

To ensure use of the latest version of this form, please download from the MAA website.

## Design Approved Organization Scheme

### Nomination Form for Design Postholders and Design Signatories

This form must be completed and submitted for each nominated Postholder and each proposed Design Signatory so that the MAA Design Approved Organization Scheme (DAOS) Branch can review the individuals previous experience and Competence to determine their suitability and endorsement for the position requested.

When submitting this Form, please ensure that it is accompanied by a corresponding MAA DAOS Form 82, to request the corresponding amendment to your Design Approval Schedule. The Form 82 is used to specify the information needed to process the requested changes and its submission enables the commencement of the MAA DAOS Branch activities required.

For new applicant Design Organizations that have submitted a Form 80 and are under consideration for inclusion under DAOS, a corresponding Form 82 submission is not required with any submitted Form 4.

Details of personnel required to be accepted as specified in RA 5850 - paragraph 11.b, and Annex B paragraphs 15 and 16:

1. Organization Name:
2. Organization Reference:
3. Name of Nominee:
4. Contact Number:
5. E-mail Address:
6. Position within Organization (Please include which Post if this is not clear):
7. Relevant Qualifications and Training undertaken for the position at Item 6:
  - a.
  - b.
  - c.
  - d.



8. Relevant experience for the position at Item 6: (Please use a continuation sheet if necessary)

9. Applicants Signature:

10. Date:

11. On completion, please send this form to:

Military Aviation Authority  
Assurance Co-ordination Cell  
Juniper 1, Wing 4, # 5104  
MOD Abbey Wood (North)  
BRISTOL  
BS34 8QW

Email: [DSA-MAA-OA-ACC@mod.gov.uk](mailto:DSA-MAA-OA-ACC@mod.gov.uk)

12. List any supporting copies of documents submitted with this Form 4 (please do not send any original documents):

- a.
- b.
- c.
- d.
- e.
- f.