

## Work experience participant details

Please use **black ink** and CAPITALS in this form.

**01** Name of the participant

**02** Area of the company where the participant had their work experience

**03** When did the participant start their work experience?

DD/MM/YYYY

When did the work experience stop?

## About you and your company

**04** Your full name

**05** Your job title

**06** Company name

Company address where you are based

Postcode

**07** Your contact details

Telephone number

Email address

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## Work experience reference

**08** What skills did the participant demonstrate when working with you?

Using the Skills Sheet, ref JCP213, may help.

**09** How was the participant's attendance, timekeeping and reliability?

**10** Provide detail of the participant's key achievements and/or strengths while on their placement.

**Signature**

**Date**