

#### Personal Independence Payment Review form

#### We have many ways we can communicate with you

If you would like braille, British Sign Language, email, a hearing loop, translations, large print, audio or something else please call us on **0800 121 4433** or textphone **0800 121 4493** and tell us which you need.

If you live in Wales and want this form in Welsh call **0800 121 4433**. Calls to 0800 numbers are free from landlines and mobiles.

#### Treating people fairly

We are committed to the Equality Act 2010 and treating people fairly. To find out more about this law, search 'Equality Act' on <a href="https://www.qov.uk">www.qov.uk</a>



Your Personal Independence Payment (PIP) may stop if we do not get this form and your supporting information back or you do not contact us by:

DD/MM/YYYY
/ /

Personal Independence Payment (PIP) is about how your health condition or disability affects you.

When we last looked at your claim, we looked at all the information available to us to decide how you manage the 12 activities and the help you needed to do them.

We gave you points for each activity to work out the amount of PIP to award you.

This form will help us to review if you are getting the right amount of PIP based on how your health condition or disability affects you now.

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#### **About you**

If you are filling in this form for someone else, tell us about **them**, not you.

01	1 First name								
	] i iist iidiile								
02	2 Last name								
03	National Insurance (NI) number								
04	Pled	ıse te	ell us	the	best	t pho	ne		
<u> </u>	Please tell us the best phone number to contact you on								
	Who	at is t	he b	est t	ime	to co	nta	ct yo	u?
	Pleo	ise let	t us l	know	if yo	ou ch	nang	e yo	ur
		tact r			,		J	,	
05		omeo		elpi	ng y	ou fi	ll in		
	this form?								
		Yes					>		
	Their name, in full								
	How do you know this person?								
06	Do you need us to communicate with						ith		
	you in another format?								
	No								
	Yes								
		Pleas	e sp	ecify					

### Section 1: Read and sign the declaration

You must sign this declaration in black ink and return your completed form by the date on the front of this form. If you do not return this form in time we may stop your Personal Independence Payment.

If you are acting on behalf of the customer, please sign the form on their behalf.

#### **Declaration**

By signing this declaration, you agree that:

- the information you give us is correct and complete
- you will tell us about changes of circumstances straight away.

If the information you give us is wrong or incomplete, or you do not report changes straight away:

- we may stop or reduce your Personal Independence Payment
- you may be paid too much Personal Independence Payment and have to pay this back
- you may have to pay a financial penalty
- we may prosecute you.

Signature	
<b>Date</b> DD/MM/YYYY	
/	1

# Section 2: About the people that support you and your health condition or disability

Please tell us about the healthcare professional who can best tell us about your health condition or disability and how it affects you. For example:

- GP
- hospital doctor
- · consultant, or
- specialist nurse.

07 What is their job?
What is their name?
Address
For example, the health centre, surgery or hospital where they work.
Postcode
Phone number
Include the dialling code.
Email address
If known.
When did one last on the m2
<b>When did you last see them?</b> DD/MM/YYYY
/ /

# Further health or social care professionals or anyone else that supports you

Please tell us if there is another health or social care professional or someone else we can contact who can tell us about your health condition or disability. For example:

- community psychiatric nurse
- occupational therapist
- physiotherapist
- support worker
- · social worker
- counsellor
- carer
- family member, o
- friend.

menc	1.
c	s there someone else we can ontact to tell us about your ealth condition or disability?
	No Go to Section 3
	Yes
	We may use these contact details to ask about your health condition or disability if necessary.
09 W	/hat is their name?
Н	ow do you know them?
Α	ddress
P	ostcode
_	hone number
	nclude the dialling code.
L	

	When did you last see them?
	/ /
V	f you need to tell us about anyone else who supports you <b>go to question 10</b> otherwise, <b>go to Section 3</b> .
.0 v	What is their name?
H	low do you know them?
A	Address
P	Postcode
P	Phone number
_	nclude the dialling code.
_	. 0.
	When did you last see them? DD/MM/YYYY
	1 /
V	f you need to tell us about anyone else who supports you <b>go to question 11</b> .
(	Otherwise, <b>go to Section 3</b> .

How do you know then  Address  Postcode  Phone number Include the dialling cod	
Address  Postcode  Phone number  Include the dialling cod	
Postcode  Phone number Include the dialling cod	e.
Postcode  Phone number Include the dialling cod	e.
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Phone number Include the dialling cod	e.
Phone number Include the dialling cod	e.
Include the dialling cod	e.
When did you last see DD/MM/YYYY	them?
1 1	
If you need to tell us ab who supports you, use of of paper. Remember to and National Insurance Otherwise, <b>go to Sectio</b>	a separate shee add your name number.

#### Section 3: Sharing information about your health condition

The Department for Work and Pensions (DWP) or approved healthcare professionals that work for DWP, might need more information about your health condition and how it affects you. They might ask for relevant information from your doctor, or any other relevant professional you tell them about.

Do you give consent for your doctor or other relevant professionals to give DWP more information about your health condition or disability?
Yes, information about my health condition or disability can be shared with DWP or the healthcare professionals that work for them.
No, information about my health condition or disability cannot be shared with DWP or the healthcare professionals that work for them.

#### How DWP uses this information

DWP uses this information to:

- process your claim
- make a decision on your claim, or any mandatory reconsideration or appeal you make.

#### The law allows DWP to get, keep and use this information.

Your doctor (or other relevant professionals you tell DWP about) needs your consent to give information to DWP. If you give your consent, this lets them know that they are legally allowed to share this information with DWP.

DWP can lawfully ask your doctor, hospital consultant or other relevant professionals for information about your health condition and how it affects you. This is because we are asking for the information to help us carry out our official social security functions. You do not have to give your consent. If you do not, DWP will make a decision based on the information they have already, as well as any you give them yourself.

#### If you change your mind

You can change your mind. You can do this by contacting **0800 121 4433** and say you want to give or withdraw your consent. If you withdraw your consent, DWP cannot get information from your doctor or others named on your form.

I have read and understood how DWP of Your signature	uses information
Date	
DD/MM/YYYY	
1 1	

#### Section 4: About your health condition or disability

	-						
Tell us the name of each health conditione each one started  If you cannot be sure of the date, please p							
think it started.							
Health condition or disability Example: Arthritis	Approximate start date Example: March 2017						
Example: Alternate	Enditiple: Fig. 51.252.						
If you need more space, please continue of Remember to write your name and Nation additional sheet and tell us which question	nal Insurance number on each						
About your medication							
14 Are you prescribed any medications?	Example						
☐ No Go to question 21	Name of medication						
	Aspirin						
prescription, please send this to us as	Dosage						
part of your supporting information.  Do not send us fact sheets, leaflets	500mg						
or photos of your medication.	Frequency						
- '0	Once a day						
	How does this affect you?						
	Dizziness						

	Medication 1		Medication 3
15	Name of medication	17	Name of medication
	Dosage		Dosage
	Frequency		Frequency
	How does this affect you?		How does this affect you?
	Do you take them as prescribed?		Do you take them as prescribed?
	No		□No
	Yes		Yes
	If you are prescribed any other		If you are prescribed any other
	medications <b>go to question 16</b> otherwise, <b>go to question 21</b> .		medications <b>go to question 18</b> . Otherwise, <b>go to question 21</b> .
	•		
	Medication 2		Medication 4
16	Medication 2	10	Medication 4
16	Medication 2 Name of medication	18	Medication 4 Name of medication
16		18	
16		18	
16	Name of medication	18	Name of medication
16	Name of medication	18	Name of medication
16	Name of medication  Dosage	18	Name of medication  Dosage
16	Name of medication  Dosage  Frequency	18	Name of medication  Dosage  Frequency
16	Name of medication  Dosage	18	Name of medication  Dosage
16	Name of medication  Dosage  Frequency	18	Name of medication  Dosage  Frequency
16	Name of medication  Dosage  Frequency  How does this affect you?	18	Name of medication  Dosage  Frequency  How does this affect you?
16	Name of medication  Dosage  Frequency  How does this affect you?  Do you take them as prescribed?	18	Name of medication  Dosage  Frequency  How does this affect you?  Do you take them as prescribed?
16	Name of medication  Dosage  Frequency  How does this affect you?  Do you take them as prescribed?  No	18	Name of medication  Dosage  Frequency  How does this affect you?  Do you take them as prescribed?  No
16	Name of medication  Dosage  Frequency  How does this affect you?  Do you take them as prescribed?  No Yes	18	Name of medication  Dosage  Frequency  How does this affect you?  Do you take them as prescribed?  No Yes
16	Name of medication  Dosage  Frequency  How does this affect you?  Do you take them as prescribed?  No	18	Name of medication  Dosage  Frequency  How does this affect you?  Do you take them as prescribed?  No

Medication 5	Medication 6
19 Name of medication	20 Name of medication
Dosage	Dosage
Frequency	Frequency
How does this affect you?	How does this affect you?
Do you take them as prescribed?	Do you take them as prescribed?
No	No
Yes	☐ Yes
If you are prescribed any other medications <b>go to question 20</b> .	If you are taking more medication please tell us about these on a separate
Otherwise, <b>go to question 21</b> .	sheet of paper. Remember to add your name and National Insurance number.
	Platfie dria National Insurance number.
21 Tell us about any treatment, therapy or	r surgery since we last
looked at your award	
Name of treatment, therapy or surgery when will	l you have it or How often did or will you have it?
Example: Physiotherapy, Please give	ve approximate Example: Once a week until
Counselling dates if no Example: A	
You can tell us more about how you mand <b>Section 5. Activity 3</b> .	age any treatments in

Tell us about any overnight hospital or care home admissions that you have not told us about since our last decision							
Reason for admission Example: Hip replacement surgery	Name of the hospital or care home Example: St Mary's Hospital	Dates of stay Please give approximate dates if not known Example: 10th May 2019 – 31st May 2019					
Do you have a care plan or treatment plan?  No							
Yes  If you have copies of your hospital discharge papers, care plans or treatment plans for example, send these to us as part of your supporting information.  If you need more space for <b>questions 21 and 22</b> , use a separate sheet of paper. Remember to write your name and National Insurance number on each additional sheet and tell us which questions your comments refer to.							

#### Section 5: How your health condition or disability affects you

This section asks you to tell us about how you carry out 12 daily living or mobility activities.

If the effects of your health condition or disability can change for example during the day, day by day or from week to week, please include as much detail as you can in your answers.

When completing each activity if you need more space, use a separate sheet of paper. Remember to write your name and National Insurance number on each additional sheet and tell us which questions your comments refer to.

#### Daily living activities

- Activity 1 Preparing food and cooking
- Activity 2 Eating and drinking
- Activity 3 Managing treatments, taking medication and monitoring your health condition or disability
- Activity 4 Washing and bathing
- Activity 5 Using the toilet and managing incontinence
- Activity 6 Dressing and undressing
- Activity 7 Speaking to people, hearing and understanding what they say and being understood
- Activity 8 Reading and understanding signs, symbols and written words
- Activity 9 Mixing with other people
- Activity 10 Making decisions about spending and managing your money

#### **Mobility activities**

Activity 11 - Planning and following a route to another place

Activity 12 - Moving around



#### Activity 1 - Preparing food and cooking This activity looks at how your health condition or disability affects how you prepare and cook a simple meal for one. If you choose not to cook or only use ready meals, please tell us how you would manage if you did cook.

#### We can consider things like:

- peeling and chopping food
- opening packaging
- safely cooking, using a microwave or hob to cook or heat food.

#### We do not consider things like:

- carrying items
- cooking skills and cooking for others
- food choices
- bending to use the oven.

24 Can you manage this activity without any aids or help?
☐ No☐ Yes <b>Go to Activity 2</b>
25 Do you need to use an aid? For example, perching stool, grabbers or adapted cutlery. No Yes
What aids do you use and how often?

26	Do you need prompting?	
	For example, reminding, encouraging or	
	explaining by another person.	
	∐ No	
	Yes	
	What do they do for you and how often	2
	.5	
27	Do you need help from another person	?
	No	
	Yes	
	What help do you need and how often	
	do you need it?	
20	Diames to the second se	J
28	Please tell us why and when these needs began	

#### **Activity 2 - Eating and drinking** 31 Do you need prompting? For example, reminding, encouraging or This activity looks at how your health condition explaining by another person. or disability affects you taking nutrition, this means eating and drinking. No We can consider things like: Yes cutting food into pieces What do they do for you and how often? • putting food to your mouth · chewing and swallowing food • if you use a therapeutic source to take nutrition for example tube feeding • remembering when to eat. We do not consider things like: • ability to cut and chew tough foods for example steak 32 Do you need help from another person? quality of food No · diet choices Yes • moving food from the kitchen. What help do you need and how often 29 Can you manage this activity safely do you need it? and without any difficulty? \_\_ No Yes Go to Activity 3 30 Do you need an aid? For example, adapted cutlery or cups, easy to grip kitchen equipment. No 33 Please tell us why and when these Yes needs began What aids do you use and how often?

# Activity 3 - Managing treatments, taking medication and monitoring your health condition or disability This activity looks at how you manage any treatments carried out at home, taking your medication and monitoring changes in your

This activity looks at how you manage any treatments carried out at home, taking your medication and monitoring changes in your health condition or disability. We will also consider the help you need with the timing, and the type of food and drink intake. Without these your medical condition would get worse straight away.

#### We can consider things like:

- taking medication as prescribed
- · opening medication packages
- therapy in the home
- monitoring pain levels
- monitoring blood sugar levels
- prescribed or recommended diet.

#### We do not consider things like:

- therapy out of the home
- collecting medication.

34	Can you manage this activity safely and without any difficulty?  No  Yes Go to Activity 4
35	<b>Do you need an aid?</b> For example, dosette boxes or alarms.
	☐ No ☐ Yes
	What aids do you use and how often?

36	Do you need prompting?
	For example, reminding, encouraging or
	explaining by another person.
	☐ No
	Yes
	What do they do for you and how often?
37	Do you need help from another person?
	□ No
	Yes
	What help do you need and how often
	do you need it?
20	
38	Please tell us why and when these needs began

#### Activity 4 – Washing and bathing 41 Do you need prompting? For example, reminding, encouraging or This activity looks at how your health condition explaining by another person. or disability affects how you wash and bathe. If you do not have a bath at home still tell us No how you would use one, for example, getting in Yes and out of a bath. What do they do for you and how often? We can consider things like: • washing your body, limbs, face, underarms and hair • using a standard bath or shower • if you are unable to hear a standard fire alarm without hearing aids. We do not consider things like: shaving cleaning teeth 42 Do you need help from another person? • cutting toenails. No. Yes 39 Can you manage this activity safely and without any difficulty? What help do you need and how often do you need it? Nο Yes **Go to Activity 5** 40 Do you need an aid? For example, long handled sponge, shower seats, rails or visual alarm. \_ No Yes What aids do you use and how often? 43 Please tell us why and when these needs began

#### Activity 5 - Managing toilet needs 46 Do you need prompting? and incontinence For example, reminding, encouraging or explaining by another person. This activity looks at how your health condition No or disability affects how you manage to clean yourself and getting on and off the toilet. | Yes We can consider things like: What do they do for you and how often? • getting on and off a standard toilet including using furniture to help stoma/catheters or similar • incontinence. We do not consider things like: getting to the toilet stairs • getting dressed after toilet use. 47 Do you need help from another person? J No. 44 Can you manage this activity safely Yes and without any difficulty? No What help do you need and how often do you need it? **Go to Activity 6** 45 Do you need an aid? For example, a commode, raised toilet seats, incontinence pads or stoma bag. J No Yes What aids do you use and how often? 48 Please tell us why and when these needs began

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#### Activity 6 - Dressing and 51 Do you need prompting? undressing For example, reminding, encouraging or explaining by another person. This activity looks at how your health condition ∟ No or disability affects how you manage to put on and take off clothing. ☐ Yes We can consider things like: What do they do for you and how often? dressing both upper and lower body • selecting appropriate clothes to wear each day. 49 Can you manage this activity safely and without any difficulty? No Go to Activity 7 52 Do you need help from another person? 50 Do you need an aid? No. For example, button hooks or sock aids. Yes No What help do you need and how often \_\_ Yes do you need it? What aids do you use and how often? 53 Please tell us why and when these needs began

# Activity 7 – Speaking to people, hearing and understanding what they say and being understood This activity looks at how your health condition or disability affects how you manage hearing and speaking. We can consider things like: • prescribed hearing aids

• sign language.

#### We do not consider things like:

• understanding a language other than your native language.

54	Can you manage this activity safely and without any difficulty?  No Yes Go to Activity 8
55	Do you need an aid?  For example, hearing aid or electrolarynx.  ☐ No ☐ Yes
	What aids do you use and how often?

56	Do you need supporting?	
	For example, reminding, encouraging or	•
	explaining by another person.	
	No	
	Yes	
	What do they do for you and how often	?
57		1?
	□ No	
	Yes	
	What help do you need and how often	
	do you need it?	
		-
		_
58	Please tell us why and when these	
	needs began	

#### Activity 8 - Reading and 61 Do you need prompting? understanding signs, symbols and For example, reminding, encouraging or explaining by another person. written words No This activity looks at how your health condition or disability affects how you manage to read Yes and understand either written or printed What do they do for you and how often? information in your native language. We can consider things like: • reading and understanding an appointment letter or text message. We do not consider things like: • understanding a language other than your native language. 62 Do you need help from another person? 59 Can you manage this activity safely and without any difficulty? No. ∐ No Yes Yes Go to Activity 9 What help do you need and how often do you need it? 60 Do you need an aid? For example, vision aids. No Yes What aids do you use and how often? 63 Please tell us why and when these needs began

## Activity 9 – Mixing with other people

This activity looks at how your health condition or disability affects how you manage to engage with other people, face-to-face during everyday activities. For example, shop assistants, bus drivers, doctors, friends and family.

#### We can consider things like:

- avoiding face-to-face contact
- understanding body language
- establishing relationships.

#### We do not consider things like:

• preferring not to mix.

'	9
64	Can you manage this activity safely and without help?  No  Yes Go to Activity 10
65	Do you need help from another person?  For example, reminding, encouraging or explaining by another person or someone to help keep you calm. Tell us even if you do not get the help you need.  No Yes  What do they do for you and how often?  Do they need to be with you or do they help you at some other time?

66	Tell us who helps you
	For example particular family members,
	friends or a health professional.
	. 50
67	What would you do if these people
07	were not there to help you?
	There mer there to meth you.
68	Do you have any support such as
	therapy or counselling that helps you
	mix with people face to face?
	Tell us what support you have, when it
	started, if it has ended and how it has
	helped you. Also tell us if you are on a
	waiting list for any support and when
	were you put on the list.
	1

# Activity 10 – Making decisions about spending and managing your money

This activity looks at how your health condition or disability affects how you manage everyday purchases and transactions such as paying in shops and restaurants, budgeting for and paying your bills.

#### We can consider things like:

- managing your own bank account
- making a purchase
- setting up direct debits.

#### We do not consider things like:

• lack of income.

69 Can you manage this activity safely and without any difficulty?  No Yes Go to Activity 11
70 Do you need prompting?
For example, reminding, encouraging or explaining by another person.  No Yes
What do they do for you and how often?

71	Do you need help from another person?	
	□ No	
	Yes	
	What help do you need and how often do you need it?	
72	Please tell us why and when these needs began	

#### Activity 11 – Planning and following a route to another place This activity looks at how your health condition or disability affects how you manage to plan a route, leave your house and follow the intended route. We can consider things like: • leaving your home completing a journey • if you drive a car • the last time you went out of your home • using public transport. We do not consider things like:

- physical restrictions to walking
- availability of public transport
- being near a toilet
- getting in and out of a car.

	ı manage this activity safely hout any difficulty?
☐ No	
☐ Yes	Go to Activity 12
74 Do you	need prompting?
	mple, reminding, encouraging or ng by another person.
What d	o they do for you and how often?

75	Do you need help from another person	?
	No	
	Yes	
	What help do you need and how often do you need it?	
		-
		J
76	Please tell us why and when these needs began	

#### **Activity 12 - Moving around** 80 Do you need to use a prescribed aid to help you walk? This activity looks at how your health condition For example, walking sticks, crutches or disability affects how you manage to move around physically without severe discomfort. and prostheses. No Go to question 81 We can consider things like: Sometimes • lower limb physical restrictions • standing and walking safely. ∐ Always We do not consider things like: What prescribed aid(s) do you use? weather conditions • slopes or uneven surfaces. 77 Can you manage this activity safely and without any difficulty? Nο Yes Go to Section 6 How many days a week do you need to 78 How far can you walk on a regular use an aid? and repeated basis? To give you an idea of distance, 50 metres is approximately 5 buses parked end to end. 81 Do you need assistance from another Less than 20 metres person to help you walk? This is the length of 2 buses. No Between 20 and 50 metres Sometimes This is the length of 2 to 5 buses. 」 Always Between 50 and 200 metres 82 Please tell us why and when these This is the length of 5 to 20 buses. needs began 200 metres or more This is more than 20 buses. 79 Do you need to pause or stop when walking? No Yes How long for?

#### Section 6: Further information

	ything else you think we should know about your health condition
	y? For example any results from tests you have had.
f there is n	ot enough space, please use a separate sheet of paper.
lake sure 1 ach sheet	hat you put your full name and National Insurance number on
uch sheet	or paper.

The Motability Scheme allows disabled people to lease a car, scooter or powered wheelchair in exchange for all or some of their PIP mobility payments.

84 If you are eligible to join the Motability Scheme would you like us to post you information about the help they can offer?		
	We will not share your personal details with the Motability Scheme.	
□ No		
	Yes	
	If you change your mind about getting information on the Motability Scheme in the future, please contact us on <b>0800 121 4433</b> to let us know.	

#### Checklist

need to process this form, please check:
 You have read and signed the declaration in Section 1
 The 7 sections - have you filled in all the questions that apply?
 The 12 activities - have you filled in all the questions that apply?
 If you are including supporting information with the form make sure you send copies

To make sure we have all the information we

If you have used additional sheets make sure you have added your name and National Insurance number to each sheet

Insurance number is on each copy

not originals, and your name and National

85 Are you sending any supporting information at a later date?

∐ No

Yes

If **Yes**, make sure you send copies not originals and include your name and

National Insurance number.

Do not delay sending your form back. If you are waiting for information, send us what you have. You can send the rest of your supporting information later.

#### Returning the completed form

Return the review form and your supporting information to us. Use the return address on the back page of the review form and the envelope provided. Make sure the address shows through the envelope window.

#### What happens next

We may call you if we have got any questions about the information you give us on this form. It may be a withheld phone number that calls you.

We will contact you if we need you to have an assessment with a health professional.

We will write to you when we have made our decision on your award.

You do not need to contact us unless your circumstances change.

For further information, go to <a href="https://www.gov.uk/pip/when-your-pip-claim-is-reviewed">www.gov.uk/pip/when-your-pip-claim-is-reviewed</a>

# How the Department for Work and Pensions collects and uses information

When we collect information about you we may use it for any of our purposes. These include:

- social security benefits and allowances
- child maintenance
- employment and training
- investigating and prosecuting tax credits offences
- private pensions policy, and
- retirement planning.

We may get information about you from other parties for any of our purposes as the law allows to check the information you provide and improve our services. We may give information about you to other organisations as the law allows, for example to protect against crime.

To find out more about our purposes, how we use personal information for those purposes and your information rights, including how to request a copy of your information, go to www.gov.uk/dwp/personal-information-charter

Freepost RTEU-HLRZ-BCYC
Personal Independence Payment 3
Mail Handling Site A
Wolverhampton
WV98 1AD

Put the completed pages in the envelope provided so the above address shows through the window. The envelope does not need a stamp unless you live outside the United Kingdom.