

From: [REDACTED]
Sent: Mon, 15 Jul 2024 13:10:42 +0000
To: "Lyle, Thomas (DSIT)" <[REDACTED]>; "[REDACTED] (DSIT)" <[REDACTED]>
Cc: "Munby, Sarah (DSIT)" <[REDACTED]>; "Guinness, Freya (DSIT)" <[REDACTED]>; "Mills, Helen (DSIT)" <[REDACTED]>; "Freedman, Helen (DSIT)" <[REDACTED]>
Subject: RE: Official Sensitive: Submission for SoS weekend box- SCS Staffing

Hi [REDACTED],

SoS has reviewed the submission '**Senior Civil Servant (SCS) Resourcing, and Handling of Future SCS Recruitment Exceptions**'.

SoS is content for the temporary appointments outlined in the submission to be made – with the exception of the 'Head of Delivery Unit', where he did not agree with the 9 month time period proposed, given his desire for the permanent recruitment to be done at pace (see below). This should instead be a 3 month temporary appointment.

For all of these appointments, SoS would like reassurance that the process for permanent appointments will follow rapidly to give the long-term stability needed. SoS recognises there will be a need for exceptions, but he stresses that the norm should be for permanent recruitment solutions to be prioritised and processed 'within weeks rather than months'. He would like regular updates on the progress of these recruitment campaigns, and for them to attract talented candidates from external to Government.

Thanks,

[REDACTED]

From: Lyle, Thomas (DSIT) <[REDACTED]>
Sent: Monday, July 15, 2024 2:09 PM
To: [REDACTED]
Cc: Munby, Sarah (DSIT) <[REDACTED]>; Guinness, Freya (DSIT) <[REDACTED]>; Mills, Helen (DSIT) <[REDACTED]>; Freedman, Helen (DSIT) <[REDACTED]>; [REDACTED]
Subject: RE: Official Sensitive: Submission for SoS weekend box- SCS Staffing

Hi [REDACTED],

Copying in [REDACTED], to provide the SoS readout on this.

Tom

Tom Lyle
Principal Private Secretary to the Secretary of State for Science, Innovation and Technology

[REDACTED]

100 Parliament Street SW1A 2BQ

From: [REDACTED]
Sent: Thursday, July 11, 2024 11:10 AM
To: Lyle, Thomas (DSIT) <[REDACTED]>
Cc: Munby, Sarah (DSIT) <[REDACTED]>; Guinness, Freya (DSIT) <[REDACTED]>; Mills, Helen (DSIT) <[REDACTED]>; Freedman, Helen (DSIT) <[REDACTED]>
Subject: Official Sensitive: Submission for SoS weekend box- SCS Staffing

Good morning Tom,

Please find a Submission for Secretary of State's weekend box attached requesting views on some immediate changes to SCS staffing in order to rapidly progress his priorities, as well as a request for steer on future handling for SCS recruitment exceptions. This has been reviewed and cleared by those in copy prior to submission.

Grateful for a read out as soon as is practicably possible in order to enable us to take forward associated resourcing activity. In parallel you have also been copied into the request to the CS Commission for approval to appoint to the DG vacancy noted herein.

We'd be more than happy to provide further information if helpful to support decision making, or answer any questions on this of course.

Best wishes

[REDACTED]



Department for
Science, Innovation
& Technology

[REDACTED]
**HR Deputy Director- Organisational
Effectiveness and Partnering (interim)**

[REDACTED]
22-26 Whitehall, London SW1A 2EG
www.gov.uk/dsit | <https://twitter.com/SciTechgovuk>

[REDACTED]

HR Advice and Guidance can be accessed via [the new HR Hub](#). HR Policies are available at the [HR Policy Hub](#). The Events page on the DSIT Intranet also contains details of drop-in sessions to support with UKSBS queries, joiners movers and leavers, and vacancy holder learning events.



I work flexibly and you may get emails from me outside normal office hours. I do not expect you to respond outside the hours that you normally work.

