



## Report of Action Taken

Licence return form for a licence to kill or take any wild birds or their eggs; use a prohibited methods under the Wildlife and Countryside Act for the purposes of public health and safety and conserving wild birds and flora and fauna.

- Please complete this return form using **dark ink** and BLOCK CAPITALS, even if no action was taken.
- Return the completed form to the address shown, to arrive no later than two weeks after the expiry of the licence.
- All questions should be answered as appropriate. Questions marked with “\*” are mandatory.
- If there is insufficient space for completing answers on this form, please attach a separate sheet.
- It is a condition of your licence to provide Natural England with a report detailing action taken under licence. Failure to provide a report may lead to future applications for licences being refused.

Wildlife Licensing  
Natural England  
Horizon House  
Deanery Road  
Bristol, BS1 5AH.  
T. 020 802 61089  
[wildlife@naturalengland.org.uk](mailto:wildlife@naturalengland.org.uk)

### 1. Licence Return Reporting Period

Licence Reference Number (e.g. 2016-1234-SPM-WML)

Licensee Name:

Company:

Agent/Ecologist Name:

Company:

(a) \* Is this a nil return?

Yes  No

Please note: Only confirm a nil return if:

- 1) Your licence conditions require you to submit return information and you have not undertaken any activity in connection with your licence or registration, or
- 2) You wish to renew your licence and
  - a) You are only required to submit your return information to another organisation, or
  - b) You are only required to submit return information when requested by Natural England.

If 'Yes' to (a) ...

\*Have you submitted your return information to another organisation if required as per your licence conditions?

Yes  No

(b) \* Licence report period

From:

To:

(c) If you are making a request to cancel your licence please provide a reason and complete the licence return information for the period up to your request.

**2. Licence Return Details**

(a) Please add details of each action taken during the reporting period. You may add multiple actions if necessary, completing one column per species.

	Action 1	Action 2	Action 3
Application subject	<i>Wildlife and Countryside Act - Birds</i>		
* Species			
* Date of Action			
* Action taken	<input type="checkbox"/> Capture <input type="checkbox"/> Take/destroy/oil eggs  <input type="checkbox"/> Disturb <input type="checkbox"/> Take/destroy/relocate nests <input type="checkbox"/> Kill  <input type="checkbox"/> Take (by hand)	<input type="checkbox"/> Capture <input type="checkbox"/> Take/destroy/oil eggs  <input type="checkbox"/> Disturb <input type="checkbox"/> Take/destroy/relocate nests <input type="checkbox"/> Kill  <input type="checkbox"/> Take (by hand)	<input type="checkbox"/> Capture <input type="checkbox"/> Take/destroy/oil eggs  <input type="checkbox"/> Disturb <input type="checkbox"/> Take/destroy/relocate nests <input type="checkbox"/> Kill  <input type="checkbox"/> Take (by hand)
* Number of birds affected			
* Number of nests affected			
* Number of eggs affected			
* County			
* Detailed Location/Site			
* Site OS Grid Reference			

(b) Please provide any additional information

### 3. Using and Sharing Your Information

How we use your personal information is set out in the Wildlife Licensing privacy notice which can be found here

<https://www.gov.uk/government/publications/natural-england-privacy-notice>

We can also send you a copy of the notice on request. Contact Wildlife Licensing Tel. 020 802 61089.

#### Important Advice:

- **If your application is made under the Wildlife and Countryside Act 1981 (as amended) or the Conservation of Habitats and Species Regulations 2017 (as amended), any person who in order to obtain a licence knowingly or recklessly makes a statement or representation, or furnishes a document or information which is false in a material particular, shall be guilty of an offence and may be liable to criminal prosecution. Any person found guilty of such an offence is liable, on summary conviction, to imprisonment for a term not exceeding six months or to a fine not exceeding level 5 on the standard scale, or to both. Regarding other wildlife legislation, we will look to provisions in the Fraud Act 2006 (as amended) in respect of applicants making any false representations.**
- **Natural England or the Secretary of State can modify or revoke at any time any licence that is issued, but this will not be done unless there is good reason for doing so. Any licence that is issued is likely to be revoked immediately if it is discovered that false information has been provided that resulted in the issue of a licence.**

I have read and understood the privacy notice above.

### 4. Declarations

You can reapply for a repeated A09 licence where you have an ongoing need to undertake lethal control of the same species of bird, at the same site and for the same purpose.

By indicating that you have an ongoing need to undertake lethal control you will not need to go through the pre-application screening process.

To apply for a repeated licence, you will still need to submit an application form and provide updated evidence and information. This application form will be provided to you directly.

Do you wish to request a Repeated Licence?                      Yes    No

Repeated Licence requirements                      As previously issued    With minor alterations

Provide details of any minor alterations (this can include changes to named licensee and/or additional authorised individuals, changes to problem nesting locations on the site and small changes to the level of control required).

If significant alterations are requested, you may still be required to go through the pre-application screening process and asked to make a full application.

I have read and understood the guidance provided on the Wildlife licensing Internet guidance pages for completing this return.

I declare the particulars given as part of this licence return are correct to the best of my knowledge and belief.

I agree to the declaration above on this date.

Signature of Licensee:

For electronic applications, please insert an electronic signature above  or tick this box to confirm with the declaration.

Name: *(In BLOCK letters)*

Date:

**NOTE:** This licence cannot be renewed using this form - you will need to reapply each year to demonstrate the need for a new licence.