

| KEY |
|---|
| Extant operational policy |
| *policy* - Denotes extant operational policy but not published on gov.uk |
| Cancelled/Replaced/ Obsolete policies are shaded and text struck through |
| Extant operational policy but currently going through the cancellation process and expected to be cancelled |

PRISON SERVICE ORDERS – NUMERICAL LIST

| PSO NUMBER | PSO TITLE | ISSUE NUMBER | ISSUE DATE | CONTACTS | NOTES & ASSOCIATED PRISON SERVICE INSTRUCTIONS |
|------------|---|------------------------|---|---|---|
| 0001 | <i>Prison Service instructions system</i> | 01 80 188 247 | 23/01/1998 2nd ed. 13/04/2000 3rd ed. 07/10/2003 4th ed. 06/09/2005 | | <i>PSI 01/1998</i> <i>New version of Annex A – Business case for OPG – issued 23/07/2004</i> <i>PSI 21/2006; PSI 40/2007</i> <i>Replaced by PSI 23/2009 The Instructions System – The Approval and Implementation of Policy and Instructions</i> |
| 0050 | Public relations | 180 | 04/07/2003 | New Contact 11/05/2017 – georgina.mear@justice.gsi.gov.uk Communications and Information Directorate | Cancelled by DOPT Jan 2019 |
| 0100 | The Prison Rules 1999; The Young Offender Institution (Amendment)(No.2) Rules 1999 | 43 | 30/03/1999 | Operational Policy: System Delivery and Reform Team Operational_policy1@justice.gov.uk | PSI 27/1999 |
| 0101 | The Young Offender Institution (Amendment) Rules 2000 | 100 | 26/07/2000 | HMPPS Youth custody service YCSFrameworkengagement@justice.gov.uk | |
| 0105 | The Prison (Amendment) (No 2) Rules 2000 & the Prison Young Offender (Amendment) (No 3) Rules 2000 | 109 | 31/10/2000 | New Contact 11/05/2017 – ruth.power@justice.gov.uk MoJ Operational Policy Team | Cancelled March 2018. Reported changes to the prison rules, for information no longer required as the latest published prison rules reflect the current statutory position. |

| PSO NUMBER | PSO TITLE | ISSUE NUMBER | ISSUE DATE | CONTACTS | NOTES & ASSOCIATED PRISON SERVICE INSTRUCTIONS |
|-----------------|---|--------------|---|----------|---|
| 0150 | Reform of the civil justice system | 42 74 | 29/03/1999 2 nd ed. 04/02/2000 | | PSI 26/1999 PSI 06/2000 Cancelled April 2018. Superseded by PSI 31/2015 |
| 0160 | Magistrates' training visits to Prison Service establishments | 111 | 14/11/2000 | | |
| 0200 | Performance Standards | - | 20/05/1999 | | Replaces Operating Standards 1994 PSIs 45/1999, 60/1999, 75/1999, 03/2000 Replaced by Prison Service Standards 27/04/2000 |
| 0200 | Prison Service Standards | - | 2 nd ed. 27/04/2000 28 th June 2000 26 th Sept 2000 7 th December 2000 29 th March 2004 29 th March 2004 22 nd May 2004 | | PSIs 35/2000 (introduces 2 nd ed) PSI 43/2000 issued as a supplement to PSI 35/2000 & introduces the following new standards: Equal opportunities (staff), External recruitment, Industrial relations, Management (staff), Mother & baby units, Prisoner's property, Prison Service planning, Applicability matrix. PSO 1025 supports the delivery of escorts, prisoner induction & prison security PSI 74/2000 issued as a supplement to PSI 35/2000, introduces the following standards; Fire safety, Health & safety, Prisoner's cash, Procurement and materials management, Reception, Resettlement, Safer prisons, Security. PSI 18/2001 issued as a supplement to PSI 35/2000 and introduces the following standards; Conduct and discipline, Discharge, Filling vacancies by internal means, Hygiene, Prisoner's communications, Prisoner's family life, Public protection, Religion, Sentence calculation PSI 19/2001 supercedes PSI 35/2000 also introduces the following standards; Accommodation, Enterprise & work, Complaints procedure, Drug strategy, Grievance procedure (staff), KPI and KPT data quality, Prisoner induction, Prison shop, Regimes, Treatment of the public PSI 30/2001 introduces the revised Performance |

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|------------|---|--------------|-------------------------------------|---|--|
| | | | | | <i>manual (PSO 0200)</i> |
| 0200 | <i>Prison Service Standards Manual</i> | - | <i>3rd ed. July 2002</i> | | <i>PSI 28/2002 (introduces 3rd ed), email amendments 21/08/2002 & 09/09/2002,</i> |
| 0200 | <i>Prison Service Standards Manual 3rd ed. continued</i> | | <i>17th July 2003</i> | | <i>PSI 46/2002 amends No. 39.</i> |
| | | | <i>26th January 2004</i> | | <i>PSI 09/2003 amend No. 2, 5, 13, 17, 26, 30, 31, 34, 36, 48, 54, 58, 60, 61.</i> |
| | | | <i>6th February 2004</i> | | <i>New edition of No. 33 & 17</i> |
| | | | <i>April – May 2004</i> | | <i>New edition of No. 15 & 21</i> |
| | | | <i>June 2004</i> | | <i>Temporary removal of 16</i> |
| | | | <i>July 2004</i> | | <i>New editions of No. 7, 19, 22, 23, 30 34, 47, 54, 57,</i> |
| | | | <i>1st October 2010</i> | | <i>No. 3 is cancelled and has been incorporated in No. 54 security</i> |
| | | | <i>6th October 2010</i> | | <i>New editions of Nos. 58, 28, 49</i> |
| | | | | | <i>New edition of No. 58</i> |
| | | | | | <i>PSI 52/2010 replaces No. 42 & 49</i> |
| | | | | | <i>PSI 53/2010 replaces No. 9</i> |
| | | | | | <i>Made obsolete by the Deregulation Team in March 2017. No longer in use</i> |
| | | | | | <i>Policy cancelled December 2017 – obsolete.</i> |
| 0250 | <i>Standards audit</i> | 239 | 20/07/2005 | | <i>Title amended by PSO 0250 Iss. 281</i> |
| 0250 | Self-audit | 281 | 13/09/2007 | New Contact 11/05/2017 – Liam.Orme@noms.gsi.gov.uk Standards Audit | PSO Obsolete. Cancelled by OPSDR Dec 19 |
| 0400 | <i>Corporate issues chapter one: flags</i> | 61 | 27/08/1999 | | <i>PSI 64/1999</i> |
| | | | | | <i>Made obsolete by the Deregulation Team in February 2017 as no longer in use</i> |
| 0400 | <i>Prisoners' information book.</i> | 122 | 22/02/2001 | | <i>Replaces PSI 65/1998 & PSI 71/1999</i> |

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|------------|---|--------------|---|--|--|
| | <i>Corporate issues (2)</i> | | | | <i>Made obsolete by the deregulation team January 2017 as no longer in use</i> |
| 0450 | Open government: the code of practice on access to government information | 91 | 23/05/2000 | New Contact 11/05/2017 – dean.osborn@noms.gsi.gov.uk Digital and Change | Cancelled by DOPT April 2018 – replaced by freedom of information Act (2014/44 covers) |
| 0490 | <i>Managing the Impact of Change on the Operational Line</i> | | | | <i>Made obsolete by the Deregulation Team in November 2016</i> <i>It relates to old procedures for managing change</i> |
| 0500 | <i>Reception</i> | 204 | 11/06/2004 | | <i>Replaces Standing Order 1A Reception procedures PSI 16/2006</i> <i>Cancelled by PSI 52/2010</i> <i>Cancelled by 74/2011</i> |
| 0550 | <i>Prisoner induction</i> | 103 232 | 30/08/2000 <i>Rev. ed.</i> 18/05/2005 | | <i>PSI 26/2002; PSI 09/2003</i> <i>PSI 16/2006</i> <i>Partially replaced by PSI 52/2010</i> <i>Cancelled by 74/2011</i> |
| 0900 | <i>Categorisation and allocation</i> | 99 | 24/07/2000 | | <i>Replaces Chapter 7 of PSO 2200 and CI 2/91.</i> <i>PSI 13/2001, PSI 35/2002; PSI 17/2003</i> <i>Cancellations:</i> <i>Categorisation and allocation cancelled by PSI 39/2011 & PSI 40/2011, Chapter. 3 cancelled by PSI 41/2011</i> |
| 0905 | Operation of the Police National Computer | 38 | 01/03/1999 | Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit SOCT.Procedures@justice.gov.uk | PSI 19/1999. June 2023 Cancelled by Use of PNC in Prisons PE |
| 1000 | <i>Security manual</i> | 10 | <i>June 1998</i> <i>-R</i> | | <i>PSI 27/1998; amended by PSI's 82/1999, 54/2000, 23/2001, 57/2001 (ch.36), 58/2001 (ch.15)</i> <i>PSI 35/2002; 37/2002; 09/2003; 02/2005; 38/2005</i> <i>The manual was superseded in 2004 by the intranet website "National Security Framework"</i> <i>PSI 22/2012 replaces PSO 1000 – National Security</i> |

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|------------|--|--------------|---|---|--|
| | | | | | <i>Framework Function 4 regarding covert surveillance.</i> |
| 1005 | <i>THE TITLE IS UNKNOWN</i> <i>RESTRICTED</i> | | <i>R</i> | | <i>Cancelled by PSI 43/2011</i> |
| 1010 | <i>Category A prisoners: Reviews of security category</i> | 117 214 | 04/01/2001 <i>Rev. ed.</i> 15/11/2004 | | <i>Cancelled by PSI 03/2010</i> |
| 4025 | Communicating Information About Risks on Escort or Transfer—The Prisoner Escort Record | 404 342 | 26/09/2000 <i>Rev ed.</i> 01/05/2009 | Security, Order and Counter Terrorism—Operational Security Projects and Procedures Unit SOCT.Procedures@justice.gov.uk | April 2021 Replaced by the Person Escort Record PF |
| 1030 | Video Links Between Magistrates' Courts and Local Prisons | 135 | 21/01/2002 | | |
| 4050 | Prison Service dogs, chapter one—standards <i>RESTRICTED</i> | 30 | 07/12/1998 | New Contact 11/05/2017 – Graham.Batchford@noms.gsi.gov.uk NTSG | PSI 69/1998; amended by PSI 32/1999, PSI 09/2003 PSI 32/1999 states: PSO 1050 Chapter 1 is not restricted and therefore must be placed in Prison libraries. Cancelled by PSI 20/20014 |
| 4050 | Prison Service dogs, chapter two—training aids <i>RESTRICTED</i> | 31 | 07/12/1998 | New Contact 11/05/2017 – Graham.Batchford@noms.gsi.gov.uk NTSG | PSI 70/1998 PSI 32/1999 states: PSO 1050 Chapter 2 is not restricted and therefore must be placed in Prison libraries. Cancelled by PSI 20/20014 |
| 4053 | Prison Service dogs, chapter three—external perimeter dog patrols | 32 | 09/02/1999 <i>R</i> | New Contact 11/05/2017 – Graham.Batchford@noms.gsi.gov.uk NTSG | PSI 07/1999 PSI 32/1999 states: PSO 1053 Chapter 3 is restricted and must not be placed in Prison libraries. Cancelled by PSI 20/20014 |
| 1100 | <i>Conveyance of unauthorised articles and other related offences</i> | 293 | 26/03/2008 | | <i>Replaced by PSI 10/2012</i> |
| 1150 | <i>Improvised Explosive Devices</i> <i>RESTRICTED</i> | | <i>R</i> | | <i>Replaced by PSI 20/2012</i> |
| 1205 | <i>Prison Service security passes</i> | 406 | 16/10/2000 | | <i>Replaced by PSI 44/2012, AI 12/2012.</i> |
| 1210 | <i>Security aspects of personnel management and recruitment</i> | 48 | 14/08/1998 <i>R</i> | | PSI 32/1998 <i>Replaced by online edition of PSO 8100 Recruitment via Prison Service intranet 22/10/2003</i> |

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|------------|--|--------------|--------------------------------------|--|---|
| 1215 | <i>Professional standards: preventing and handling staff wrongdoing</i> | 167 | 17/02/2003 | | <i>Cancelled and replaced by PSI 01/2016 AI 04/2016 Corruption Prevention – How to Identify, Report and Manage Staff Corruption (Official and Official Sensitive Versions)</i> |
| 1250 | <i>Prisoners property</i> | 209 | 24/09/2004 | | <i>Replaces property procedures in Standing Order 1C. Also cancels CI 48/1992, CI 51/1992, IG 104/1995, IG 87/1996, PSI 23/1997 & part 1 of SO 4. Amended by PSI 11/2010 Cancelled by PSI 12/2011</i> |
| 1251 | <i>Transfer of public records from prisons to local records offices</i> | 67 | 30/12/1999 | | <i>PSI 89/1999. Replaced by revised edition Iss. 243.</i> |
| 1251 | <i>National Archives</i> | 243 | <i>Rev. ed. 02/07/2005</i> | | <i>Replaced by PSI 35/2014</i> |
| 1300 | Investigations | 95 175 | 19/06/2000 Rev. ed. 19/06/2003 | Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit Security.Procedures@justice.gov.uk | <i>PSI 09/2003</i> 26/04/2005 Contact details updated to show move to Park House |
| 1301 | <i>Investigating deaths in custody</i> | 154 | 24/06/2002 | | <i>PSI 09/2003. Cancelled by PSI 20/2004</i> |
| 1310 | Anti-fraud strategy | 215 291 | 08/10/2004 Rev. ed. 04/03/2008 | HMPPScounterfraud@justice.gov.uk | |
| 1400 | <i>Incident management manual</i> | 143 | 11/02/2002 <i>R</i> | | <i>Supersedes PSO 1450 & PSO 1500 Amended by PSO 2710 Iss. 153 PSI 24/2004, PSI 29/2005 amends chapter 8 No copy in library Amendments introduced by PSI 64/2011 Replaced by PSI 09/2014</i> |
| 1401 | <i>HQ business continuity management manual</i> | 255 | 09/02/2006 <i>R</i> | | <i>Replaced by PSI 13/2014</i> |
| 1450 | <i>Contingency planning for the refusal to work by staff – tripartite planning</i> | 82 | 12/04/2000 <i>R</i> | | <i>PSI 29/2000. Superseded by PSO 1400 No copy in library</i> |

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|------------|--|--------------|--|--|---|
| 1500 | <i>Incident reporting system (IRS)</i> | 50 | 29/04/1999 <i>R</i> | | <i>Replaces 1997 edition</i> <i>PSI 21/1999</i> <i>Superseded by PSO 1400 Iss. 143</i> |
| 1600 | Use of force | 48 - | 20/04/1999 Intranet ed. 31/08/2005 | Security, Order and Counter Terrorism. Operational Response and Resilience Unit ORRU.enquiries@noms.gsi.gov.uk | PSI 38/1999; PSI 09/2003 Online edition via Prison Service intranet 31/08/2005 PSI 64/2011 Amended by PSI 06/2014 Use of Force section 2 and annex A amendments and removal of annex H introduced by PSI 30/2015 31/12/23 — updated to show policy no longer applies to the adult estate, where it has been replaced by the UoF PF 05/02/2024 — replaced by the <i>Use of Force, Restraint and Restrictive Practices in the Children and Young People Secure Estate PF.</i> |
| 1604 | <i>Control and restraint manual</i> | 92 | 12/06/2000 <i>R</i> | | <i>No copy in library. Replaced by Use of Force Training Manual CD-ROM 31/08/2005</i> |
| 1602 | <i>Control and restraint—advanced</i> | 139 | 20/11/2001 <i>R</i> | | <i>No copy in library. Replaced by Use of Force Advanced Manual 31/08/2005</i> |
| 1700 | <i>Management of segregation units & management of prisoners under rule 45 (YOI rule 49)</i> | 138 | 04/11/2001 | | PSI 09/2003 <i>Replaced by PSO 1700 online edition via Prison Service intranet 06/10/2003</i> |
| 1700 | Management of Segregation Units and Management of Prisoners under rule 45 (YOI Rule 49) | 192 | Intranet ed. 06/10/2003 | Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit SOCT.Procedures@justice.gov.uk | Online edition via Prison Service intranet came into force 17/11/2003. Supersedes paper editions of PSOs 1700 & 1701 24/08/2015 — Amended contact details Amended by PSI 17/2006 |
| 1700 | Management of Segregation Units and Management of Prisoners under rule 45 (YOI Rule 49) | | May 2022 | Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit Security.Procedures@justice.gov.uk | May 2022 - The minimum level of authority for Segregation Reviews has been revised |

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|------------|---|--------------|------------|--|---|
| 1701 | <i>Removal from association – good order or discipline</i> | 59 | 27/07/1999 | | <i>PSI 61/1999. Replaced by PSO 1700 online edition via Prison Service intranet 06/10/2003</i> |
| 1702 | <i>Anti-bullying strategy</i> | 60 | 23/07/1999 | | <i>PSI 62/1999. Replaced by PSO 2750 06/06/2007</i> |
| 1801 | <i>Production of prisoners at the request of the police</i> | 102 | 29/08/2000 | | <i>Replaces IG 18/1996 Replaced by PSI 26/2012 – Production of Prisoners at the Request of Warranted Law Enforcement Agencies</i> |
| 1810 | Maintaining Order in Prisons | 237 | 25/07/2005 | Security, Order and Counter Terrorism Operational Response and Resilience Unit ORRU.enquiries@noms.gsi.gov.uk | Replaces IG 55/1994 and IG 28/1993 Replaced by PSI 9/2014 Feb 2022 PSO cancelled as already obsolete. It was superseded by the IMM and subsequent revisions up to and including the currently active PSI 09/2014 Incident Management – |
| 1900 | <i>Certified prisoner accommodation</i> | 133 | 08/08/2001 | | <i>PSI 64/2011 Cancelled by PSI 17/2012</i> |
| 2000 | <i>The Prison Discipline Manual: adjudications</i> | 253 | 30/12/2005 | | <i>Replaces previous Prison Discipline Manual PSI 11/2008 PSI 13/2010 replaces paragraphs C13 and C15 of Annex C PSI 32/2010 replaces paragraphs 1.4, 8.6 and 9.1 Cancelled by PSI 47/2011 – NB “Where a prisoner has been charged and/or an adjudication hearing has begun before the effective date of this PSI it must be completed according to the procedures set out in PSO 2000.” See Executive summary page 3. PSI 47/2011.</i> |
| 2200 | Sentence management and planning: an operational guide | 24 | March 1997 | | PSI 26/1997 Amended by PSIs 54/1998, 15/2000, 50/2000, 41/2002. Chapter 7 replaced by PSO 0900 Iss. 99 Made obsolete by the Deregulation Team in March 2017 |

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|------------|---|--------------|--------------------------------------|--|--|
| 2205 | Offender Assessment and Sentence Management – OASys | 179 228 | 10/07/2003 Rev. ed. 20/04/2005 | Safety and 10 Prisons Project omic@hmps.gsi.gov.uk | PSI 53/2005 Quality Management Plan PSI 02/2007 |
| 2300 | Resettlement | 134 | 23/10/2001 | New Contact 11/05/2017 – anthony.lowes@justice.gsi.gov.uk Commissioning and Contract Management | PSI 47/2003 amends paragraph 3.25 Paragraphs 3.25 to 3.32 subsequently replaced by PSO 4745 Iss. 198 PSI 03/2005 new rate of Discharge Grant PSI 47/2005 amends chapter 7 Amended by PSI 76/2011 PSI 76/2011 Prisoners' Earning Act 1996 supersedes reference to the Act not been implemented. All but Chapter 7 cancelled by PSI 12/2012 PSI 13/2015 Annex G and F (Memoranda of understanding for paid and unpaid work placements) replace those included in PSO 2300 – Resettlement and PSI 76/2011 – Prisoner Earnings Act 1996. Cancelled March 2018. Replaced by PSI 04/2015 |
| 2350 | Housing needs and assessment document | 229 | 05/05/2005 | New Contact 11/05/2017 – Rachel Reynolds Commissioning Group | PSI 30/2009 amends paragraphs 1.1, 1.2 & 2.3 Cancelled March 2018. Policy is no longer required as it has been superseded into CRC contracts |
| 2400 | Democratic therapeutic communities | 218 | 06/12/2004 | Health and Care Partnerships Group health@justice.gov.uk | |
| 2510 | <i>Prisoners' request and complaints procedures</i> | 148 | 21/02/2002 | | <i>Replaces the Prisoners' requests/complaints manual of 1990</i> <i>Chapter 10 & annex H cancelled by PSI 75/2011 Residential Services</i> <i>Cancelled by PSI 02/2012 Prisoner Complaints</i> |
| 2520 | <i>The Prisons Ombudsman</i> | 64 | 28/10/1999 | | <i>PSI 77/1999; Replaced by new edition Iss. 140</i> |
| 2520 | <i>The Prison & Probation Ombudsman</i> | 140 | 12/12/2001 | | <i>Replaces PSO 2520 Iss. 64; Replaced by PSI 58/2010</i> |
| 2600 | Legal issues relating to | 190 | 27/10/2003 | nlt@justice.gov.uk | Replaces SO 12, SO 16, CI 18/1985 & CI 35/1989 |

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| | prisoners | | | NLT@noms.gsi.gov.uk | |
| 2605 | <i>The role of the legal services (previously legal aid) officer</i> | 89 131 | 18/05/2000 Rev. ed. 05/06/2001 | | PSI 57/2000 PSI 09/2003 amends paragraphs 2.8 & 6.2 Cancelled by PSI 74/2011 |
| 2700 | <i>Suicide and self-harm prevention</i> | 160 | 04/11/2002 | | Supersedes AG 30/1993, IG 1/1994 & IG 79/1994, PSI 32/1997 & 27/2000 & Guide to policy & procedures: caring for the suicidal in custody. PSI 51/2003; PSI 18/2005 Replaced by PSO 2700 Iss 283 Cancelled by PSI 64/2011 |
| 2700 | <i>Suicide prevention and self-harm management</i> | 283 | 26/10/2007 | | Replaces: PSO 2700 Iss 160; PSIs 52/2002, 42/2003, 51/2003, 18/2005, 32/2006; <i>Suicide Prevention strategies: guidance on preventing prisoner suicide and reducing self-harm;</i> <i>Working with people who harm or injure themselves in prison;</i> <i>Good Practice Guide for peer support schemes</i> Cancelled & replaced by PSI 64/2011 |
| 2710 | <i>Follow up to deaths in custody</i> | 20 153 248 | 28/08/1998 2 nd ed. 29/05/2002 3 rd ed. 02/11/2005 | | PSI 37/1998 2 nd ed. amends PSO 8801 Iss. 54 and PSO 1400 Iss. 143 3 rd ed. replaces PSI 20/2004 Cancelled & replaced by PSI 64/2011 |
| 2750 | <i>Violence reduction</i> | 201 274 | 10/05/2004 Rev. ed. 06/06/2007 | | Rev. ed. replaces PSO 1702, PSI 32/2005 & PSI 36/2006 PSI 09/2011 cancels and replaces Chapter 5 and Annex B Cancelled & replaced by PSI 64/2011 |
| 2800 | <i>Race relations</i> | 5a | 29/05/1997 | | PSI 27/1997, 11/2000, 09/2003, 37/2005 |

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| | | | | | <i>Reissued in 2000, bound with PSI 11/2000 (text not amended)</i> |
| 2800 | <i>Race equality</i> | 264 | 25/09/2006 | | <i>PSI 25/2009 cancels chapter 5 and annexes 3, 4 and 5 Cancelled by PSI 32/2011</i> |
| 2855 | <i>The management of prisoners with physical, sensory or mental disabilities</i> | 35 66 | 26/02/1999 <i>Rev. ed. 20/12/1999</i> | | <i>PSI 14/1999 PSI 87/1999 introduces new edition</i> |
| 2855 | <i>Prisoners with disabilities</i> | 241 295 | <i>Rev. ed. 27/07/2005 03/04/2008</i> | | <i>Replaces earlier editions of PSO 2855 PSI 25/2009 cancels chapter 4 Cancelled by PSI 32/2011</i> |
| 3050 | Continuity of Healthcare for Prisoners | 254 | 10/02/2006 | Health and Care Partnerships Group health@justice.gov.uk | |
| 3100 | Clinical Governance – Quality in Prison Healthcare | 163 | 16/01/2003 | Health and Care Partnerships Group health@justice.gov.uk | |
| 3200 | Health promotion | 189 | 23/10/2003 | Health and Care Partnerships Group health@justice.gov.uk | |
| 3550 | Clinical Services for Substance Misusers | 116 | 20/12/2000 | Health and Care Partnerships Group health@justice.gov.uk | PSI 09/2003 |
| 3601 | Mandatory Drug Testing | 56 219 250 | 21/06/1999 2 nd ed. 24/12/2004 3 rd ed. 18/11/2005 | Security, Order and Counter Terrorism. Operational Security Projects and Procedures Unit HMPPSDrugStrategy@justice.gov.uk | PSI 51/1999 2 nd edition also revises the Manual of Policy and Procedures (January 1997). The former PSO 3605 is subsumed as an appendix. Amended by PSI 16/2005. PSI 24/2006, PSI 11/2007, PSI 08/2014 2022_08_11 Updated following review of the Prisons (Substance Testing) Act 2021) |
| 3605 | <i>Procedures for the independent analysis of mandatory drug test samples</i> | 83 | 05/04/2000 | | <i>PSI 30/2000 PSO subsumed as an Appendix in PSO 3601 Iss. 219</i> |

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|------------|---|------------------|--|---|---|
| 3610 | <i>Measures to deal with visitors and prisoners who smuggle drugs through visits</i> | 40 | 09/03/1999 | | <i>PSI 22/1999 Cancelled by PSI 15/2011</i> |
| 3620 | <i>Voluntary drug testing units and the framework for voluntary drug testing</i> | 96 | 11/07/2000 | | <i>Replaced by PSI 31/2009</i> |
| 3625 | Vetting & Testing of Specialist External Drug Workers | 130 | 04/06/2001 | Security.Procedures@justice.gov.uk | |
| 3630 | <i>Counselling, assessment, referral, advice and throughcare services</i> | 145 | 12/02/2002 | | <i>Made obsolete by the Deregulation Team in March 2017</i> |
| 3650 | <i>Discontinuing the random mandatory drug testing of immigration detainees held in dedicated prisons or discrete units within a prison</i> | 123 | 06/03/2004 | | <i>Superseded: See PSO 4630</i> |
| 3800 | Food Safety Act 1990: Agricultural Business Enterprise | 15 | 11/06/1998 | Public Sector Prison Industries PSPI@justice.gov.uk | PSI 29/1998 |
| 3801 | <i>Health and safety policy statement</i> | 13 222 273 | 09/09/1998 Rev. ed. 24/02/2005 Rev. ed. 20/04/2007 | | <i>PSI 35/1998 PSI 10/2006 amends paragraph 1.5.2 PSI 19/2007 amends paragraph 3.12 Replaced by PSI 42/2010</i> |
| 3802 | Management of Inadvertent Exposure to Asbestos | 193 | 13/01/2004 | HR (H&S) Health-Safety.national@justice.gov.uk | |
| 3803 | <i>Fire safety</i> | 277 | 09/07/2007 | | <i>Amended by PSI 13/2009, Amended by PSI 22/2011 Cancelled and replaced by PSI 11/2015</i> |
| 3805 | Zoonotic Infections (Zoonoses) | 87 | 10/05/2000 | HR (H&S) Health-Safety.national@justice.gov.uk | |
| 3806 | Display screen equipment health and safety issues | 94 | 12/06/2000 | New Contact 11/05/2017 – jim.noonan@noms.gsi.gov.uk HR (H&S) | Amended by PSI 37/2008 Cancelled by DOPT Jan 2019 |
| 3810 | <i>Health and safety –</i> | 39 | 17/12/1998 | | <i>PSI 72/1998</i> |

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| | <i>arrangements for consultation with staff</i> | | | | <i>Cancelled by PSI 06/2007 and replaced by Health and Safety Guidance Note 03/2006 Consultation with Staff.</i> |
| 3842 | <i>Radiation safety strategy and operational procedures for ensuring protection against ionising radiations used in health care centres</i> | 16 | 10/08/1998 | | <i>PSI 42/1998, PSI 09/2003, PSI 39/2007 Replaced by revised edition Iss. 302</i> |
| 3842 | Radiation safety— dental and medical x-ray equipment | 302 | 25/11/2008 | New Contact 11/05/2017— jim.noonan@noms.gsi.gov.uk HR (H&S) | Cancelled by DOPT Jan 2019 |
| 3843 | <i>Radiation safety strategy and operational procedures for ensuring the safe use of X-ray security equipment</i> | 17 | 10/08/1998 | | <i>PSI 42/1998, PSI 09/2003 Replaced by revised edition Iss. 272</i> |
| 3843 | <i>Radiation safety— security X-ray equipment</i> | 272 | 30/03/2007 | | <i>Cancelled by PSI 18/2015</i> |
| 3845 | <i>Blood borne and related communicable diseases</i> | 34 | 30/04/1999 | | <i>PSI 12/1999 Cancelled and replaced by Health and Safety Guidance Note 02/2005 Risk Assessment and Immunisation for Communicable Diseases 22/01/2007. (Superseded direction is not stated in the Guidance Note, but rather is listed in PSI 06/2007).</i> |
| 4000 | <i>Incentives and earned privileges. Earned community visits and compacts</i> | 77 | 28/01/2000 | | <i>PSI 90/1999; PSI 42/2002 Replaced by revised edition of 2006</i> |
| 4000 | <i>Incentives and earned privileges</i> | 266 | 18/10/2006 | | <i>Cancelled by PSI 11/2011</i> |
| 4100 | <i>Claims for repayment of board and lodging deductions from prisoners' earnings</i> | 65 | 26/11/1999 | | <i>PSI 86/1999</i> |
| 4100 | <i>Retail sales outlet</i> | 90 | 26/05/2000 | | <i>Replaced by PSO 5200</i> |
| 4101 | <i>Managing risk in Prison Enterprises</i> | 58 235 | 16/07/1999 Rev. ed. 04/07/2005 | | <i>PSI 53/1999</i> |

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| | | 299 | <i>Rev. ed. 19/06/2008</i> | | <i>Cancelled by PSI 14/2010</i> |
| 4180 (8250) | <i>Prison Officer entry-level training</i> | 136 | 21/01/2002 | | <i>Issued under wrong PSO number. See PSO 8250. Cancelled by PSI 09/2003</i> |
| 4190 | Strategy for working with the voluntary and community sector | 152 | 15/06/2002 | | Made obsolete by the Deregulation Team November 2016 This policy is no longer required. Information can be found in the 'What works' page on the Intranet |
| 4200 | <i>Education and training: the Prison Service education curriculum framework (the core curriculum)</i> | 2 | 17/07/1997 | | <i>PSI 57/1997, PSI 62/1997 Cancelled and replaced by PSI 06/2012</i> |
| 4200 | <i>Vocational training</i> | 27 | <i>Not issued 02/11/98</i> | | <i>PSI 61/1998. PSO was not issued Replaced and cancelled by PSI 06/2012</i> |
| 4201 | <i>Open University: operation of the Prison Service scheme</i> | 55 | 10/06/1999 | | <i>PSI 50/1999 Replaced by PSI 33/2010</i> |
| 4205 | <i>Education in prisons</i> | 84 | 18/04/2000 | | <i>Replaced and cancelled by PSI 06/2012</i> |
| 4250 | <i>Physical education</i> | 70 221 308 | 29/12/1999 <i>Rev. ed. 23/02/2005 Rev. ed. 19/01/2009</i> | | <i>PSI 91/1999 Cancelled by PSI 58/2011</i> |
| 4275 | <i>Time in the open air</i> | 26 | 23/10/1998 | | <i>PSI 50/1998 Cancelled by PSI 10/2011</i> |
| 4350 | Effective regime interventions | 161 | 23/12/2002 | Rehabilitation and Support Services Group NationalPsychologyService@hmps.gsi.gov.uk | Replaced by the National Framework for Interventions PF December 2023 |
| 4360 | <i>Correctional Services Accreditation Panel</i> | 166 205 | 10/02/2003 <i>Rev. ed. 25/06/2004</i> | | <i>Replaces AG 45/1996 PSI 31/2004 introduces revised edition Made obsolete by the Deregulation Team in November 2016 it was replaced by PSI 31/2004</i> |
| 4400 | <i>Prisoner communications chapter 1: child protection</i> | 14 | 21/07/1998 | | <i>PSI 41/1998 Replaced by Public Protection Manual, March 2009.</i> |

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| | <i>measures</i> | | | | |
| 4400 | <i>Prisoner communications chapter 4 Prisoners use of telephones</i> | 121 - 244 | 12/02/2001 - Rev. ed. 29/07/2005 | | <i> Cancels:</i> <i> Home Office Circular 47/1992,</i> <i> CI 50/1988, CI 61/1989, CI 21/1992,</i> <i> IG 64/1994, IG 13/1995, IG 73/1995, SO 5G.</i> <i>Cancelled by PSI 49/2011</i> |
| 4400 | <i>Prisoner communications chapter 2 The Protection from Harassment Act 1997</i> | 23 | 15/10/1998 | | <i>PSI 48/1998</i> <i>Cancelled by PSI 08/2009, which introduces the Public Protection Manual.</i> |
| 4400 | <i>Prisoner communications chapter 3 Criminal Cases Review Commission</i> | 114 | 19/12/2000 | | <i>Replaces PSI 38/1997</i> <i>PSI 02/2005</i> <i>Replaced by PSI 49/2011 made obsolete by the deregulation programme November 2016</i> |
| 4400 | <i>Prisoner communications chapter 4 Prisoners use of telephones</i> | 121 - 244 | 12/02/2001 - Rev. ed. 29/07/2005 | | <i> Cancels:</i> <i> Home Office Circular 47/1992,</i> <i> CI 50/1988, CI 61/1989, CI 21/1992,</i> <i> IG 64/1994, IG 13/1995, IG 73/1995, SO 5G.</i> <i>Cancelled by PSI 49/2011</i> |
| 4405 | <i>Assisted prison visits scheme</i> | 7 33 110 164 207 | 02/04/1998 2 nd ed. 11/03/1999 3 rd ed. 01/11/2000 4 th ed. 10/02/2003 5 th ed. 20/07/2004 | | <i>PSI 05/1998. Replaced by revised edition Iss. 33</i> <i>PSI 11/1999, PSI 68/1999</i> <i>Made obsolete by the Deregulation Team in March 2017. There is no longer any requirements for AVPs therefore the policy is no longer required.</i> <i>PSO cancelled December 2017. Mandatory elements incorporated into PSI 16/2011.</i> |
| 4410 | <i>Prisoner communications—visits</i> | 279 | 05/09/2007 | | <i>Consolidates and replaces guidance on visits in Standing Order 5A, CI 11/1991 & IG 10/1994.</i> |

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| | | | | | <i>Cancelled and replaced by PSI 16/2011</i> |
| 4411 | <i>Prisoner communications—correspondence</i> | 280 | 05/09/2007 | | <i>Consolidates and replaces guidance on correspondence in Standing Order 5B, CI 10/1991, IG 113/1995 & PSI 02/2005. Replaced and cancelled by PSI 06/2011.</i> |
| 4445 | <i>Civil partnership registration</i> | 284 | 18/10/2007 | | <i>Replaced and cancelled by PSI 14/2016</i> |
| 4450 | <i>Marriage of prisoners</i> | 285 | 18/10/2007 | | <i>Replaces CI 35/1998 Replaced and cancelled by PSI 14/2016</i> |
| 4450 (Revised edition) | <i>Marriage of prisoners</i> | 285 | 05/10/2015 | | <i>New contact details. Replaced and cancelled by PSI 14/2016</i> |
| 4455 | Requests from Prisoners to Change their Name | 187 | 01/10/2003 | Equalities, Interventions & Operational Practice Group nlt@justice.gov.uk | Amended by PSI 07/2011 |
| 4460 | Prisoners' Pay (revision) | 142 | 27/01/2020 – Revision | Operational Policy: System Delivery and Reform Operational_policy1@justice.gov.uk | Amended by PSI 76/2011 PSI 76/2011 Prisoners' Earnings Act 1996 supersedes reference to the act not been implemented. PSI 13/2015 paragraphs 4.10 and 4.11 amend paragraphs 2.7.3 to 2.7.5 of PSO 4460. January 2020 – Minor changes to align with new Incentives PF. |
| 4465 | <i>Prisoners personal financial affairs</i> | 270 | 23/01/2007 | | <i>Supersedes relevant chapters of SO 1C, SO 4, CI 04/1993, PSI 08/2003, PSI 42/2005. Amended by PSI 30/2008 Replaced and cancelled by PSI 01/2012.</i> |
| 4470 | <i>Prisoners' access to the media</i> [Cover title: Media access for prisoners] | 246 | 03/08/2005 | | <i>Replaces the provisions set out in SO 5A paragraph 37 and 37A, SO 5B paragraph 34(9) and PSO 4400 Chapter 4 paragraph 6.10. Cancelled and replaced by PSI 37/2010</i> |
| 4480 | Prisoners' Representative Associations | 155 | 03/07/2002 | Equalities, Interventions & Operational Practice Group nlt@justice.gov.uk | |

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|------------|--|--------------|--|--|--|
| 4500 | <i>Use of incense for private religious practice</i> | 76 | 28/02/2000 | | <i>PSI 14/2000</i> <i>Cancelled by PSI 18/2003 and replaced by PSO 4550 Chapter 2.</i> |
| 4550 | <i>Religion</i> | 108 | <i>30/10/2000</i> <i>Introduction and Chapter 3 only.</i> | | <i> Cancels SO 7A.</i> <i>PSI 54/2002 Chapters 1, 4 & annex to chapter 3.</i> <i>PSI 18/2003 Chapter 2</i> <i>PSI 36/2003 annexes to Chapter 1</i> <i>PSI 45/2003 annexes to Chapter 1</i> <i>PSI 21/2005 amends Chapter 3</i> <i>PSI 33/2005 annex H to Chapter 1</i> <i>PSI 28/2007 annexes to Chapter 1</i> <i>Amended by PSI 16/2009</i> <i>Cancelled and replaced by PSI 51/2011</i> |
| 4600 | Unconvicted, Unsented and Civil Prisoners (revision) | 165 | 27/01/2020 – Revision | Equalities, Interventions & Operational Practice Group nlt@justice.gov.uk | Updates SO 08, SO 12, SO 16, CI 18/1985 & CI 30/1990. Sections on Confiscation Orders replaced by PSO 4620 Iss. 212 January 2020 – Minor changes to align with new Incentives PF. |
| 4615 | Prolific and other priority offenders strategy | 216 | 08/10/2004 | New Contact 11/05/2017 – louise.hubbard@noms.gsi.gov.uk SCPPG | Amended by PSI 12/2010 |
| 4620 | <i>Confiscation orders</i> | 212 | <i>27/08/2004</i> | | <i>Replaces sections in PSO 4600 and PSO 6650 that refer to Confiscation Orders.</i> <i>Replaced by PSI 16/2010</i> |
| 4625 | Productions in Civil Proceedings | 147 | 12/02/2002 | Equalities, Interventions & Operational Practice Group nlt@justice.gov.uk | |
| 4630 | <i>Management of immigration act detainees</i> | 25 | <i>09/12/1998</i> | | <i>PSI 53/1998</i> <i>Replaced by revised edition Iss. 211</i> |
| 4630 | <i>Immigration and foreign nationals in prisons</i> | 211 | <i>31/08/2004</i> <i>New ed.</i> | | |

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| | | 261 287 | 17/07/2006 <i>New ed.</i> 11/01/2008 | | PSI 21/2007, PSI 22/2007. PSI 02/2009 amends paragraphs 8.1 – 8.2 Cancelled and replaced by PSI 52/2011 |
| 4650 | Prisoners' Voting Rights | 120 | 29/02/2001 | Equalities, Interventions & Operational Practice Group NLT@noms.gsi.gov.uk | Cancelled by The Restriction on Prisoner Voting PF 11/08/2020 |
| 4695 | <i>DNA sampling of prisoners</i> | 206 | 16/07/2004 | | Replaces PSI 15/2003 Made obsolete by the Deregulation Team in January 2017 programme has now ended |
| 4700 | <i>Lifer manual</i> | 51 | May 1999 | | Replaces IG 44/1996. PSI 08/1999 Introduces PSO 4700 – The Lifer Manual PSI 16/2001 Revised chapters 13 & 14 PSI 31/2001 amends chapter 8 PSI 45/2001 Revised appendix 4 PSI 56/2001 Revised chapter 5 PSI 09/2002 Revised chapters 4 & 7 PSI 29/2002 appendix 4 PSI 57/2002 amends paragraph 4.7 PSI 08/2004 amends Chapter 4 PSI 16/2004 provides guidance for operational staff involved in the compilation of Confidential Summary Dossiers [CSD] to be placed alongside chapter 4. PSI 28/2004 Revised appendix 4 PSI 11/2005 Announces forthcoming changes being made to IT systems (LIDS/HIS and OASys) to reflect new sentences. These will be explained in revised manuals for the respective systems. PSI 15/2006 Revises chapters 1, 3, 5, 6, 12 and 13, cancels Chapters 2 & 14, and appendices 1-9 PSI 26/2006 amends Chapter 4. |

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|------------|---|--------------|---|---|---|
| 4700 | Indeterminate Sentence manual (formerly Lifer manual) April 2019 – Chapter 12 is the only extant part of this PSO | | | Bail, Sentencing and Release Policy release.policy@justice.gov.uk | <p>PSO 6010 updates & replaces chapters 5 & 6</p> <p>PSI 22/2009 cancels chapters 1, 4.7, 5, 6 & 9, and changes title to Indeterminate Sentence Manual</p> <p>PSI 29/2010 – The following amendments have been made:</p> <p>Chapter 3 Tariff, Chapter 10 Young Male Offenders, Chapter 12 Compassionate Release and Chapter 15 Mentally Disordered Indeterminate Sentenced Prisoners have had minor amendments to ensure they apply equally to both lifer and IPP offenders and to ensure departments are correctly referenced.</p> <p>Chapter 4 replaced by PSI 36/2010</p> <p>Chapter 7 Risk Assessment is being withdrawn as this policy is now covered by Chapter 9 of the Public Protection Manual.</p> <p>Chapter 8 Life Sentence Plan is being withdrawn as this policy is now covered by the OMIII Implementation manual.</p> <p>Chapter 11 Temporary Release is being withdrawn as it has been replaced by PSO 6300 Release on Temporary Licence.</p> <p>Chapter 13 cancelled by PI 08/2015</p> <p>13/5/2022 Chapter 12 cancelled by the Early Release on Compassionate Grounds PF</p> |
| 4745 | Multi-agency public protection arrangements | 194 198 | 05/01/2004 <i>Rev. ed.</i> 26/02/2004 | | <p><i>Replaces paragraphs 3.25 to 3.32 of PSO 2300 Iss. 134.</i></p> <p><i>PSI 02/2007</i></p> <p><i>Cancelled by PSI 08/2009 Public Protection Manual.</i></p> |
| 4800 | Women prisoners | 297 | 28/04/2008 | New Contact 11/05/2017 – Claire.Wiggins@noms.gsi.gov.uk | PSO Obsolete – Replaced by Womens Policy Framework |
| 4801 | The management of mother and baby units and the | 74 | 21/02/2000 <i>2nd ed.</i> | | PSI 12/2000 |

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|------------|--|--------------|---|---|---|
| | <i>application process</i> | 88 220 | 10/05/2000 3 rd ed. 25/01/2005 | | <i>Cancelled and replaced by PSI 54/2011</i> |
| 4801 | <i>The management of mother and baby units</i> | 296 | 4 th ed. 30/04/2008 | | <i>Replaces PSO 4801 Iss. 220 Cancelled & replaced by PSI 54/2011</i> |
| 4950 | <i>Regimes for prisoners under 18 years old</i> | 52 | 29/07/1999 | | <i>PSI 49/1999 Annex F issued with PSI 20/2001 Chapter 8 paragraph 2 issued with PSI 49/2001 & reissued with PSI 51/2001. Amended by PSI 09/2003 Replaced by revised edition Iss. 208</i> |
| 4950 | <i>Regimes for young women under 18 years old</i> | 73 | 11/02/2000 | | <i>PSI 09/2000 Amended by PSI 09/2003 Replaced by revised edition Iss. 208</i> |
| 4950 | <i>Regimes for juveniles</i> | 208 | 10/09/2004 | | <i>Replaced by revised edition Iss. 268</i> |
| 4950 | <i>Care and management of young people</i> | 268 290 | 06/12/2006 New ed. 21/02/2008 | | <i>Replaced by PSI 28/2009</i> |
| 4960 | Detention Under Section 92 of the Powers of Criminal Courts (Sentencing) Act 2000 (Formerly Section 53 of the Children & Young Persons Act 1933): Young People Serving Longer Sentences for Serious Offences | 128 | 09/05/2001 | HMPPS Youth custody service YCSFrameworkengagement@justice.gov.uk | |
| 5000 | <i>Prison Service catering manual</i> | 28 132 | 24/05/99 Rev. ed. 23/07/2001 | | <i>PSI 34/1999 PSI 09/2003</i> |
| 5000 | <i>Prison catering services</i> | 294 | Rev. ed. 09/04/2008 | | <i>Replaced by PSI 44/2010</i> |
| 5005 | <i>Single portion beverage and breakfast packs</i> | 107 | 23/10/2000 | | WITHDRAWN |

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| 5010 | <i>Prison Service catering: staffing of prisons kitchens</i> | 97 | 06/07/2000 | | <i>Amended by PSI 09/2003</i> WITHDRAWN |
| 5200 | <i>Prison retail</i> | 301 | 09/10/2008 | | <i>Replaced and cancelled by PSI 53/2011, PSI 23/2013</i> |
| 5400 | Transport manual | 78 | 18/04/2000 | Transport Unit MoJTransportUnitBranston@hmps.gsi.gov.uk | PSI 32/2000, PSI 10/2008 |
| 5800 | Estate management chapter 1: responsibility for the prison estate | 09 | 24/01/1998 | New Contact 11/05/2017 – will.loader@justice.gsi.gov.uk Estates | PSI 19/1998 |
| 5900 | <i>Prison Service technical order</i> | 46 | <i>Online edition via Prison Service intranet 19/04/1999</i> <i>R</i> | | <i>PSI 33/1999</i> <i>Removed from Prison Service intranet 21/07/2010. Until the new version becomes available please direct enquiries to the policy holders Malcolm.Boyd@noms.gsi.gov.uk and Tom.Brockbanks@noms.gsi.gov.uk</i> |
| 5901 | Maintenance of Prison Service Buildings | 225 | 08/03/2005 | Prisons Estate Maintenance and Improvement Programme PrisonMaintenanceGroup-Compliance@justice.gov.uk | |
| 6000 | <i>Parole, release and recall manual</i> | 69 | 03/11/1999 | | <i>PSI 80/1999 introduces 1999 edition</i> <i>Replaces PSO 6600 Parole, early release and recall manual</i> <i>Cancels paragraphs 2.1 – 2.5, 2.11 – 2.24, and all of Part 3 of PSI 51/1998.</i> <i>Cancels paragraphs 3(b) – 3 (f) of PSI 03/1999</i> <i>PSI 17/2001 cancels Chapter 8</i> <i>Amended by PSI 37/2004</i> PSI 64/2011 |

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|------------|---|--------------|-------------------|---|---|
| 6000 | Parole, Release and Recall April 2019 Chapter 12 is the only extant Chapter in this PSO | 226 | 31/03/2005 | Bail, Sentencing and Release Policy release.policy@justice.gov.uk | PSI 11/2005 introduces 2005 edition Cancels PSI 27/2003, PSI 27/2004, PSI 29/2004, PSI 37/2004 PSI 16/2006 issued under PSO 6000 process heading but only amends PSOs 0500 & 0550 PSI 43/2007 amends Chapter 5 PSI 48/2007 amends Chapters 7 & 14 PSI 17/2008 amends Chapters 5 & 9 PSI 19/2008 amends Chapter 9 PSI 29/2008 amends Chapter 7 PSI 45/2008 amends Chapter 9 Amended by PSI 55/2010 & PSI 64/2010 PSI 34/2011 cancels Chapter 5 Amended by PSI 37/2011 PSI 42/2011 End of Polygraph Pilot associated document PSI 59/2011, PSI 38/2012 replaces and cancels Chapter 9 PSI 64/2011 PSI 37/2012 cancels Chapter 10 — Young offenders PSI 04/2013 cancels Chapter 9 PSI 19/2013 cancels chapter 5 PSI 18/2013 cancels chapter 11 PSI 26/2014 / PI 22/2014 Cancels and replaces Chapter 5 section 5.16. Effective from 01 June 2014. April 2019 Chapter 12 is the only extant Chapter in this PSO 13/5/2022 Ch 12 cancelled by the Early Release on Compassionate Grounds PF |
| 6010 | <i>Generic parole process</i> | 310 | <i>02/04/2009</i> | | <i>Replaced and cancelled by PSI 36/2012</i> |
| *6100* | *The Bail System* | 62 | 02/09/1999 | | PSI 66/1999 |

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| | | | | | PSI 48/2000 replaces Chapters 3 & 5 |
| 6101 | Bail Information Schemes | 63 | 02/09/1999 | | PSI 67/1999 PSI 09/2003 amends paragraph 2.1 PSI 29/2007 inserts new Chapter 8 PSI 34/2010 cancels PSI 29/2007 and inserts new chapter 8 PSI 25/2013 cancels PSI 34/2010 and inserts new chapter 8 |
| 6200 | Transfer of prisoners: inter prison escorts | 41 | 24/03/1999 | | PSI 23/1999 Made obsolete by the Deregulation team in January 2017. This PSO launched the move from "in house" inter prison transfers to contractors which at the time was G4S in 1999 and is linked to PSI 23/1999 which is no longer relevant. |
| 6300 | Release on Temporary Licence (ROTL) – U18 in YOIs Only | 251 | 29/11/2005 | HMPPS Youth custody service YCSFrameworkengagement@justice.gov.uk | Replaces IG 36/1995, PSI 46/1998, PSI 53/2000, & PSI 40/2003. Amended by PSIs 02/2007, 21/2007, 36/2007, 17/2008, 21/2008, 29/2008, 21/2012 PSI 13/2015, PI 10/2015 wholly replaces PSO 6300 for all offenders aged 18 and over. Copies of PSO 6300 should be retained solely in relation to temporary release applications by young people (ie under 18s), pending revision of the operational instructions applicable to them. |
| 6400 | Discharge | 249 | 31/10/2005 | | Replaces SO 11 and PSI 03/2005 PSI 02/2009 inserts new Annex B PSI 21/2009 amends paragraph 5.1 and removes use of form DFB1 Replaced by PSI 53/2010 |
| 6600 | Parole, early release and recall manual | 08 | 01/05/1998 | | PSI 15/1998 Replaces CI 27/1992 (HOC 86/92), CI 26/1992 (HOC 85/92), CI 34/1992 (HOC 96/92), CI 36/1992 (HOC 103/92), IG 30/1994, IG 105/1995, IG 53/1996, IG 85/1996, & |

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| | | | | | <p><i>PSI 83/1997.</i></p> <p><i>Amended by PSI 51/1998</i></p> <p><i>Replaced by PSO 6000 Iss. 69</i></p> |
| 6650 | <i>Sentence calculation</i> | 157 | 23/10/2002 | | <p><i>Replaces:</i></p> <p><i>PSI 43/1997, PSI 04/1998, PSI 51/1998, PSI 74/1998, PSI 17/2000, PSI 33/2004</i></p> <p><i>SO 3C, SO 15</i></p> <p><i>CI 33/1986, CI 29/1992, CI 39/1992</i></p> <p><i>IG 19/1995, IG 24/1995, IG 107/1995, IG 110/1995, IG 20/1996, IG 63/1996, IG 64/1996, IG 72/1996, IG 75/1996, IG 78/1996, IG 92/1996, AG 58/1996</i></p> <p><i>PSI 35/2003 amends Chapter 7</i></p> <p><i>PSO 4620 Iss. 212 replaces section on Confiscation Orders</i></p> <p><i>PSI 10/2005 amends Chapter 4 and Annex A</i></p> <p><i>PSI 11/2005</i></p> <p><i>PSI 13/2005 amends Chapter 18</i></p> <p><i>PSI 17/2008 amends Chapters 1 & 5</i></p> <p><i>PSI 20/2008 amends Chapter 7</i></p> <p><i>PSI 26/2008 amends Chapter 18</i></p> <p><i>PSI 28/2008 amends Chapters 7 & 18</i></p> <p><i>PSI 29/2008 (amended issue) amends Chapters 6 & 18</i></p> <p><i>PSI 42/2008 amends Chapter 18</i></p> <p><i>PSI 48/2008 amends Chapter 18</i></p> <p><i>PSI 17/2009 amends Chapters 2 & 18</i></p> <p><i>Amended by PSI 55/2010</i></p> <p><i>Replaced and cancelled by PSI 39/2012</i></p> <p><i>PSO cancelled by PSI 13/2013.</i></p> |
| 6700 | Home detention curfew | 21 | 02/10/1998 Consolidated | New Contact 11/05/2017 – chris.potter2@justice.gsi.gov.uk | <p>PSIs 56/1998, 31/1998, 56/1998, 02/1999, 03/1999, 63/1999.</p> |

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| | | 70 | edition 12/01/2000 | Sentencing Policy Unit | PSIs 02/2000, 09/2001, 19/2002, 39/2002, 03/2003, 31/2003, 53/2004, 31/2006, 29/2007, 41/2008, 34/2010, 55/2010 PSI 25/2013 amends para. 5.17.8 and replaces annex 1 PSI/PI 01/2018 Replaces chapter 5 in full and forms HDC 1, 1a, 2, 3, 3a, 3b, 4, 6 and 9. Replaced by HDC Policy Framework April 2019 |
| 6710 | <i>Prison libraries</i> | 113 | <i>11/12/2000 with wrong issue no. of 112</i> | | <i>PSI 61/2001 amends Chapter 7 Replaced and cancelled by PSI 45/2011</i> |
| 7030 | <i>Annual reporting of Prison Service research</i> | 144 | <i>04/02/2002</i> | | <i>Cancelled by PSI 41/2010</i> |
| 7035 | <i>Research applications and ethics panel</i> | 195 | <i>26/01/2004</i> | | <i>PSI 08/2005 Cancelled by PSI 41/2010</i> |
| 7100 | <i>Key performance indicators and key performance targets. Sources and calculations guidance notes 2001-2002</i> | 127 | <i>30/04/2001</i> | | |
| 7100 | <i>Key performance indicators and key performance targets. Sources and calculations guidance notes 2002-2003</i> | 156 | <i>23/06/2002</i> | | <i>PSI 09/2003 amends Chapter 13</i> |
| 7100 | <i>Key performance indicators and key performance targets. Sources and calculations guidance notes 2003-2004</i> | 177 | <i>02/07/2003</i> | | <i>Amendments to Chapters 16 & 17 published online via Prison Service intranet 18/08/2003 but not issued as a PSI.</i> |
| 7100 | <i>Key performance indicators and key performance targets. Sources and calculations guidance notes 2004-2005</i> | 203 | <i>31/07/2004</i> | | |
| 7100 | <i>Key performance indicators and key performance targets. Sources and calculations guidance notes 2005-2006</i> | 240 | <i>19/07/2005</i> | | |
| 7100 | <i>Key performance indicators, key performance targets and</i> | 265 | <i>18/10/2006</i> | | |

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| | <i>additional measures. Sources and calculations guidance notes 2006-2007</i> | | | | |
| 7100 | Key performance indicators, key performance targets and additional measures | 286 | 02/11/2007 | | Made obsolete by the Deregulation Team in January 2017 because it has been replaced by individual Technical Notes for metrics on the NOMS Performance Hub. |
| 7100 | <i>PUMIS sources and calculations guidance notes Also republished in 1998 with text and date unchanged, but titled PSO 7100 In year management processes chapter 2: PUMIS</i> | 4 | November 1997 | | <i>Issued as Annex to PSI 77/1997</i> |
| 7100 | <i>PUMIS sources and calculations guidance notes 1999-2000</i> | 47 | 15/04/1999 | | <i>Issued as Annex to PSI 35/1999</i> |
| 7100 | <i>PUMIS sources and guidance notes 2000-2001</i> | 79 | 30/03/2000 | | <i>PSI 26/2000</i> |
| 7100 | <i>Regime monitoring system guidance notes Also republished in 1998 with text and date unchanged, but titled PSO 7100 In year management processes chapter 1: regime monitoring system</i> | 3 | November 1997 | | <i>Issued as Annex to PSI 76/1997</i> |
| 7100 | <i>Regime monitoring system: guidance notes 1999-2000</i> | 44 | 15/04/1999 | | <i>PSI 28/1999</i> |
| 7100 | <i>Regime monitoring system: guidance notes 2000-2001</i> | 81 | 20/03/2000 | | <i>PSI 21/2000</i> |
| 7100 | <i>Regime monitoring system: guidance notes 2001-2002</i> | 125 | 23/04/2001 | | |
| 7100 | <i>Regime monitoring system: guidance notes 2002-2003</i> | 150 | 11/04/2002 | | |
| 7100 | <i>Regime monitoring system: guidance notes 2003-2004</i> | 178 | 02/07/2003 | | |

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| 7100(RM) | Regime monitoring guidance notes-February 2007 | 269 | 22/02/2007 | | |
| 7101 | Regime monitoring guidance notes | 282 | 12/10/2007 | | Obsolete |
| 7500 | Finance (version 3.2) | 11 02 185 | 1997 January 1998 February 2000 | | PSI 24/1997 Amended by PSI 64/1998 PSIs 16/2000, 44/2000, 06/2001, 25/2001 (revises Chapters 26 & 27), 34/2001, 03/2002, 27/2002. Print edition superseded by Intranet publication 01/09/2003 |
| 7500 | Finance | Intranet ed. | 01/09/2003 | | Online edition via Prison Service intranet 01/09/2003 PSI 04/2010 amends Chapter 9 Cancelled by PSI 26/2011 AI 08/2011 NOMS Finance Manual |
| 7501 | Taxation | 186 | Intranet publication 01/09/2003 | New Contact 11/05/2017 – martin.watson@noms.gsi.gov.uk Taxation | Online edition via Prison Service intranet 01/09/2003 PSO 7501 Taxation is currently being updated as large parts of it are now obsolete. Any person holding paper copies taken from the intranet should not use them until they have checked that the information is still extant. In the first instance enquires should be made through the units functional mailbox: taxation@hmpr.gsi.gov.uk For further information contact: 0300 047 6559 Cancelled April 2018. Policy is now obsolete and replaced by the online edition which can be found on the Intranet |
| 7700 | Procurement and materials management | 93 | 05/07/2000 | | Replaces Home Office Procurement Manual and PSI 31/2000 PSI 02/2002 amends Chapter 6 PSI 10/2002 amends Chapters 2 & 10 PSI 22/2002 amends Chapter 5 PSI 11/2003 amends Chapter 6.9 |

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| | | | | | <p><i>PSI 50/2003 amends Chapter 7</i></p> <p><i>PSI 07/2004</i></p> <p><i>PSI 09/2004 amends Chapter 2</i></p> <p><i>PSI 23/2004</i></p> <p><i>PSI 39/2004 amends Chapter 7</i></p> <p><i>PSI 06/2005 amends Chapters 1, 3, 7 & 10</i></p> <p><i>PSI 09/2005</i></p> <p><i>REPLACED 2005. Information on procurement is now available on the MoJ Intranet—See Commercial & contract management pages.</i></p> |
| 7850 | Interface between CCG and Area Managers | 98 | 19/07/2000 | New Contact 11/05/2017— Kate Robinson Contracts and Competition Group | <p>Replaces AG 21/1995</p> <p>Cancelled by DOPT April 2018—Instruction out of date</p> |
| 8005 | <i>Establishing an appropriate staff gender mix in establishments</i> | 129 | <i>30/05/2001</i> | | <i>Cancelled by PSI 33/2011</i> |
| 8010 | <i>Equal opportunities for staff</i> | 86 | <i>05/06/2000</i> | | <p><i>Replaces IG 51/1996, IG 79/1996, IG 81/1996, AG 60/1995, HON 144/1994</i></p> <p><i>PSI 42/2000 introduces Chapter 7</i></p> <p><i>PSI 03/2001 introduces Chapter 8</i></p> <p><i>PSI 41/2001</i></p> <p><i>PSI 09/2003</i></p> <p><i>PSI 19/2003 amends Chapters 7 & 8</i></p> <p><i>PSI 30/2003</i></p> <p><i>PSI 07/2006 introduces Chapter 11</i></p> <p><i>PSI 13/2006 introduces Chapter 12</i></p> <p><i>Cancelled by PSI 33/2011</i></p> |
| 8100 | <i>Recruitment</i> | 19 | <i>14/08/1998</i> | | <p><i>PSI 32/1998, PSI 59/1998</i></p> <p><i>PSI 57/1999 Amendment no. 01</i></p> <p><i>PSI 76/1999 Amendment no. 02</i></p> |

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| | | | | | <p><i>PSI 52/2000 Amendment no. 03</i></p> <p><i>PSI 58/2000 Amendment no. 04</i></p> <p><i>PSI 66/2000 Amendment no. 05</i></p> <p><i>PSI 27/2001 Amendment no. 06</i></p> <p><i>PSI 54/2001 Amendment no. 08</i></p> <p><i>PSI 04/2002 Amendment no. 08</i></p> <p><i>PSI 06/2002 Amendment no. 07</i></p> <p><i>PSI 08/2002 Amendment no. 09</i></p> <p><i>PSI 51/2002 Amendment no. 10</i></p> <p><i>PSI 02/2003, PSI 09/2003, PSI 22/2003, PSI 24/2003</i></p> <p><i>Replaced by online edition via Prison Service intranet 05/02/2004</i></p> |
| 8100 | <i>Security aspects of personnel management and recruitment</i> | - | 14/09/1998 R | | <p><i>PSI 32/1998</i></p> <p><i>Replaced by online edition of PSO 8100 Recruitment via Prison Service intranet 05/02/2004</i></p> |
| 8100 | <i>Recruitment website</i> | 197 | <i>Online edition via Prison Service intranet 22/10/2003</i> | | <p><i>Replaces PSOs 8100, 8120, 1210 & other supporting PSIs</i></p> <p><i>Numerous updates listed on website on Updates page</i></p> <p><i>Replaced by PSO 8100 Iss. 314</i></p> |
| 8100 | <i>Staff resourcing</i> | 314 | 24/06/2009 | | <p><i>Replaces PSO 8100 Iss. 197 and PSO 8110 online edition</i></p> <p><i>Replaced by PSI 62/2010</i></p> |
| 8105 | <i>Age retirement</i> | 276 | 28/06/2007 | | <i>Replaced by PSI 21/2010</i> |
| 8110 | <i>Filling vacancies internally</i> | 79 [68], 112 (ch.3) | 22/11/1999 Chapter 3 issued 30/11/2000 | | <p><i>PSI 79/1999</i></p> <p><i>PSI 72/2000 amends chapter 3</i></p> <p><i>PSI 18/2002 amends paragraph 7.12</i></p> <p><i>PSI 20/2002</i></p> <p><i>PSI 01/2003, PSI 02/2003, PSI 09/2003, PSI 32/2003, PSI 37/2003</i></p> |

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| | | | | | <i>Replaced by PSO 8110 online edition via Prison Service intranet 05/07/2004</i> |
| 8110 | <i>Filling vacancies website</i> | - | <i>Online edition via Prison Service intranet 05/07/2004</i> | | <i>Replaces PSO 8110 Iss. 79 [68] Updates displayed on webpage List of Updates Replaced by PSO 8100 Iss. 314</i> |
| 8120 | <i>Welfare to work – the new deal. Prison Service participation as an employer. A guide to recruiting New Deal employees</i> | 36 151 | 26/02/1999 Rev. ed. 09/05/2002 | | <i>PSI 20/1999 Replaced by PSO 8100 Recruitment website on Prison Service intranet 05/02/2004</i> |
| 8150 | <i>Post incident care for staff</i> | 12 75 | 11/06/1998 Version 2 18/02/2000 | | <i>PSI 28/1998 PSI 13/2000, PSI 33/2000 replaces page 1, PSI 09/2003</i> |
| 8150 | <i>Post incident care</i> | 292 | 03/03/2008 | | <i>Replaced by PSI 08/2010</i> |
| 8200 | <i>Staff training and development: central and local planning and management Originally published with incorrect title, Training plan and monitoring arrangements for 1999-2000</i> | 45 | 12/04/1999 with incorrect title Corrected title page issued 26/05/1999 | | <i>PSI 29/1999 Cancelled by PSI 09/2003</i> |
| 8220 | HR Learning & Development Curriculum Development Gateway | 303 | 06/10/2008 | | <i>This pso has been withdrawn, it is superseded by the L&D commissioning function, for further details contact Michael Harrison</i> |
| 8250 | <i>Prison officer entry-level training</i> | 136 | 21/01/2002 displaying incorrect PSO no. 4180. | | <i>Cancelled by PSI 09/2003</i> |
| 8260 | Custodial Care NVQ levels 2 & 3 | 275 275 | 08/06/2007 Rev. ed. 05/09/2007 | | |
| 8400 | <i>Devolution of management of long term sick absence</i> | - | | | <i>Replaced by PSO 8403</i> |
| 8400 | <i>Personnel casework Originally issued as Devolution</i> | 05 | 13/06/1997 Reissued in | | <i>PSI 50/1997 Replaced by PSO 8403 Iss. 159</i> |

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| | <i>of personnel casework</i> | | <i>1998 with same date under other title</i> | | |
| 8401 | Management of long term sick absence <i>Originally issued as Devolution of management of long term sickness management</i> | 06 | 17/12/1997 <i>Originally issued earlier in 1997 displaying PSO no. 8400</i> | | PSI 82/1997 Replaced by PSO 8403 Iss. 159 |
| 8401a | Managing attendance strategy 1999-2003 | 49 | 26/04/1999 | | PSI 39/1999 Replaced by PSO 8403 Iss. 159 |
| 8402 | Management of attendance procedures | 126 | 25/04/2001 | | Replaced by PSO 8403 Iss. 159 |
| 8403 | Management of attendance procedures | 159 | 21/10/2002 | | Issued with IP 04/2002 Replaces PSOs 8400, 8401, 8401a, 8402. Replaced by PSO 8404 Iss. 307 |
| 8404 | Management of attendance | 307 | 19/11/2008 | | Replaces PSO 8403 Iss. 159 PSI 18/2010 cancels paragraph 1.1 PSI 20/2010 cancels chapter 7 PSI 10/2014 alters Para. 2.38 and 2.43 Cancelled by PSI 01/2017 AI 01/2017 PI 01/2017 |
| *8410* | *Flexible working hours* | 149 224 | 04/03/2002 Rev. ed. 21/06/2005 | MoJ People Group hrdpolicy@Justice.gov.uk | Replaces PSI 13/1999 |
| 8450 | Performance management | 8a 146 262 | March 1998 Rev. ed. 12/02/2002 Rev. ed. 30/08/2006 | | PSI 11/1998 incorrectly displays reference to PSO 8400. PSI 09/2003, PSI 29/2003, PSI 43/2003 Cancelled by PSI 24/2010 |
| 8460 | Conduct and discipline | 170 | 26/02/2003 | | Replaced by Conduct and Discipline online edition via Prison Service intranet, 2007 |
| 8460 | Conduct and discipline website | - | Online edition via Prison Service intranet | | Updates displayed on webpage List of Updates Replaces PSO 8460 Iss. 170 |

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| | | | 2007 | | This PSO has been cancelled and replaced by PSI 06/2010 AI 05/2010 Conduct and Discipline |
| 8480 | <i>Performance recognition</i> | 115 172 | 21/12/2000 Rev. ed. 08/04/2003 | | Supersedes IG 14/1996, PSI 41/2000, PSI 32/2002, NTS 05/2002. Replaced by PSI 30/2010 |
| 8510 | Contracted out and bringing work in-house – the early planning process: TUPE | 267 | 16/11/2006 | | Replaced by PSI 22/2010 |
| 8525 | POA Establishment Level Engagement – Enabling Agreement on Change Proposals and Resolving Disputes | 305 | 11/11/2008 | Prisons (ER) EmployeeRelations@justice.gov.uk | |
| *8550* | *Staff Grievance Procedures* | 169 306 | 26/02/2003 Rev ed. 05/12/2008 | MoJ People Group hrpolicy@Justice.gov.uk | Replaces NTS 7/90 PSI 52/2008 introduces revised edition. |
| 8605 | <i>Reporting wrongdoing</i> | 231 278 | 23/05/2005 Rev. ed. 23/08/2007 | | Replaced by PSI 09/2010 |
| 8610 | <i>Staff alcohol policy</i> | 230 | 28/05/2005 | | Replaced by PSI 23/2010 |
| 8625 | Staff Fitness Strategy | 119 | 25/01/2001 | MoJ People Group hrpolicy@Justice.gov.uk | Replaced by the Staff Fitness Policy (Intranet only version) November 2021 |
| 8650 | <i>Travel & subsistence</i> | 22 105 | October 1998 Version 2 16/10/2000 | | PSI 45/1998 PSIs 37/2001, 38/2001, 14/2002, 17/2002, 21/2002, 34/2002 PSIs 06/2003, 12/2003, 33/2003, 34/2003, intranet amendment 27/08/2003, 49/2003, 55/2003 PSIs 30/2004, 47/2004, 28/2005, 30/2005 Replaced by PSI 26/2010 |
| 8700 | <i>Permanent transfer</i> | 53 | December 1997 | | PSIs 37/2001, 21/2002, 30/2002, 06/2003, 12/2003, 30/2004, 34/2008. Replaced by PSI 25/2010 |

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| *8800* | *Corporate Image and Uniform* | | Intranet ed. 01/06/2005 | Strategic Development Group UniformHMPPS@justice.gov.uk | Online edition via Prison Service intranet 01/06/2005 Should be read in conjunction with PSI 57/2010 PSI 64/2011 Cancelled on 31 January 2024 - replaced by the Staff Appearance, Uniform and Work Clothing Policy Framework |
| 8801 | <i>Dress code for staff giving evidence in court</i> | 54 | 08/06/1999 | | PSI 37/1999. Amended by PSO 2710 Iss. 153 Replaced by PSO 8800 online edition 01/06/2005 |
| *8805* | *Identification of Prison Staff when on duty* | 101 | 26/07/2000 | Strategic Development Group UniformHMPPS@justice.gov.uk | Replaces NTS 89/1993 and AG 12/1993 Cancelled on 31 January 2024 - replaced by the Staff Appearance, Uniform and Work Clothing Policy Framework |
| 8900 | <i>Occupational health</i> | 200 | 25/06/2004 | | PSI 05/2007 Replaced by PSI 31/2010 |
| 9010 | <i>Information technology security policy</i> | 85 171 | 19/03/2001 Rev. ed. 24/03/2003 | | Replaces PSI 87/1997 & PSI 88/1997 PSI 13/2004 |
| 9010 | <i>IT security</i> | 236 | 18/07/2005 | | PSI 19/2009 Replaced by PSO 9040 Replaced by PSO 9010 IT Security 18/07/2005. Cancelled and replaced by psi 25/2014. / PI 19/2014 |
| 9015 | <i>Information assurance</i> <i>PROTECT</i> | 318 | 29/09/2009 | | Supersedes Chapter 11 of PSO 9020 Issue 210 PSI 64/2011 Guidance on the Government Protective Marking Scheme in PSO 9015 and PI 09/2009 is replaced by PSI 12/2014 Replaced and cancelled by PI 04/2014 Replaced and cancelled by PSI 24/2014 / PI 18/2014 |
| 9020 | <i>Data protection</i> | 137 | 11/10/2001 | | Replaced by PSO 9020 Issue 210 |
| 9020 | <i>The Data Protection Act 1998 and the Freedom of Information Act 2000</i> | 210 | 09/08/2004 | | Replaces PSO 9020 Issue 137 Chapter 5 superseded by PSO 9025 |

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| | | | | | <i>Chapter 11 superseded by PSO 9015 Issue 318 Replaced by PSO 9020 Issue 313</i> |
| 9020 | <i>The Data Protection Act 1998, The Freedom of Information Act 2000, Environmental Information Regulations 2004</i> | 313 | 29/05/2009 | | <i>Replaces PSO 9020 Issue 210 Replaced and cancelled by PSI 44/2014.</i> |
| 9025 | <i>HMPS archiving, retention & disposal policy</i> | 317 | 19/08/2009 | | <i>Supersedes Chapter 5 of PSO 9020 Issue 210 AI 02/2009 rescinds Chapter Five PSO 9020 Freedom of Information & Data Protection Act (issue no. 210 dated 09/08/2004) This PSO is now obsolete and has been replaced by PSI 35/2014 – Records Archiving, Retention and Disposal</i> |
| 9030 | Handling and Approval of Requests for IT and Telephony | 141 - 217 | 14/01/2002 Rev. ed. 10/06/2003 Rev. ed. 02/12/2004 | IT Steve.dyer@justice.gov.uk | PSI 04/2003 amends chapter 1 - Cancels PSI 04/2000. Annex 2 added and paragraph 5.4 amended by Insert issued on 25/05/2005. |
| 9035 | Hard charging of the Quantum IT and Telephony infrastructure costs | 233 | 06/06/2005 | New Contact 11/05/2017 – andy.johnson-bailey@hmps.gsi.gov.uk Digital and Change | PSI 11/2006 & PSI 08/2007 update the monthly charges annex |
| 9040 | <i>Internet policy</i> | 213 | 23/08/2004 | | <i>Replaced by PSO 9010 Iss. 236</i> |
| 9050 | Functional mailboxes | 263 | 26/09/2006 | IT Steve.dyer@justice.gov.uk | PSIs 37/2006, 09/2008, 13/2008, 18/2008, 47/2008, 10/2010 |