# Form AR27

Trade Union and Labour Relations (Consolidation) Act 1992

# Annual Return for an Employers' Association

Name of Employers' Association:	National Federation of Retail Newsagents		
Year ended:	31st December 2023		
List No:	67E		
Head or Main Office:	Bede House		
	Belmont Business Park		
	Durham		
Postco	de DH1 1TW		
Website address (if available)			
Has the address changed during the year to which the return relates?	Yes No <b>x</b> ('X' in appropriate box)		
General Secretary:	Shahid Razzaq		
Contact name for queries regarding the completion of this return:	Joanne Elliott		
Telephone Number:	0207 017 8880		
E-mail:	finance@nfrn.org.uk		

### Please follow the guidance notes in the completion of this return

Any difficulties or problems in the completion of this return should be directed to the Certification Office as below or by telephone to: 0330 1093602

You should send the annual return to the following address stating the name of the union in subject:

returns@certoffice.org

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# **Return of Members**

(see note 9)

Number of members at the end of the year				
Great Britain	Northern Ireland	lrish Republic	Elsewhere Abroad (Including Channel Islands)	Totals
8,769	435	185	21	9,410

# **Change of Officers**

Please complete the following to record any changes of officers during the twelve months covered by this return.

Position held	Name of Officer ceasing to hold office	Name of Officer appointed	Date of Change
Secretary	Jason Birks	Shahid Razzaq	20th June 2023
National President	Jason Birks	Muntazir Dipoti	20th June 2023
National Vice President	Muntazir Dipoti	Shahid Razzaq	20th June 2023
National Deputy Vice President	Shahid Razzaq	Hetal Patel	20th June 2023
Immediate Past President	Narinder Randhawa	Jason Birks	20th June 2023

# Officers in post

<u>(see note 10)</u>

### Please complete list of all officers in post at the end of the year to which this form relates.

Name of Officer	Position held
Muntazir Dipoti	National President
Shahid Razzaq	National Vice President
Hetal Patel	National Deputy Vice President
Jason Birks	Immediate Past President
David Robertson	National Councillor
Hussan Lal	National Councillor
Michael Mitchelson	National Councillor & National Finance Committee Member
Martin Ward	National Councillor
Andrew Taylor	National Councillor
James Wilkinson	National Councillor
Craig Etchells	National Councillor
Suresh Patel	National Councillor
Jayendra Patel	National Councillor
Ketan Lakhani	National Councillor
Sunder Sandher	National Councillor
Gurbax Kaur	National Councillor
Vince Malone	National Councillor & National Finance Committee Member
Peter Wagg	National Councillor
Anant Patel	National Councillor
Alpesh Patel	National Councillor
Jeet Chopra	National Councillor
Hemanshu Patel	National Councillor
Judith Mercer	National Councillor
Martin Mulligan	National Councillor
Sunil Patel	Trustee & National Finance Committee member
Nilesh Patel	Trustee & National Finance Committee member
Surjit Khunkhun	Trustee & Chair of National Finance Committee

### **Revenue Account / General Fund**

(see notes 11 to 16)

evious Year			£	£
	Income			
2,769,342	From Members	Subscriptions, levies, etc	2,571,875	2,571,87
	Investment income	Interest and dividends (gross)		
		Bank interest (gross)	150	15
		Other (specify)		
		Total Investment Income	150	1
491,709	Other Income	Rents received	580,190	580,1
		Insurance commission		
		Consultancy fees		
		Publications/Seminars		
		Miscellaneous receipts (specify)		
939,586		Business Development And Sponsorship	974,093	974,0
35,000		Management Fees	35,000	35,0
-82,363		Less Direct Costs	-76,758	-76,7
		Total of other income		1,512,5
4,153,274		Total income		4,084,5
		Interfund Transfers IN		
	Expenditure			
	Administrative expenses	Remuneration and expenses of staff		
		Occupancy costs		
		Printing, Stationery, Post		
		Telephones		
		Legal and Professional fees		
		Miscellaneous (specify)		
317,801		Council & Committee	204,768	204,7
31,571		Presidents & Trustees	41,564	41,5
90,715		District & Branch	79,201	79,2
839,219		Member's Services	984,417	984,4
945,160		Operational	1,008,371	1,008,3
2,224,466		Total of Admin expenses		2,318,3
18,663	Other Charges	Bank charges	17,532	17,5
91,683		Depreciation	69,420	69,4
/		Sums written off	00,120	,
		Affiliation fees		
		Donations		
		Conference and meeting fees		
		Expenses		
		Miscellaneous (specify)		
1,527,574		Finance, Head Office & Communications	1,370,938	1,370,9
55,000		Pension Deficit Reduction Costs	307,676	307,6
-6,324		Profit on sale of Fixed Assets	-13,897	-13,8
1,436,800		Fair Value Adjustment Investment Property	813,200	813,2
3,123,396		Total of other charges		2,564,8
-265,775		Taxation	-104,926	-104,9
5,082,087		Total expenditure		4,778,2
		Interfund Transfers OUT	ļ	
-928,813		Surplus/Deficit for year	ļ	-693,7
2,421,129		Amount of fund at beginning of year		1,502,3
1,502,316		Amount of fund at end of year		808,6

### Accounts other than Revenue Account/General Fund

(see notes 17 to 18)				
Account 2		Func	I Account	
Name of account:	Benefits Fund	£	£	
Income				
	From members			
	Investment income	71,569	71,569	
	Other Income (specify)			
	Rental Income Interest Recievable	9,521 65,060		
		74,581	74,58	
		Total Income	146,150	
	Interfund Transfers IN		31,678	
Expenditure				
	Administrative expenses	1,805	1,805	
	Other expenditure (specify)			
	Claims Paid	82,500		
	Depreciation	3,189		
	Loss on sale of investments	228		
	Loss on sale of Property	22,691		
	Fair Value Adjustments Taxation	27,972 26,558		
	Taxation	163,138	163,138	
		Total Expenditure	164,943	
	Interfund Transfers OUT		31,678	
		Surplus (Deficit) for the year	-18,793	
		Amount of fund at beginning of year	3,879,167	
		Amount of fund at the end of year (as Balance Sheet)	3,860,374	

Account 3				Fund Account
Name of account:	Ratcliffe Benefits Fund		£	£
Income	From members Investment income Other income (specify) Donations Bank Interest		6,140 3,417	
			9,557	9,557
	Interfund Transfers IN		Total Income	9,557
Expenditure	Administrative expenses Other expenditure (specify) Grants Bank Charges		1,000 40	
			1,040 Total Expenditure	1,040
	Interfund Transfers OUT		plus (Deficit) for the year	8,517
		Amount of fund at the end of		267,921

#### Accounts other than Revenue Account/General Fund (see notes 17 to 18)

Account 4			Fund Account
Name of account:	Carl Bridgewater Fund	£	£
Income			
	From members		
	Investment income		
	Other income (specify)		-
	Donations Interest Recieved	4,ε	2 00
		4,8	02 4,802
		Total Inco	ne 4,802
	Interfund Transfers IN		
Expenditure			
	Administrative expenses		
	Other expenditure (specify)		
	Gifts and Donations	4	50
			50 450
	Interfund Transfers OUT	Total Expenditu	450
		Surplus (Deficit) for the ye	ear 4,352
		Amount of fund at beginning of ye	ear 170,828
		Amount of fund at the end of year (as Balance She	et) 175,180

Account 5		Fund Account		
Name of account:			£	£
Income				
	From members			
	Investment income			
	Other income (specify)			
			Total Income	
	Interfund Transfers IN			
Expenditure				
	Administrative expenses			
	Other expenditure (specify)			
			Total Franciscus	
			Total Expenditure	
	Interfund Transfers OUT	<u></u>	rolup (Dofinit) for the vest	
			plus (Deficit) for the year	
			fund at beginning of year	
		Amount of fund at the end of	year (as Balance Sheet)	

#### Accounts other than Revenue Account/General Fund (see notes 17 to 18)

Account 6				Fund Account
Name of account:			£	£
ncome	From members Investment income Other income (specify)			
	Interfund Transfers IN		Total Income	
Expenditure	Administrative expenses Other expenditure (specify)			
	Interfund Transfers OUT		Total Expenditure	
			rplus (Deficit) for the year fund at beginning of year	
		Amount of fund at the end of		

Account 7	ount 7 Fund Account			Fund Account
Name of account:			£	£
Income	From members Investment income Other income (specify)			
	Interfund Transfers IN		Total Income	
Expenditure	Administrative expenses			
	Other expenditure (specify)			
	Interfund Transfers OUT	Su	Total Expenditure	
		Amount of Amount of fund at the end of	fund at beginning of year f year (as Balance Sheet)	
			, (	

### Balance Sheet as at [ 31 December 2023 ]

(see notes 19 and 20)

	(see r	lotes 19 and 20)		
Previous Year			£	£
11,006,988	Fixed Assets (as at Page 8)		9,914,502	9,914,502
	Investments (as per analysis on page 9)			
90,235	Quoted (Market value £	) as at Page 9		97,035
150,003	Unquoted (Market value £	) as at Page 9		150,003
240,238		Total Investments	247,038	247,038
	Other Assets	-		
2,746,834	Sundry debtors		2,998,736	2,998,73
622,801	Cash at bank and in hand		1,301,925	1,301,92
	Stocks of goods			
	Others (specify)			
622,707	Customer Receivables		254,045	
283,172	Prepayments and Accrued Incor	ne	572,161	
		_		
4,275,514		Total of other assets	5,126,867	5,126,86
	-		Total Assets	15,288,40
1,502,316		Revenue Account/ General Fund	808,602	
3,879,167	,	Benefits Fund	3,860,374	
259,404		Ratcliffe Benefits Fund	267,921	
170,828		Carl Bridgewater Fund	175,180	
5,644,092		Revaluation Reserve	5,644,096	
100,000		Strategic Reserve	100,000	
	Liabilities			
121,205	Corporation Tax		136,345	
191,819	PAYE/NI & VAT		144,880	
	Other Creditors		1,430,196	
1,082,287	Accruals and Deferred Income		443,596	
1,082,287 301,624	Acciuais and Deleffed Income			
	Hire Purchase Liabilities		65,779	
301,624			65,779 1,956,260	
301,624 110,438	Hire Purchase Liabilities	t		
301,624 110,438	Hire Purchase Liabilities Provisions - Deferred Tax	t	1,956,260	4,432,23

# **Fixed Assets account**

(see note 21)

	Land and Buildings	Fixtures & Fittings	Motor Vehicles & Equipment	Total £
Cost or Valuation				
At start of period	10,748,721	140,682	329,465	11,218,868
Additions during period			22,997	22,997
Less: Disposals	-192,870		-37,250	-230,120
Less: Depreciation	-848,200	-45,419	-203,624	-1,097,243
Total to end of period	9,707,651	95,263	111,588	9,914,502
Book Amount at end of period	9,707,651	95,263	111,588	9,914,502
Freehold	9,685,000			9,685,000
Leasehold (50 or more years unexpired)				
Leasehold (less than 50 years unexpired	22,651			22,651
Total of Fixed Assets	9,707,651	95,263	111,588	9,914,502

# Analysis of Investments

(see note 22)

	(see note 22)	
Quoted		Other Funds
	British Government & British Government Guaranteed Securities	
	UK Fixed Interest	10,148
	British Municipal and County Securities	
	Other quoted securities (to be specified)	
	Equities	64,572
	Emerging Economies	5,317
	Commercial Property	3,925
	International Property	4,810
	Alternative Assets	5,316
	Cash	2,947
	Total Quoted (as Balance Sheet) Market Value of Quoted Investments	97,035
Unquoted	British Government Securities	
	British Municipal and County Securities	
	Mortgages	
	Other unquoted investments (to be specified)	
	NFRN Holdings Ltd	3
	Newtrade Media Limited	150,000
	Total Unquoted (as Balance Sheet)	150,003
	Market Value of Unquoted Investments	-,

\* Market value of investments to be stated where these are different from the figures quoted in the balance sheet

Analysis of investment income (Controlling interests)						
	(see note 23)					
Does the association, or any c interest in any limited compan	constituent part of the association, ha y?	ive a controlling	Yes	x	No	
If Yes name the relevant compare	nies:					
Company name		Company registra England & Wales				in
NFRN Holdings Limited		04588787				
Newtrade Media Limited		00454555				
Newtrade Publishing Limited	1	09338494				
Bede House Limited		13961957				
* Indirect Holding - See Belo	W					
	Incorporated Employers	' Associations				
Are the shares which are cont association's name	rolled by the association registered in	n the	Yes		No	
If NO, please state the names of controlled by the association are	the persons in whom the shares registered.					
Company name		Names of shareh	olders			
	Unincorporated Employer	s' Associations				
Are the shares which are cont the association's trustees?	rolled by the association registered in	n the names of	Yes		No	x
If NO, state the names of the pe the association are registered.	rsons in whom the shares controlled by					
Company name		Names of shareh	olders			
Newtrade Media Limited	NFRN Holdin	gs Limited				
Newtrade Publishing Limited	NFRN Holdin	gs Limited				
Bede House Limited NFRN Holdings Lin						

Summary Sh (see notes 24 to 3		
	All Funds	Total Funds
Income		£
From Members	2,571,875	2,571,875
From Investments	71,719	71,719
Other Income (including increases by revaluation of assets)	1,601,465	1,601,465
Total Income	4,245,059	4,245,059
Expenditure (including decreases by revaluation of assets)		
Total Expenditure	4,944,697	4,944,697
Funds at beginning of year (including reserves)	11,555,807	11,555,807
Funds at end of year (including reserves)	10,856,169	10,856,169
ASSETS		
	Fixed Assets	9,914,502
	Investment Assets	247,038
	Other Assets	5,126,867
	Total Assets	15,288,407
Liabilities	Total Liabilities	4,432,238
Net Assets (Total Assets less Total Liabilities)		10,856,169

Summary Sheet				
(see notes 24 to 3	33)			
	All Funds	Total Funds		
	£	£		
Income				
From Members				
From Investments				
Other Income (including increases by revaluation of assets)				
Total Income				
Expenditure (including decreases by revaluation of assets)				
Total Expenditure				
Funds at beginning of year				
(including reserves)				
Funds at end of year (including reserves)				
ASSETS				
	Fixed Assets			
	Fixed Assels			
	Investment Assets			
	investment Assets			
	Other Assets			
	Other Assets			
	Total Accest			
	Total Assets			
Liabilities	<b></b>			
	Total Liabilities			
		L		
Net Assets (Total Assets less Total Liabilities)				

### Notes to the accounts

(see note 34)

All notes to the accounts must be entered on or attached to this part of the return.

# Accounting policies

(see notes 35 & 36)



# Signatures to the annual return

(see notes 37 and 38)

Including the accounts and balance sheet contained in the return.



Secretary's Signature:		Chairman's Signature:	STA
	l l		(or other official whose position should be stated)
Name:	Shahid Razzaq	Name:	Surjit Khunkhun
Date:	14 August 2024	Date:	14 August 2024

# Checklist

(see note 39)

### (please enter 'X' as appropriate)

Is the return of officers attached? (see Page 2)	Yes	No	
Has the list of officers been completed? (see Page 2A)	Yes	No	
Has the return been signed? (see Note 37)	Yes	No	
Has the auditor's report been completed? (see Note 41)	Yes	No	
Is the rule book enclosed? (see Note 39)	Yes	No	
Has the summary sheet been completed? (see Notes 6 and 24 to 33)	Yes	No	

## Checklist for auditor's report

(see notes 41 to 44)

# The checklist below is for guidance. A report is still required either set out overleaf or by way of an attached auditor's report that covers the 1992 Act requirements.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they relate? (See section 36(1) and (2) of the 1992 Act and notes 43 and 44)

Please explain in your report overleaf or attached.

2. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:

a. kept proper accounting records with respect to its transactions and its assets and liabilities; and

b. established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances.

(See section 36(4) of the 1992 Act set out in note 43)

Please explain in your report overleaf or attached.

3. Your auditors or auditor must include in their report the following wording: **In our opinion the financial statements:** 

• give a true and fair view of the matters to which they relate to.

• have been prepared in accordance with the requirements of the sections 28, 32 and 36 of the Trade Union and Labour Relations (consolidation) Act 1992.

# Auditor's report (continued)

See Attached Accounts		
Signature(s) of auditor or auditors:	John Leyden	
Name(s):	John Leyden FCA	
Profession(s) or Calling(s):	Chartered Accountant	
Address(es)	Carbon Accountancy Limited	
Date:	21 May 2024	
Contact name for enquiries and telephone number:	John Leyden 0207 710 5302	

N.B. When notes to the accounts are referred to in the auditor's report a copy of those notes must accompany this return.

# Trustees' Report & Financial Statements National Federation of Retail Newsagents

For the Year ended 31 December 2023

# Legal and Administrative Information

Trustees

S Patel N Patel S Khunkhun

**Registered** office

Bede House Belmont Business Park Durham DH1 1TW

Auditors

Carbon Accountancy Limited Chartered Accountants & Registered Auditors 80-83 Long Lane London EC1A 9ET 2

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### Trustees' report For the Year ended 31 December 2023

The Trustees present their report and financial statements of the National Federation of Retail Newsagents for the year ended 31 December 2023.

#### Results

The (deficit) / surplus of income over expenditure for each of the Federation's Funds for the year after taxation and before transfers to/from reserves, were as follows:

		Before exceptional items	Exceptional items (net of tax)	2023	2022
		£	£	£	£
General Fund	(Page 10)	(83,813)	(609,900)	(693,713)	(928,813)
Benefits Fund	(Page 12)	16,207	(35,000)	(18,793)	565,260
Ratcliffe Benevolent Fund	(Page 14)	8,517	-	8,517	6,372
Carl Bridgewater Fund	(Page 16)	4,352	-	4,352	2,572
		(54,737)	(644,900)	(699,637)	(354,609)

The exceptional item relates to the fair value gain net of deferred tax arising on investment property Yeoman House during the period.

The membership of the Federation on 31 December was made up as follows:

r	2023 No.	2022 No.
Full members	7,134	7,266
Full partner members	121	129
Multiple secondary members	1,601	1,466
Partner members	219	396
Life members	284	289
Affiliate member	51	57
	9,410	9,603

#### **Review of activities**

The principal activity of the Federation is to provide various services to its members in accordance with the objectives set out in its rules. The Trustees are continually aware of the pressures of the members and the need to ensure the Federation's activities take account of these circumstances.

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### Trustees' report (Continued) For the Year ended 31 December 2023

#### Trustees

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The Trustees of the Federation during the year were:

S Patel

N Patel

S Khunkhun

None of the Trustees have any beneficial interest in the Federation.

#### **Fixed** assets

Movement in fixed assets is detailed in note 6 to the financial statements.

#### Post balance sheet events

There have been no other significant events affecting the National Federation of Retails Newsagents since the year end.

#### Disclosure of information to auditor

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as the Trustees are aware, there is no relevant audit information of which the Federation's auditor is unaware, and
- The Trustees have taken all the steps that ought to have been taken as Trustees in order to be aware of any relevant audit information and to establish that the Federation's auditor is aware of that information.

These accounts were approved and authorised for issue by the Board of Trustees on  $21 \cdot 05 \cdot 2024$  and signed on its behalf by:

S Patel Trustee

N Patel

Trustee

S Khunkhun Trustee

### Trustees' Responsibilities Statement For the Year ended 31 December 2023

The Trade Union and Labour Relations (Consolidation) Act 1992 as amended by the Employment Relations Act 1999 requires the Trustees of the Federation to:

- keep proper records which give a true and fair view of the state of affairs of the Federation and explain its transactions;
- establish and maintain a satisfactory system of control of the accounting records, cash holdings and all receipts and remittances;
- prepare an annual return for the Certification Officer giving a true and fair view of the Income and Expenditure and Balance Sheet;
- and provide members of the Federation with the Income and Expenditure for the year.

The Trustees confirm that:

- so far as each Trustee is aware, there is no audit information of which the Federation's auditor is unaware; and
- the Trustees have taken all the steps that they ought to have taken as Trustees in order to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The maintenance and integrity of the National Federation of Retail Newsagents website is the responsibility of the Federation. The work carried out by the auditors does not involve the consideration of these matters, and accordingly, the auditors accept no responsibility for any changes that may have occurred in the accounts since they were initially presented on the website.

Legislation in the United Kingdom governing the preparation and dissemination of the accounts and the other information included in annual reports may differ from legislation in other jurisdictions.

#### Auditors

Carbon Accountancy Limited have expressed the willingness to continue in office.

S Patel N Trustee

N Patel Trustee

S Khunkhun Trustee

### Independent Auditors' Report to the Trustees of the National Federation of Retail Newsagents For the Year ended 31 December 2023

#### Opinion

We have audited the financial statements of National Federation of Retail Newsagents (the 'Federation') for the year ended 31 December 2023 which comprise: The Combined Income and Expenditure Account, Balance Sheet and Cash Flow, The General Fund Income and Expenditure Account and Balance Sheet; the Benefit Fund Income and Expenditure Account and Balance Sheet; the Carl Bridgewater Fund Income and Expenditure Account and Balance Sheet; the Carl Bridgewater Fund Income and Expenditure Account and Balance Sheet; the Carl Bridgewater Fund Income and Expenditure Account and Balance Sheet; and notes to the financial statements including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102; The Financial Reporting Standard applicable in the UK (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the Federation's affairs as at 31 December 2023 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- and have been prepared in accordance with the requirements of the Trade Union and Labour Relations (Consolidation) Act 1992.

#### **Basis for opinion**

We have been appointed as auditor under section 33 of the Trade Union and Labour Relations (Consolidation) Act 1992 and report in accordance with regulations made under section 33 of that Act. We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Federation in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you were:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may
  cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting
  for a period of at least twelve months from the date when the financial statements are authorised for issue.

#### Other information

The trustees are responsible for the other information. The other information comprises the information included in the Trustees' Annual Report, set out on pages 1 to 3 other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and, in

# Independent Auditors' Report to the Trustees of the National Federation of Retail Newsagents (continued)

#### Other information (cont/d)

doing so, consider whether the other information is materially inconsistent with the financial statements, or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Trade Union and Labour Relations (Consolidation) Act 1992 requires us to report to you if, in our opinion:

- the federation has not kept proper accounting records in accordance with the requirements of section 28 of the Trade Union and Labour Relations (Consolidation) Act 1992; or has not maintained a satisfactory system of control over its transactions and in accordance with the requirements of section 28;
- · the financial statements do not agree with the accounting records; or
- we have failed to obtain all the information and explanations which, to the best of our knowledge and belief, are necessary for the purposes of an audit.

#### Responsibilities of trustees for the financial statements

As explained more fully in the Trustees' Responsibilities Statement set out on page 3, the trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the federation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the federation or to cease operations, or have no realistic alternative but to do so.

#### Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

#### The extent to which our procedures are capable of detecting irregularities, including fraud

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud was as follows:

# Independent Auditors' Report to the Trustees of the National Federation of Retail Newsagents (continued)

#### The extent to which our procedures are capable of detecting irregularities, including fraud (cont/d)

- The engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognize non-compliance with applicable laws and regulations;
- We identified the laws and regulations applicable to the entity through discussions with trustees and other management, and from our commercial knowledge and experience of the sector in which the entity operates;
- We focused on specific laws and regulations which we considered may have a direct impact material effect on the financial statements, or the operations of the entity which included the Trade Union and Labour Relations (Consolidation) Act 1992, taxation legislation, data protection, employment, environmental and health and safety legislation;
- We assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- Identified laws and regulations were communicated within the audit team and the team remained alert to instances of non-compliance throughout the audit.

We identified the greatest risk of material impact on the financial statements from irregularities, including fraud, to involve the completeness and timing of income recognition and the override of controls by management.

To address the risk of fraud in relation to revenue recognition, we:

- Performed detailed substantive testing to address completeness and accuracy of income;
- Assessed the appropriateness and application of the accounting policy concerning income recognition; and
- Performed detailed cut-off testing either side of the balance sheet date.

To address the risk of fraud through management bias and override of controls, we:

- Performed analytical procedures to identify any unusual or unexpected relationships;
- Tested journal entries to identify unusual transactions;
- Assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias;
- Investigated the rationale behind significant or unusual transactions.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: https://www.frc.org.uk/Our-Work/Audit/Audit-and-assurance/Standards-and-guidance/Standards-and-guidance/for-auditors/Auditors-responsibilities-for-audit/Description-of-auditors-responsibilities-for-audit.aspx. This description forms part of our auditor's report.

# Independent Auditors' Report to the Trustees of the National Federation of Retail Newsagents (continued)

### Use of our report

This report is made solely to the federation's trustees, as a body, in accordance with Section 36 of the Trade Union and Labour Relations (Consolidation) Act 1992. Our audit work has been undertaken so that we might state to the federation's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the federation and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

John Leyden FCA

Senior Statutory Auditor

Carbon Accountancy Limited Chartered Accountants & Registered Auditor 80-83 Long Lane London EC1A 9ET

Date: 21/05/ 2024

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# Combined Income and Expenditure Account

### For the Year ended 31 December 2023

Income	Note	2023 £	2022 £
Capitation fees		2,571,875	2,769,342
Less: Cost of collection		(76,758)	(82,363)
		2,495,117	2,686,979
Rental income		589,711	491,709
Business development and sponsorship		974,093	939,586
Interest received		73,427	24,526
Management fees		35,000	35,000
Dividends received		70,000	670,000
Income from investments		1,569	3,266
Donations		6.142	6,514
Total income		4.245.059	4,857,580
Expenditure			
Council and committee costs		204,768	317,801
President's and trustees' expenses		41,564	31,571
District and branch costs		79,241	90,715
Members' services and benefits		984,417	839,219
Operational costs		1,010,175	945,220
Finance, head office and communication costs		1,370,938	1,527,574
Defined benefit pension deficit reduction costs		307,676	55,000
Claims paid: Death of member and serious illness		82,500	58,200
Gifts and donations		1,450	100
Interest payable		17,532	18,663
Depreciation of fixed assets		72,609	94,872
Loss/(profit) on disposal of investments		228	(358,927)
Fair value deficit/(surplus) on revaluation of investments		(7,028)	427,480
Loss/(profit) on disposal of fixed assets		8,794	(6,324)
Total expenditure		4.174.864	4,041,164
Surplus before exceptional items		70,195	816,416
Exceptional items:			
Fair value (deficit)/surplus on revaluation of properties		(848,200)	(1,436,800)
(Deficit)/surplus before tax and reserve transfers	4	(778,005)	(620,384)
Taxation	5	78.368	265,775
(Deficit)/surplus after taxation and before transfers		(699,637)	(354,609)
Net transfers from other reserves	14(b)	31.678	<u> </u>
(Deficit)/surplus after taxation and reserve transfers		(667.959)	(354,609)

The Income and Expenditure account has been prepared on the basis that all operations are continuing operations.

No separate statement of total recognised gains and losses has been presented as all such gains and losses have been dealt with in the Income and Expenditure account.

The notes on pages 19 to 33 form part of these financial statements.

### Combined Balance Sheet As at 31 December 2023

As at 51 December 2025			7
	Note	2023	Restated 2022
	Note	2023 £	2022 £
Fixed assets		~	æ
Tangible assets	6 (a)	414,502	693,788
Investment property	6 (d)	9,500,000	10,313,200
Listed investments	7	97,036	90,235
Trade investments	8 (a)	150.003	150,003
		10,161,541	11,247,226
Current assets			
Debtors: amounts falling due within one year	9	3,824,941	3,652,713
Cash at bank	10	1.301.925	622,801
		5,126,866	4,275,514
Current liabilities			(1 = 10 = 00)
Creditors: amounts falling due within one year	11	(2,203,133)	<u>(1,743,588)</u>
Net current assets		2,923,733	2,531,926
Creditors: amounts falling due after more than one year	12	(17,665)	(63,785)
Provisions for liabilities and charges	13	(1.056.260)	(2,159,560)
Deferred tax	13	(1,956,260) (255,176)	(2,159,500)
Pension scheme deficit reduction provision	15	(2,211,436)	(2,159,560)
		(4,411,450)	(2,157,500)
Net assets		10.856,173	11,555,807
Represented by:			
Investment property reserve	14(a)	5,644,096	5,675,774
Capital account	14(b)	5,112,077	5,780,033
Strategic reserve	14(c)	100,000	100,000
		10.856.173	11.555.807

Included in debtors is £2,349,000 (2022 - £2,349,000) which represents an amount falling due after one year.

These accounts were approved and authorised for issue by the Trustees on and signed on  $21 \text{ cs} \cdot 2024$  and signed their behalf by:

S Patel Trustee

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N Patel Trustee

S Khunkhun Trustee

The notes on pages 19 to 33 form part of these financial statements.

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# General Fund Income and Expenditure Account For the Year ended 31 December 2023

For the year ended 51 December 2025			
	Note	2023 £	2022 £
Income		æ	~
Capitation fees		2,571,875	2,769,342
Less: Cost of collection		(76,758)	(82,363)
		2,495,117	2,686,979
Rental income		580,190	491,709
Interest receivable		150	10 <del></del>
Business development and sponsorship		974,093	939,586
Management fees		35,000	35,000
Total income		4,084,550	4,153,274
Expenditure			
Council and committee costs		204,768	317,801
President's and trustees expenses		41,564	31,571
District and branch costs		79,201	90,715
Members' services and benefits		984,417	839,219
Operational costs		1,008,371	945,160
Finance, head office and communication costs		1,370,938	1,527,574
Defined benefit pension deficit reduction costs		307,676	55,000
Depreciation of fixed assets		69,420	91,683
Interest payable		17,532	18,663
(Profit) /loss on sale of assets		(13,897)	(6,324)
Total expenditure		4,069,989	3,911,062
Surplus/(deficit) before fair value adjustments and taxation		14,561	242,212
Fair value adjustment on investment property	6(d)	(813,200)	<u>(1,436,800)</u>
(Deficit)/surplus before taxation, reserve transfers		(798,639)	(1,194,588)
Taxation	5	104,926	265,775
(Deficit)/surplus after taxation and before reserve transfers	14(b)	(693,713)	(928,813)
Net transfers (to)/from Reserves		<u> </u>	<u> </u>
(Deficit)/surplus after taxation and reserve transfers		(693,713)	<u>(928,813)</u>

The Income and Expenditure account has been prepared on the basis that all operations are continuing operations.

The NFRN General Fund have paid an annuity of approximately  $\pounds 17$  (2022 -  $\pounds 18$ ) per member which has been commuted to provide a policy which provides legal help and assistance to members in times of need.

No separate statement of total recognised gains and losses has been presented as all such gains and losses have been dealt with in the Income and Expenditure account.

The notes on pages 19 to 33 form part of these financial statements.

## General Fund Balance sheet As at 31 December 2023

	Note	2023	Restated 2022
	INOLE	2023 £	2022 £
Fixed assets			
Tangible assets	6 (b)	226,132	274,359
Investment property	6 (d)	9,500,000	10,313,200
		9,726,132	10,587,559
Current assets			
Debtors: amounts falling due within one year	9	1,218,603	1,271,090
Cash at bank	10	1,260,015	377,510
		2,478,618	1,648,600
Current liabilities			
Creditors: amounts falling due within one year	11	<u>(3,422,951)</u>	(2,766,406)
Net current (liabilities)/assets		(944,333)	(1,117,806)
Creditors: amounts falling due after more than one year	12	(17,665)	(63,785)
Provisions for liabilities and charges			
Deferred tax	13	(1,956,260)	(2,159,560)
Pension scheme deficit provision	13	<u>(255,176)</u>	-
		(2,211,436)	(2,159,560)
Net assets		6,552,698	7,246,408
Represented by:			
Investment reserve	14(a)	5,644,096	5,644,096
Capital account	14(b)	808,602	1,502,312
Strategic reserve	14(c)	100,000	100,000
		6,552,698	7,246,408

These accounts were approved and authorised for issue by the Trustees on 21.22 and signed on their behalf by:

S Patel

Trustee

N Patel Trustee

S Khunkhun Trustee

The notes on pages 19 to 33 form part of these financial statements.

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## Benefits Fund Income and Expenditure Account For the Year ended 31 December 2023

	Notes	2023	2022
Income		£	£
Dividends received – NFRN Holdings Limited		70,000	670,000
Rental income		9,521	-
Income from listed investments		1,569	3,266
Interest receivable		65.060	21,936
		146,150	695,202
Expenditure			
Claims paid: Death and serious illness		82,500	58,200
Depreciation of fixed assets		3,189	3,189
Legal and professional fees		1,805	-
		87,494	61,389
Surplus/(deficit) on disposal of listed investments		(228)	358,927
(Deficit) on disposal of property		(22,691)	<del>-</del> 40
Fair value movement on revaluation of property		(35,000)	
Fair value movement on revaluation of investments		7,028	(427,480)
		(50,891)	(68,553)
Surplus/(deficit) for the year		7,765	565,260
Taxation	5	(26,558)	
(Deficit)/surplus transferred to Reserves	14(b)	(18,793)	565,260

The Income and Expenditure account has been prepared on the basis that all operations are continuing operations. There are no gains or losses other than those recognised above.

Tax status: No tax is payable as s981 of the Corporation Tax Act 2010 specifically exempts employers' associations from tax on income (except trading income) and chargeable gains, which are applicable and applied for the purpose of provident benefits.

The notes on pages 19 to 33 form part of these financial statements.

### Benefits Fund Balance Sheet As at 31 December 2023

	Notes	2023 £	2022 £
Fixed assets		a.	2
Tangible assets Listed investments	6 (c) 7 (a)	188,370 97,036	419,429 90,235
Trade investments	8 (b)		150,003
Current assets		435,409	659,667
Debtors: amounts falling due within one year	9	3,415,355	3,172,390
Cash at bank	10	<u>9,610</u> 3,424,965	47,110
Current liabilities Creditors: amounts falling due within one year	11		
Net current assets/(liabilities) Net assets		<u>3,424,965</u> <u>3,860,374</u>	<u>3,219,500</u> <u>3,879,167</u>
Represented by:			
Investment property reserve	14(a)	-	31,678
Capital account	14(b)	3,860,374	3,847,489
		3,860,374	3,879,167

Included in debtors is £2,124,000 (2022 - £2,124,000) which represents an amount falling due after one year.

These accounts were approved and authorised for issue by the Trustees on 21.25. 2024 and signed on their behalf by:

SPatel

Trustee

N Patel Trustee

S Khunkhun Trustee

The notes on pages 19 to 33 form part of these financial statements.

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### Ratcliffe Benevolent Fund Income and Expenditure Account For the Year ended 31 December 2023

	Notes	2023 £	2022 £
Income			-
Donations Bank and other interest		6,140 <u>3,417</u> <u>9,557</u>	5,514 918 6,432
Expenditure			
Grants		1,000	-
Bank charges		<u>40</u> <u>1,040</u>	$\frac{60}{60}$
Surplus/(deficit) before taxation		8,517	6,372
Taxation			-
Surplus/(deficit) for year		8,517	6,372
Capital account balance brought forward	14(b)	259,404	253,032
Capital account balance carried forward	14(b)	267,921	259,404

The Income and Expenditure account has been prepared on the basis that all operations are continuing operations. There are no gains or losses other than those recognised above.

The notes on pages 19 to 33 form part of these financial statements.

### Ratcliffe Benevolent Fund Balance Sheet As at 31 December 2023

	Notes	2023 £	2022 £
Current assets			
Debtors: amounts falling due within one year <sup>1</sup>	9	245,255	71,305
Cash at bank	10	23,404	188,837
		268,659	260,142
Current liabilities			
Creditors: amounts falling due within one year	11	(738)	(738)
Net assets		267,921	259,404
Represented by:			
Capital account	14(b)	267,921	259,404

- 1. Included in debtors is £65,000 (2022 £65,000) which represents an amount falling due after one year.
- Includes legacy of £89,007 (excluding any income and expenditure incurred in prior years) from the estate of Mr E D McKinney. This legacy provides for Federation staff as well as Federation members.

These accounts were approved and authorised for issue by the Trustees on  $21 \cdot 66$ . 2024 and signed on their behalf by:

S Patel Trustee

N Patel Trustee

S Khunkhun Trustee

The notes on pages 19 to 33 form part of these financial statements.

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# Carl Bridgewater Fund Income and Expenditure Account For the Year ended 31 December 2023

	Notes	2023 £	2022 £
Income			
Donations		2	1,000
Intercompany/bank interest		4,800	1,672
		4,802	2,672
Expenditure			
Gifts and donations		450	100
Sundry expenses		450	
Surplus/(deficit) before taxation		4,352	2,572
Taxation		-	-
Surplus/(deficit) for the year		4,352	2,572
Capital account balance brought forward	14(b)	170.828	168,256
Capital account balance carried forward	14 (b)	175,180	170,828

The Income and Expenditure account has been prepared on the basis that all operations are continuing operations. There are no gains or losses other than those recognised above.

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The notes on pages 19 to 33 form part of these financial statements.

# Carl Bridgewater Fund Balance Sheet As at 31 December 2023

	Note	2023	2022
		£	£
Current assets			
Debtors: amounts falling due within one year	9	166,472	161,672
Cash at bank	10	8,896	9,344
		175,368	171,016
Current liabilities			
Creditors: amounts falling due within one year	11	(188)	(188)
Net assets		175,180	170,828
Represented by:			
Capital account	14(b)	175,180	<u>170,828</u>

Included in debtors is £160,000 (2022 - £160,000) which represents an amount falling due after one year.

These accounts were approved and authorised for issue by the Trustees on 21 of 2024 and signed on their behalf by:

S Patel Trustee

N Patel Trustee

S Khunkhun Trustee

The notes on pages 19 to 34 form part of these financial statements.

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# Combined Statement of Cash Flows For the Year ended 31 December 2023

	Note	2023 £	Restated 2022 £
Cash flows from operating activities			
(Deficit)/ surplus for the financial year Adjustments for:		(699,637)	(354,609)
Depreciation of tangible assets	6(a)	72,610	94,871
Loss / (Profit) on disposal of investments and other assets		(9,022)	(365,251)
Fair value movements		841,172	1,505,080
Decrease/(increase) in debtors		(172,228)	(2,985,533)
(Decrease)/increase in creditors		504,318	412,002
Interest received		(73,427)	(24,526)
Taxation paid		(83,235)	-
Dividends received	-	(70,000)	(670,000)
Corporation tax	5	124,932	93,425
Net cash generated from operating activities		435,483	(2,294,541)
Cash flows from investing activities			
Purchase of tangible fixed assets	6(a)(d)	(22,996)	(196,101)
Sale of tangible fixed assets		185,879	61,908
Purchase of listed investments	7	(10,764)	(360,635)
Sale of listed investments		10,286	1,913,840
Interest received		73,427	24,526
Dividends received		70,000	670,000
Net cash from investing activities		305,832	2,113,538
Cashflows from financing activities		(17 522	
Interest paid Repayment of finance lease obligations		(17,532	(18,663)
Repayment of finance lease obligations		(44,659)	(40,276)
Net cash used in financing activities		(62,191)	(58,939)
Net increase/(decrease) in cash and cash equivalents		679,124	(239,942)
Cash and cash equivalents at beginning of year	10	622,801	862,743
Cash and cash equivalents at the end of the year		1,301,925	622,801

The notes on pages 19 to 33 form part of these financial statements.

## Notes to the financial statements For the Year ended 31 December 2023

### 1. General information

The National Federation of Retail Newsagents is an unincorporated Federation. The registered office is Bede House, Belmont Business Park, Durham, DH1 1TW.

### 2. Accounting policies

#### 2.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention and in accordance with Financial Reporting Standard 102, the Financial Reporting Standard applicable in the UK and the Republic of Ireland and the Trade Union and Labour Relations (Consolidation) Act 1992.

The preparation of financial statements in compliance with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise judgement in applying the Federation's accounting policies.

The financial statements are prepared in pound sterling which is the functional currency of the Federation and are rounded to the nearest £.

The following principal accounting policies have been applied:

#### 2.2 **Basis of combination**

The combined financial statements present the results of the Federation comprising the General Fund, the Benefits Fund, the Ratcliffe Benevolent Fund and the Carl Bridgewater Fund. Interfund transactions and balances between these Funds are therefore eliminated in full.

The combined financial statements do not include the consolidated figures for the subsidiary investments as detailed in note 8.

#### 2.3 Going concern

The Federation has generated a surplus before exceptional costs and the Trustees, on the basis of the latest trading forecasts, have every expectation that the Federation has adequate resources to continue in operational existence for the foreseeable future. The financial statements have therefore been prepared on the going concern basis.

### 2.4

**Change in accounting policy** The tenant deposit held by the General Fund was previously not reflected in the financial statements as this was deemed to be held in trust for the tenant. This is now included in full in the current year within cash at bank, offset by a corresponding amount due to the tenant within current liabilities. The comparatives are restated to report an increase of £183,270 to cash at bank and other creditors.

#### 2.5 **Foreign Exchange Conversion**

All foreign exchange balances at the year-end have been converted at the rate ruling at the balance sheet date. Foreign exchange transactions during the year have been converted at the rate ruling at the date of the transaction.

#### 2.6 **Current and Deferred Taxation**

The tax expense for the year comprises current and deferred tax. The current income tax charge is calculated on the basis of tax rates and laws that have been enacted or substantively enacted by the balance sheet date where the Federation generates taxable income.

## Notes to the financial statements For the Year ended 31 December 2023

#### Accounting Policies (cont/d)

#### 2.6 Current and Deferred Taxation (cont/d)

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date.

Timing differences arise from the inclusion of income and expenses in tax assessments in periods different from those in which they are recognised in financial statements. Deferred tax is measured using tax rates and laws that have been enacted or substantively enacted by the year end and that are expected to apply to the reversal of the timing difference.

Unrelieved tax losses and other deferred tax assets are recognised only to the extent that it is probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits.

### 2.7 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost or valuation less depreciation. Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value over their expected useful lives on the following bases:

Freehold property

Treehold property	
<ul> <li>General Fund – Yeoman House</li> </ul>	No depreciation is provided
<ul> <li>Benefits Fund – Durham office</li> </ul>	No depreciation is provided
Long leasehold property	
<ul> <li>Benefits Fund – ROI district office</li> </ul>	No depreciation is provided
Fixtures and fittings	20% per annum – straight line
Regalia	No depreciation is provided
Computers	33.33% per annum – straight line
Motor Vehicles	25% per annum – straight line

Freehold and long leasehold property will only be depreciated if, in the opinion of the Trustees, it is considered that the residual value is materially lower than historic cost.

#### **Investment property**

Investment property comprises freehold property rented out to third parties and is carried at market value as determined by the Trustees based on available information and data.

### 2.8 Leasing and rental transactions

Where assets are financed under leasing and hire purchase agreements that give rights approximating to ownership (i.e., finance leases), the amount representing the outright purchase price of such assets is capitalised under tangible fixed assets for material amounts and the corresponding leasing commitments are shown as obligations to the lessor. The relevant assets are depreciated in accordance with the Federation's depreciation policy. Net finance charges, calculated on a reducing balance basis, are included in interest charges.

Where assets are financed under leasing agreements that do not give rights approximating to ownership (i.e., operating leases), rentals paid in the period are charged to the Income and Expenditure account.

## Notes to the financial statements For the Year ended 31 December 2023

### Accounting Policies (cont/d)

### 2.9 Income recognition

Capitation fees represent contributions receivable from members for the year. General Fund capitation fees include Benefit member fees.

Other income and sponsorship is recognised when it is probable that an economic benefit will flow to the entity and the revenue can be reliably measured.

#### 2.10 Valuation of investments

Fixed asset investments are stated at their market value at the balance sheet date net of management charges. The Income and Expenditure account includes the net gains and losses arising on revaluation and disposals during the year. Trade investments are stated at historic cost.

### 2.11 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other shortterm highly liquid investments with original maturities of three months or less and where the economic benefit flows to the entity.

### 2.12 Pensions

The Federation participates in a pension scheme providing benefits on final pensionable salaries. The scheme is now closed to new members. The assets of the scheme are held separately from those of the Federation. The Federation recognises the liability to fund any deficit determined by the scheme actuary within provisions for liabilities and charges.

The Federation also operates a stakeholder pension scheme for members of staff. The contributions to this scheme are charged to the income and expenditure account as they are incurred.

### 3. Judgements in applying key accounting policies

The key estimates used in applying the accounting policies are the investment property valuation and the listed investments valuation. The investment property valuation is determined by reviewing the market value of the property and discounting to the appropriate date. The listed investments valuation is determined by obtaining an external valuation which is performed quarterly.

### 4. Surplus for the year before taxation and reserve transfers

	2023	2022
	£	£
Surplus for the year is after charging/(crediting):		
Auditors' remuneration	14,000	12,000
Depreciation of tangible fixed assets:		
Charge for the year	72,609	94,871
Fair value adjustment – investment property	848,200	1,436,800

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# Notes to the financial statements For the Year ended 31 December 2023

### 5. Taxation

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### Combined, General and Benefits funds

The National Federation of Retail Newsagents is liable to corporation tax on trading profits, investment income, and gains arising on the disposal of chargeable assets. For this purpose, funds derived from members (contributions, entrance fees, levies, fines etc.) do not rank as taxable income.

	2023	2022
Current year tax	r	£
U.K. corporation tax (General Fund)	136,345	93,425
Foreign tax on capital gain (Benefits Fund)	26,558	-
Prior years' overprovision written back (General Fund)	(37,971)	Ξ.
Deferred tax		
Investment property fair value adjustment (General Fund)	(203,300)	(359,200)
Total Current and Deferred tax	(78,368)	(265,775)

### Factors affecting current tax charge

The tax assessed for the year is at the standard rate of corporation tax due in the UK of 23.5% (2022 – 19%). The differences are explained below:

	2023 £	2022 £
(Deficit)/surplus before taxation, reserve transfers	(778,005)	(620,384)
(Deficit)/surplus before taxation and reserve transfers multiplied by standard rate of corporation tax in the UK of $23.5\%$ ( $2021 - 19\%$ )	(182,831)	(117,893)
Effects of:		
Taxable/(non-taxable) items	269,792	211,318
Adjustment in respect of prior period	37.971	
Total tax charge for the year	124,932	93,425

### Factors affecting future rates of tax

The Finance Act 2021 confirmed an increase of main rate of UK corporation tax from 19% to 25% with cffcct from 1 April 2023 and as this was substantively enacted by the balance sheet date, temporary differences have been remeasured using the enacted tax rates that are expected to apply when the liability is settled, or asset realised.

# Notes to the financial statements For the Year ended 31 December 2023

### 6. Tangible fixed assets

(a) Combined

	Freehold property £	Leasehold property £	Fixtures and fittings £	Computer equipment £	Motor vehicles £	Total £
Cost At 1 January 2023 Add/Disp/Reclass. Revaluation At 31 December	220,000 (35,000)	215,521 (192,870) - 22,651	140,682	72,419 22,997 - 	257,046 (37,250) - - -	905,668 (207,123) (35,000) 663,545
2023 Depreciation At 1 January 2023 Charge for the Year On disposals At 31 December 2023			38,590 6,829 	68,460 10,832  	104,830 54,949 <u>(35,447)</u> <u>124,332</u>	211,880 72,610 <u>(35,447)</u> 249,043
Net book value						
At 31 December 2023 At 31 December 2022	<u>185,000</u> _220,000	<u>22,651</u> 215,521	<u>95,263</u> 102,092	<u>    16,124</u> <u>    3,959</u>	<u>95,464</u> <u>152,216</u>	<u>414,502</u> 693,788

Freehold property represents the former NFRN office premises at 108-109 Gilesgate, Durham.

Leasehold property disposed of during the period represented the Federation's long leasehold interest in the Republic of Ireland. At the period end, leasehold property represented short leasehold improvements undertaken at the NFRN office premises at Bede House in Durham. No depreciation has been charged on these.

Fixtures and fittings include regalia with historic cost of £55,384 (2022 - £55,384) which is not depreciated.

The net book value of assets held under HP is £98,050 (2022 - £147,076). The depreciation charge in respect of these assets is £49,025 (2022 - £39,220).

# Notes to the financial statements For the Year ended 31 December 2023

### 6. Tangible fixed assets (cont/d)

(b) General Fund

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	Leasehold property	Fixtures and fittings	<b>Computer</b> equipment	Motor vehicles	Total
	£	£	£	£	£
Cost					
At 1 January 2023	22,651	108,800	69,785	257,046	458,282
Additions	-	-	22,997	-	22,997
Revaluation	-	-	-	-	-
Disposals/reclassification_	-	-	-	(37,250)	(37,250)
At 31 December 2023	22,651	108,800	92,782	219,796	444,028
Depreciation					
At 1 January 2023	-	13,266	65,827	104,830	183,923
Charge for the year	-	3,639	10,832	54,949	69,420
On disposals	-	<u> </u>	<u> </u>	(35,447)	(35,447)
At 31 December 2023	-	16,905	76,659	124,332	217,896
Net book value					
At 31 December 2023	22,651	91,895	16,123	95,464	226,132
At 31 December 2022	22,651	95,534	3,958	152,216	274,359

Property at the balance sheet date represents leasehold improvements at the NFRN office premises at Bede House in Durham. No depreciation has been charged in accordance with the accounting policies. Fixtures and fittings include regalia with historic cost of £55,384 (2022 - £55,384) which is not depreciated. The net book value of assets held under HP is £98,050 (2022 - £147,076). The depreciation charge in respect of these assets is £49,025 (2022 - £39,220).

### (c) Benefits Fund

c) Denemis Fund					
	Freehold property	Long leasehold property	Fixtures and fittings	Computer equipment	Total
	£	£	£	£	£
Cost					
At 1 January 2023	220,000	192,870	31,882	2,634	447,386
Additions/Disposals	-	(192,870)	-	-	(192,870)
Revaluation	(35,000)		-		(35,000)
At 31 December 2023	185,000	Ξ	31,882	2,634	219,516
Depreciation					
At 1 January 2023		-	25,324	2,633	27,957
Charge for the year	-	÷	3,189	-	3,189
At 31 December 2023	-		28,513	2,633	31,146
Net book value					
At 31 December 2023	185,000	2 <b></b>	3,369	1	188,370
At 31 December 2022	220,000	192,870	6,558	1	419,429

Freehold property comprises the Durham premises at 107 Gilesgate, Durham, DH1 1JA. Long leasehold property represented the Republic of Ireland office. No depreciation has been charged on these properties.

# Notes to the financial statements For the Year ended 31 December 2023

### 6. Tangible fixed assets (cont/d)

(d) Investment Property – General Fund and Combined

	2023 £	2022 £
Valuation		
At 1 January 2023 (1 January 2022)	10,313,200	11,750,000
Additions		1
Fair value adjustment	(813,200)	(1,436,800)
At 31 December 2023 (31 December 2022)	<u>_9,500,000</u>	10,313,200

Investment property represents the market value, as assessed by the Trustees based on professional valuation, of Yeoman House, Sekforde Street, London EC1.

### 7. Listed investments

### (a) Combined and Benefits Fund

		£
Valuation		
At 1 January 2023		90,235
Additions		10,763
Disposals		(10,991)
Revaluation		7,028
At 31 December 2023		97,035
	2023	2022
Market value broken down as follows:	£	£
UK Fixed Interest	10,148	9,950
UK Equities	18,428	18,109
European Equities	-	
North American Equities	25,579	23,529
Japanese Equities	6,367	5,194
Far East & Australian Equities	4,029	4,165
Overseas Equities	10,349	8,918
Emerging Economics	5,317	5,492
Commercial Property	3,925	4,257
International Property	4,810	4,660
Alternative Assets	5,316	5,012
Cash	2.947	949
	97,035	90,235
Historical cost		£
At 1 January 2023		76,431
Additions		10,763
Disposals		(10,058)
At 31 December 2023		77,136
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# Notes to the financial statements For the Year ended 31 December 2023

### 8. Trade Investments

(a)	Combined		
	Cost	2023 £	2022 £
	At 1 January 2023 (1 January 2022) Amounts written off	150,003	150,003
	At 31 December 2023 (31 December 2022)	150,003	150,003
(b)	Benefits Fund	2023 £	2022 £
	Newtrade Media Limited *	150,000	150,000
	NFRN Holdings Limited	3	3
		150,003	150,003

### Holdings of more than 20%

The fund holds more than 20% of the share capital of the following companies and the aggregate amount of capital and reserves and the results of these undertakings for the last relevant financial year were as follows:

		Shares he	eld			
Company	Country of rcgistration/ incorporation	activity	Class	%	Capital and reserves £	Profit and (loss) for the year £
Subsidiary undertakings				100		
NFRN Holdings Limited	UK	Holding	Ordinary	100	3	70,000
Newtrade Media Ltd *	UK	Publishing	Ordinary	100	1,444,597	(87, 810)
Bede House Limited *	UK	Property	Ordinary	100	(289,736)	115,609
Newtrade Publishing Ltd**	UK	Dormant	Ordinary	100	1	

\* Shares held via NFRN Holdings Limited \*\* Shares held via Newtrade Media Limited

The summary financial statements of Newtrade Media Limited at 31 December 2023 are shown

below:

	2023 £	2022 £
Profit and loss reserve		
At 1 January 2023 (1 January 2022)	1,446,407	2,015,681
Profit (loss) for the year	(87,810)	100,726
Dividends paid	(70,000)	(670,000)
At 31 December 2023 (31 December 2022)	1,228,597	1,446,407

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# Notes to the financial statements For the Year ended 31 December 2023

### 8. Trade Investments (cont/d)

Balance sheet		
Called up share capital	150,000	150,000
Share premium account	6,000	6,000
Profit and loss account	_1,228,597	1,446,407
Shareholders' funds	1,444,597	1,602,407

The summary financial statements of Bede House Limited at 31 December are shown below:

	2023	2022
	£	£
Profit and loss reserve		
At 1 January 2023 (1 January 2022)	(6,771)	-
Profit (loss) for the year	115,609	(6,771)
Dividends paid		-
At 31 December 2023 (31 December 2022)	108,838	(6,771)
Balance sheet		
Called up share capital	1	1
Fair value reserve	(398,575)	-
Profit and loss account	108,838	(6,771)
Shareholders' funds	(289,736)	<u>(6,770)</u>

### 9. Debtors: Amounts falling due within one year

	Genera Fun		Ratcliffe Benevolent Fund		Combined 2023	Combined 2022
ы <sub>с</sub>	£	£	£	£	£	£
Customer receivables Inter-fund balances	248,854	1,048,744	5,191 172,000	-	254,045	622,707 -
Other debtors	397,628	2,366,571	68,064	166,472	2,998,735	2,746,834
Prepayments and accrued inc.	572,121	40	-	-	572,161	283,172
	1,218,603	3,415,355	245,255	166,472	3,824,941	3,652,713

Other debtors include £2,349,000 (2022 - £2,349,000) which is due after more than one year.

# Notes to the financial statements For the Year ended 31 December 2023

### 10. Cash and cash equivalents

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	General Fund	Benefits Fund	Ratcliffe Benevolent Fund	Carl Bridge- water Fund	Combined 2023	Restated Combined 2022
	£	£	£	£	£	£
Sterling and foreign currency	1,036,309	9,610	23,404	8,896	1,078,219	401,165
Earmarked deposits	38,352	-	-	-	38,352	38,352
Tenant deposit	185,340	1 <del>11</del> 1	-	-	185,340	183,270
Petty cash	14	-	-	-	14	14
	1,260,015	9,610	23,404	8,896	1,301,925	622,801

Earmarked deposits represent the NFRN Covid-19 Hardship Fund. The General Fund also holds a tenant deposit under the terms of a deposit deed dated  $12^{th}$  August 2021.

## 11. Creditors: Amounts falling due within one year

	General Fund	Benefits Fund I	Ratcliffe Benevolent Fund	Carl Bridge -water Fund	Combined 2023	Restated Combined 2022
	£	£	£	£	£	£
Corporation tax Other tax and social security	136,345 144,454	-	238	188	136,345 144,880	121,205 191,819
Inter-fund balances	1,220,744		H 1	<b>H</b>	-	-
Supplier and other creditors	1,419,358	-	500	-	1,419,858	1,082,287
Accruals and deferred income	443,596	-	V THI	<del>5</del> 70	443,596	301,624
Amounts due – hire purchase	48,114	-	<del>R</del> S	-	48,114	46,653
	3,412,611	-	738	188	2,192,793	1,743,588

### 12. Creditors: Amounts falling due in more than one year

	General Fund	Benefits Fund	Ratcliffe Benev't Fund	Carl Bridge- water Fund	Combined 2023	Combined 2022
	£	£	£	£	£	£
Amounts due under hire purchase	17,665	-	-	-	17,665	63,785
	17,665	-	-	-	17,665	63,785

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# Notes to the financial statements For the Year ended 31 December 2023

### 12. Creditors: Amounts falling due in more than one year (cont/d)

Ageing of the amounts due under hire purchase is as follows:

	2023 £	2022 £
Amounts due under hire purchase $(1 - 2 \text{ years})$	17,665	46,653
Amounts due under hire purchase $(2 - 5 \text{ years})$		17,132
	17,665	63,785,

### 13. Provisions for Liabilities and Charges

- **Combined and General Fund**
- (a) Deferred tax

) Deferred tax	2023 £	2022 £
At beginning of the year	2,159,560	637,395
(Credited)/charged to income and expenditure account	(203,300)	(359,200)
Charged to investment property reserve		1,881,365
At end of year	1.956.260	<u>2.159.560</u>

The liability arises on the fair value gain on investment property.

### (b) Defined benefit pension scheme deficit

Present value of the seven-year deficit funding	255.176

See Note 16.

### 14. Reserves

### (a) Investment property reserve

	General Fund		Ratcliffe Benev't Fund	Carl Bridge- water Fund	Combined 2023	Combined 2022
	£	£	£	£	£	£
At 1 January 2023	5,644,096	31,678	-	-	5,675,774	7,553,233
Revaluation adjustments	-	-	-	-	-	(1,877,459
Transfer between reserves	-	(31,678)	-	-	(31,678)	-
At 31 December 2023	5,644,096	и 12	4 <u>1</u> 2	(i <u>1</u>	5,644,096	5,675,774

This reserve represents fair value movements on revaluation of investment properties.

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2023 £

# Notes to the financial statements For the Year ended 31 December 2023

### 14.Reserves (cont/d)

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(b) Capital reserve	General Fund	Benefits Fund	Ratcliffe Benev't Fund	Carl Bridge- water Fund	Combined 2023	Combined 2022
	£	£	£	£	£	£
On 1 January 2023	1,502,315	3,847,489	259,404	170,828	5,780,036	6,134,642
(Deficit)/surplus/for the year Transfer from other reserves	(693,713)	(18,793) 31,678	8,517	4,352	(699,637) 31,678	(354,609)
At 31 December 2023	808,672	3,830,374	267,921	175,180	5,112,077	5,780,033

This reserve represents un-restricted funds retained to provide the working capital to enable the Federation to carry out its activities.

(c) Strategic reserve	General Fund	Benefits Fund	Ratcliffe Benev't Fund	Carl Bridge- water Fund	Combined 2023	Combined 2022
	£	£	£	£	£	£
<b>At 1 January 2023</b> Transfer (to)/from income	100,000	-	-	-	100,000	100,000
and expenditure account	100,000				100,000	100,000

This reserve represents funds set aside to meet the Federation's strategic and contingency needs.

### Notes to the financial statements For the Year ended 31 December 2023

### 15. Employee Costs - Combined and General Fund

Staff costs, including temporary staff, were as follows:

	2023 £	2022 £
Wages and salaries	1,771,501	1,779,360
Social security costs	184,316	191,523
Benefits-in-kind	6,519	5,741
Staff training and welfare	27,913	13,302
Defined contribution schemes	102,990	112,200
Defined benefit scheme including deficit reduction	307,676	55,000
	2,400,915	2,157,126

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The average monthly number of employees, including full and part time staff, during the year was made up as follows:

	2023	2022
	No	No
Head office	13	14
Districts	32	33
	45	47

### 16. Pension Costs

### **Defined Benefit**

The Federation operates a pension scheme for staff of the Federation and of subsidiary companies, which provides benefits based on final pensionable salaries.

The Scheme was closed to new entrants at 31 March 2002 to new members with effect from 31 March 2002 and effectively made paid-up (closed to the future accrual of benefits for its active members) with effect from 6 August 2020 when the last active member left the Scheme. There are, therefore, no active members of the Scheme at the most recent review date.

The contributions are determined by a qualified actuary on the basis of triennial valuations using the Attained Age Method.

The most recent scheme valuation was undertaken as of 31st March 2022 and disclosed pension scheme assets of £8,590,000 and pension scheme liabilities of £9,072,000.

At the review date the market value of the Scheme's assets was exceeded by the present value of the Technical Provisions calculated on the scheme-specific valuation basis adopted. The deficit disclosed by the scheme-specific actuarial valuation as at 31 March 2022 amounted to £482,000. On that basis the Statutory Funding Objective was only 94.7% met on the review date.

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# Notes to the financial statements For the Year ended 31 December 2023

### 16.Pension Costs (cont./d)

On the scheme-specific valuation basis adopted, the financial position of the Scheme has deteriorated with a past service funding level of 94.7% compared to 101.6% at 31 March 2019, the date of the last trannual scheme valuation. There was therefore a past service deficit of £482,000 at the current review date compared to a surplus of £131,000 as at 31 March 2019.

To eliminate the funding shortfall of £482,000 as at 31 March 2022, the Trustees and the Pension Scheme Administrator have agreed that an annual contribution of £75,000 will be paid to the Scheme annually in arrears for a period of 7 years from the valuation date. The first contribution of £75,000 was, therefore, due on or before 31 March 2023.

On the basis that the membership profile was broadly in the ratio of 69:31 between the Federation (NFRN) and subsidiary Newtrade Media Limited, the deficit provision of £255,176 is recognised in the NFRN financial statements representing the present value of its share of the deficit at the balance sheet date.

### **Defined Contribution**

The Federation also operates a money purchase stakeholder scheme for members of staff which was introduced on 1 April 2002. In addition, an auto enrolment scheme was also introduced on 1 October 2014.

Contributions payable by the Federation for the year amounted to  $\pm 151,901$  (2022 -  $\pm 112,200$ ).

### 17. Leasing commitments - Combined and General Fund

	Land and Buildings	Other	Land and Buildings	Other
	2023	2023	2022	2022
	£	£	£	£
Within 1 year	42,927	-	42,927	-
In 2 to 5 years	171,708	-	171,708	<u>1</u>
Greater than 5 years	85,927	-	128,854	-
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Rents payable under operating leases during the period amounted to £43,600 (2022 - £40,964).

### 18. Control

Control of the Federation is vested in the individual members. No one member has overall control.

# Notes to the financial statements For the Year ended 31 December 2023

### **19. Related Party Transactions**

#### (a) General Fund

During the year, the General Fund undertook the following transactions with related undertaking			
	2023	2022	
	£	£	
Net recharge to/(from):			
Newtrade Media Limited	185,000	235,000	

Newtrade Media Limited transactions related to management fees, sponsorship and other costs charged both to and from the company.

The balances outstanding from/ (to) related undertakings a	t the year-end are as follo	ows:
	2023	2022
	£	£
Newtrade Publishing Limited	(730)	(730)
Newtrade Media Limited	(420,000)	(490,000)
NFRN Pension Scheme		(6,472)

The amount due to Newtrade Media Limited includes an unsecured interest-bearing loan facility of  $\pm 420,000$  (2022 -  $\pm 490,000$ ). The interest rate is 2.25% per annum and interest charged in the period amounted to  $\pm 12,104$  (2022 -  $\pm 13,854$ ).

Total remuneration in respect of key management personnel of the Federation is £Nil (2022 - £46,079).

### (b) Benefits Fund

The Benefits Fund received dividends of £70,000 (2022 - £670,000) from NFRN Holdings Limited.

The Benefits Fund has made an interest-bearing loan of £2,124,000 (2021 - £2,124,000) to subsidiary Bede House Limited in order to finance the acquisition of its investment property. The applicable interest rate was 3% and the balance at the year-end was £2,206,088 (2022 - £2,142,368) including accrued interest of £82,088 (2022 - £18,368).

#### (c) Ratcliffe Benevolent Fund

The Ratcliffe Benevolent Fund has made an interest-bearing loan of £65,000 (2022 - £65,000) to associated undertaking Bede House Limited in order to finance the acquisition of its investment property. The applicable interest rate was 3% and the balance at the year-end was  $\pounds 67,639$  (2022 -  $\pounds 65,689$ ) including accrued interest of  $\pounds 2,639$  (2022 -  $\pounds 689$ ).

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# Notes to the financial statements For the Year ended 31 December 2023

### 19.Related Party Transactions (cont/d)

### (d) Carl Bridgewater Fund

The Carl Bridgewater Fund has made an interest-bearing loan of £160,000 (2022 - £160,000) to associated undertaking Bede House Limited in order to finance the acquisition of its investment property. The applicable interest rate was 3% and the balance at the year-end was  $\pounds166,472$  (2022 -  $\pounds161,672$ ) including accrued interest of  $\pounds6,472$  (2022 -  $\pounds1,672$ ).

### 20. Financial instruments

	Combined 2023 £	<i>Restated</i> Combined 2022 £
Financial assets		
Financial assets measured at fair value through profit and loss	97,036	90,235
Financial assets measured at amortised cost	5,266,529	4,425,517
Financial liabilities		
Financial liabilities measured at amortised cost	1,863,454	1,383,911

Financial assets measured at fair value through profit and loss comprise investments in listed companies. Financial assets measured at amortised cost comprises investments in subsidiaries, amounts owed by group, debtors and cash. Financial liabilities measured at amortised cost comprises trade creditors, other creditors and accruals.

### 21. Events After the Balance Sheet Date

There were no events to report after the balance sheet date.