## Form AR27

### Trade Union and Labour Relations (Consolidation) Act 1992

## **Annual Return for an Employers' Association**

| Name of Employers' Association:                                      | ers' Association: Employers in Voluntary Housing |  |  |
|--|--|--|--|
| Year ended:  | 31 December 2023                                 |  |  |
| List No:   | 5035E  |  |  |
| Head or Main Office:   | 137 Sauchiehall Street                           |  |  |
|  | 5th Floor  |  |  |
|  | Glasgow  |  |  |
|  |  |  |  |
|  |  |  |  |
|  | Postcode G2 3EW                                  |  |  |
| Website address (if available)                                       | www.evh.org.uk                                   |  |  |
| Has the address changed during the year to which the return relates? | Yes No X ('X' in appropriate box)                |  |  |
| General Secretary:   | Paul McMahon                                     |  |  |
| Contact name for queries regarding the completion of this return:    | Lorraine Cassidy                                 |  |  |
| Telephone Number:  | 0141 352 7435                                    |  |  |
| E-mail:  | Contactus@evh.org.uk                             |  |  |

#### Please follow the guidance notes in the completion of this return

Any difficulties or problems in the completion of this return should be directed to the Certification Office as below or by telephone to: 0330 1093602

You should send the annual return to the following address stating the name of the union in subject:

returns@certoffice.org

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## **Return of Members**

(see note 9)

| Number of members at the end of the year |                     |                   |  |        |
|--|---------------------|-------------------|--|--------|
| Great<br>Britain                         | Northern<br>Ireland | Irish<br>Republic | Elsewhere Abroad<br>(Including<br>Channel Islands) | Totals |
| 138                                      |                     |                   |  | 138    |

## **Change of Officers**

Please complete the following to record any changes of officers during the twelve months covered by this return.

| Position held | Name of Officer        | Nome of              | Data of Change  |
|---------------|------------------------|----------------------|-----------------|
| Position neid | Name of Officer        | Name of              | Date of Change  |
|               | ceasing to hold office | Officer appointed    |                 |
| Director      | John Ferguson          |                      | 19 May 2023     |
| Director      |                        | lan Johnstone        | 19 May 2023     |
| Director      |                        | Lesley Keenan        | 19 May 2023     |
| Director      | John Kelly             |                      | 19 May 2023     |
| Director      |                        | John Thorburn        | 19 May 2023     |
| Director      |                        | Izabela Trzcielinska | 19 May 2023     |
| Director      | James Weir             |                      | 19 May 2023     |
| Secretary     | Eamonn Connolly        |                      | 16 October 2023 |

## Officers in post

(see note 10)

Please complete list of all officers in post at the end of the year to which this form relates.

Name of Officer Position held

| Director             |
|----------------------|
| Director             |
| Director             |
| Director             |
| Director 19 May 2023 |
| Director             |
| Director 19 May 2023 |
| Director 19 May 2023 |
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## Change of Officers (Continued)

Please complete the following to record any changes of officers during the twelve months covered by this return.

| Position held | Name of Officer ceasing to hold office | Name of Officer appointed | Date of Change   |
|---------------|--|---------------------------|------------------|
| Secretary     |  | Paul McMahon              | 16 October 2023  |
| Director      | Lesley Keenan                          |                           | 30 October 2023  |
| Director      | John McLardie                          |                           | 30 October 2023  |
| Director      | Jennifer Young                         |                           | 22 November 2023 |
|               |  |                           |                  |
|               |  |                           |                  |
|               |  |                           |                  |
|               |  |                           |                  |
|               |  |                           |                  |

## **Revenue Account / General Fund**

(see notes 11 to 16)

| Previous Year |                         |                                     | £             | £             |
|---------------|-------------------------|-------------------------------------|---------------|---------------|
|               | Income                  |                                     |               |               |
| 596,308       | From Members            | Subscriptions, levies, etc          | 604,364       | 604,364       |
|               |                         |                                     |               |               |
| 2,353         | Investment income       | Interest and dividends (gross)      |               |               |
|               |                         | Bank interest (gross)               | 4,784         | 4,784         |
|               |                         | Other (specify)                     |               |               |
|               |                         |                                     |               |               |
|               |                         |                                     |               |               |
|               |                         |                                     |               |               |
|               |                         | Total Investment Income             | 4,784         | 4,784         |
|               |                         | rotal invocation income             | 1,701         | 1,701         |
|               | Other Income            | Rents received                      |               |               |
|               |                         | Insurance commission                |               |               |
| 200,733       |                         | Consultancy fees                    | 168,386       | 168,386       |
| 387,089       |                         | Publications/Seminars               | 432,836       | 432,836       |
|               |                         | Miscellaneous receipts (specify)    |               |               |
|               |                         |                                     |               |               |
|               |                         |                                     |               |               |
|               |                         |                                     |               |               |
|               |                         |                                     |               |               |
|               |                         | Total of other income               |               | 601,222       |
|               |                         | Total income                        |               | 1,210,370     |
|               |                         | Interfund Transfers IN              |               |               |
|               | Expenditure             |                                     |               |               |
| 466,168       | Administrative expenses | Remuneration and expenses of staff  | 551,694       | 551,694       |
| 71,023        | Administrative expenses | Occupancy costs                     | 84,286        |               |
| 9,227         |                         | Printing, Stationery, Post          | 11,596        |               |
| 2,253         |                         | Telephones                          | 2,465         |               |
| 66,921        |                         | Legal and Professional fees         | 86,661        | 86,661        |
|               |                         | Miscellaneous (specify)             |               |               |
| 7,331         |                         | Committee costs                     | 6,484         | 6,484         |
| 32,129        |                         | publication and advertising         | 27,696        | 27,696        |
| 7,194         |                         | JNC costs                           | 2,752         | 2,752         |
| 35,046        |                         | Member protect costs                | 41,383        | 41,383        |
| 82,500        |                         | Cost of living grant scheme         |               |               |
|               |                         | Total of Admin expenses             |               | 815,017       |
| 502           | 044 04                  | Double de como                      | 007           | 007           |
| 683           | Other Charges           | Bank charges Depreciation           | 637<br>31,133 | 637<br>31,133 |
| 20,225        |                         | Sums written off                    | 31,133        | 31,133        |
| 4,493         |                         | Affiliation fees                    | 4,922         | 4,922         |
| 4,305         |                         | Donations                           | 4,385         |               |
| 63,548        |                         | Conference and meeting fees         | 138,213       |               |
| 16,291        |                         | Expenses                            | 23,098        |               |
|               |                         | Miscellaneous (specify)             |               |               |
| 197,604       |                         | Irrecoverable VAT                   | 243,241       | 243,241       |
| 3,000         |                         | bank interest and similar charges   | 7,000         | 7,000         |
| 132,793       |                         | Pension re-measurement              | 5,000         | 5,000         |
|               |                         |                                     |               |               |
|               |                         | Total of other charges              |               | 457,629       |
| -28           |                         | Taxation                            | -76           | -76           |
|               |                         | Total expenditure                   |               | 1,272,570     |
|               |                         | Interfund Transfers OUT             |               |               |
|               |                         | Surplus/Deficit for year            |               | -62,200       |
|               |                         |                                     |               |               |
|               |                         | Amount of fund at beginning of year |               | 1,238,581     |
|               |                         | Amount of fund at end of year       |               | 1,176,381     |

#### Accounts other than Revenue Account/General Fund

(see notes 17 to 18)

| Account 2        |                              |                               | Fund Account |
|------------------|------------------------------|-------------------------------|--------------|
| Name of account: |                              | £                             | £            |
| Income           |                              |                               |              |
|                  | From members                 |                               |              |
|                  | Investment income            |                               |              |
|                  | Other Income (specify)       |                               |              |
|                  |                              |                               |              |
|                  |                              |                               |              |
|                  |                              |                               |              |
|                  |                              |                               |              |
|                  |                              |                               |              |
|                  |                              | Total Income                  |              |
|                  | Interfund Transfers IN       |                               |              |
|                  |                              |                               |              |
| Expenditure      |                              |                               |              |
|                  | Administrative expenses      |                               |              |
|                  | Other expenditure (specify)  |                               |              |
|                  |                              |                               |              |
|                  |                              |                               |              |
|                  |                              |                               |              |
|                  |                              |                               |              |
|                  |                              |                               |              |
|                  |                              | Total Expenditure             |              |
|                  | Interfund Transfers OUT      |                               |              |
|                  | Si                           | urplus (Deficit) for the year |              |
|                  | Amount o                     | f fund at beginning of year   |              |
|                  | Amount of fund at the end of | of year (as Balance Sheet)    | _            |
|                  |                              |                               |              |

| Account 3        |   |                             |  | Fund Account |
|------------------|---|-----------------------------|--|--------------|
| Name of account: |   |                             | £  | £            |
| Income           | From members Investment income Other income (specify) |                             |  |              |
|                  | Interfund Transfers IN                                |                             | Total Income   |              |
| Expenditure      | Administrative expenses Other expenditure (specify)   |                             |  |              |
|                  |   |                             |  |              |
|                  | Interfund Transfers OUT                               |                             | Total Expenditure                                      |              |
|                  | Amoui   |                             | rplus (Deficit) for the year fund at beginning of year |              |
|                  |   | Amount of fund at the end o |  |              |

#### Accounts other than Revenue Account/General Fund

(see notes 17 to 18)

| Account 4        |   |                              | Fund Account                 |   |
|------------------|---|------------------------------|------------------------------|---|
| Name of account: |   |                              | £                            | £ |
|                  | From members Investment income Other income (specify) |                              |                              |   |
|                  | Carlot mounte (openity)                               |                              |                              |   |
|                  |   |                              | Total Income                 |   |
|                  | Interfund Transfers IN                                |                              |                              |   |
| Expenditure      |   |                              |                              |   |
|                  | Administrative expenses Other expenditure (specify)   |                              |                              |   |
|                  |   |                              |                              |   |
|                  |   |                              | T-4-1 F                      |   |
|                  | Interfund Transfers OUT                               |                              | Total Expenditure            |   |
|                  | interiulia Transfers 001                              | Su                           | rplus (Deficit) for the year |   |
|                  |   | Amount of                    | fund at beginning of year    |   |
|                  |   | Amount of fund at the end of | f year (as Balance Sheet)    |   |
|                  |   |                              |                              |   |

| Account 5        |                             |                                |                              | Fund Account |
|------------------|-----------------------------|--------------------------------|------------------------------|--------------|
| Name of account: |                             |                                | £                            | £            |
| Income           |                             |                                |                              |              |
|                  | From members                |                                |                              |              |
|                  | Investment income           |                                |                              |              |
|                  | Other income (specify)      |                                |                              |              |
|                  |                             |                                |                              |              |
|                  |                             |                                |                              |              |
|                  |                             |                                |                              |              |
|                  |                             |                                |                              |              |
|                  |                             |                                |                              |              |
|                  |                             |                                |                              |              |
|                  |                             |                                | Total Income                 |              |
|                  | Interfund Transfers IN      |                                |                              |              |
| meriana          |                             |                                |                              |              |
| Expenditure      |                             |                                |                              |              |
|                  | Administrative expenses     |                                |                              |              |
|                  | Other expenditure (specify) |                                |                              |              |
|                  |                             |                                |                              |              |
|                  |                             |                                |                              |              |
|                  |                             |                                |                              |              |
|                  |                             |                                |                              |              |
|                  |                             |                                |                              |              |
|                  |                             |                                |                              |              |
|                  |                             |                                | Total Expenditure            |              |
|                  | Interfund Transfers OUT     |                                |                              |              |
|                  |                             | Su                             | rplus (Deficit) for the year |              |
|                  |                             | Amount of                      | fund at beginning of year    |              |
|                  |                             | Amount of fund at the end of   |                              |              |
|                  |                             | i singani si nana at mo ona on | , , (40 24.4.100 311001)     |              |

#### Accounts other than Revenue Account/General Fund

(see notes 17 to 18)

| Account 6        |                             |                              |                              | Fund Account |
|------------------|-----------------------------|------------------------------|------------------------------|--------------|
| Name of account: |                             |                              | £                            | £            |
| Income           | _                           |                              |                              |              |
|                  | From members                |                              |                              |              |
|                  | Investment income           |                              |                              |              |
|                  | Other income (specify)      |                              |                              |              |
|                  |                             |                              |                              |              |
|                  |                             |                              |                              |              |
|                  |                             |                              |                              |              |
|                  |                             |                              |                              |              |
|                  |                             |                              |                              |              |
|                  |                             |                              | Total Income                 |              |
|                  | Interfund Transfers IN      |                              |                              |              |
|                  |                             |                              |                              |              |
| Expenditure      |                             |                              |                              |              |
|                  | Administrative expenses     |                              |                              |              |
|                  | Other expenditure (specify) |                              |                              |              |
|                  |                             |                              |                              |              |
|                  |                             |                              |                              |              |
|                  |                             |                              |                              |              |
|                  |                             |                              |                              |              |
|                  |                             |                              |                              |              |
|                  |                             |                              |                              |              |
|                  |                             |                              | Total Expenditure            |              |
|                  | Interfund Transfers OUT     |                              |                              |              |
|                  |                             | Sui                          | rplus (Deficit) for the year |              |
|                  |                             | Amount of                    | fund at beginning of year    |              |
|                  |                             | Amount of fund at the end of | f year (as Balance Sheet)    |              |
|                  |                             |                              |                              |              |

| Account 7        |   | 1   | Fund Account |
|------------------|---|---|--------------|
| Name of account: |   | £   | £            |
| Income           | From members Investment income Other income (specify) |   |              |
|                  | Interfund Transfers IN                                | Total Income  |              |
| Expenditure      | Administrative expenses Other expenditure (specify)   |   |              |
|                  |   |   |              |
|                  | Interfund Transfers OUT                               | Total Expenditure   |              |
|                  |   | Surplus (Deficit) for the year<br>Amount of fund at beginning of year |              |
|                  |   | Amount of fund at the end of year (as Balance Sheet)                  |              |

## Balance Sheet as at [

]

(see notes 19 and 20)

|                             | 1   |                               |                             | -         |
|-----------------------------|---|-------------------------------|-----------------------------|-----------|
| revious Year                |   |                               | £                           | £         |
| 427,030                     | Fixed Assets (as at Page 8)   |                               | 414,856                     | 414,856   |
|                             | Investments (as per analysis on page 9)   |                               |                             |           |
|                             | Quoted (Market value £  | ) as at Page 9                |                             |           |
| 5,433                       | Unquoted (Market value £  | ) as at Page 9                |                             | 757,32    |
|                             |   | Total Investments             | 757,327                     | 757,32    |
|                             | Other Assets  |                               | 101,021                     | 101,02    |
| 55,039                      | Sundry debtors  |                               | 63,543                      | 63,54     |
| 1,444,572                   | Cash at bank and in hand  |                               | 835,916                     | 835,91    |
|                             | Stocks of goods   |                               |                             |           |
|                             | Others (specify)  |                               |                             |           |
|                             |   |                               |                             |           |
|                             |   | Total of other assets         | 899,459                     | 899,45    |
|                             |   | 1                             | Total Assets                | 2,071,642 |
|                             | 1   |                               |                             |           |
| 1,238,581                   | ı   | Revenue Account/ General Fund | 1,176,381                   |           |
|                             |   |                               |                             |           |
|                             |   |                               |                             |           |
|                             |   |                               |                             |           |
|                             |   | Revaluation Reserve           |                             |           |
|                             |   |                               |                             |           |
|                             |   |                               |                             |           |
|                             |   |                               |                             |           |
|                             |   |                               |                             |           |
|                             |   |                               |                             |           |
|                             |   |                               |                             |           |
|                             | Liabilities   |                               |                             |           |
| 19,459                      | Trade creditors   |                               | 6,860                       |           |
|                             | Trade creditors<br>Corporation tax  |                               |                             |           |
| 20,606                      | Trade creditors Corporation tax Social security and other taxes                                   |                               | 36,294                      |           |
| 20,606<br>89,211            | Trade creditors Corporation tax Social security and other taxes Other creditors                   |                               | 36,294<br>81,750            |           |
| 20,606<br>89,211<br>160,000 | Trade creditors Corporation tax Social security and other taxes Other creditors Pension provision |                               | 36,294<br>81,750<br>172,000 |           |
| 20,606<br>89,211            | Trade creditors Corporation tax Social security and other taxes Other creditors                   |                               | 36,294<br>81,750            |           |
| 20,606<br>89,211<br>160,000 | Trade creditors Corporation tax Social security and other taxes Other creditors Pension provision |                               | 36,294<br>81,750<br>172,000 | 895,26    |

## **Fixed Assets account**

(see note 21)

|   | Land<br>and Buildings | Fixtures<br>& Fittings | Motor Vehicles<br>& Equipment | Total<br>£ |
|---|-----------------------|------------------------|-------------------------------|------------|
| Cost or Valuation                       |                       |                        |                               |            |
| At start of period                      | 520,376               | 137,374                |                               | 657,750    |
| Additions during period                 |                       | 18,960                 |                               | 18,960     |
| Less: Disposals                         |                       |                        |                               |            |
| Less: Depreciation                      | -145,712              | -116,142               |                               | -261,854   |
| Total to end of period                  | 374,664               | 40,192                 |                               | 414,856    |
| Book Amount at end of period            | 374,664               | 40,192                 |                               | 414,856    |
| Freehold                                | 374,664               |                        |                               | 374,664    |
| Leasehold (50 or more years unexpired)  |                       |                        |                               |            |
| Leasehold (less than 50 years unexpired |                       |                        |                               |            |
| Total of Fixed Assets                   | 374,664               | 40,192                 |                               | 414,856    |

# Analysis of Investments (see note 22)

|          | (see note 22)   |                |
|----------|---|----------------|
| Quoted   |   | Other<br>Funds |
|          |   | i ando         |
|          | British Government & British Government Guaranteed Securities       |                |
|          |   |                |
|          | British Municipal and County Securities                             |                |
|          |   |                |
|          | Other quoted securities (to be specified)                           |                |
|          |   |                |
|          | Total Quoted (as Balance Sheet)  Market Value of Quoted Investments |                |
| Unquoted | British Government Securities                                       |                |
| onquoteu | British Government Securities                                       |                |
|          | British Municipal and County Securities                             |                |
|          |   |                |
|          | Mortgages   |                |
|          |   |                |
|          | Other unquoted investments (to be specified)                        |                |
|          | Shares in credit union  | 5,433          |
|          | Prudential investment bond  | 751,894        |
|          | Total Unquoted (as Balance Sheet)                                   | 757,327        |
|          | Market Value of Unquoted Investments                                |                |

<sup>\*</sup> Market value of investments to be stated where these are different from the figures quoted in the balance sheet

## Analysis of investment income (Controlling interests) (see note 23) Does the association, or any constituent part of the association, have a controlling Yes No X interest in any limited company? If Yes name the relevant companies: Company registration number (if not registered in England Company name & Wales, state where registered) **Incorporated Employers' Associations** Are the shares which are controlled by the association registered in the Yes No association's name If NO, please state the names of the persons in whom the shares controlled by the association are registered. Names of shareholders Company name **Unincorporated Employers' Associations** Are the shares which are controlled by the association registered in the names of the Yes No association's trustees? If NO, state the names of the persons in whom the shares controlled by the association are registered. Company name Names of shareholders

# Summary Sheet (see notes 24 to 33)

|   | All Funds         | Total Funds |
|---|-------------------|-------------|
|   | £                 | £           |
| Income  |                   |             |
| From Members  | 604,364           | 604,364     |
| From Investments  | 4,784             | 4,784       |
| Other Income (including increases by revaluation of assets) | 601,222           | 601,222     |
| Total Income  | 1,210,370         | 1,210,370   |
| Expenditure (including decreases by revaluation of assets)  |                   |             |
| Total Expenditure   | 1,272,570         | 1,272,570   |
| Funds at beginning of year (including reserves)             | 1,238,581         | 1,238,581   |
| Funds at end of year<br>(including reserves)                | 1,176,381         | 1,176,381   |
| ASSETS  |                   |             |
| AGGETG  | Fixed Assets      | 414,856     |
|   | Investment Assets | 757,327     |
|   | Other Assets      | 899,459     |
|   | Total Assets      | 2,071,642   |
| Liabilities   | Total Liabilities | 895,261     |
| Net Assets (Total Assets less Total Liabilities)            |                   | 1,176,381   |

## **Summary Sheet** (see notes 24 to 33) All Funds **Total Funds** £ £ Income From Members From Investments Other Income (including increases by revaluation of assets) **Total Income** Expenditure (including decreases by revaluation of assets) **Total Expenditure** Funds at beginning of year (including reserves) Funds at end of year (including reserves) **ASSETS Fixed Assets Investment Assets** Other Assets **Total Assets** Liabilities **Total Liabilities** Net Assets (Total Assets less Total Liabilities)

#### Notes to the accounts

(see note 34)

All notes to the accounts must be entered on or attached to this part of the return.

| See the attached notes to the Financial Statement |  |
|---|--|
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#### **Company Limited by Guarantee**

#### **Notes to the Financial Statements**

#### Year ended 31 December 2023

#### 1. General information

The company is a private company limited by guarantee, registered in Scotland. The address of the registered office is 5th Floor, 137 Sauchiehall Street, Glasgow, G2 3EW.

#### 2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', and specifically with FRS 102 Section 1A.

#### 3. Accounting policies

#### **Basis of preparation**

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through profit or loss.

The financial statements are prepared in sterling, which is the functional currency of the entity.

#### Going concern

The financial statements have been prepared on a going concern basis. The directors have assessed the Company's ability to continue as a going concern and have reasonable expectation that the Company has adequate resources to continue in operational existence for the foreseeable future. Thus they continue to adopt the going concern basis of accounting in preparing these financial statements.

#### Revenue recognition

The turnover shown in the Income and Expenditure Account represents amounts earned during the vear. exclusive of Value Added Tax.

#### **Taxation**

The taxation expense represents the aggregate amount of current and deferred tax recognised in the reporting period. Tax is recognised in profit or loss, except to the extent that it relates to items recognised in other comprehensive income or directly in equity. In this case, tax is recognised in other comprehensive income or directly in equity, respectively.

Current tax is recognised on taxable profit for the current and past periods. Current tax is measured at the amounts of tax expected to pay or recover using the tax rates and laws that have been enacted or substantively enacted at the reporting date.

Deferred tax is recognised in respect of all timing differences at the reporting date. Unrelieved tax losses and other deferred tax assets are recognised to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits. Deferred tax is measured using the tax rates and laws that have been enacted or substantively enacted by the reporting date that are expected to apply to the reversal of the timing difference.

#### **Operating leases**

Lease payments are recognised as an expense over the lease term on a straight-line basis. The aggregate benefit of lease incentives is recognised as a reduction to expense over the lease term, on a straight-line basis.

#### **Company Limited by Guarantee**

#### Notes to the Financial Statements (continued)

#### Year ended 31 December 2023

#### 3. Accounting policies (continued)

#### Tangible assets

Tangible assets are initially recorded at cost, and subsequently stated at cost less any accumulated depreciation and impairment losses. Any tangible assets carried at revalued amounts are recorded at the fair value at the date of revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

An increase in the carrying amount of an asset as a result of a revaluation, is recognised in other comprehensive income and accumulated in equity, except to the extent it reverses a revaluation decrease of the same asset previously recognised in profit or loss. A decrease in the carrying amount of an asset as a result of revaluation, is recognised in other comprehensive income to the extent of any previously recognised revaluation increase accumulated in equity in respect of that asset. Where a revaluation decrease exceeds the accumulated revaluation gains accumulated in equity in respect of that asset, the excess shall be recognised in profit or loss.

#### **Depreciation**

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Heritable Property - 2% straight line
Computers & Printers - 33% straight line
Furniture & Fittings - 33% straight line

Office Improvements - 20% - 33.3% straight line

#### Investments

Fixed asset investments are initially recorded at cost, and subsequently stated at cost less any accumulated impairment losses.

Listed investments are measured at fair value with changes in fair value being recognised in profit or loss.

#### Investments in associates

Investments in associates accounted for in accordance with the cost model are recorded at cost less any accumulated impairment losses.

Investments in associates accounted for in accordance with the fair value model are initially recorded at the transaction price. At each reporting date, the investments are measured at fair value, with changes in fair value recognised in other comprehensive income/profit or loss. Where it is impracticable to measure fair value reliably without undue cost or effort, the cost model will be adopted.

Dividends and other distributions received from the investment are recognised as income without regard to whether the distributions are from accumulated profits of the associate arising before or after the date of acquisition.

#### Investments in joint ventures

Investments in jointly controlled entities accounted for in accordance with the cost model are recorded at cost less any accumulated impairment losses.

#### **Company Limited by Guarantee**

#### Notes to the Financial Statements (continued)

#### Year ended 31 December 2023

#### 3. Accounting policies (continued)

#### **Investments in joint ventures** (continued)

Investments in jointly controlled entities accounted for in accordance with the fair value model are initially recorded at the transaction price. At each reporting date, the investments are measured at fair value, with changes in fair value recognised in other comprehensive income/profit or loss. Where it is impracticable to measure fair value reliably without undue cost or effort, the cost model will be adopted.

Dividends and other distributions received from the investment are recognised as income without regard to whether the distributions are from accumulated profits of the joint venture arising before or after the date of acquisition.

#### Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

#### **Provisions**

Provisions are recognised when the entity has an obligation at the reporting date as a result of a past event, it is probable that the entity will be required to transfer economic benefits in settlement and the amount of the obligation can be estimated reliably. Provisions are recognised as a liability in the statement of financial position and the amount of the provision as an expense.

Provisions are initially measured at the best estimate of the amount required to settle the obligation at the reporting date and subsequently reviewed at each reporting date and adjusted to reflect the current best estimate of the amount that would be required to settle the obligation. Any adjustments to the amounts previously recognised are recognised in profit or loss unless the provision was originally recognised as part of the cost of an asset. When a provision is measured at the present value of the amount expected to be required to settle the obligation, the unwinding of the discount is recognised as a finance cost in profit or loss in the period it arises.

#### **Financial instruments**

Basic financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

Financial instruments are classified and accounted for, according to the substance of the contractual arrangement, as either financial assets, financial liabilities or equity instruments. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

#### **Company Limited by Guarantee**

#### Notes to the Financial Statements (continued)

#### Year ended 31 December 2023

#### 3. Accounting policies (continued)

#### Defined benefit plans

The company recognises a defined net benefit pension asset or liability in the statement of financial position as the net total of the present value of its obligations and the fair value of plan assets out of which the obligations are to be settled. The defined benefit liability is measured on a discounted present value basis using a rate determined by reference to market yields at the reporting date on high quality corporate bonds. Defined benefit obligations and the related expenses are measured using the projected unit credit method. Plan surpluses are recognised as a defined benefit asset only to the extent that the surplus is recoverable either through reduced contributions in the future or through refunds from the plan.

Changes in the net defined benefit asset or liability arising from employee service are recognised in profit or loss as a current service cost where it relates to services in the current period and as a past service cost where it relates to services in prior periods. Costs relating to plan introductions, benefit changes, curtailments and settlements are recognised in profit or loss in the period in which they occur.

Net interest is determined by multiplying the net defined benefit liability by the discount rate, both as determined at the start of the reporting period, taking account of any changes in the net defined benefit liability during the period as a result of contribution and benefit payments. Net interest is recognised in profit or loss.

#### **Defined contribution plans**

Contributions to defined contribution plans are recognised as an expense in the period in which the related service is provided. Prepaid contributions are recognised as an asset to the extent that the prepayment will lead to a reduction in future payments or a cash refund.

When contributions are not expected to be settled wholly within 12 months of the end of the reporting date in which the employees render the related service, the liability is measured on a discounted present value basis. The unwinding of the discount is recognised as a finance cost in profit or loss in the period in which it arises.

#### 4. Company limited by guarantee

The company is limited by guarantee and does not have a share capital. As such no director has a beneficial interest in the company. The liability of the members is limited to one pound sterling each.

#### 5. Employee numbers

The average number of persons employed by the company during the year amounted to 11 (2022: 10).

#### 6. Profit before taxation

Profit before taxation is stated after charging:

| The management of the control of the | 2023   | 2022<br>(restated) |  |
|--|--------|--------------------|--|
|  | £      | £                  |  |
| Depreciation of tangible assets  | 31,134 | 20,225             |  |

## **Company Limited by Guarantee**

Notes to the Financial Statements (continued)

#### Year ended 31 December 2023

| 7. | Tangible assets   |                            |                        |                              |                             |                                    |
|----|---|----------------------------|------------------------|------------------------------|-----------------------------|------------------------------------|
|    |   | Heritable<br>Property<br>£ | Computers & Printers £ | Furniture &<br>Fittings<br>£ | Office<br>Improvements<br>£ | Total<br>£                         |
|    | Cost At 1 January 2023 (as restated) Additions            | 520,376<br>—               | 32,469<br>18,960       | 7,023<br>—                   | 97,882<br>—                 | 657,750<br>18,960                  |
|    | At 31 December 2023                                       | 520,376                    | 51,429                 | 7,023                        | 97,882                      | 676,710                            |
|    | <b>Depreciation</b> At 1 January 2023 Charge for the year | 135,304<br>10,408          | 23,522<br>11,552       | 5,544<br>740                 | 66,350<br>8,434             | 230,720<br>31,134                  |
|    | At 31 December 2023                                       | 145,712                    | 35,074                 | 6,284                        | 74,784                      | 261,854                            |
|    | Carrying amount<br>At 31 December 2023                    | 374,664                    | 16,355                 | 739                          | 23,098                      | 414,856                            |
|    | At 31 December 2022                                       | 385,072                    | 8,947                  | 1,479                        | 31,532                      | 427,030                            |
| 8. | Investments   |                            |                        |                              |                             |                                    |
|    |   |                            |                        |                              |                             | Other investments other than loans |
|    | Cost At 1 January 2023 as restat Additions                | ed                         |                        |                              |                             | 5,433<br>751,894                   |
|    | At 31 December 2023                                       |                            |                        |                              |                             | 757,327                            |
|    | Impairment<br>At 1 January 2023 as resta                  | ated and 31 [              | December 2023          |                              |                             | <u> </u>                           |
|    | Carrying amount<br>At 31 December 2023                    |                            |                        |                              |                             | 757,327                            |
|    | At 31 December 2022                                       |                            |                        |                              |                             | 5,433                              |
| 9. | Debtors   |                            |                        |                              |                             |                                    |
|    |   |                            |                        |                              | 2023                        | 2022                               |
|    |   |                            |                        |                              | £                           | (restated)<br>£                    |
|    | Trade debtors<br>Other debtors                            |                            |                        |                              | 35,966<br>27,577            | 44,173<br>10,866                   |
|    |   |                            |                        |                              | 63,543                      | 55,039                             |

#### **Company Limited by Guarantee**

Notes to the Financial Statements (continued)

#### Year ended 31 December 2023

#### 10. Creditors: amounts falling due within one year

|   | 2023            | 2022<br>(restated) |
|---|-----------------|--------------------|
|   | £               | £                  |
| Trade creditors Social security and other taxes | 6,860<br>36,294 | 19,459<br>20,606   |
| Other creditors                                 | 81,750<br>      | 89,211<br>129,276  |
|   | 124,304         | 123,270            |

#### 11. Employee benefits

#### **Defined contribution plans**

The amount recognised in profit or loss as an expense in relation to defined contribution plans was £43,157 (2022: £25,072).

#### Defined benefit plans

The Company participates in the Scottish Housing Association Pension Scheme (the Scheme), a multiemployer scheme which provides benefits to some 150 non-associated employers. The Scheme is a defined benefit scheme in the UK.

The Scheme is subject to the funding legislation outlined in the Pensions Act 2004 which came into force on 30 December 2005. This, together with documents issued by the Pensions Regulator and Technical Actuarial Standards issued by the Financial Reporting Council, set out the framework for funding defined benefit occupational pension schemes in the UK.

The last triennial valuation of the scheme for funding purposes was carried out as at 30 September 2021. This valuation revealed a deficit of £27m. The Recovery Plan put in place to eliminate the deficit following the previous triennial valuation was ceased with effect from 30 September 2022.

The Scheme is classified as a 'last-man standing arrangement'. Therefore, the Association is potentially liable for other participating employers' obligations if those employers are unable to meet their share of the scheme deficit following withdrawal from the scheme. Participating employers are legally required to meet their share of the scheme deficit on an annuity purchase basis on withdrawal from the Scheme. As at 30 September 2020, the potential debt on withdrawal from the scheme was £1,593,978.

For financial years ending on or before 28 February 2019, it has not been possible for the Association to obtain sufficient information to enable it to account for the Scheme as a defined benefit scheme, therefore the Company has previously accounted for the Scheme as a defined contribution scheme. For financial years ending on or after 31 March 2019, it is possible to obtain sufficient information to enable the Company to account for the Scheme as a defined benefit scheme.

For accounting purposes, two actuarial valuations for the Scheme were carried out with effective dates of 30 November 2019 and 30 November 2020. The liability figures from each valuation are rolled forward to the relevant accounting dates, if applicable, and are used in conjunction with the Company's fair share of the Scheme's total assets to calculate the Company's net deficit or surplus at the accounting period start and end dates.

## **Company Limited by Guarantee**

## Notes to the Financial Statements (continued)

#### Year ended 31 December 2023

11.

| Employee benefits (continued)   |                                    |  |
|---|------------------------------------|--|
| The statement of financial position net defined benefit liability is determine  | ed as follows:<br><b>2023</b><br>£ | 2022<br>£                                |
| Present value of defined benefit obligations Fair value of plan assets  | (1,556,000)<br>1,384,000           | (1,714,000)<br>1,554,000                 |
|   | (172,000)                          | (160,000)                                |
| Changes in the present value of the defined benefit obligations are as folk   | ows:                               | 2023<br>£                                |
| At 1 January 2023 as restated Interest expense Benefits paid Other change in liabilities user defined 1 Remeasurements: |                                    | 1,714,000<br>75,000<br>(31,000)<br>2,000 |
| Actuarial gains and losses  |                                    | (204,000)                                |
| At 31 December 2023   |                                    | 1,556,000                                |
| Changes in the fair value of plan assets are as follows:  |                                    | 2023<br>£                                |
| At 1 January 2023 as restated Interest income Benefits paid Contributions by employer Remeasurements:                   |                                    | 1,554,000<br>68,000<br>(31,000)<br>2,000 |
| Actuarial gains and losses  |                                    | (209,000)                                |
| At 31 December 2023   |                                    | 1,384,000                                |
| The total costs for the year in relation to defined benefit plans are as follow   | ws:<br><b>2023</b><br>£            | 2022<br>£                                |
| Recognised in profit or loss: Current service credit Net interest expense Other costs in profit or loss user defined 1  | (2,000)<br>7,000<br>2,000          | 2,000<br>1,000<br>—                      |
| Recognised in other comprehensive income: Remeasurement of the liability: Actuarial gains and losses                    | 5,000                              | 3,000<br>132,793                         |
|   | _                                  |  |

#### **Company Limited by Guarantee**

#### Notes to the Financial Statements (continued)

#### Year ended 31 December 2023

#### 11. Employee benefits (continued)

The return on plan assets are as follows:

|                                  | <b>2023</b><br>£ | 2022<br>£   |
|----------------------------------|------------------|-------------|
| Return on assets of benefit plan | (141,000)        | (1,118,000) |

The principal actuarial assumptions as at the statement of financial position date were:

|                                  | 2023 | 2022 |
|----------------------------------|------|------|
|                                  | %    | %    |
| Discount rate                    | 5.30 | 4.42 |
| Expected rate of salary increase | 3.82 | 3.62 |
| Inflation assumption             | 3.17 | 2.96 |
| Other assumptions user defined 1 | 2.82 | 2.62 |
|                                  |      |      |

#### 12. Financial instruments

The carrying amount for each category of financial instrument is as follows:

|  | 2023    | 2022            |
|--|---------|-----------------|
|  | £       | (restated)<br>£ |
| Financial assets measured at fair value through profit or loss |         |                 |
| Financial assets measured at fair value through profit or loss | 757,327 | 5,433           |

#### 13. Prior period errors

The prior year figures have been restated to incorporate a provision for VAT on services provided which may be liable. This prior year adjustment has the effect of reducing the opening reserves as at 1 January 2022 by £241,933, increasing expenditure in the year to 31 December 2022 by £162,284 and increasing provisions as at 31 December 2022 by £404,217.

#### 14. Operating leases

The total future minimum lease payments under non-cancellable operating leases are as follows:

|   | 2023<br>£ | 2022<br>(restated) |  |
|---|-----------|--------------------|--|
|   |           | £                  |  |
| Not later than 1 year<br>Later than 1 year and not later than 5 years | 2,036     | 2,036              |  |
|   | -         | 2,036              |  |
|   | 2,036     | 4,072              |  |
|   |           |                    |  |

#### 15. Contingencies

There is an ongoing exercise to accertain the VAT position which a provision in the financial statements has been recognised. The full liability cannot be quantified with certainty until this exercise is completed.

#### **Company Limited by Guarantee**

Notes to the Financial Statements (continued)

#### Year ended 31 December 2023

#### 16. Related party transactions

The directors of the company are also Board Members of member Housing Associations with which the company transacts. All transactions with the Housing Associations are made on a commercial basis.

No other transactions with related parties were undertaken such as are required to be disclosed under FRS 102 Section 1a.

## **Accounting policies**

(see notes 35 & 36)

## Signatures to the annual return

(see notes 37 and 38)

Including the accounts and balance sheet contained in the return.

Please copy and paste your electronic signature here

| Secretary's<br>Signature: | Relle        | Chairman's<br>Signature: | Nicia Felayson                                      |
|---------------------------|--------------|--------------------------|---|
|                           |              |                          | (or other official whose position should be stated) |
| Name:                     | Paul McMahon | Name:                    | Nicki Finlayson                                     |
| Date:                     | 17 July 2024 | Date:                    | 17 July 2024  |

## Checklist

(see note 39)

(please enter 'X' as appropriate)

| Is the return of officers attached? (see Page 2)                    | Yes | x | No |  |
|---|-----|---|----|--|
| Has the list of officers been completed? (see Page 2A)              | Yes | x | No |  |
| Has the return been signed? (see Note 37)                           | Yes | x | No |  |
| Has the auditor's report been completed?<br>(see Note 41)           | Yes | x | No |  |
| Is the rule book enclosed? (see Note 39)                            | Yes | X | No |  |
| Has the summary sheet been completed?<br>(see Notes 6 and 24 to 33) | Yes | х | No |  |

## Checklist for auditor's report

(see notes 41 to 44)

The checklist below is for guidance. A report is still required either set out overleaf or by way of an attached auditor's report that covers the 1992 Act requirements.

| 1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in thi return give a true and fair view of the matters to which they relate? (See section 36(1) and (2) of the 1992 Ac and notes 43 and 44)   |
|--|
| Please explain in your report overleaf or attached.  |
|  |
| 2. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:   |
| <ul> <li>a. kept proper accounting records with respect to its transactions and its assets and liabilities; and</li> <li>b. established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.</li> <li>(See section 36(4) of the 1992 Act set out in note 43)</li> </ul> |
| Please explain in your report overleaf or attached.  |
| <ol> <li>Your auditors or auditor must include in their report the following wording:</li> <li>In our opinion the financial statements:</li> </ol>   |
| <ul> <li>give a true and fair view of the matters to which they relate to.</li> <li>have been prepared in accordance with the requirements of the sections 28, 32 and 36 of the Trade Union and Labour Relations (consolidation) Act 1992.</li> </ul>  |
|  |

## Auditor's report (continued)

#### Opinion

We have audited the financial statements of Employers in Voluntary Housing Limited (the 'company') for the year ended 31 December 2023 which comprise the income statement, statement of comprehensive income, statement of financial position, statement of changes in equity and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- •give a true and fair view of the state of the company's affairs as at 31 December 2023 and of its profit for the year then ended;
- •have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- •have been prepared in accordance with the requirements of the Companies Act 2006;
- •have been prepared in accordance with the requirements of sections 28 to 36 of Trade Union and Labour Relations (Consolidation) Act 1992.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the

| responsibilities for the addit of the            | illianciai statements section of our re | sport. We are independent of the |
|--|---|----------------------------------|
| Signature(s) of auditor or auditors:             | Joseph                                  |                                  |
| Name(s):   | Jeremy Chittleburgh                     |                                  |
|  |   |                                  |
| Profession(s) or Calling(s):                     | Chartered Accountant                    |                                  |
| Address(es)                                      | 61 Dublin Street, Edinburgh, EH3<br>6NL |                                  |
| Date:  | 11 July 2024                            |                                  |
| Contact name for enquiries and telephone number: | Steven Smillie 0131 376 4210            |                                  |

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.