## Form AR21

Trade Union and Labour Relations (Consolidation) Act 1992

## Annual Return for a Trade Union

Name of Trade Union:	UK Private Hire Drivers Union
Year ended:	31 December 2023
List no:	841T
Head or Main Office address:	Office 108
	15 Linton Road
	Barking
Postcode	1G11 8HE
Website address (if available)	www.ukphd.org.uk
Has the address changed during the year to which the return relates?	Yes No X ('X' in appropriate box)
General Secretary:	Muhumed Ali (Chair)
Telephone Number:	7938599463
Contact name for queries regarding the completion of this return	Ahmed Odugleh
Telephone Number:	7719487536
E-mail:	ahmed.odugleh@ukphd.org.uk

## Please follow the guidance notes in the completion of this return

Any difficulties or problems in the completion of this return should be directed to the Certification Officer as below or by telephone to: 0330 109 3602

You should send the annual return to the following email address stating the name of the union in subject:

returns@certoffice.org

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## **Return of Members**

(see notes 10 and 11)

	Number of members at the end of the year					
	Great Britain	Northern Ireland	Irish Republic	Elsewhere Abroad (including Channel Islands)		Totals
	745					745
Total	745				А	745

Number of members at end of year contributing to the General Fund

Number of members included in totals box 'A' above for whom no home or authorised address is held:

## Change of Officers

Please complete the following to record any changes of officers during the twelve months covered by this return

Position Held	Name of Officer ceasing to hold Office	Name of Officer Appointed	Date of change

State whether the union is:

a. A branch of another trade union?

If yes, state the name of that other union:

b. A federation of trade unions?

If yes, state the number of affiliated unions:

and names:

No X	
NO X	
	No         X           No         X

745

# Officers in post (see note 12)

### Please complete list of all officers in post at the end of the year to which this return relates.

Name of Officer	Position held and date elected
Muhumed Ali	Chair, October 2021
Aanis Jama	Vice Chair, October 2021
Abdirahman Jama	Secretary, October 2021
Abdiqani Ahmed	Treasury, October 2021

## **General Fund**

(see notes 13 to 18)

	£	£
Income		
From Members: Contributions and Subscriptions		78,260
From Members: Other income from members (specify)		
Total other income from members		
Total of all income from members		78,260
Investment income (as at page 12)		
Other Income		
Income from Federations and other bodies (as at page 4)		
Income from any other sources (as at page 4)		
Total of other income (as at page 4)		
Total income Interfund Transfers IN		78,260
Expenditure		
Benefits to members (as at page 5)		
Administrative expenses (as at page 10)		
Federation and other bodies (specify)		
		70.004
		73,301
Total expenditure Federation and other bodies		73,301
Taxation		
Total expenditure		73,301
Interfund Transfers OUT		
Surplus (deficit) for year		4,959
Amount of general fund at beginning of year		43,899
Amount of general fund at end of year		48,858

# Analysis of income from federation and other bodies and other income

(see notes 19 and 20)

Description	£
Federation and other bodies	
Total federation and other bodies	
Any Other Sources	
Total other sources	
Total of all other income	

# Analysis of benefit expenditure shown at the General Fund

(see notes 21 to 23)

	(See notes 2	,	£
Representation –		brought forward	
Employment Related Issues		Advisory Services	
Representation –		Other Cash Payments	
Non Employment Related Issues			
		Education and Training services	
Communications			
		Negotiated Discount Services	
Dispute Benefits			
		Other Benefits and Grants (specify)	
carried forward		Total (should agree with figure in General Fund)	

Fund 2	2		Fund Account
Name:		£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other inc	come as specified	
		Total Income	
	Inte	erfund Transfers IN	
Expenditure			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	· · · · · · · · · · · · · · · · · · ·	Total Expenditure	
	Interfu	und Transfers OUT	
	Sumlue (D	oficit) for the year	
	Amount of fund at	eficit) for the year	
	Amount of fund at the end of year (a		
			L
	Number of members contribut	ing at end of year	

Fund	3		Fund Account
Name:		£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other inc	ome as specified	
		Total Income	
	Inte	rfund Transfers IN	
Expenditure			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
	T	otal Expenditure	
	Interfu	nd Transfers OUT	
	Surplus (De	eficit) for the year	
	Amount of fund at t	peginning of year	
	Amount of fund at the end of year (a	s Balance Sheet)	
	Number of members contributi	ng at end of year	

Fund 4	4		Fund Account
Name:		£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other in	come as specified	
		Total Income	
	In	erfund Transfers IN	
Expenditure			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
		Total Expenditure	
	Inter	fund Transfers OUT	
		Deficit) for the year	
	Amount of fund at		
	Amount of fund at the end of year	as Balance Sheet)	
	Number of members contribu	ting at end of year	

Fund 5	i		Fund Account
Name:		£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other inc	ome as specified	
		Total Income	
	Inte	rfund Transfers IN	
Expenditure			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
		otal Expenditure	
	Interfu	nd Transfers OUT	
	Surplus (De	eficit) for the year	
	Amount of fund at b	beginning of year	
	Amount of fund at the end of year (a	s Balance Sheet)	
	Number of members contributi	ng at end of year	

Fund	6		Fund Account
Name:		£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other in	ncome as specified	
		Total Income	
	In	terfund Transfers IN	
Expenditure			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
		Total Expenditure	
	Inter	fund Transfers OUT	
		Deficit) for the year	
		t beginning of year	
	Amount of fund at the end of year	(as Balance Sheet)	
	Number of members contribu	iting at end of year	

Fund	7		Fund Account
Name:		£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other inc	come as specified	
		Total Income	
	Inte	erfund Transfers IN	
Expenditure			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
		Total Expenditure	
	Interf	und Transfers OUT	
	Surplus (D	eficit) for the year	
	Amount of fund at	beginning of year	
	Amount of fund at the end of year (a	as Balance Sheet)	
	Number of members contribut	ting at end of year	

Fund	8		Fund Account
Name:		£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other in	ncome as specified	
		Total Income	
	Ir	terfund Transfers IN	
Expenditure			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
		Total Expenditure	
	Inte	rfund Transfers OUT	
		Deficit) for the year	
		t beginning of year	
	Amount of fund at the end of year	(as Balance Sheet)	
	Number of members contribution	uting at end of year	

Fund	9		Fund Account
Name:		£	£
Income			
	From members		
	Investment income (as at page 12)		
	Other income (specify)		
	Total other ind	come as specified	
		Total Income	
	Inte	erfund Transfers IN	
Expenditure			
	Benefits to members		
	Administrative expenses and other expenditure (as at page 10)		
		Total Expenditure	
	Interf	und Transfers OUT	
	Surplus (D	eficit) for the year	
	Amount of fund at	beginning of year	
	Amount of fund at the end of year (	as Balance Sheet)	
	Number of members contribut	ting at end of year	

### Political fund account

		(see notes 24 to 33)	£	£
Political fu	Ind account 1	To be completed by trade unions which maintain th	heir own political fund	
		Income Members contributions and lev	vies	
		Investment income (as at page 12)		
	Other income (specify)			
		Toti	al other income as specified	
			Total income	
		Trade Union and Labour Relations (Consolidation) rom the political funds exceeds £2,000 during the	Act 1992 on purposes set	
		Expenditure A (as at page i)		
		Expenditure B (as at page ii)		
		Expenditure C (as at page iii)		
		Expenditure D (as at page iv)		
		Expenditure E (as at page v)		
		Expenditure F (as at page vi)		
		Non-political expenditure (as at page vii)	Total expenditure	
			•	
		A manual of a slitt	Surplus (deficit) for year	
			cal fund at beginning of year	
		Amount of political fund at the end	d of year (as <u>Balance Sheet</u> )	
		Number of members at end of year con	tributing to the political fund	
		Number of members at end of the year not con		
Nu	mber of members at end of y	ear who have completed an exemption notice and do not o	contribute to the political fund	
Political fu	Ind account 2 To be o	ompleted by trade unions which act as component	ts of a central trade union	
Income	Contributions and levies of	ollected from members on behalf of central political fund		
	Funds received back from	central political fund		
	Other income (specify)			]
				1
			Total other income	as specified
				Fotal income
Expenditure				
	Evocodituro undor costior	82 of the Trade Union and Labour Relations		1
	Experialitie under section			-
	(Consolidation) Act 1992	specify)		
	Administration e	xpenses in connection with political objects(specify)		
	Non-political expend	ture		
			Total expenditure	
			Surplus (deficit) for year	
		Amount held on behalf of trade union polit	tical fund at beginning of year	
		Αποι	unt remitted to central political	
		Amount hold on hoholf of contr	al political fund at end of year	
		Amount new on behall of centra		-
			ontributing to the political fund	
		Number of members at end of year co		
Alumat			ontributing to the political fund	

## Political fund account expenditure (a)

Expenditure under section 72 (1) (a) of the Trade Union and Labour Relations (consolidation) Act.

To be completed where total expenditure from the political fund exceeds £2,000 during the period to which return relates.

-

Contribution to the funds of, or on the payment of expenses incurred directly or indirectly by a political party		
Name of political party in relation to which money was expended	Total amount spent during the period $\pounds$	
Total		

## Political fund account expenditure (b)

Expenditure under section 72 (1) (a) of the Trade Union and Labour Relations (consolidation) Act.

To be completed where total expenditure from the political fund exceeds £2,000 during the period to which return relates

Expenditure of money on the provision of any services or property for use by or on behalf of any political party		
Name of political party to which payment was made	Total amount paid during the period	
	£	
Total		

### Political fund account expenditure (c)

Expenditure under section 72 (1) (a) of the Trade Union and Labour Relations (consolidation) Act.

To be completed where total expenditure from the political fund exceeds £2,000 during the period to which return relates.

Expenditure in connection with the registration of electors, the candidature of any person, the selection of any candidate or the holding of any ballot by the union in connection with any election to a political office

Title and Date of election	Name of political party/organisation	Name of candidate, organisation or political party (see 33(iii))	£
		Total	

## Political fund account expenditure (d)

Expenditure under section 72 (1) (a) of the Trade Union and Labour Relations (consolidation) Act.

To be completed where total expenditure from the political fund exceeds £2,000 during the period to which return relates.

Expenditure on the maintaince of any holder of political office		
Name of office holder £		
	Total	

### Political fund account expenditure (e)

Expenditure under section 72 (1) (a) of the Trade Union and Labour Relations (consolidation) Act.

To be completed where total expenditure from the political fund exceeds £2,000 during the period to which return relates.

The expenditure of money on the holding of any conference or meeting by or on behalf of a political party or of any other meeting the main purpose of which is the transaction of business in connection with a political party

### Political fund account expenditure (f)

Expenditure under section 72 (1) (a) of the Trade Union and Labour Relations (consolidation) Act.

To be completed where total expenditure from the political fund exceeds £2,000 during the period to which return relates

On the production, publication or distribution of any literature, document, film, sound recording or advertisement the main purpose of which is to pursuade people to vote for a political party or candidate or to persuade them not to vote for a political party or candidate

Name of organisation or political party	£
Total	

#### Expenditure from the political fund not falling within section 72 (1) of the trade union & labour relations (consolidation) act 1992

#### For expenditure not falling within section 72 (1) the required information is-

(a) the nature of each cause or campaign for which money was expended, and the £ total amount expended in relation to each one

Total expenditure

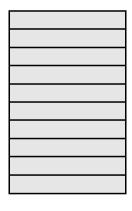
(b) the name of each organisation to which money was paid (otherwise than for a particular cause of campaign), and the total amount paid to each one

Total expenditure

(c) the total amount of all other money expended

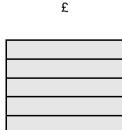
Total expenditure

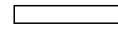
**Total of all expenditures** 



£









## Analysis of administrative expenses and other outgoings excluding amounts charged to political fund accounts

(see notes 34 and 35)

			£
Adminis	strative Expenses		L
Remune	ration and expenses of staff		31,500
Salaries	and Wages included in above		14,721
Auditors			600
	nd Professional fees		6,631
-	ncy costs		11,727
	ry, printing, postage, telephone, etc.		918
	es of Executive Committee (Head Office)		910
	es of conferences		
	Iministrative expenses (specify)		
	Entertaining		246
	nformation Technology		2,728
	Subscription		458
	Bank Charges		102
E	Euipment Expensed		312
5	Subscription ans collection fees		660
	Depreciation		2,076
I	Advertising		622
	5		
Other O	utgoings		
	utgoings		
(	Outgoings on land and buildings (specify)		
(	Other outgoings (specify)		
t	retert		
		Total	73,301
	Charged to:	General Fund (Page 3)	
	J		
		<b>-</b>	
		Total	

## Analysis of officials' salaries and benefits (see notes 36 to 46 below)

Office held	Gross Salary	Employers N.I. contributions		Benefits		Total
			Pension Contributions	Other Benefits		
				Description	Value	
	£	£	£		£	£
Chair	13,760					13,760
Vice Chair	960					960

# Analysis of investment income (see notes 47 and 48)

		Political Fund £		Other Fund(s) £
Rent from land and buildings Dividends (gross) from: Equities (e.g. shares) Interest (gross) from: Government securities (Gilts) Mortgages Local Authority Bonds Bank and Building Societies				
Other investment income (specify)				
C	Credited to:		nvestment income	
		Gen	eral Fund (Page 3)	
			Political Fund	
		Total	Investment Funds	

Balance sheet as at

31 December 2023

	(see notes 49 to 52)		
Previous Year		£	£
	Fixed Assets (at page 14)		2,450
	Investments (as per analysis on page 15)		
	Quoted (Market value £ ( )		
	Unquoted		
	Total Investments		
	Other Assets		
	Loans to other trade unions		
	Sundry debtors		765
	Cash at bank and in hand		46,705
	Income tax to be recovered		
	Stocks of goods		
	Others (specify)		
	Total of other assets	<b>_</b>	47,470
10.000		Total assets	
43,899	General fund (page 3)		48,858
	Political Fund Account		
	Liabilities		
	Amount held on behalf of central trade union political fund		
	Accountancy fees		500
	Paye and Tax		652
		<b></b>	
		Total liabilities	
		Total assets	49,920

## **Fixed assets account**

(see notes 53 to 57)

	Land and Freehold £	Buildings Leasehold £	Furniture and Equipment £	Motor Vehicles £	Not used for union business £	Total £
Cost or Valuation						
At start of year	6,230					6,230
Additions						
Disposals						
Revaluation/Transfers						
At end of year	6,230					6,230
Accumulated Depreciation						
At start of year	1,704					1,704
Charges for year	2,076					2,076
Disposals						
Revaluation/Transfers						
At end of year	3,780					3,780
Net book value at end of year	2,450					2,450
Net book value at end of previous year						

## Analysis of investments (see notes 58 and 59)

	(see notes 58 and 59)		
Quoted		All Funds Except Political Funds	Political Fund
		£	£
	Equities (e.g. Shares) Government Securities (Gilts)		£
	Other quoted securities (to be specified)		
	Total quoted (as Balance Sheet)		
	Market Value of Quoted Investment		
Unquoted	Equities		
	Government Securities (Gilts)		
	Mortgages		
	Bank and Building Societies		
	Other unquoted investments (to be specified)		
	Total unquoted (as Balance Sheet)		
	Market Value of Unquoted Investments		

# Analysis of investment income (controlling interests)

(see notes 60 and 61)

Г

Does the union, or any constituent part of the union, have a controlling interest in any limited company?		Yes X	No
If YES name the relevant companies:			
Company name			nber (if not registered e where registered)
UK Private Hire Drivers Union Trustee Company Ltd	1260245	6	
Company limited by guarantee			
Are the shares which are controlled by the union registered in the names of the union's trustees? If NO, state the names of the persons in whom the shares controlled by the union are registered.		Yes	No
Company name	Names o	of shareholders	

## Summary sheet

(see notes 62 to 73)

	(see notes 62 to 73)		
	All funds except Political Funds £	Political Funds £	Total Funds £
Income			
From Members	78,260		78,260
From Investments			
Other Income (including increases by revaluation of assets)			
Total Income	78,260		78,260
Expenditure (including decreases by revaluation of assets)			
Total Expenditure	73,301		73,301
Funds at beginning of year (including reserves) Funds at end of year (including reserves)	43,899 48,858		43,899 48,858
Assets			
	Fixed Assets		2,450
	Investment Assets		
	Other Assets		47,470
		Total Assets	49,920
Liabilities		Total Liabilities	1,062
Net Assets (Total Assets less Total Lial	48,858		

# Summary sheet (see notes 62 to 73)

		.,	
	All funds except Political Funds £	Political Funds £	Total Funds £
Income			
From Members			
From Investments			
Other Income (including increases by revaluation of assets)			
Total Income			
<b>Expenditure</b> (including decreases by revaluation of assets)			
Total Expenditure			
		Γ	
Funds at beginning of year (including reserves)			
Funds at end of year (including reserves)			
Assets			
	Fixed Assets		
	Investment Assets		
	Other Assets		
		Total Assets	
Liabilities		Total Liabilities	
Net Assets (Total Assets less Total Lia	bilities)		

#### Ballots & Industrial Action- If you have 6 or more entries for either of these, please complete the Excel Spreadsheet

(see notes 74 to 80)				
Did the union hold any ballots in respect of industrial action du	ring the retu	rn period?	No	
If Yes How many ballots were held:				
For each ballot held please complete the information below:				
Ballot 1 Number of individual who were entitled to vote in the ballot				
Number of votes cast in the ballot				
Number of Individuals answering "Yes" to the question	1			
Number of individuals answering "No" to the question	2			
Number of invalid or otherwise spoiled voting papers returned	3			
		1-3 should total	Number o	f votes cast
Were the number of votes cast in the ballot at least 50% of the number of ir	ndividuals		1	
who were entitled to vote in the ballot	lamadalo			
Does section 226(2B) of the 1992 Act apply in relation to this ballot (see no	tes 76-80)?			
If yes, were the number of individuals answering "Yes" to the question (or e	ach question) a	at least 40% of the num	ber of individu	als who were
entitled to vote in the ballot			1	
Ballot 2				
Number of individual who were entitled to vote in the ballot				
Number of votes cast in the ballot				
Number of Individuals answering "Yes" to the question Number of individuals answering "No" to the question	1			
	2			
Number of invalid or otherwise spoiled voting papers returned				
		1-3 should total	Number o	f votes cast
Were the number of votes cast in the ballot at least 50% of the number of in who were entitled to vote in the ballot	ndividuals			
Does section 226(2B) of the 1992 Act apply in relation to this ballot (see no	tes 76-80)?		ĺ	
			l h a sa chianta da s	
If yes, were the number of individuals answering "Yes" to the question (or e entitled to vote in the ballot	ach question) a	at least 40% of the num	ber of individu	als who were
Ballot 3				
Number of individual who were entitled to vote in the ballot				
Number of votes cast in the ballot				
Number of Individuals answering "Yes" to the question	1			
Number of individuals answering "No" to the question	2			
Number of invalid or otherwise spoiled voting papers returned	3			
		1-3 should total	Number o	f votes cast
Were the number of votes cast in the ballot at least 50% of the number of in	ndividuals		1	
who were entitled to vote in the ballot			]	
Does section 226(2B) of the 1992 Act apply in relation to this ballot (see no	tes 76-80)?		]	
If yes, were the number of individuals answering "Yes" to the question (or e	ach question)	at least 40% of the num	ber of individu	als who were
entitled to vote in the ballot			1	
			l	

Ballots & Industrial Action: If you have 6 or more entries for either of these, please complete the Excel Spreadsheet

Ballot 4 Number of individual who were entitled to vote in the ballot
Number of votes cast in the ballot
Number of Individuals answering "Yes" to the question
Number of individuals answering "No" to the question
Number of invalid or otherwise spoiled voting papers returned
1-3 should total "Number of votes cast"
Were the number of votes cast in the ballot at least 50% of the number of individuals who were entitled to vote in the ballot
Does section 226(2B) of the 1992 Act apply in relation to this ballot (see notes 76-80)?
If yes, were the number of individuals answering "Yes" to the question (or each question) at least 40% of the number of individuals who were entitled to vote in the ballot
Ballot 5
Number of individual who were entitled to vote in the ballot
Number of votes cast in the ballot
Number of Individuals answering "Yes" to the question
Number of individuals answering "No" to the question
Number of invalid or otherwise spoiled voting papers returned
1-3 should total "Number of votes cast"
Were the number of votes cast in the ballot at least 50% of the number of individuals who were entitled to vote in the ballot
Does section 226(2B) of the 1992 Act apply in relation to this ballot (see notes 76-80)?
If yes, were the number of individuals answering "Yes" to the question (or each question) at least 40% of the number of individuals who were entitled to vote in the ballot
Ballot 6
Number of individual who were entitled to vote in the ballot
Number of votes cast in the ballot
Number of Individuals answering "Yes" to the question
Number of individuals answering "No" to the question
Number of invalid or otherwise spoiled voting papers returned
1-3 should total "Number of votes cast"
Were the number of votes cast in the ballot at least 50% of the number of individuals who were entitled to vote in the ballot
Does section 226(2B) of the 1992 Act apply in relation to this ballot (see notes 76-80)?
If yes, were the number of individuals answering "Yes" to the question (or each question) at least 40% of the number of individuals who were entitled to vote in the ballot

Ballots and Industrial Action: If you have 6 or more entries for either of these, please complete the Excel Spreadsheet

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	(se	ee r	ote	81)	
--	-----	------	-----	-----	--

*Cate	gories of Nature of Trade Dispute		
	A: terms and conditions of employment, or the physical conditions in which any workers require to work;		
	B: engagement or non-engagement, or termination or suspension of employment or the duties of employment, of one or more workers;		
	C: allocation of work or the duties of employment between workers or groups of workers;		
	D: matters of discipline;		
	E: a worker's membership or non-membership of a trade union;		
	F: facilities for officials of trade unions;		
G: machinery for negotiation or consulation, and other procedures, relating to any of the above matters, including the recognition by employers or employers' associations of theright of a trade union to represent workers in such negotiation or consulation or in the carrying out of such procedures			
Did Union members take industrial action during the return period in response to any inducement on the part of the Union? YES/NO			
	If <b>YES</b> , for each industrial action taken please complete the information below:		
	Industrial Action 1		
	1. please tick the nature of the trade dispute for which industrial action was taken using the categories* below:		
A			
,,			
	2. Dates of the industrial action taken: to		
	3. Number of days of industrial action:		
	4. Nature of industrial action.		
	Industrial Action 2		
	1. please tick the nature of the trade dispute for which industrial action was taken using the categories* below:		
А			
	2. Dates of the industrial action taken: to		
	3. Number of days of industrial action:		
	4. Nature of industrial action.		
	Industrial Action 3		
	1. please tick the nature of the trade dispute for which industrial action was taken using the categories* below:		
А	B C D E F G		
	2. Dates of the industrial action taken: to		
	3. Number of days of industrial action:		
	4. Nature of industrial action.		

use a continuation page if necessary

Ballots & Industrial Action- If you have 6 or more entries for either of these, please complete the Excel Spreadsheet

### Notes to the accounts

(see notes 82 and 83)

All notes to the accounts must be entered on or attached to this part of the return.

## Accounting policies

(see notes 84 and 85)

## Signatures to the annual return

(see notes 86 & 87)

Including the accounts and balance sheet contained in the return. Please copy and paste your electronic signature here

Chairman's Signature:	1210	Vice Chair Signature:	
ļ			(or other official whose position should be stated)
Name:	Muhumed Ali	Name:	Aanis Jama
Date:	14 May 2024		14 May 2024

## Checklist

(see notes 88 to 89)

### (please tick as appropriate)

Has the return of change of officers been completed? (see Page 2 and Note 12)	Yes		No	X
Has the list of officers in post been completed? (see Page 2 and Note 12)	Yes	Х	No	
Has the return been signed? (see Pages 23 and 25 and Notes 86 and 95)	Yes	x	No	
Has the audtor's report been completed? (see Pages 20 and 21 and Notes 2 and 77)	Yes	Х	No	
Is a rule book enclosed? (see Notes 8 and 88)	Yes	X	No	
A member statement is: (see Note 80)	Enclosed		To follow	x
Has the summary sheet been completed? (see Page 17 and Notes 7 and 62)	Yes	x	To follow	
Has the membership audit certificate been completed? (see Page i to iii and Notes 97 and 103)	Yes	Χ	No	

## **Checklist for auditor's report**

(see notes 90 and 96)

## The checklist below is for guidance. A report is still required either set out overleaf or by way of an attached auditor's report that covers the 1992 Act requirements.

1. In the opinion of the auditors or auditor do the accounts they have audited and which are contained in this return give a true and fair view of the matters to which they related? (See section 36(1) and (2) of the 1992 Act and notes 92 and 93)

Please explain in your report overleaf or attached.

2. Are the auditors or auditor of the opinion that the union has complied with section 28 of the 1992 Act and has:

a. kept proper accounting records with respect to its transactions and its assets and liabilities; and

b. established and maintained a satisfactory system of control of its accounting records, its cash holding and all its receipts and remittances. (See section 36(4) of the 1992 Act set out in note 92)

Please explain in your report overleaf or attached

3. Your auditors or auditor must include in their report the following wording:

In our opinion the financial statements:

• give a true and fair view of the matters to which they relate to.

• have been prepared in accordance with the requirements of the sections 28, 32 and 36 of the Trade Union and Labour Relations (consolidation) Act 1992.

### Auditor's report (continued)

In our opinion the financial statements:

<ol> <li>Give a true and fair view of the of the matter t</li> <li>Have been prepared in accordance with the r</li> <li>Act 1992</li> </ol>	requirements of section 28, 32 and 38 of the Tr	ade union and Labour relations (Consolidation)
Signature(s) of auditor or auditors:		
	~	
Name(s):	MANO BUTANI	
Profession(s) or Calling(s):	ACMA	
Address(es).	38 Redesdale Avenue,	
Address(es).	38 Redesdale Avenue, Coventry	
Address(es).		
Address(es): Postcode		
Address(es): Postcode Date Contact name for inquiries and	Coventry	

N.B. When notes to the account are referred to in the auditor's report a copy of those notes must accompany this return.

### Membership audit certificate

### made in accordance with section 24ZD of the Trade Union and Labour Relations (Consolidation) Act 1992

### (See notes 97 to 103)

At the end of the reportign period proceeding the one to which this audit relates was the total membership of the trade union greater than 10,000?

### No

If "YES" please complete SECTION ONE below or provide the equivalent information on a separate document to be submitted with the completed AR21

If "NO" please complete SECTION TWO below or provide the equivalent information on a separate document to be submitted with the completed AR21

## Membership audit certificate

## Section one

For a trade union with more than 10,000 members, required by section 24ZB of the 1992 Act to appoint an independent assurer

In the opinion of the assurer appointed by the trade union was the union's system for compiling and maintaining its register of the names and addresses of its members satisfactory to secure, so far as is reasonably practicable, that the entries in its register were accurate and up-to-date throughout the reporting period?

### Yes / No

2 In the opinion of the assurer has he/she obtained the inforamation and explanations necessary for the performance of his/her functions?

### Yes / No

If the answer to either questions 1 or 2 above is "NO" the assurer must:

- (a) set out below the assurer's reasons for stating that
- (b) provide a description of the information or explanation requested or required which has not been obtained
- (c) state whether the assurer required that information or those explanations from the union's officers, or officers of any of its branches or sections under section 24ZE of the 1992 Act
- (d) send a copy of this certificate to the Certification Officer as soon as is reasonably practicable after it is provided to the union.

Signature of assurer	
Name	
Address	
Date	
Contact name and telephone number	

## Section two

	Section two
For a trade union with no <b>r</b> audit relates.	nore than 10,000 members at the end of the reporting period preceding the one to which this
its duty to compile a	knowledge and belief has the trade union during this reporting period complied with and maintain a register of the names and addresses of it members and secured, so practicable, that the entries in the register are accurate and up-to-date?
Yes	
If "No" Please expla	in below:
Signature	CH CH
Name	Muhumed Ali
Office held	Chair
Date	14-May-24

Double-click on icon to open guidance