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**PEER REVIEWER PANEL APPOINTMENT**

###### **EQUALITY AND DIVERSITY MONITORING FORM**

**Monitoring Information**

The Legal Aid Agency is committed to treating all Peer Reviewer panel applicants equally based on their merits. Equality and diversity monitoring involves the collection of information about our panel applicants. By completing the questions on this form, you will assist us in monitoring our efforts towards achieving an inclusive and diverse panel.

The information you provide in this form is strictly confidential. It will not be seen by anyone involved in assessing your application or selecting the new panel members.

**Protecting your data**

All equality monitoring data is classed as personal data as defined in Article 4 of the General Data Protection Regulation (GDPR) and will be held and processed in accordance with the GDPR. All data relating to unsuccessful candidates will be securely retained for 12 months and then destroyed. If you do not consent to your data being held for this period you must notify the LAA Peer Review Team.

**What will you do with the information?**

The information you provide in this section will not be seen by anyone involved in assessing your application. We will, however, use the responses we receive to compile and publish statistical information about the composition of the panels. This will not identify individuals or enable individuals to be identifed. But it is not just about gathering data**.** The information will tell us more about the characteristics of people who are applying to join our panels. It provides a starting point for identifying possible barriers to achieving inclusive and diverse panels. We can also compare monitoring information over time to help us measure the impact of any changes in our approach.

**Do I have to answer the questions?**

Completion of this section of the application is mandatory, but you only need submit information if you are comfortable in doing so. You may simply use the ‘prefer not to say’ option if you do not wish to answer a particular question. However, as the statistical summaries we produce will be anonymous - any information you provide may help us to improve our approach - we encourage you to answer as many questions as possible.

**Please let us have more information about you by choosing one option from each of the sections listed below. Please place an X in the appropriate box and enter additional information where appropriate.**

|  |  |  |
| --- | --- | --- |
| **Q1. What is your sex?** | [ ] Male | [ ]  Female |
| [ ] Prefer not to say |  |

|  |  |  |
| --- | --- | --- |
| **Q2. Is the gender you identify with the same as your sex registered at birth?** | [ ]  Yes | [ ] No |
| [ ] Prefer not to say | If no, enter gender identity |

|  |  |  |
| --- | --- | --- |
| **Q3. What is your sexual orientation?** | [ ] Bisexual | [ ] Heterosexual |
| [ ] Gay / lesbian | [ ] Prefer not to say |
|  | [ ] I use a different term – please enter |

|  |  |  |
| --- | --- | --- |
| **Q4. Age** | [ ] 16 - 24 | [ ] 45 - 54 |
| [ ] 25 - 34 | [ ] 55 - 64 |
| [ ] 35 - 44 | [ ] 65 + |
| [ ] Prefer not to say |

|  |  |
| --- | --- |
| **Q5. Please indicate your ethnic group (tick one box only)** | **White** |
| [ ] English, Welsh, Scottish, Northern Irish or British Irish |
| [ ] Irish |  |
| [ ] Gypsy or Irish Traveller |  |
| [ ] Any other white background |
| **Mixed or Multiple Ethnic groups** |
| [ ] White and Black Caribbean | [ ] White and Black African |
| [ ] White and Asian | [ ] Any other mixed or multiple ethnic background |
| **Asian or Asian British** |
| [ ] Indian  | [ ] Pakistani  |
| [ ] Bangladeshi | [ ] Chinese |
| [ ] Any other Asian background |
| **Black, African, Caribbean or Black British** |
| [ ] African | [ ] Caribbean |
| [ ] Any other Black, African or Caribbean background |
| **Other ethnic group:** |
| [ ] Arab | [ ] Any other ethnic group |
| [ ] Prefer not to say |

|  |  |  |
| --- | --- | --- |
| **Q.6 Which of the following best represents your religion/ belief?** | [ ] Buddhist | [ ] Sikh |
| [ ] Christian | [ ] Agnostic |
| [ ] Hindu | [ ] No religion  |
| [ ] Jewish  | [ ] Other – please enter |
| [ ] Muslim[ ] Prefer not so say |  |

|  |  |  |
| --- | --- | --- |
| **Q7. Do you consider yourself to have a disability as described in the Equality Act 2010?** | [ ] Yes | [ ] No |
| [ ] Prefer not to sayIf yes, please specify the nature of the disability |

Finally, to help us assess how effective we have been at publicising this opportunity, we would also appreciate your response to this question:

|  |  |
| --- | --- |
| **How did you find out about this opportunity to apply to jthe Peer Reviewer Panel Appointment?** |  |

**All capitilised terms included in this document, are defined in the Peer Reviewer Contract**.

**October 2024**