



The Insolvency
Service

Information Rights Team

The Insolvency Service
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18 Priory Queensway
Birmingham
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Tel: 0300 678 0015

foi@insolvency.gov.uk

www.gov.uk/insolvency-service

Our ref: FOI24/25-088

Date: 3 October 2024

Dear [REDACTED]

Re: Freedom of Information Act 2000 (FOIA) Request

Thank you for your email of 25th September 2024 in which you requested from the Insolvency Service (the agency):

“Please could you confirm if you can provide the following information Free of Charge or if a fee will be applicable – If a fee is applicable, please confirm the price (before providing any information)?

I would be most grateful if you would provide me, under the Freedom of Information Act, details in respect to the contract below.

Confidential Waste Destruction Contract

The details I require are:

- *Has confidential waste been procured via tender or framework or another means, oif other means please confirm how you procured your confidential waste?*
- *If a framework, could you confirm the name of the framework please?*
- *Actual contract values of each framework/contract (& any sub lots)*
- *Start date & duration of contract*
- *Is there an extension clause in the framework(s)/contract(s) and, if so, the duration of the extension, along with the final possible contract end date?*
- *Has a decision been made yet on whether the framework(s)/contract(s) are being either extended or renewed?*
- *Who is the procurement officer responsible for this contract and could you provide their email address and phone number please?*
- *Do you have a generic email address for your procurement department, for example procurement@organisation.com, if so could you confirm this?*
- *Who is the senior officer (outside of procurement) responsible for this contract and could you provide their email address and phone number please?*
- *Who is the current supplier?*
- *If your current supplier is a Facilities Management/Waste/Cleaning Company, which sub-contractor services your organisation? E.g., which company’s staff actually collect your confidential waste?”*

Your request has been dealt with under the Freedom of Information Act 2000 (FOIA).

I can confirm the agency holds some of the information that you have requested and I have provided answers to your questions below.

- 1. Has confidential waste been procured via tender or framework or another means, of other means please confirm how you procured your confidential waste?**

Information is available here:

<https://www.contractsfinder.service.gov.uk/Notice/e8c0d80a-a216-42f4-9675-7ee61ce7215a>

The Insolvency Service is not obliged to provide you with a separate copy of information it holds where that information is reasonably accessible to the applicant. As such, the response to questions 1, 2, 3, 4, 5, 9, and 10 is exempt from disclosure under section 21 of the Freedom of Information Act 2000.

- 2. If a framework, could you confirm the name of the framework please?**

Information is available here:

<https://www.contractsfinder.service.gov.uk/Notice/e8c0d80a-a216-42f4-9675-7ee61ce7215a>

- 3. Actual contract values of each framework/contract (& any sub lots).**

Information is available here:

<https://www.contractsfinder.service.gov.uk/Notice/e8c0d80a-a216-42f4-9675-7ee61ce7215a>

- 4. Start date & duration of contract?**

Information is available here:

<https://www.contractsfinder.service.gov.uk/Notice/e8c0d80a-a216-42f4-9675-7ee61ce7215a>

- 5. Is there an extension clause in the framework(s)/contract(s) and, if so, the duration of the extension, along with the final possible contract end date?**

Information is available here:

<https://www.contractsfinder.service.gov.uk/Notice/e8c0d80a-a216-42f4-9675-7ee61ce7215a>

- 6. Has a decision been made yet on whether the framework(s)/contract(s) are being either extended or renewed?**

No decision has been made.

- 7. Who is the procurement officer responsible for this contract and could you provide their email address and phone number please?**

I can confirm the agency holds the information that you have requested however, it is exempt from disclosure under section 40(2) of the FOIA, because it constitutes personal data. Personal data can only be released if to do so would not contravene

any of the data protection principles set out in Article 5(1) of the UK General Data Protection Regulation. This is an absolute exemption and does not require a public interest test.

In the case of the personal information contained in the attached documents, the individuals to whom the information relates would not have reasonably expected the information to be released outside of the Insolvency Service. The release of the requested personal information in this instance would be unlawful and therefore in contravention of the lawfulness principle at Article 5(1)(a) of the UK GDPR.

8. Do you have a generic email address for your procurement department, for example procurement@organisation.com, if so could you confirm this?

Commercial@insolvency.gov.uk – Please note we do not accept sales contact via this email. You can find our Pipeline here: www.gov.uk

9. Who is the senior officer (outside of procurement) responsible for this contract and could you provide their email address and phone number please?

I can confirm the agency holds the information that you have requested however, it is exempt from disclosure under section 40(2) of the FOIA, because it constitutes personal data. Personal data can only be released if to do so would not contravene any of the data protection principles set out in Article 5(1) of the UK General Data Protection Regulation. This is an absolute exemption and does not require a public interest test.

In the case of the personal information contained in the attached documents, the individuals to whom the information relates would not have reasonably expected the information to be released outside of the Insolvency Service. The release of the requested personal information in this instance would be unlawful and therefore in contravention of the lawfulness principle at Article 5(1)(a) of the UK GDPR.

10. Who is the current supplier?

Information is available here:

<https://www.contractsfinder.service.gov.uk/Notice/e8c0d80a-a216-42f4-9675-7ee61ce7215a>

11. If your current supplier is a Facilities Management/Waste/Cleaning Company, which sub-contractor services your organisation? E.g., which company's staff actually collect your confidential waste?

Information is available here:

<https://www.contractsfinder.service.gov.uk/Notice/e8c0d80a-a216-42f4-9675-7ee61ce7215a>

Complaints

If you are not satisfied with the response we have provided to you and would like us to reconsider our decision by way of an internal review (IR), please contact our Information Rights team within 40 working days of this letter at foi@insolvency.gov.uk or by post at:

Information Rights Team
The Insolvency Service

3rd Floor
Cannon House
18 Priory Queensway
Birmingham
B4 6FD
United Kingdom

You also have the right to contact the Information Commissioner's Office (ICO) if you wish for them to investigate any complaint you may have regarding our handling of your request. However, please note that the ICO is likely to expect an IR to have been completed in the first instance.

Yours sincerely

Information Rights Team
The Insolvency Service

The Department for Business and Trade, Official Receivers and the Adjudicator are Data Controllers in respect of personal data processed by the Insolvency Service. For the details about how personal data is processed by the agency, please see the full Insolvency Service Personal Information Charter here:
<https://www.gov.uk/government/organisations/insolvency-service/about/personal-information-charter>