



Driver & Vehicle
Standards
Agency

Application to Deliver Remote Dangerous Goods Driver Training (DGDT)

Section 1: Training Provider Details

The facility to provide remote ADR training is available for approved training providers. ADR remote delivery is currently approved for use until 31 December 2024 via DfT-issued Authorisation 1013: [Remote delivery of dangerous goods driver training extension: authorisation 1013 - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/remote-delivery-of-dangerous-goods-driver-training-extension-authorisation-1013)

1.1 Training provider name:

1.2 Correspondence address:

1.2.1 Website address:

1.2.2 Name of person responsible for DGDT:

1.2.3 Position (i.e owner/director):

1.2.4 Telephone number:

1.2.5 Email address:

Section 2: Delivery Method

2.1 Please confirm the software/system you intend to use for remote delivery:

2.2 Please specify any changes made to the training materials to adapt them for remote delivery:

2.3 Please provide details of the additional measures that will be implemented to ensure candidate participation.

Section 3: Confirmatory Statements

To further support your application and provide assurance that you will operate in a professional manner, please confirm aspects of your administration/delivery using the format below:

- 3.1** We confirm that only approved DGDG course programmes will be delivered.
- 3.2** We confirm that all other approval requirements apply and will be adhered to.
- 3.3** We will email remote access invitations to adr@sqa.org.uk and include the link when submitting planned training details.
- 3.4** We confirm and can evidence when requested, that each candidate will complete and email a candidate registration form for each course.
- 3.5** We confirm that candidates are aware that they must be in an appropriate environment which is conducive to learning.
- 3.6** We confirm and can evidence when requested, that candidate ID checks will be completed.
- 3.7** We confirm that all training will be supported by visual material.
- 3.8** We confirm that the training delivery will include video as well as audio.
- 3.9** We confirm that we will ensure that candidates are always visible during the training time. If a candidate is absent from view or training, the instructor will arrange additional catch-up time.
- 3.10** We confirm that we will ensure that all demonstrated practical modules are accompanied by a question and answer session to test candidate's knowledge.
- 3.11** We confirm that all examinations are completed in the classroom.

Failure to comply with the Confirmatory Statements may result in removal of your authorisation.

This form should be completed in full and sent via email to adr@sqa.org.uk or alternatively:

**SQA
DGDG Department
The Optima Building
58 Robertson Street
Glasgow
G2 8DQ**