Postgraduate Loan

# Application form

Doctoral



#### About this form

Only complete this form if you're starting a new course on or after 1 August 2024.

If you applied last year and are continuing your course this year, you don't need to complete this form. We'll contact you with details of your payments before the start of each year of your course.

You can apply online at www.gov.uk/doctoralloan as it's the quickest way to apply.

You only need to apply once for a Postgraduate Doctoral Loan for your course.

#### **Application deadline**

The deadline is nine months after the first day of the final academic year of the course.

#### Before you complete this form

You need to read the information at **www.thestudentroom.co.uk** about the Postgraduate Doctoral Loan. Go to the 'Student finance' section and then look for Postgraduate Doctoral Loan.

It's important that you read and understand all this information before you apply.

If you're not sure if your course is eligible for a Postgraduate Doctoral Loan you should speak to your university.

You will need to have the 'Postgraduate Doctoral Loan Application Supporting Notes' to hand to complete this application form. Go to **www.gov.uk/doctoralloan** to download them.

#### **Privacy Notice**

To find out how we'll use the information you provide go to **www.gov.uk/doctoralloan/apply** to read our Privacy Notice before completing this form.



### How to complete this form

- Follow the instructions, we'll tell you what questions you need to answer and which ones you can skip.
- You need to complete all of the questions you're asked to. Any missing information will delay your application.
- If we ask for supporting documents we'll need them before your application can be accepted. Any missing supporting documents will delay your application.

# Use the supporting notes to help you complete your application



Where you see this icon it means there's additional information in the 'Postgraduate Doctoral Loan Application Supporting Notes'.

This could be information about how to complete a question or or an instruction to send specific supporting documents.

Read the notes – if you don't answer a question or correctly or you don't include the documents we need this will delay your payments.

You can find these notes at www.gov.uk/doctoralloan

### **Disabled Students' Allowance**

You can apply for Disabled Students' Allowance (DSA) if you have a disability which meets the definition of a disability under the Equality Act 2010, including a:

- · long-term health condition
- mental health condition
- · specific learning difficulty, for example: dyslexia

DSA is paid separately from any other student finance. It helps you pay the extra costs you may have because of your disability. It doesn't have to be repaid. How much you get depends on your individual needs.

To apply or to find out more about DSA go to www.gov.uk/disabled-students-allowance-dsa

### Additional help and information

For the most up-to-date information about the Postgraduate Doctoral Loan you can:

- visit www.thestudentroom.co.uk/studentfinance
- go to www.gov.uk/doctoralloan
- follow us on twitter at @SF\_England
- find us on Facebook/SFEngland
- watch our films at YouTube/SFEFILM

If you can't find the information you need online you can call us on 0300 100 0031.

All of our forms and guides are available in Braille, large print format or audio. If you need these, you can request them by emailing your name, address and details of the format you require to: brailleandlargefonts@slc.co.uk or call 0141 243 3686 (this number is only for alternative format requests).

# It's important you read the following 6 things before applying for a Postgraduate Doctoral Loan.

- 1. You can apply for a loan of up to £29,390. This will be paid in instalments direct to your bank account.
- **2.** Your loan will be split evenly over the length of your course. You'll get 3 payments for each academic year.
- 3. You'll be charged interest on your loan from the day you get your first payment. This will continue until you've fully repaid your loan or your loan is cancelled after 30 years — whichever comes first.
- **4.** Your interest rate is made up of the Retail Price Index plus **3%**. In the future this could go up or down.
- 5. You'll have to repay your loan, but only when your income is over £21,000 a year.
- 6. You'll repay 6% of your income (over £21,000) towards your Postgraduate Doctoral Loan. This will need to be repaid at the same time as any other student loans you may have.

### Your information

The information you give during the application process will be used to assess your entitlement to student finance. It is your responsibility to ensure the information is correct. It is an offence to knowingly provide false information in this application.

#### You're now ready to apply for a Postgraduate Doctoral Loan

### Section 1 Your details

#### 1.1 Personal details



Complete these details exactly as stated on your passport, birth certificate or ID card.

If your name has changed since your passport, birth certificate or ID card was issued you need to send us documents to show this. Read the notes to find out what to send.

### Title Mr Mrs Miss Ms Mx Professor Doctor Forename(s) Surname/family name Sex Male Female Date of birth Day Month Year

#### 1.2 Customer Reference Number (if you have one)

Your Customer Reference Number is 11 digits long.

You'll have a Customer Reference Number if you've applied for student finance, or supported an application for someone else's student finance from any of the following:

- The Student Loans Company
- Student Finance England
- Student Finance Wales
- Student Finance NI

#### 1.3 Place of birth

The name of the village, town or city.

#### 1.4 Your nationality



#### 1.5 UK National Insurance number

You must provide a National Insurance number

If you have previously worked in the UK you will find your National Insurance number on any of the following:

- your National Insurance number card or letter; or
- a payslip; or

• an Income Tax document such as P45 or P60.

We will share the National Insurance number you provide with the Department for Work and Pensions to confirm that it's valid, and with HM Revenue and Customs to allow us to collect your repayments.



### Section 1 Your details – continued

#### 1.6 Contact details

Provide an email address as this will help make it easier for you to create an online account.

You need to let us know as soon as possible if any of your details change.

#### Home phone number

Mobile phone number

Email address

1.7 What is your contact address?

All correspondence we issue will be sent to this address. You can update your address at any time by logging into your online account or by calling us.

Postcode

Country

Contact address (give your full address details)

# 1.8 Give your UK bank or building society information

This must be a UK bank or building society account in your own name and be able to accept direct credits.

If you don't have a UK bank or building society account you will need to get one before we can pay you. Let us know the account details as soon as you can.

Please note that incorrect bank or building society details will result in your loan payments being delayed.

Sort code
Account Number
Building society roll number (if applicable)

### Section 2 Your previous study

If you've previously received loan funding towards a postgraduate doctoral degree from Student Finance England or Wales, you can't get a Postgraduate Doctoral Loan, unless you can prove that you did not complete your previous course due to a compelling personal reason.

2.1	Do you already hold a postgraduate
	qualification?



Tick the relevant box to show which qualification you received

No - go to Section 3

Yes - go to 2.2

Higher Doctorate () (e.g. DLitt, DSc, DTech, LLD, DD, DMus, DMedSc)

Doctoral degree () (e.g. PhD/DPhil, EdD, DBA, DClinPsy)

Master's degree

Integrated Master's degree

Level 8 Award, Level 8 Certificate or Level 8 Diploma

Honorary Masters

(MAs from an Oxford, Cambridge, Trinity College Dublin or a Scottish University)

Postgraduate Certificate

Postgraduate Certificate in Education (PGCE)

Postgraduate Diploma

Other postgraduate qualification – Give details below

(including any postgraduate qualification achieved abroad) Course title

Qualification name

Name of university or educational institution

Address

Postcode

Country

### Section 3 Your postgraduate course

3.1

Will you be studying a full Postgraduate Doctoral course?

Yes

No – you shouldn't continue with your application as you are not eligible for Postgraduate Doctoral funding. You should contact your university or college to discuss other funding options that may be available.

e	University name
	University address
	Postcode Country
	Name of campus/location
	Course name
	Course code Start date of the first year of your course Month Year Course Duration
	3 years
	4 years
	5 years 6 years
	7 years
	8 years

#### 3.2 Give details about the Postgraduate Doctoral course you've applied for

Give as much detail as you can at the time of your application.

If any of these details change log into your online account or call us to update your information.

If you're unsure of your course name check with your university.

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You should select the number of years you expect it will take to complete your course.

### Section 3 Your postgraduate course – continued



3.3 Are you eligible to apply for a Social Work bursary?	No Yes – have you applied and been rejected for this? No – you shouldn't continue with your application. You need to apply for a bursary, read the notes for more information. Yes – I've applied and been rejected. You need to send your rejection letter with your application.
3.4 Are you eligible to apply for an NHS bursary?	No Yes – you shouldn't continue with your application. You need to apply for the NHS bursary, read the notes for more information.
3.5 Will you expect to receive Research Council Funding at any time during your entire course?	No Yes – you shouldn't continue with your application as you are not eligible for a Postgraduate Doctoral Loan if you'll be receiving Research Council Funding during any part of your course. If you're unsure if you can receive Research Funding you need to speak to your university to check.
3.6 Will you expect to receive an Educational Psychology bursary for your course?	No Yes – you shouldn't continue with your application as you are not eligible for a Postgraduate Doctoral Loan if you'll be receiving an Educational Psychology bursary. If you're unsure if you can

receive an Educational Psychology bursary you need to speak to your

university to check.

### Section 3 Your postgraduate course – continued

- 3.7 Is this a distance learning course?

No

Yes – are you studying on a distance learning course because you or a member of your family are in the armed forces?

No - go to 3.8

Yes – you need to send us evidence if you're going to be studying a distance learning course outside of your ordinary domicile due to an armed forces posting. Read the notes to find out what to send. Go to **Section 4** 

3.8 Will you be studying outside of the UK for more than half of your entire course?

No - if this changes you need to contact us.

Yes – you shouldn't continue with your application as you are not eligible for Postgraduate Doctoral funding.

### **Section 4 Your residency information**

### Part A



Are you a UK national?





4.1.1 Are you a Chagossian with British Citizenship, or the direct descendant of a Chagossian with **British Citizenship?** 



#### Do you hold a valid in date UK passport?

We will share the passport details you provide with HM Passport Office to confirm that they're valid.

No - go to 4.3

Yes - go to 4.1.1

No - go to 4.2

Yes - go to 4.2

No – you need to send supporting documents to prove your identity. Read the notes to find out what to send and include this with your completed application form.

#### Go to Section 5

Yes - complete the following exactly as stated on your passport:

#### Date of issue

Day Month Year
Date of expiry
Day Month Year
Passport number
Forename(s)
Surname
Go to Section 5, Q5.1

#### 4.3 Are you an Irish citizen?



#### No – go to **4.4**

- Yes have you been living for the three years prior to the first day of the first academic year of your course in:
  - the UK, Islands and/or Ireland

or

• the UK, Islands and/or specified British Overseas Territories?

Yes - go to Section 5, Q5.1

- No were you resident in:
  - the UK by 31 December 2020 and have been resident in the been resident in the UK, Overseas Territories, the EEA or Switzerland

or

 the EEA or Switzerland on or before 31 December 2020 and been resident in the UK, Gibraltar, the EEA or Switzerland

for the three years prior to the first day of the first academic year of your course?

No - go to 4.4

Yes – go to Section 5, Q5.1



Are you the family member of a UK national?

#### No – go to **4.5**

Yes – have you been living in the UK and Islands for the three years prior to the first day of the first academic year of your course

#### and

your family member will be resident in the UK on the first day of the first academic year of the course?

- Yes go to 4.27
- No were both you and your UK national family member living:
  - in the UK on 31 December 2020, after moving to the UK from the EEA or Switzerland on or after 1 January 2018

or

• in the EEA or Switzerland on 31 December 2020

and you have both have been living in the UK, Gibraltar, the EEA or Switzerland for the three years prior to the first day of the first academic year of your course?

No – go to **4.5** 

Yes - go to 4.27



Are you the family member of an Irish citizen?

#### No – go to **4.6**

Yes – have you been resident in the UK and Islands for the three years prior to the first day of the first academic year of your course

#### and

your family member will be resident in the UK on the first day of the first academic year of your course?

Yes - go to 4.27

No – do you have settled or presettled status under the EU Settlement Scheme

#### and

you have been resident in the UK, the EEA, Switzerland or the Overseas Territories for the three years prior to the first day of the first academic year of your course?

No - go to 4.6

Yes - provide your:

Expiry date of pre-settled status (if applicable) Day Month Year

Go to 4.27



Are you the family member of a person of Northern Ireland?

#### No – go to **4.7**

Yes – have you been resident in the UK and Islands for the three years prior to the first day of the first academic year of your course

#### and

your family member will be resident in the UK on the first day of the first academic year of your course?

Yes - go to 4.27

No – do you have settled or presettled status under the EU Settlement Scheme

and

you have been resident in the UK, the EEA, Switzerland or the Overseas Territories for the three years prior to the first day of the first academic year of your course?

No - go to 4.7

Yes – provide **your**:

Expiry date of pre-settled status (if applicable) Day Month Year

Go to 4.27



Do you have settled or pre-settled status under the EU Settlement Scheme?

4.7.1 Settled status

Have you been living in:

- the UK, Islands and/or Ireland or
- the UK, Islands and/or the specified British Overseas Territories

for the three years prior to the first day of the first academic of your course? No - go to 4.8

Yes-settled status, go to 4.7.1

Yes-pre-settled status, go to 4.7.2

No – are you an EU national or a family member of an EU national and you have been living in the UK, the EEA, Switzerland or the Overseas Territories for the three years prior to the first day of the first academic year of your course?

No - go to 4.8

Yes –

I am an EU national go to **4.27** 

I am the family member of an EU national - go to **4.28** 

Yes - go to 4.27

#### 4.7.2 Pre-settled status

Are you:

• an EU national and you have been living in the UK and Islands or the UK, the EEA, Switzerland or the Overseas Territories

or

 the family member of an EU national and you have been living in the UK, the EEA, Switzerland or the Overseas Territories

for the three years prior to the first day of the first academic of your course?



I am the family member of an EU national - go to **4.28** 

#### 4.8 Are you

• an EU national or;

• the family member of an EU national who is a resident of Gibraltar?

No – go to **4.9** 

Yes – have you been resident in the UK, the EEA, Switzerland or the Overseas Territories for the three years prior to the first day of the first academic year of your course?

- Yes I am an EU national - go to **4.27**
- Yes I am the family member of an EU national go to **4.28**

#### 4.9 Are you

- a UK national; or
- the family member of a UK national who is a resident of Gibraltar?

No - go to 4.10

Yes – have you been living in the UK, Gibraltar, the EEA or Switzerland for three years prior to the first day of the first academic year of your course?

No - go to 4.10

Yes - I am a UK national - go to **Section 5, Q5.1** 

Yes - I am the family member of a UK national - go to **4.27** 



4.10 Are you the child of a Swiss national?

#### No - go to 4.11

Yes – have you been living in the UK, the EEA, Switzerland or the Overseas Territories for the three years prior to the first day of the first academic year of your course?
No – go to <b>4.11</b>
Yes – provide <b>your:</b>
Expiry date of pre-settled status (if applicable)
Day Month Year
Your <b>parent/step-parent's:</b> Expiry date of pre-settled status (if applicable)

Month

Day

Go to 4.28

Year

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# 

4.11 Are you a European Economic Area (EEA) national or Swiss national who:

- is working in the UK
- has worked in the UK and is looking for work in the UK?

No - go to 4.12

Yes – have you been living in the UK, the EEA, Switzerland or the Overseas Territories for the three years prior to the first day of the first academic year of your course?

No – go to 4.12

Yes – provide **your**: Expiry date of pre-settled status (if applicable) Day Month Year

You need to download and complete the 'UK Employment Status form' and return it with your application for a Postgraduate Doctoral Loan.

The 'UK Employment Status form' is available from www.gov.uk/doctoral-loan/apply

Go to 4.27

#### 4.12 Are any of the following:



• your husband/wife/civil partner

- your parent(s)/step-parent(s)
- your child/step-child/other direct descendant
- your other direct ascending line family member

a European Economic Area (EEA) national or Swiss national who:

- is working in the UK
- has worked in the UK and is looking for work in the UK?

Please note children, step-children, other direct descendants or ascending line family members only apply to EEA worker family members.

No – go to **4.13** 

Yes – have you been living in the UK, the EEA, Switzerland or the Overseas Territories for the three years prior to the first day of the first academic year of your course?

No – go to **4.13** 

Yes – provide **your:** Expiry date of pre-settled status (if applicable)



Expiry date of pre-settled status (if applicable) Day Month Year

You need to download and complete the 'UK Employment Status form' and return it with your application for a Postgraduate Doctoral Loan. The 'UK Employment Status form' is available from www.gov.uk/doctoral-loan/apply

Go to **4.28** 

4.13 Are you the child of a Turkish worker who is working in the UK?

No - go to 4.14

Yes - has your Turkish worker parent/stepparent been granted extended leave to remain by the Home Office?

No – go to 4.14

Yes – were you and your Turkish worker parent/step-parent living in the UK by 31 December 2020?

No - go to 4.14

Yes - go to 4.28

4.14	Do you have settled status in the UK
	that was not granted under the EU Settlement Scheme?
<b>U</b>	Settlement Scheme?

If you have been granted indefinite leave to enter or remain in the UK as a victim of domestic violence or abuse provide details at question 4.21 or indefinite leave to enter or remain in the UK as a bereaved partner, provide details at question 4.24.

No – go to 4.15

Yes – provide <b>your:</b>								
Date latest status granted								
Day	Month	Year						
Go to <b>4.27</b>								

#### 4.15 Are you the family member of a person with settled status in the UK?

#### No - go to 4.16

Yes - have you been resident in the UK and Islands for the three years prior to the first day of the first academic year of your course

#### and

your family member will be resident in the UK on the first day of the first academic year of the course?

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No – go to 4.16
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Yes - provide your:

#### Date latest status granted



#### 4.16 Have you or your:

- husband, wife, civil partner; or • parent(s), step-parent been granted
  - leave under a Ukraine Scheme? By Ukraine Scheme we mean:
  - the Ukraine Family Scheme;
  - the Homes for Ukraine Sponsorship Scheme;
  - · the Ukraine Extension Scheme.

No - go to 4.17

Yes - I have been granted leave under a Ukraine Scheme

#### Date latest status granted

Day	Mon	th	Year		
	/		/		

Date this status is due to expire - if applicable

Day Month Year

		/		1			
_							

#### Now go to **4.29**

Yes - My family member has been granted leave under a Ukraine Scheme. My family member is my:

husband/wife/civil partner

parent or step-parent Date latest status granted Day Month Year Date this status is due to expire - if applicable

Year

Now go to 4.30

Month

Day

4.17

Have you or your family member been granted leave under the Afghan Relocations and Assistance Policy (ARAP) or the Afghan Citizens Resettlement Scheme (ACRS)?

No – go to **4.18** 

Yes - I have been granted leave under the ARAP or ACRS

Date latest status granted

Date latest status granted
Day Month Year
Date this status is due to expire
- if applicable
Day Month Year
Now go to <b>4.29</b>
Yes - My family member has been granted leave under the ARAP or ACRS. My family member is my:
husband/wife/civil partner
parent or step-parent
Date latest status granted
Day Month Year
Date this status is due to expire
- if applicable
Day Month Year
Now go to <b>4.30</b>

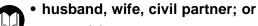
#### 4.18 Have you or your:



husband, wife, civil partner; orparent(s), step-parent

been granted refugee status by the UK government?

#### 4.19 Have you or your:



• parent(s), step-parent been granted Humanitarian Protection?

No – go to <b>4.19</b>
Yes - I have been granted refugee status in the UK
Date latest status granted
Day Month Year
Date this status is due to expire - if applicable
Day Month Year
Now go to <b>4.29</b>
Yes - My family member has been granted refugee status in the UK
Date latest status granted
Day Month Year
Date this status is due to expire - if applicable
Day Month Year
Now go to <b>4.30</b>
No – go to <b>4.20</b>
Yes - I have been granted
Humanitarian Protection
Date latest status granted Day Month Year
Date this status is due to expire - if applicable
Day Month Year
Now go to <b>4.29</b>
Yes - My family member has been granted Humanitarian Protection
Date latest status granted
Day Month Year

#### - if applicable

Now go to 4.30

Day Month Year

#### 4.20 Have you or your:



• husband, wife, civil partner; or

• parent(s), step-parent been granted leave to remain as a

Stateless Person?

4.21 Have you or your parent or stepparent been granted indefinite leave to enter or remain in the UK as the victim of domestic violence or abuse?

Yes - I have been granted leave to remain as a Stateless Person
Date latest status granted Day Month Year
Date this status is due to expire - if applicable
Day Month Year
Now go to <b>4.29</b>
Yes - My family member has been granted leave to remain as a Stateless Person
Date latest status granted
Day Month Year
Date this status is due to expire
- if applicable
Day Month Year
Now go to <b>4.30</b>
<u> </u>

No –	go	to	4.22
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No - go to 4.21

Yes - I have been granted leave to enter or remain in the UK as a victim of domestic violence or abuse

Date	latest stat	us granted	
Day	Month	Year	

Date this status is due to expire - if applicable

Day	Month	Year	
		/	

Now go to 4.29

Yes - My family member has been granted leave to enter or remain in the UK as a victim of domestic violence or abuse Date latest status granted

Month

Day	WORth	i cai	
	/		
Date	this status	is due to expire	
- if a	pplicable		

Day	Month	Year	
	/		
Now	go to 4.3	0	



4.22 Have you been granted leave to remain in the UK under Section 67 of the Immigration Act 2016, or are you a dependent child granted leave in line with someone who has?

No – go to <b>4.23</b>	
Yes – provide your:	
Date latest status granted	
Day Month Year	
Date latest status is due to expire	
Day Month Year	
Now go to <b>4.29</b>	
<b>.</b>	
No – go to <b>4.24</b>	
Yes – provide your:	
Date latest status granted	
Day Month Year	
Date latest status is due to expire	
Day Month Year	
Now go to <b>4.29</b>	



4.23 Have you been granted 'Calais leave' in the UK, or are you a dependent child granted leave in line with someone who has?



4.24 Have you or your parent or step-parent been granted indefinite leave to enter or remain as a person who has been a bereaved partner?

No – go to <b>4.25</b>
Yes - I have been granted leave to enter or remain as a person who has been a bereaved partner
Date latest status granted Day Month Year
Date this status is due to expire
- if applicable
Day Month Year
Now go to <b>4.29</b>
Yes - My family member has been granted
leave to enter or remain as a person
who has been a bereaved partner
Date latest status granted
Day Month Year
Date this status is due to expire
- if applicable
Day Month Year
Now go to <b>4.30</b>



#### 4.25 Do you meet the Long Residence requirements?

Read the notes to find out what these are.

No – if you have answered no to all these questions you may not be eligible for student finance funding. If you think you are still eligible then please call us.

Yes – go to 4.26

4.26 For the three years before the first day of the first academic year of your course, have you had a form of limited, discretionary or other temporary leave to enter or remain in the UK?	No – you may still be able to get student finance, see notes for more information Yes – provide the date this status is due to expire:
What proof of identity do you have? We will verify your details with the Home Office to confirm your identity, nationality, and residency.	Biometric residence card Biometric residence permit Passport National identity card
Give these details exactly as they are on your proof of identity	Given names Family names
	Document number Nationality on your proof of identity Now go to <b>Section 5, Q5.1</b>

### Part B

4.27 Provide details for yourself

## What proof of identity do you have? Biometric residence card We will verify your details with the Home Office to confirm your identity, nationality, and residency. Biometric residence permit Passport National identity card Give these details exactly as they Given names are on your proof of identity Family names Document number

address history - go to 5.1

Nationality on your proof of identity

you need to provide your

# 4.28 Provide details for yourself and your family member

#### What proof of identity do you have?

We will verify your details with the Home Office to confirm your identity, nationality, and residency.

# Give these details exactly as they are on your proof of identity

# What proof of identity does your family member have?

If you are providing family members details you acknowledge that you must inform them. We will verify their details with the Home Office to confirm your identity, nationality, and residency.

#### Give these details exactly as they are on your family member's proof of identity

Biometric residence card

Biometric residence permit

Passport

National identity card

Given names

Family names

Document number

Nationality on your proof of identity

Biometric residence card

Biometric residence permit

Passport

National identity card

Given names

Family names

Date of birth (DDMMYYYY)						
	/		/			

Document number

Nationality on your proof of identity

you need to provide your address history - go to **5.1** 

#### 4.29 Provide details for yourself

What proof of identity do you have? We will verify your details with the Home Office to confirm your identity, nationality, and residency.	Biometric residence card
	Biometric residence permit
	Passport
	National identity card
Give these details exactly as they are on your proof of identity	Given names
	Family names
	Document number
	Nationality on your proof of identity
Have you lived outside the UK and Islands since your latest status was granted?	No – go to section 6
	<b>Yes</b> – go to <b>5.2</b>

# 4.30 Provide details for yourself and your family member

#### What proof of identity do you have?

We will verify your details with the Home Office to confirm your identity, nationality, and residency.

Give these details exactly as they are on your proof of identity

What proof of identity does your

family member have?

If you are providing family members details you acknowledge that you must inform them. We will verify their details with the Home Office to confirm your identity, nationality, and residency.

#### Give these details exactly as they are on your family member's proof of identity

Have you lived outside the UK and Islands since your latest status was granted? Biometric residence card

Biometric residence permit

Passport

National identity card

Given names

Family names

Document number

Nationality on your proof of identity

Biometric residence card

Biometric residence permit

Passport

National identity card

Given names

Family names



Document number

Nationality on your proof of identity

No – go to section 6 Yes – go to 5.2

### Section 5 Your address history

We need to know where you lived for **3 years** before the first day of the first academic year of your course or since your Home Office status was granted. The questions will confirm which information you need to provide. If you leave any gaps in your address history this will delay your application.

The first day of your academic year is:

- 1 September, where your course begins on or after 1 August and before 1 January;
- 1 January, where your course begins on or after 1 January and before 1 April;
- 1 April, where your course begins on or after 1 April and before 1 July;
- 1 July, where your course begins on or after 1 July and before 1 August.

#### For example

If your course starts on 5 September this year, then the first day of your academic year is 1 September. We need to know your complete address history for 3 years before 1 September.

#### 5.1 Give details of your residence for three years before the start of the first day of the first academic year of your course.

You don't need to send proof of your previous addresses at this time, but we might ask for it in the future.

If you need more space attach an additional piece of A4 paper to your completed form. Remember to include your Customer Reference Number. You should only tell us about your permanent addresses. Don't include temporary or term-time addresses.

Address		
Postcode	Country	
From Day Month Year	To Day Month Year	
Tick this box if you'll be living Tell us why you moved here	here when your course starts	
Address		
Postcode	Country	
From Day Month Year	To Day Month Year	
Tick this box if you'll be living here when your course starts		

Tick this box if you'll be living here when your course starts Tell us why you moved here

### Section 5 Your address history – continued

5.2

Provide your address history from the date you got your latest status to the first day of the first term of your course, or for the 3 years before the first day of the first term of your course, whichever is less.

Address			
Postcode	Country		
From	Та		
From Day Month Year	To Day Month Year		
Day Month Year			
Tick this box if you'll be living here when your course starts			
Tell us why you moved here			

Address		
Postcode	Country	
From	То	
Day Month Year	Day Month Year	
Tick this box if you'll be living here when your course starts		

Tell us why you moved here

### Section 6 How much would you like to borrow?

#### Information about your loan

- The maximum loan amount you can borrow is £29,390.
- Your loan will be paid in three instalments each academic year.
- The total amount that you borrow will be split evenly over the length of your course, even if you don't request the maximum.
- The maximum amount of loan you can borrow per year is £12,471.

For example: If you borrow £29,390 and your course is 4 years long, you will receive a total of:

Year 1: £7,347 Year 2: £7,347 Year 3: £7,347 Year 4: £7,349

You can apply for a Postgraduate Doctoral Loan amount in any year of your course, but if you apply after the first year you might not get the maximum amount.

### How much would you like to borrow in total?

The maximum amount of £29,390

Go to Section 7

A different amount of £	
Go to Section 7	

### **Section 7 Your additional contacts**

We know that people sometimes forget to let us know if they move home or change telephone numbers. So that we can keep in contact with you please provide us with two additional contacts.

We'll only use their details to get back in contact with you, nothing else. By entering these details, you're confirming you've told them about this and they're happy for Student Loans Company to contact them if necessary.

Where possible provide UK based contacts.

### Contact 1 7.1 Give the contact details for your first additional contact Full name This person can live at the same address as you. Relationship to you Address Postcode/Zip code Phone number including international dial code if outside UK Contact 2 7.2 Give the contact details for your second additional contact Full name This person can't live at the same address as you or your first contact. Relationship to you Address Postcode/Zip code Phone number including international dial code if outside UK

#### You must sign, date and return this form before any payment can be made to you.

#### Terms and conditions

These terms and conditions ("terms") and applicable legislation apply to all of the student finance available to students for the academic year 2024/25. I understand that my application for student finance may be delayed unless I sign and date these terms.

#### Loan Contract

- 1. I confirm I have read and understood these terms and A Guide to Terms and Conditions available at www.gov.uk/doctoralloan/apply
- 2. I confirm that to the best of my knowledge and belief, the information I have provided is true and complete. If it is not, I understand that I may not receive student finance, any support I have had may be withdrawn and I could be prosecuted.
- I understand that student finance is provided to me by the Secretary of State for Education (the "Lender") which includes any persons acting on his/her behalf and any replacement(s) under 23(4) of the Teaching and Higher Education Act 1998 as amended or replaced from time to time (the "Act").
- 4. I understand these terms, the Act and the regulations made under 22 of the Act will apply to any student finance provided to me by the Lender.
- 5. I understand that "student finance" in these terms means financial support by way of grant(s) and/or loan(s) made by the Lender under the regulations.
- 6. I understand that the Student Loans Company Limited ("SLC") carries out certain functions on behalf of the Lender.

#### **My Obligations**

- 7. I understand that if I have:
  - i. reached the age of 18 years; and
  - ii. have entered into agreement(s) for a loan under 22 of the Act before I reached the age of 18 years,

I am agreeing to "ratify" any and all such student loans by signing these terms. This means that I confirm I entered into agreement(s) with the Lender and agree to the terms of any such previous agreement(s). If I have reached the age of 18 and refuse to "ratify" any previous agreement(s), I understand that I will not be eligible to get any further student finance under the regulations.

8. I agree to give SLC any information they need in support of this application for student finance and to seek repayment.

- 9. I agree to tell SLC immediately if my circumstances change in any way that might affect my entitlement to student finance. I understand that if I do not do this I may not get any further payments and I may have to repay the student finance I have already received. I agree that from the date I submit my student finance application until my loan(s), together with all and any interest, penalties and charges which apply, is fully repaid I must tell SLC about any changes in my personal details (including my National Insurance number) and contact details I have provided.
- I agree that if I get an overpayment of student finance, I need to repay this in full and that any overpayment may be taken from any future entitlement to student finance.
- 11. I agree that I will repay the Lender any loan(s), together with all and any interest, penalties and charges which apply. I understand that this repayment will be due by me to the Lender as a debt. If I breach any of the terms of my loan, I agree to pay any charges and penalties which apply under the Act and the regulations. I understand that I will repay my loan(s) through the United Kingdom ("UK") tax system and/or I may repay SLC directly. If I live abroad, I will repay my loan(s) to SLC directly.
- 12. I agree that any loan(s) made to me in accordance with the regulations once my application is accepted by the Lender is a/are contract(s) between me and the Lender. I understand that I am liable for my loan(s) and will be charged interest from the first payment of the loan advance by the Lender.
- 13. I agree to tell SLC if I leave the UK to live outside the UK or if for any other reason I am outside the UK tax system for more than three months.

#### Legal Action and Applicable Law

14. In the event of any legal action, I agree that the laws of England and Wales will apply and that the courts of that part of the UK will hear any legal action. If my address is outside the UK the laws of the part of the UK where my education provider is situated will apply and the courts of that part of the UK will hear any legal action. I agree that the Lender has the right to take legal action against me in any other court with jurisdiction.

#### Sharing Information

- 15. If I am in breach of these terms and/or the regulations I agree that the Lender may share information held about me and my account with third parties, including the government or a government agency of another country, who may help to locate me and/or help take action to recover any payments I owe.
- I confirm where I have provided any personal information about any other person in my student finance application, I have done so with their consent.
- 17. I understand that SLC will process my personal data in line with the Privacy Notice available at www.sfengland.slc.co.uk/privacy-notice which may be updated from time to time.

#### **Alternative Funding**

- 18. I confirm that I have not previously received any loan(s) for a Postgraduate Doctoral degree under the regulations and/or where this was provided out of funds from another UK government authority. I understand the Lender may waive this requirement where I was unable to complete my course due to compelling personal reasons.
- 19. I confirm that for the full duration of my course I will not be in receipt of:
  - i. any allowance, bursary or award of similar description made by UK Research and Innovation; and/or
  - ii. financial assistance provided under the Educational Psychology Funded Training scheme where my course of study commenced on or after 1 August 2020.

- 20. I confirm that in connection with my course I am not eligible to apply for:
  - i. a healthcare bursary; and/or
  - ii. any allowance under the Nursing and Midwifery Student Allowances (Scotland) Regulations 2007.
- 21. I confirm that in connection with my course I am not in receipt of any allowance, bursary or award of similar description made under 67(4)(a) of the Care Standards Act 2000 ("CSA"), except where such funding is in respect of travel expenses. I understand that if I only receive travel expenses under the CSA, I may apply for a loan.
- 22. I confirm that in connection with my course I am not in receipt of a social work bursary from:
  - i. the National Health Service;
  - ii. the Department of Health; and/or
  - iii. the Student Awards Agency Scotland.
- 23. I confirm that I am not studying on my course as part of an apprenticeship.
- 24. Subject to paragraphs 18 23 above, I understand that SLC will take such action as is necessary to recover repayment of a loan where I am in receipt of, or eligible to apply for, alternative funding.

Customer Reference Number	
Your signature (in ink)	Today's date
X	Day Month Year



### **Section 9** Finalising your application

- 9.1 Have you answered all the questions that apply to you?
- 9.2 Have you signed and dated the terms and conditions in Section 8?
- 9.3 Have you included all the supporting documents or completed additional forms we've asked for?

Sections 1 and 4 might ask you to send supporting documents depending on your situation.

Section 4 may also have instructed you to complete an additional form to provide further information.

Check to make sure you have all the right documents and additional forms to support your application. The notes will tell you exactly what you need to send depending on your situation. No – if you don't complete a or question you've been asked to this could delay your application.

Yes

No – you must sign the terms and conditions, we can't process your application if you don't.

Yes

- No gather **all** the documents we've asked for before you return your application, it won't be accepted without them.
- Yes now read the information on the next page to find out where and when to return your completed application form.

### How to return your Postgraduate Doctoral Loan application

### 1 – Got everything we need?

You'll need to send all the supporting documents we've asked for **and** any additional forms you've been asked to complete. We can't process your application without them.

### 2 – Check your postage

Make sure what you're sending is weighed and the correct postage is fully paid.

Remember to ask for proof of postage.

### 3 – Return your application on time

Send us your completed application as soon as possible to make sure your funding is in place for the start of your course.

Send it to:

Student Finance England PO Box 210 Darlington DL1 9HJ

If you don't send us your application before the deadline below, you won't be eligible to get funding.

### **Application deadline**

The deadline is nine months after the first day of the final year of your course.