

21 November 2023**COVER PAPER – FORESTRY COMMISSION BUSINESS ENTERTAINMENT AND WORKING FUNCTIONS POLICY****Issue**

1. Business entertainment can present significant reputational risks for individuals and the organisation. This policy sets out rules, including securing appropriate prior authority, for staff to adhere to mitigate against such risks.

Recommendations

2. The Committee are invited approve this policy across the Forestry Commission.

**Derrick Osgood, Forestry Commission Finance Director
November 2023**