasting powers of attorney (LPA)
- the register of enduring powers of attorney (EPA)
- the register of deputyship court orders

#### Where to send the completed form

Email: opgregistersearches@publicguardian.gov.uk please write 'Registers' as the subject

Fax: 0870 739 5780

#### Post to:

Office of the Public Guardian PO Box 16185 Birmingham B2 2WH

#### Office of the Public Guardian registers

The Office of the Public Guardian (OPG) maintains registers of:

- lasting powers of attorney (LPA)
- enduring powers of attorney (EPA)
- deputyship court orders

Anyone can apply for a search of these registers.

#### What you can find out

You can find out:

- if there is a registered LPA, EPA or deputyship court order
- the registration date of the LPA or EPA, or date of court order
- the name of the person it is about
- the date of birth of the person it is about
- the names of attorneys or deputies
- whether decisions relate to property and finances or health and welfare
- whether there are any restrictions on the power of attorney or court order
- how attorneys or deputies are appointed to act

- whether the LPA, EPA or deputyship order is registered, cancelled, revoked or expired
- the expiry date of deputyship orders, where relevant

The information given reflects the register's contents on the date of the search result letter.

#### What you cannot find out

You cannot find out about:

- LPAs or EPAs we are currently registering
- applications for deputyship court orders that are in progress

#### What information you need to provide

You need to complete **sections 1, 2 and 3** of this form. There is an asterisk (\*) next to any information you must provide in these sections.

Section 4 of this form is optional. It only needs to be completed if you want to request additional information about someone.

We will only search the registers you tell us to. If you do not select an option, we will not perform a search.

#### **Additional information**

In some cases we may consider a request for additional information we don't keep on the registers.

To make this request complete **section 4** of this form, stating:

- · what information you need
- why you need this information
- what attempts you have made to get the information from the donor or client

We will consider each request on a case-by-case basis.

#### How to report a concern about an attorney or deputy

If you're concerned that decisions made by an attorney or deputy are not in the best interests of a donor or client, please complete the OPG130 form. You can find it online on GOV.UK.

Or let us know by:

- email opg.safeguardingunit@publicguardian.gov.uk
- telephone 0300 456 0300
- textphone 0115 934 2778

#### How to get this form in an alternative format

To request this form in braille, audio or large print, email opgregistersearches@publicguardian.gov.uk

#### Please include:

- your name
- address
- telephone number
- the name or number of the form you want



## Find out if someone has a registered attorney or deputy

## Section 1 Your details

Title*	* required information
First names*	
Last name*	
Relationship to the dono	r or client

Address*
Post code
Email
Email
Telephone number
Section 2
The donor or client's details
Title* * required information
First names*
Last name*

Date of birth  Day	* Month	Year		
Address*				
Post code				
Previous add	ress			
Post code				

Please complete section 3 on the next page before submitting this form

## Section 3 **Register search**

We will only search the registers you tell us to.

If you are not sure which register you would like us to search, you should ask us to search all of them.

Which register would you like us to search?*	* Required information
Lasting powers of attorney	
Enduring powers of attorney	
Deputyship court orders	

### Section 4 (optional) Additional information

We will consider each request for additional information on a case-by-case basis.

If you're concerned that decisions made by an attorney or deputy are not in the best interests of a donor or client do not use this page to report those concerns. Please fill in the OPG130 form to 'Report a concern'. You can find it online on www.gov.uk Or you can let us know via:

- email at opg.safeguardingunit@publicguardian.gov.uk.
- telephone on 0300 456 0300
- textphone on 0115 934 2778

What additional information do you need?		

Why do you need this information	n?

What steps have you taken to get the information from the donor or client?		