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**Application for Changes to:
 Design Approved Organization Scheme (DAOS) Approval**

1. Design Organization

<p>Organization DAOS Reference No.</p> <p>Organization Name <i>[and trading name if applicable]</i></p> <p>Address <i>[registered business and postal address, if different]</i></p> <p>Contact Person</p> <p>Telephone</p> <p>E-mail</p> <p>Location(s)</p> <p>MOD Sponsor¹ Name <i>[For changes at field 2.4, 2.5 or 2.6 only]</i></p> <p>MOD Sponsor Contact Address <i>[For changes at field 2.4, 2.5 or 2.6 only]</i></p> <p>Telephone</p> <p>E-mail</p>	<p>UK.MAA.DAOS.</p>
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2. Details of Revision(s) to DAOS Approval

<p>2.1 Identification of changes to key Signatories. Please clearly identify each signatory that requires removal, addition and / or update within the Approved Schedule. Please include full name, post title, limitations and which type of signatory addition or change is required for each requested change.</p> <p>A MAA DAOS Form 4 should be submitted for any new proposed Approved Signatories and Approved Postholders.</p>	
<p>2.2 Identification of changes to the Organization or Facilities.</p>	

¹ The MOD Sponsor may be a Delivery Team.

<p>2.3 Identification of changes to the Design Organization Exposition (DOE). Please provide a copy of the updated DOE for assessment and where possible, please highlight the changes within the DOE.</p>	
<p>2.4 Identification of significant changes to the Design Management System. A list of significant changes can be found within the Guidance Material of RA 5850(6). MOD sponsor endorsement is required for significant Organization changes found in RA 5850(6) para 47. a</p>	
<p>2.5 Identification of changes to the Scope of Approval. Please provide copies of any associated documentation for assessment. <i>[Requires MOD sponsor Endorsement]</i></p>	
<p>2.6 Identification of Privilege requested. Please specify which privileges are being requested in accordance with RA 5850(11) and provide copies of any related processes and procedures for assessment. <i>[Requires MOD sponsor Endorsement]</i></p>	

3. Additional information

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4. Applicant's Declaration

I confirm, to the best of my knowledge, that the information on this form is correct.

Date	Name	Signature

5. MOD Sponsor's² Declaration

[Required for changes at field 2.4, 2.5 or 2.6]

I confirm sponsorship of the changes detailed at fields 2.4, 2.5 and / or 2.6 above.

Date	Name	Signature

This signed application should be sent by e-mail or regular mail to:

Military Aviation Authority
 Assurance Co-ordination Cell
 Juniper 1, Wing 4, #5104
 MOD Abbey Wood (North),
 Bristol, BS34 8QW

Email: DSA-MAA-OA-ACC@mod.gov.uk

² "Sponsor" here is NOT as described in RA 1019 – Sponsor of Military Registered Civilian-Owned and Civilian Operated Air Systems – Air Safety Responsibilities.